AGENDA City of Hobbs Planning Board – Regular Meeting

y of Hobbs Planning Board – Regular Me October 20, 2020 at 10:00 AM

W.M. "Tres" Hicks, Chairman Bill Ramirez Brett Drennan Larry Sanderson Guy Kesner, Vice Chairman Philip Ingram Ben Donahue

Tentative Agenda for the Planning Board Regular Session Meeting to be held virtually by video conference on Tuesday, October 20, 2020 at 10:00 AM. To be broadcast live on KHBX FM 99.3 Radio and available via Livestream at www.hobbsnm.org.

AGENDA

- 1) Call To Order.
- 2) Review and Consider Approval of Agenda.
- 3) Review and Consider Approval of Minutes.

September 15, 2020 – Regular Meeting

4) Communications from Citizens.

Due to the current COVID-19 State of Emergency and the orders of the New Mexico Department of Health, public comment should be submitted in writing via email to the City of Hobbs Planning Department at krobinson@hobbsnm.org or via fax at (575-397-9227 no later than 9:30 a.m. on October 20, 2020.``

- 5) Public Hearing to Review and Consider a Special Use Map Amendment to create a Recreational Vehicle Park (RVP) Planning District per MC 18.04, located Northwest of the intersection of Navajo and Dal Paso at 500 E. Navajo.
- 6) Review and Consider Final Plat Approval for Zia Crossing Unit 7, as submitted by property owner, Black Gold Estates, LLC.
- 7) Review and Consider Final Plat Approval for Kass Glorietta, as submitted by property owner, Property Management Plus, LLC.
- 8) Review and Consider Side Yard Setback Variance as submitted by property owner for property located at 2822 N. Carino.
- 9) Review and Consider side yard setback and parking variance request for 101 E. Marland as submitted by Cardinal Laboratories, property owner.
- 10) Second review Sketch Plan Liberty Hill 1 & 2 (primarily discuss Jefferson ROW)
- 11) Second review Sketch Plan Ranchview Masterplan (primarily discuss Ranchland Alignment)
- 12) Discussion Items:
 - A. Illegal construction of a carport at 2704 N. Breckon.
- 13) Adjournment.

The City will make every effort to provide reasonable accommodations for people with disabilities who wish to attend a public meeting. Please notify the City at least 24 hours before the meeting. Telephone 397-9351.

[&]quot;Notice is hereby given that a quorum of the Hobbs City Commission may be in attendance at this meeting."

PLANNING BOARD MEETING MINUTES September 16, 2020

The Planning Board Regular Session Meeting was held virtually by video conference on Tuesday, September 16, 2020 at 10:00 AM. It was broadcasted live on KHBX FM 99.3 Radio and available via Livestream at www.hobbsnm.org. Mr. W.M. "Tres" Hicks Chairman presiding.

Members Present: Members Absent

Tres Hicks, Chairman
Guy Kesner, Vice Chairman
Ben Donahue
Larry Sanderson
Brett Drennan
Philip Ingram
Bill Ramirez

Also present were members of the public and City staff as follows:

Kevin Robinson, Development Director

Julie Nymeyer, Staff Secretary

Todd Randall, City Engineer

Valerie Chacon, Assistant City Attorney

1) Call To Order.

Mr. Tres Hicks, Chairman called the meeting to order at 10:12 am. He did a roll call for members as follows: Mr. Hicks-yes, Mr. Ramirez-no, Mr. Drennan-no, Mr. Sanderson-yes, Mr. Ingram-no, Mr. Donahue-yes and Mr. Kesner-yes. There were four members present at the meeting and three absent.

2) Review and Consider Approval of Agenda.

The first item of business was to review and approve the Agenda for the September 16, 2020 meeting. Mr. Hicks asked if there were any changes to the agenda? Mr. Robinson said there were no changes.

Mr. Sanderson made a motion, seconded by Mr. Donahue to approve the agenda as presented. Mr. Hicks did a roll call for the vote, Mr. Kesner-yes, Mr. Sanderson-yes, Mr. Donahue-yes, Mr. Hicks-yes and the vote on the motion was 4-0 and the motion carried as presented.

3) Review and Consider Approval of Minutes.

August 18, 2020 – Regular Meeting

Mr. Hicks asked if everyone has had a chance to read the Regular Meeting Minutes from August 18, 2020? Mr. Kesner made a motion, seconded by Mr. Donahue to approve the Regular Meeting Minutes as presented Mr. Hicks did a roll call for the vote, Mr. Kesner-yes, Mr. Donahue-yes, Mr. Sanderson-yes, and Mr. Hicks-yes and the vote on the motion was 4-0 and the motion carried as presented.

4) Communications from Citizens.

Due to the current COVID-19 State of Emergency and the orders of the New Mexico Department of Health, public comment should be submitted in writing via email to the City of Hobbs Planning Department at krobinson@hobbsnm.org or via fax at (575-397-9227 no later than 9:30 a.m. on September 16, 2020.

There were no communications from citizens.

Public Hearing to Review and Consider Modification of a Variance Granted to MC 18.04.060-B (RV Park Design Standards) within a proposed Recreational Vehicle Park, on a 10 +/- acre undivided parent parcel located southeast of the intersection of Aspen and N. Dal Paso on February 17, 2015.

Mr. Hicks said this is a Public Hearing to consider a Modification of a Variance granted. Mr. Robinson said this was a variance that was granted in 2017. He said the variance allowed the placements of modular units in an RV Park. He said modular units would have been coded a higher standard than a manufactured unit. He said that manufactured units are regulated by HUD and restricted to a single family. He said there will not be placements of non-coded units in this location. He said the developer understands they will be either HUD or IBC compliant.

Mr. Hicks asked about how the new variance would need to read? Mr. Robinson said this variance would allow manufactured units and not just modular units. Mr. Robinson said this variance is for a modular or manufactured homes that will be HUD or IRC compliant. Mr. Hicks asked if the spacing and lot sizes are all acceptable. Mr. Robinson said yes they are 35 feet x 90 feet which is in compliance.

Mr. Hicks opened the Public Hearing at 10:16 am. He said there was no comments from the

public or members. Mr. Kesner asked if manufactured homes were a more strict code? Mr. Robinson said no modular are a stricter code. Mr. Sanderson asked what the motivation was for doing the manufactured homes instead. Mr. Robinson said the modular units are more expensive and it is more expensive to hook up those units. He said because they are commercial coded they would have to have concrete slabs and an Engineering Plan. He said they wanted to put in manufactured on the 10 lots because of cost. Mr. Hicks closed the Public Hearing at 10:22 am.

Mr. Sanderson made a motion, seconded by Mr. Kesner to approve the amended variance to allow manufactured homes and modular homes to be placed in this RV Park. The vote on the motion was as follows; Mr. Kesner-yes, Mr. Donahue-yes, Mr. Sanderson-yes, Mr. Hicks-yes and the motion carried 4-0

6) Discussion Item

A) Discuss MC 15.36 and the National Flood Insurance Program Community Rating System.

Mr. Randall said this is a rating system that should be taken annually before the Board. He said FEMA administered a program to make flood insurance available to communities who agree to adopt and enforce floodplain management regulations. The Community Rating System provides an incentive to implement programs which exceed the NFIP minimum criteria.

Mr. Randall said the City of Hobbs is currently participating in the CRS program to bring affordable flood insurance to our community. He said the City of Hobbs is ranked at a Class 8 and is saving residents 10% on flood insurance.

Mr. Randall said the purpose of NFIP is to reduce emphasis on flood control and increase emphasis on floodplain management and reduce Federal disasters costs and shift burden from general taxpayers to floodplain occupants. He said any property can purchase flood insurance and it does not have to be in a flood zone. He said the total premiums for residents in the City of Hobbs is approximately \$500,000. He said about every 2 to 5 years there is a type of audit that checks on elevation certificates and new construction.

Mr. Randall said there are several areas around town that have been made into retention ponds especially in new construction areas. He said in every new area flood studies have been required. Mr. Hicks asked if we have in ICIP an item for drainage study? Mr. Randall said there is budget in Drainage Master Plan Improvements of \$486,000 for this. Mr. Hicks said they have paid \$500,000 a year for several years and have only gotten \$800,000 in claims out of it. He asked if there were improvements made could they get people out of flood zones or cut down on the premiums? Mr. Randall said a lot of the properties may be repetitive loss because they are in too low of an area. He said in major flooding in Hobbs it is not complete structures taken down but wet carpets. He said we do a good job with new structures but not as good in existing areas. He said the city could purchase properties and make retention areas. Mr.

Kesner said that it almost doesn't make sense to spend \$500,000 a year if it does not change home owner's premiums. Mr. Hicks said unless we use the money to purchase properties in flood areas to stop premiums and help the area.

Mr. Hicks said this in information only and no action to be taken.

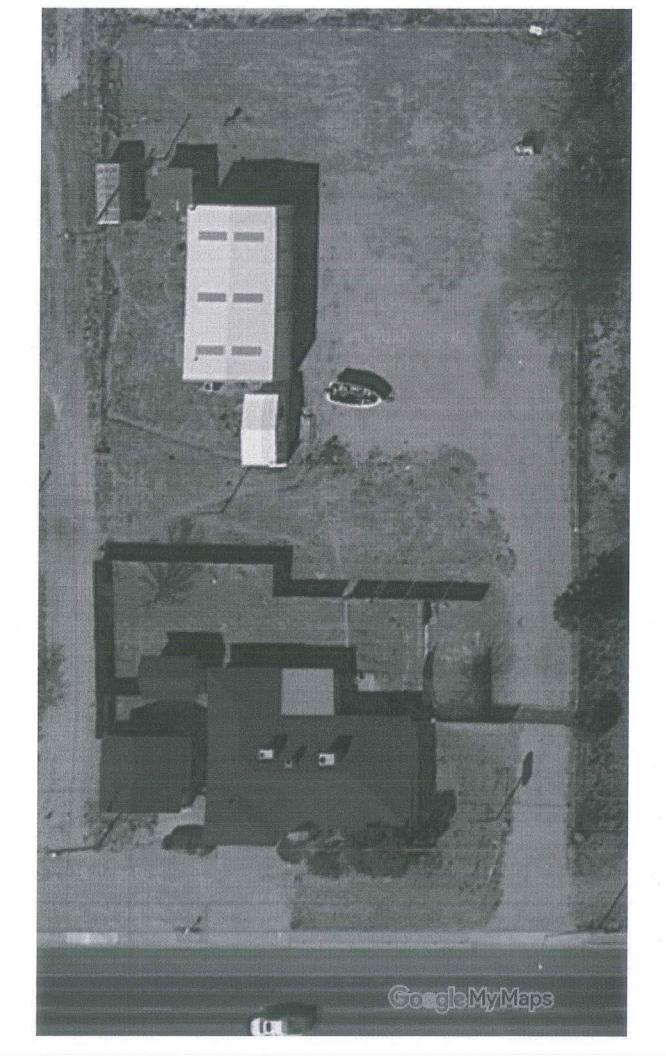
7) Adjournment.

With nothing further to discuss Mr. Sanderson made a motion, seconded by Mr. Donahue to adjourn the meeting at 10:43 am. Mr. Hicks did a roll call vote Mr. Sanderson-yes, Mr. Donahue-yes, Mr. Kesner-yes and Mr. Hicks-yes and the meeting was adjourned.

5)	Public Hearing to Review and Consider a Special Use Map Amendment to create a
Recrea	ational Vehicle Park (RVP) Planning District per MC 18.04, located Northwest of the
interse	ection of Navajo and Dal Paso at 500 E. Navajo.

Luis & Carmen Aranda 500 E. Navajo Dr. 575-263-4360 575-605-1462

We would like to start a Rv park at 500 E Navajo Dr. We would like for our family members from out of town to have a place to park their Rv's when they are working here in Hobbs. We are wanting to have 4 to 6 Rv's spots.





PLANNING DIVISION

200 E. Broadway St. 575-397-9351 bus Hobbs, NM 88240 575- 397-9227 fax

City of Hobbs, New Mexico

October 1, 2020

RE: REQUEST TO AMEND THE PLANNING DISTRICT MAP -- SPECIAL USE PERMIT PROPOSED ALLOWING A RECREATIONAL VEHICLE PARK TO BE LOCATED AT 500 E. NAVAJO.

Dear Property Owner:

The City of Hobbs has received a request to amend the Planning District Map and issue a special use permit to allow a proposed Mobile Home Park on the 1.03 +/- acre parcel located at 500 E. Navajo (see attached map). As a property owner you are being notified of the developer's intent to construct a Recreation Vehicle Park on the aforementioned parcel. The City Planning Board will be reviewing this issue on October 20, 2020, on the first floor of the City Annex Building at 200 E. Broadway, at 10:00 a.m., in the City of Hobbs Commission Chambers. This notice is being sent to you as a property owner within the notification boundaries per Municipal Code 18.04, requiring notification of district map amendments and special use permits.

If you have questions, or comments, please notify the City Planning Division at the above address, or call the office at (575)397-9232.

Sincerely,

THE CITY OF HOBBS, NEW MEXICO

Kevin Robinson – Planning Department

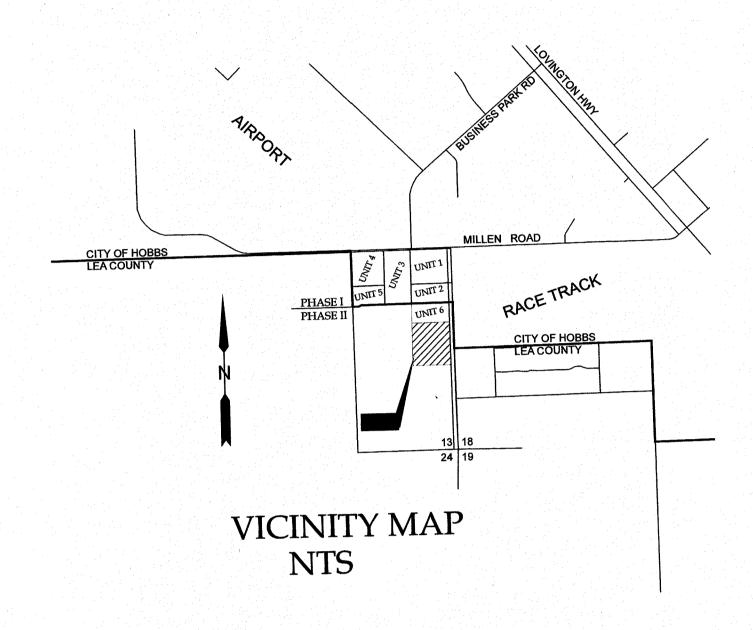


NUMBER NAME	ADD2	CITY	STATE	ZIP
1 ANKERHOLZ RICK	PO BOX 995	HOBBS	NM	88241
2 BROTHERS MICHAEL T	P O BOX 3033	HOBBS	NM	88240
3 DAVIS FLOYD R	550 EAST NAVAJO	HOBBS	NM	88240
4 CJT CHARITY LLC	525 SHOREVIEW	ROCKWALL	TX	75087
5 CJT CHARITY LLC	525 SHOREVIEW	ROCKWALL	TX	75087
6 PHAM HUNG V	408 E NAVAJO	HOBBS	NM	88240
7 BROTHERS MICHAEL T	P O BOX 3033	HOBBS	NM	88240
8 DAVIS, FLOYD R	550 EAST NAVAJO	HOBBS	NM	88240
9 UNCLEAR				
10 UNCLEAR				
11 ANKERHOLZ RICK	PO BOX 995	HOBBS		88241
12 J & R VENTURES LLC	607 TUCKER	HOBBS	NM	88242
13 SKYVIEW TERRACE LP	901 PENNSYLVANIA ST	NALBUQUERQUE	NM	87110
14 HILL DONNIE	1331 W CALLE SUR	HOBBS	NM	88240
15 STYTZ JANET	1300 E BENDER	HOBBS	NM	88240
16 HILL DONNIE	1331 W CALLE SUR	HOBBS	NM	88240
17 CRAIG FAMILY ENTERPRISES LLC	PO BOX 67	WOLFFORTH	TX	79382
18 L4 INVESTMENTS LLC	727 E BAJA	HOBBS	NM	88240

6)	Review and Consider Final Plat Approval for Zia Crossing Unit 7, as submitted by
proper	ty owner, Black Gold Estates, LLC.

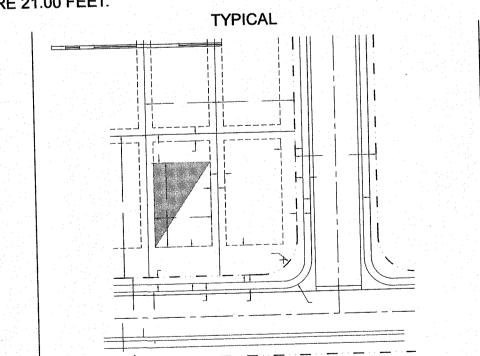
ZIA CROSSING SUBDIVISION PHASE II, UNIT 7

CITY OF HOBBS, LEA COUNTY, NEW MEXICO



NOTES:

- 1. SET 1/2" REBAR WITH PLASTIC CAP MARKED LS 8685 AT ALL CORNERS AND BEGINNING AND END OF CURVES.
- 2. SEE PLAT # 15243 RECORDED IN LEA COUNTY
- 3. LOT SIDE SET BACK LINES ARE 5.0 FEET EXCEPT ALONG RIGHTS- OF-WAY, WHERE 10.00 FOOT SIDE SETBACK LINES APPLY. LOT FRONT SETBACK LINES ARE 21.00 FEET.



BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS PLAT IS THE NORTH LINE OF THE NORTHEAST QUARTER OF SECTION 13, T.18 S., R.37 E., N.M.P.M., BETWEEN THE FOUND MONUMENTS AS DESCRIBED IN THE CITY OF HOBBS GPS SURVEY REPORT AS #143 AT THE N1/4 CORNER AND #144 AT THE NE CORNER OF SAID SECTION 13.

i.e. N 89°26'36" E - 2642.09' ALL DISTANCE SHOWN HEREON ARE GROUND VALUES PHASE II - UNIT 7 DESCRIPTION and DEDICATION

ALL THAT PORTION OF THE NORTHEAST 1/4 OF SECTION 13, TOWNSHIP 18 SOUTH, RANGE 37 EAST, N.M.P.M., LEA COUNTY, NEW MEXICO, DESCRIBED AS FOLLOWS;

BEGINNING AT A POINT FROM WHICH THE EAST 1/4 CORNER OF SAID SECTION 13 BEARS S 08°47'37" E A DISTANCE OF 707.30 FEET AND ALSO FROM WHICH THE NORTH 1/4 CORNER OF SAID SECTION BEARS N 53°05'23" W A DISTANCE OF 3207.46 FEET; THENCE S 00°39′53" W A DISTANCE OF 1129.40 FEET; THENCE S 00°00'00" W A DISTANCE OF 1001.91 FEET; THENCE N 00°10'43" W A DISTANCE OF 1119.16 FEET; THENCE N 89°28'22" E A DISTANCE OF 825.35 FEET;

THENCE N 88°41'22" E A DISTANCE OF 57.00 FEET; THENCE N 89°20'07" E A DISTANCE OF 110.00 FEET TO THE POINT OF BEGINNING, AND HAVING AN AREA OF 25.73 ACRES, MORE OR LESS.

SUBDIVIDED AS THE SAME APPEARS HEREON, WITH ALL RIGHTS-OF-WAY AS SHOWN HEREON DEDICATED TO THE PUBLIC, COMPRISING ZIA CROSSING SUBDIVISION, PHASE II, UNIT 6, TO THE CITY OF HOBBS, WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNER AND PROPRIETORS THEREOF, NOTICE IS HEREBY GIVEN THAT THERE HAS BEEN FILED IN THE OFFICE OF THE COUNTY CLERK OF LEA COUNTY, NEW MEXICO, CERTAIN RESTRICTIVE COVENANTS APPLICABLE TO THE ABOVE DESCRIBED PROPERTY, WHICH SAID COVENANTS ARE RECORDED ON PAGE _____ OF BOOK _____, MISCELLANEOUS RECORDS OF SAID COUNTY.

SURVEYORS CERTIFICATE:

I, RANDY A. BOUET, A NEW MEXICO REGISTERED PROFESSIONAL SURVEYOR, CERTIFY THAT I CONDUCTED AND AM RESPONSIBLE FOR THIS SURVEY, THAT THIS SURVEY IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT THIS SURVEY AND THE PLAT MEET THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO.

RANDY A. BOUET, N.M.P.L.S. 8685



CERTIFICATE OF MUNICIPAL APPROVAL:

STATE OF NEW MEXICO)

COUNTY OF LEA

I, JAN FLETCHER, THE DULY APPOINTED AND ACTING CITY CLERK OF THE CITY OF HOBBS, LEA COUNTY, NEW MEXICO, DO HEREBY CERTIFY THAT THE FOREGOING PLAT OF THE ZIA CROSSING SUBDIVISION, PHASE II, UNIT 7, WAS APPROVED BY THE COMMISSION OF THE CITY OF HOBBS BY RESOLUTION No._____ ON THE ____ OF _ 2020 A.D.

JAN FLETCHER, CITY CLERK

ACKNOWLEDGMENT:

STATE OF NEW MEXICO)

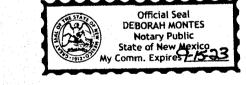
COUNTY OF LEA

APPEARED DANIEL W. DATTOLA, AGENT FOR BLACK GOLD ESTATES, LLC, TO ME KNOWN TO BE THE PERSON(S) DESCRIBED IN AND WHO EXECUTED THE SAME AS THEIR FREE ACT AND DEED. Daniel W Dolla

WITNESS MY HAND AND OFFICIAL SEAL THE DAY AND YEAR LAST ABOVE

MY COMMISSION EXPIRES:

September 15,2003



I	FOUR CO	RNERS S COUNTY ROAD 970-882	SURVEYING, INC 0 U, CORTEZ, CO 81321 4241
	DRAWN RAB APPROVED	DATE 7/15/2020 DATE	ZIA CROSSING SUBDIVISION PHASE II, UNIT 7 CITY OF HOBBS, NEW MEXIC
1	SCALE NOT TO SCALE	SHEET 1 OF 2	PROJECT NO. 925UNIT7TITLESHEET
_		TO CT AT	STATE OF NEW MEXICO

LEA COUNTY SEAL

COUNTY OF LEA O'CLOCK AND RECORDED IN:

CHAIRMAN: WILLIAM M. HICKS III

CERTIFICATE OF APPROVAL

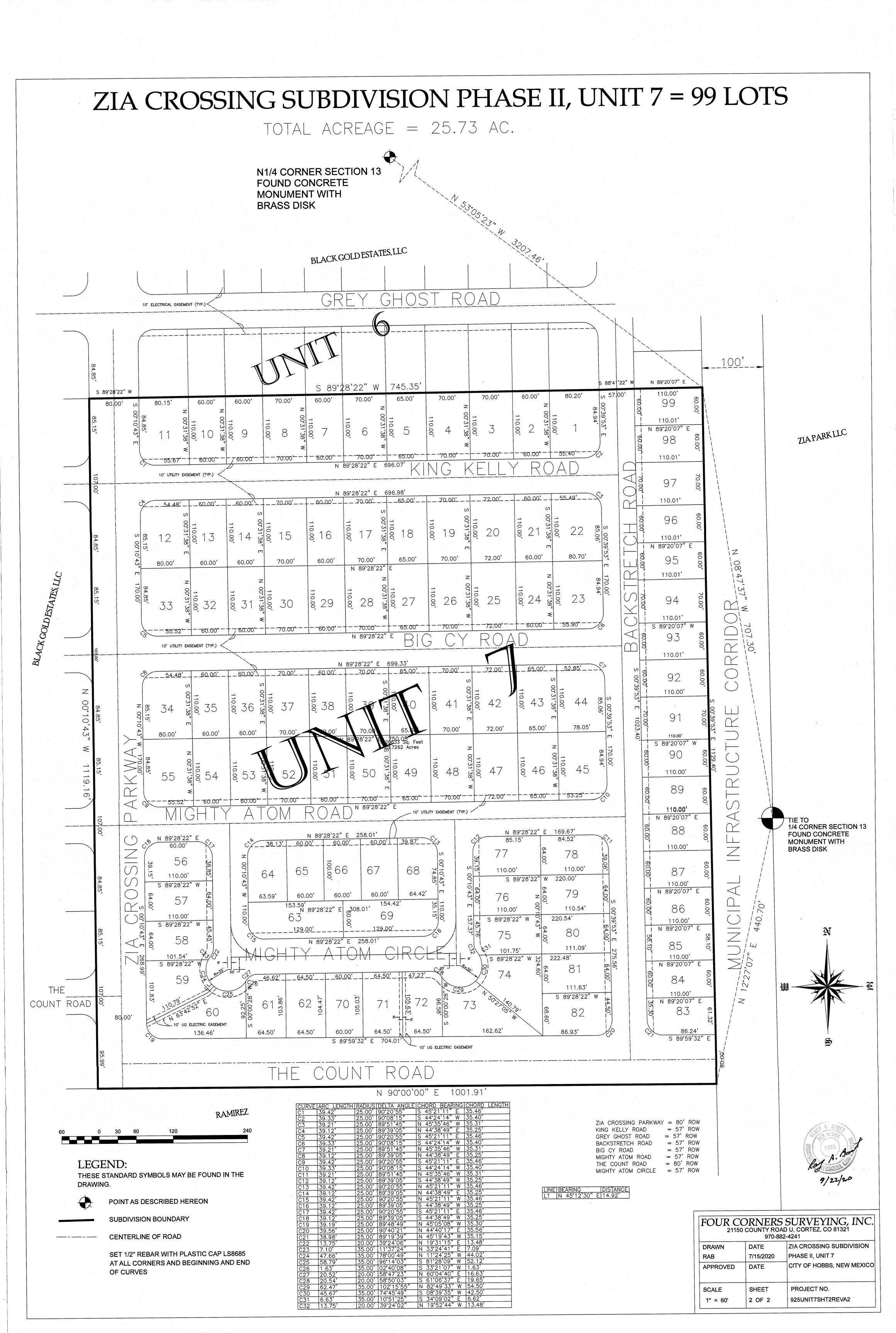
ACCEPTED THE DAY OF

BY THE CITY PLANNING BOARD:

THE PLAT, RESTRICTIONS AND DEDICATION APPROVED AND

BY THE CITY PLANNING BOARD OF HOBBS, NEW MEXICO.

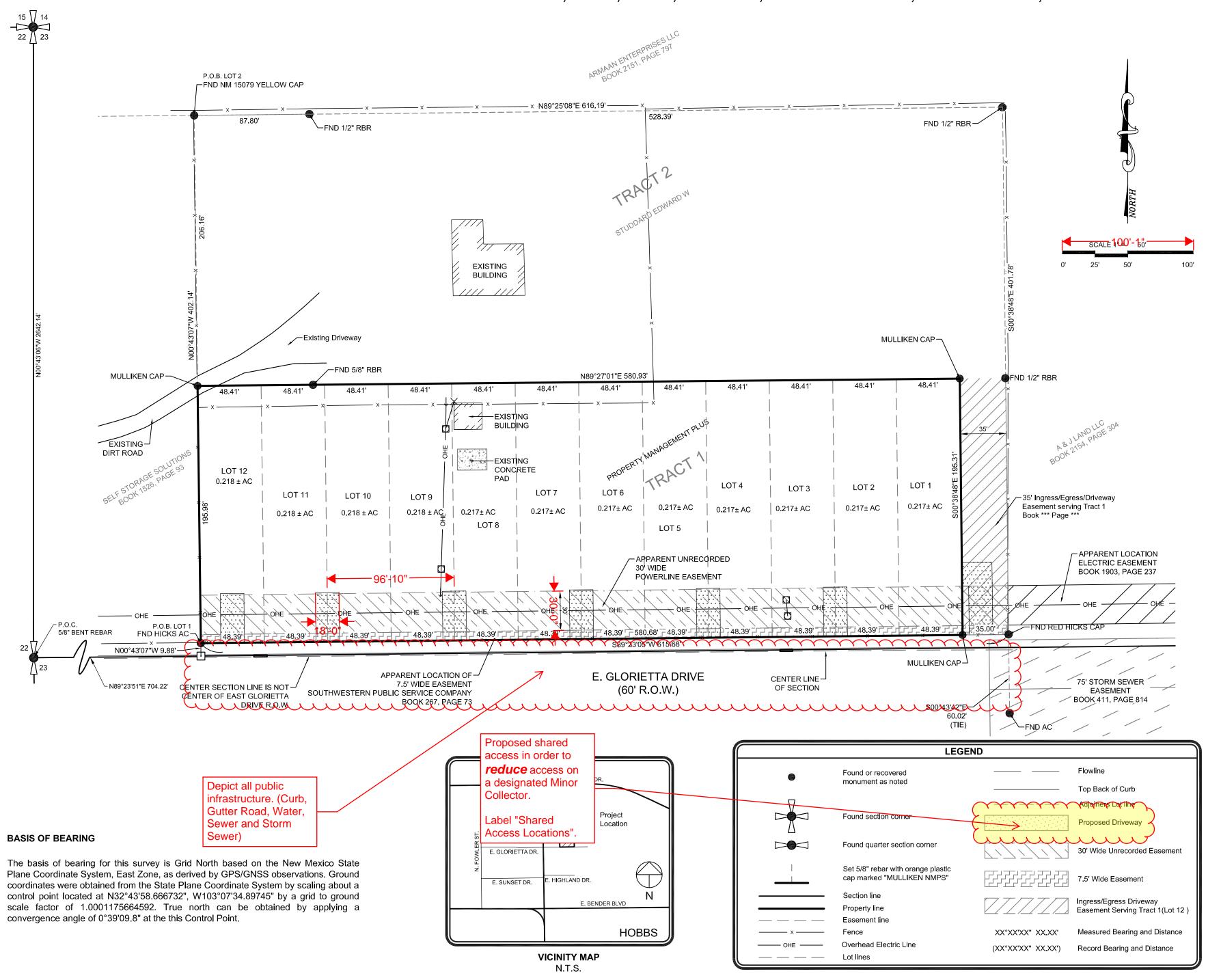
PAT CHAPPELLE LEA COUNTY CLERK



7)	Review and Consider Final Plat Approval for Kass Glorietta, as submitted by
prope	rty owner, Property Management Plus, LLC.

KASS GLORIETTA SUBDIVISION

A CITY OF HOBBS Subdivision OF LOT 1, KASS GLORIETTA SUMMARY SUB, DESCRIBED IN BOOK 2168, PAGE 694, LOCATED IN THE SW 1/4 OF THE NW1/4 OF SECTION 23, T18S, R38E, N.M.P.M., CITY OF HOBBS, LEA COUNTY, NEW MEXICO





ENGINEERING | SURVEYING | TESTING DEFINING QUALITY SINCE 1965

00 E. Navajo - Suite 100, Hobbs New Mexico 88240 T 575 393 9827 F 575 393 1543 Pettigrew.us

PROJECT SURVEYOR:
R. Mulliken

DRAWN BY:
V. Munoz, K. Bolivar



INDEXING INFORMATION FOR COUNTY CLERK

OWNER:

Property Management Plus, LLC

LOCATION

Section 23, T18S, R38E, N.M.P.M., City of Hobbs, Lea County, New Mexico

		REVISIONS
No.	DATE	DESCRIPTION

State of New Mexico I here by certify that the record on:	, County of this instrument was filed for	_ ,
The	Day of,	
20 A.D.		
At	O'ClockM.	.
Cabinet	Slide	-
Book	Page	.
By County Clerk		,
By Deputy		,

Plat
OF
Kass Glorietta Subdivision
No. 2
FOR
Property Management Plus, LLC

PROJECT NUMBER:

2020.1183

SHEET:

1 of 2

SU - 101

8) Review and Consider Side Yard Setback Variance as submitted by property owner for property located at 2822 N. Carino.





Application Date: 9-15-2020 Variance for (circle one): front yard / side yard
Property Owner: 1564 POINT BUILDERS LLC Phone: 575-44/- 3203
Address of proposed structure: 2822 N. CARINO AVE.
Subdivision (if known): Thu Glewood Lot & Block # (if known): 10 5, UND 4
Type of proposed structure: NEW HOME Dimensions of proposed structure: 64 x 99
Are subdivision covenants and/or deed restrictions available? YES If so, please attach a copy.
The existing front/side setback for the structure at the above address is 10 feet. If the variance is approved, the new front/side setback with the front improvement will be 8'6' feet.
* The Planning Board of the City of Hobbs has established a procedure to require each applicant for a setback variance to notify property owners within 150 feet of the proposed improvement. In addition, front-yard setbacks of less than 10' for buildings (excluding carports) are generally not permitted.
Addresses of existing carports in vicinity (if any):

Please attach the following documents:

- Copy of Building Permit Application.
- <u>Sketch Plan</u> showing dimensions of existing and proposed improvements and distances from proposed improvement to sidewalk, curb, and/or edge of street.
- Copy of <u>Covenants and/or Deed Restrictions</u>, if any.
- Signature Sheet containing signatures of adjacent property owners within 150 feet of above referenced lot.

Return completed form to: City-Hall - Planning Division 200 E. Broadway St. Hobbs, NM 88240

P: 575-397-9232 F: 575-397-9227

Property Owner Signature

Date

CITY OF HOBBS, NM PLANNING DIVISION VARIANCE APPLICATION

(To Front and/or Side Yard Setback Requirement)
Adjoining Property Owner Notification

Note: The Planning Board of the City of Hobbs has established a procedure to require each applicant for a front or side yard setback variance to notify property owners within 150 feet of the proposed improvement. In addition, front-yard setbacks of less than 10' for buildings (excluding carports) are generally not permitted.

Date: 9-15-202	0			
Applicant: 1861 Post	T BUSIDERS LI	C Phone:	575-441-32	03
Neighboring Proper For your information or side setback at:		cation has been	submitted to bui	ild a structure in the front
Applicant address:	33/1 N. GROVE.	5 37.		
Address of proposed st	ructure:2822	2 N. CARD	O AVE.	
Subdivision (if known):	TANGLEWOOI)	Lot & Block	# (if known): <u>10</u> 7	5, UNET 4
Type and dimensions of	proposed structure	(see attached drav	wing for details): _	
The existing front/side sthe new front/side setb				et. If the variance is approved,
If any adjoining propert the right to contact adj		7001.		397-9351. The City reserves
Signatures of adjoini	ng property owner	rs and acknowle	dgement of requ	iest:
Adjacent Property Owner Name(s)	Address	Signature(s)	Phone#	Do you support request? Y / N
PLTO DEVELOPMENT	2821 N. CARENO			
1LJU DEUTLOPHENT	2903 N. CARTUU			
FRENCH BRO.	2814 N. CARENO			
FRENCH BRU.	2904 N. CARINO			

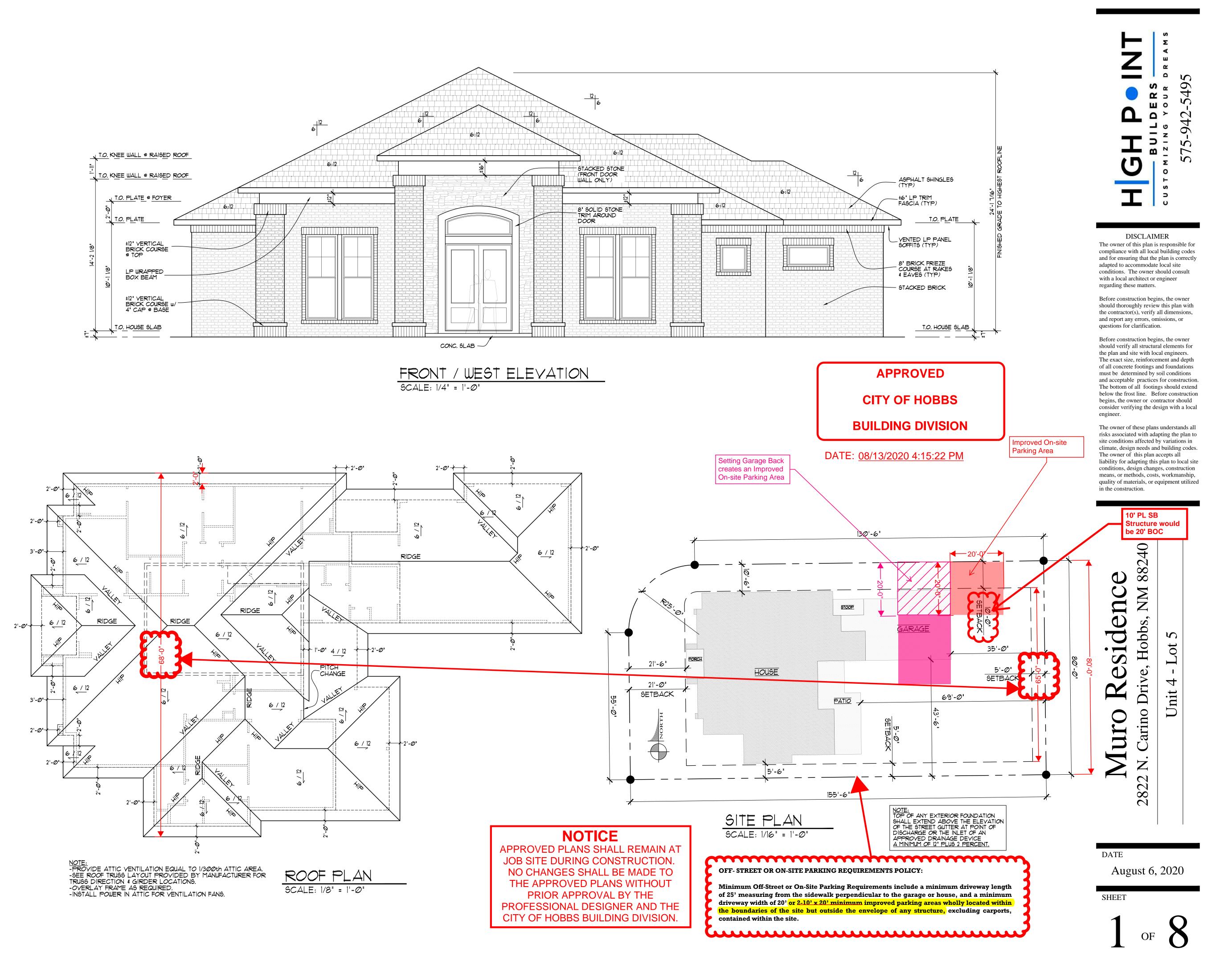
^{* &}lt;u>Deed Restrictions</u>, if available, are located in the Planning Division.

GENERAL NOTES:

- * PROVIDE DRIP CAP OVER WINDOWS DOORS AND TRIM.
- * INSTALL TREATED SHEATHING BEHIND VENEER.
- * FLASHING TO BE INSTALLED UNDER SIDING, JUNCTIONS OF ROOF AND WALLS, CHIMNEYS, ROOF VALLEYS, CHANGE OF SIDING MATERIALS, OR WHERE SIDING MEETS A TRIM BOARD AT BOTTOM OF A WALL.
- * ALL DIMENSIONS ARE FROM FACE OF SHEATHING TO CENTERLINE OF STUD UNLESS NOTED OTHERWISE.
- * SOLID BLOCK FLUES AT FLOORS & CEILINGS.
- * UNFINISHED INTERIOR BEARING WALLS HAVE BLOCKING AT MIDPOINT.
- * INSTALL SHOWER HEADS AT 7'-0" HEIGHT
- * PROVIDE SOLID STUD BEARING FOR POINT LOADS (MIN. WIDTH OF SUPPORTED FRAMING MEMBER).
- * PROVIDE SOLID BLOCKING AS REQ'D AT ALL TOWEL BAR, PAPER HOLDER, HANDRAIL, SHOWER DOORS AND BATH TUB CURTAIN ROD LOCATIONS.
- * VERIFY GRADES AND ADJUST FOUNDATION/FOOTING STEPS AS NEEDED.
- * SEE PLANS FOR CEILING HEIGHTS.
- * ALL TRADES & SUPPLIERS TO REVIEW & VERIFY INFORMATION PERTINENT TO THEIR WORK AND NOTIFY HOME OWNER OF ANY DISCREPANCIES PRIOR TO CONSTRUCTION.
- * NOTED CABINET SIZES ARE +/- AND TO BE FIELD VERIFIED.
- * TRADES TO VERIFY BASE AND TRIM SIZE PRIOR TO CONSTRUCTION.
- * ALL WALLS MORE THAN 10' H. TO BE S.P.F. #2 OR BETTER
- * EXTERIOR ELEVATIONS ARE CONCEPTUAL ONLY: HOME SITE, FILL AND TOPOGRAPHY WILL DICTATE ACTUAL GRADES AND MAY VARY FROM THOSE SHOWN ON THE PLAN.
- * ALL EXTERIOR PENETRATIONS WILL BE SEALED.
- * AIR SEALING REQUIREMENTS:
- ** HOUSE WRAP WILL BE INSTALLED ON ENTIRE HOUSE-OVERLAPPED 6", TAPED SEAMS AND WINDOW
- ** INSULATION, POLY (SEALED TO SUB-FLOOR), AND DRYWALL WILL BE APPLIED BEHIND TUB DECKS AND SHOWERS STALLS ON OUTSIDE WALLS.
- ** POLY AND OSB WILL BE APPLIED BEHIND AND AT TOP OF SOFFITS THAT INTERSECT WITH UNCONDITIONED SPACES/EXTERIOR WALLS.
- ** RIM JOIST WILL BE SEALED (IF APPLICABLE).
- ** CAULKING WILL BE APPLIED BEHIND WINDOW FLANGES.
- * A CONTINUOUSLY SEALED VAPOR/AIR BARRIER WILL BE
- INSTALLED.
- ** ALL SEAMS WILL BE OVERLAPPED 6" AND TAPED.

 ** ACOUSTICAL SEALANT WILL BE USED AT TOP AND BOTTOM PLATES.
- ** ACOUSTICAL SEALANT WILL BE USED AT EXTERIOR WALL INTERSECTIONS.
- ** VAPOR BARRIER WILL BE TAPED TO LESCO BOX FLANGES.
- ** ALL PLUMBING AND ELECTRICAL PENETRATIONS, INCLUDING INSIDE LESCO BOXES, WILL BE SEALED.
- * PROTECTION OF WOOD AND WOODBASED PRODUCTS FROM DECAY SHALL BE PROVIDED IN THE FOLLOWING LOCATIONS BY THE USE OF NATURALLY DURABLE WOOD OR WOOD THAT PRESERVATIVE-TREATED IN ACCORDANCE WITH AWPA-UI FOR THE SPECIES, PRODUCT, PRESERVATIVE AND END USE:
- ** WOOD FRAMING MEMBERS THAT REST ON CONCRETE OR MASONRY EXTERIOR FOUNDATION WALLS AND ARE LESS THAN 8 INCHES FROM THE EXPOSED GROUND.
- ** SILLS AND SLEEPERS ON A CONCRETE OR MASONRY SLAB THAT IS IN DIRECT CONTACT WITH THE GROUND UNLESS SEPARATED FROM SUCH SLAB BY AN IMPERVIOUS MOISTURE BARRIER.

NOTE:
SURFACE DRAINAGE SHALL BE DIVERTED TO A STORM SEWER
CONVEYANCE OR OTHER APPROVED POINT OF COLLECTION THAT
DOES NOT CREATE A HAZARD. LOT SHALL BE GRADED TO DRAIN
SURGACE WATER AWAY FROM FOUNDTION WALLS. THE GRADE SHALL
FALL A MINIMUM OF GINCHES WITHIN THE FIRST 10 FEET.



9)	Review and Consider side yard setback and parking variance request for 101 E.
Marla	nd as submitted by Cardinal Laboratories, property owner.

From: Celey Keene <Celey.Keene@cardinallabsnm.com>

Sent: Monday, October 12, 2020 8:42 AM

To: Kevin Robinson

Subject: EXTERNAL: [Flagged as Suspicious] Variance Request for the Planning

Commission

Attachments: Teske 1 of 1 Prelim Floor Plan 2-14-18.pdf; VARIANCE REQUEST.pdf

Importance: Low

Good Morning Mr. Robinson,

We would like to request a couple of variances for a new addition to our current location. Attached is a variance request letter as well as plans for the new addition. This is for the Planning Commission meeting on October 20, 2020. Would I be able to attend this meeting? I meant to ask you this when we spoke, but it slipped my mind. If so, where and when is the meeting?

THANK YOU,

Celey Keene
Lab Director
Cardinal Laboratories
101 East Marland
Hobbs, NM 88240

T: (575) 393-2326 F: (575) 393-2476

e-mail: celey.keene@cardinallabsnm.com

The information contained in this message is confidential and is only intended for the use of the individual/firm named above. If the reader of this message is not the intended recipient or the employee/agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by e-mail or telephone in order to return the message. We would like your feedback about the services you have received from Cardinal Laboratories. Click on the following link to complete a brief survey, https://www.surveymonkey.com/s/Z7JXYQQ. Thank you.



City of Hobbs Attn: Kevin Robinson 200 E. Broadway Street Hobbs, NM 88240

October 9, 2020

Dear Mr. Robinson,

Cardinal Laboratories has proudly operated its business at 101 E. Marland in Hobbs since 1991. Over time, we've grown our staff and customer base, and have reached a point that we're in need of additional square footage for storage, offices, and a larger customer "log-in" area. We have engaged David Teske with Teske Architects to design an addition, the drawing of which is attached. We are respectfully requesting two code variances in order to make the addition possible. First, we're requesting a variance with respect to the number of parking spaces required. Second, we're requesting a setback variance.

Per City of Hobbs code, as we understand it, we must have one parking space per 200 net square feet. Per the design we would have a total of 6,132 gross square feet, or 5,690 net square feet in design terms, which is calculated using interior dimensions. Of that 5,690 square feet we will utilize roughly 900 square feet for file and supply storage, bringing the actively used "net" square feet to 4,790, and a 24-parking space requirement. As you can see from the drawing, we've created 20 total parking spaces, including handicap parking. Given the nature of our operation, this is an ample number of spaces as we employ 10 employees at any given time on the high-end, and service approximately 2 customer vehicles per operating hour. There is no retail aspect to our business and we plan on staying in our current location for many years, and believe the parking capacity will continue to be more than sufficient.

Regarding the setback variance, we understand the City of Hobbs code to specify 25 feet as the current setback requirement. Our building, which was constructed sometime during the 1970's currently sits on its North and West property lines. David Teske has asked us to point out that in his opinion it would stand to reason that the building addition be aligned with the current West side for two reasons; First, the labs proposed addition relates spatially with our current laboratory's functionality with respect to layout and utilities. Second, he states, "the position of the proposed addition lends itself better to vehicular circulation and parking on the Site far better than if the addition was required to be setback 25' which would seriously compromise the utilization of the revamped parking lot area."

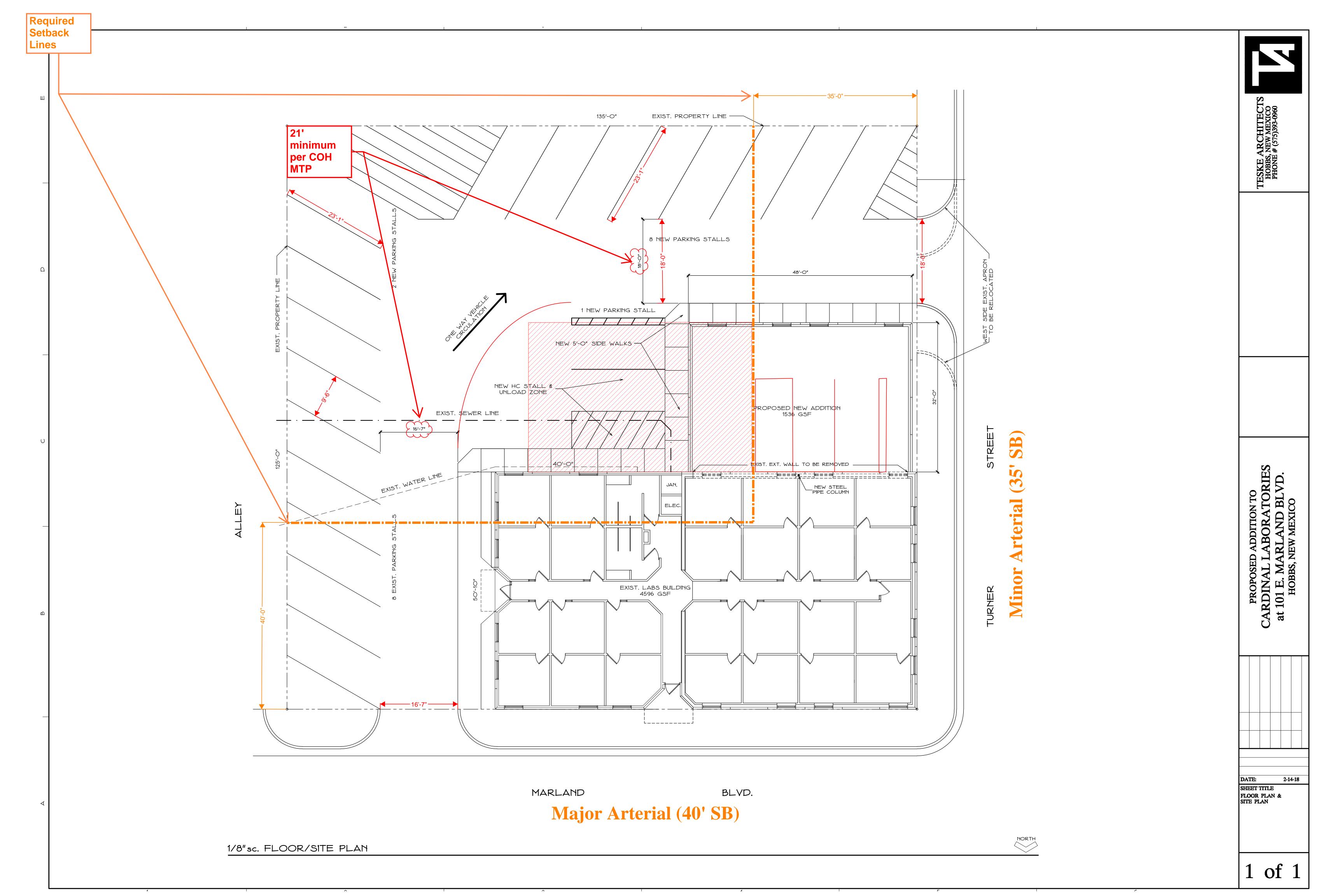
Thank you for considering these variances. Again, we have much affection for our current location and the community we serve, and look forward to continuing for many years to come.

Sincerely,

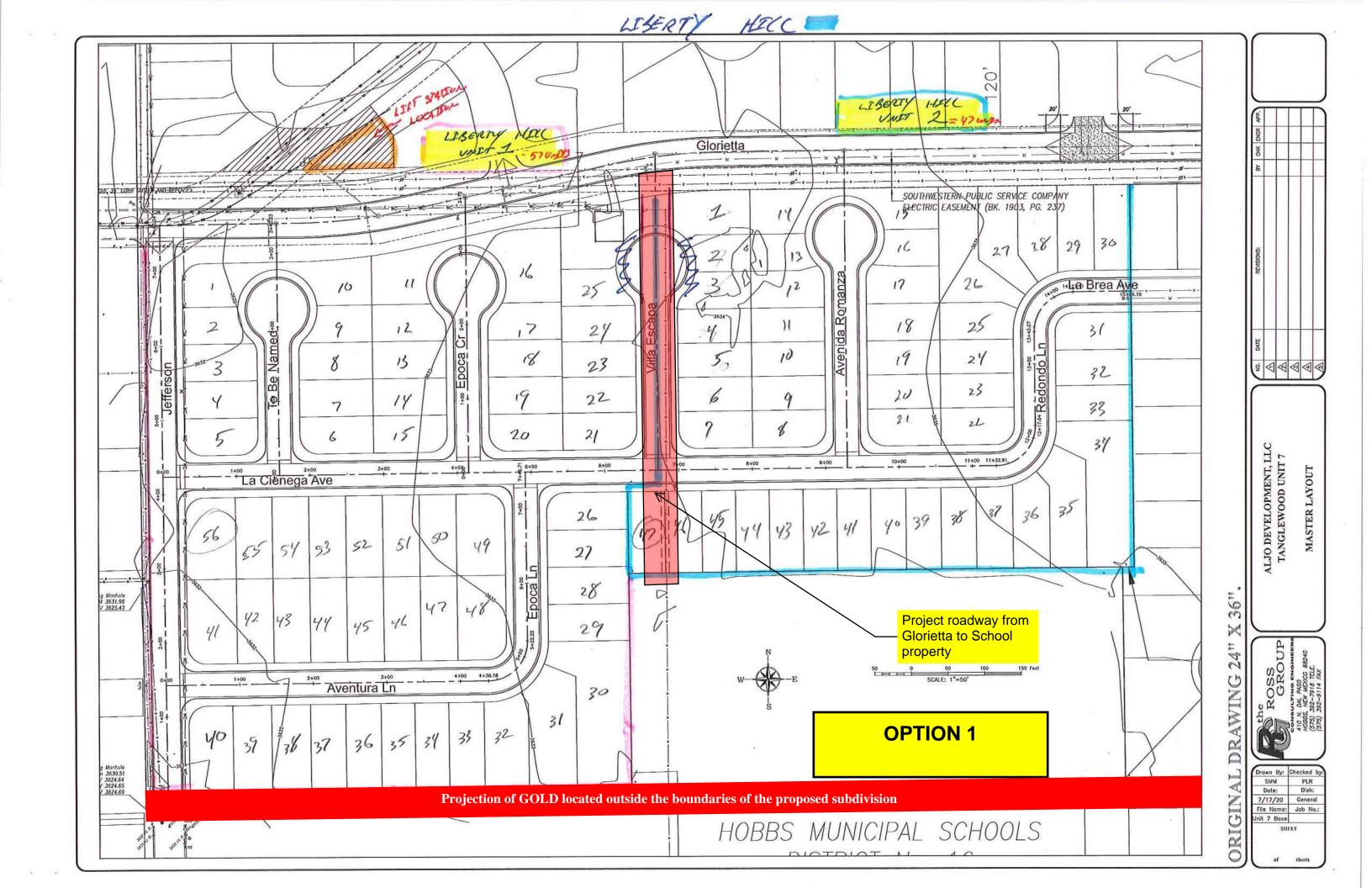
Celey Keene,

Co-owner, Laboratory Director

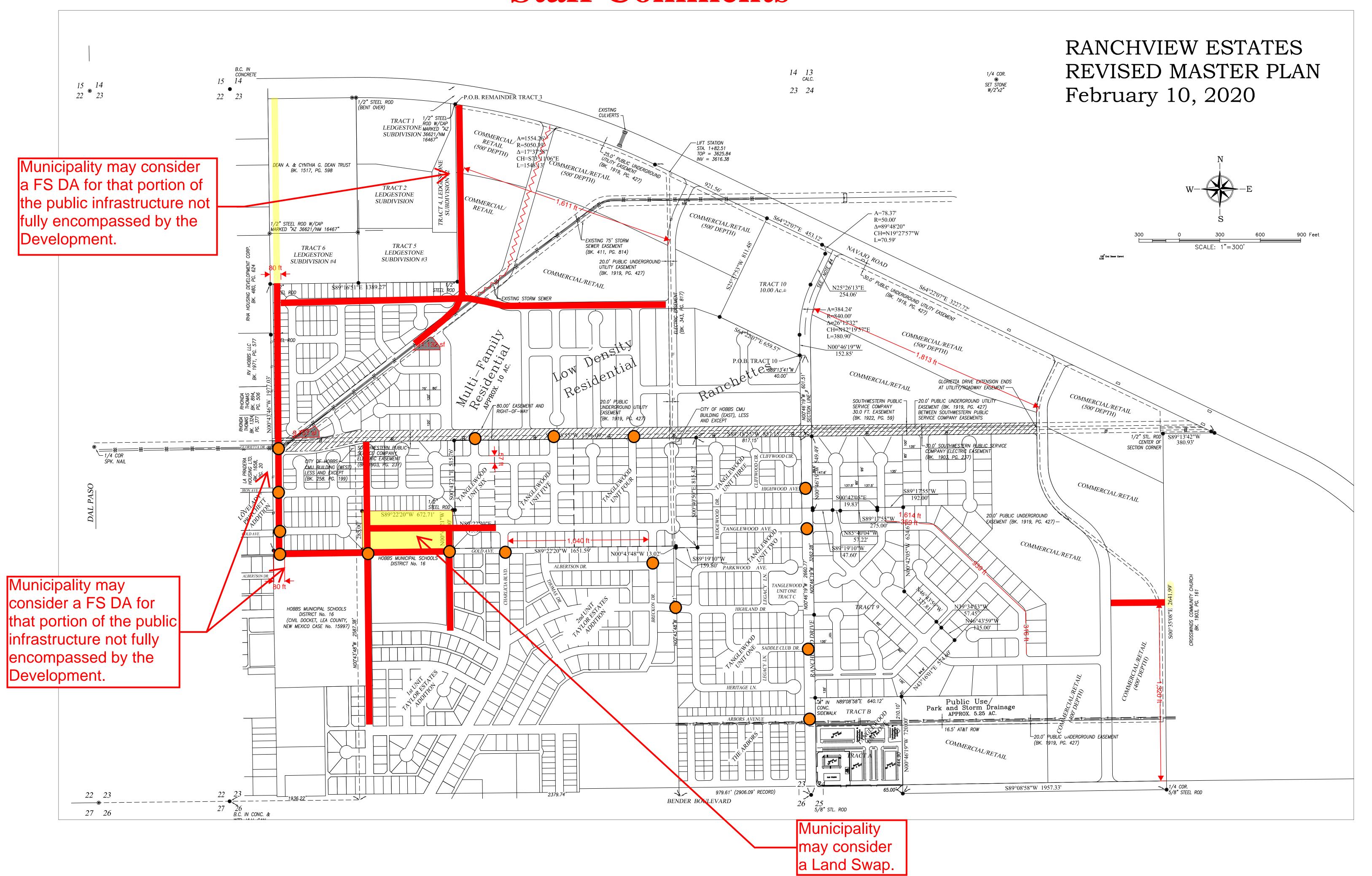
Cardinal Laboratories

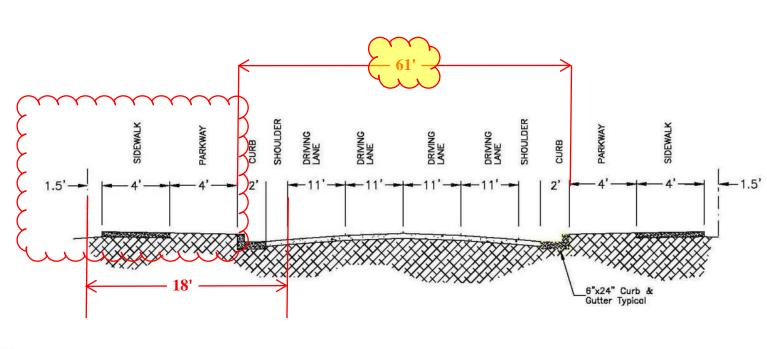


10)	Second review Sketch Plan Liberty Hill 1 & 2 (primarily discuss Jefferson ROW)



Staff Comments





NOTES:

Min. Right—of—Way Required:
Driving Lane Width:
Min. # of Driving Lanes:
Center Turn Lane Width:
Outside (Right) Shoulder Width:
Minimum Median Width: 80' 11' to 12' 4 Lanes 13' If constructed. 4.5' with no driving lane. None On Street Parking Permitted: 6" Side lane on selected major collector streets.
4' Sidewalk with 4' parkway separation from curb , on both sides, unless combined with Bike lanes: Sidewalks: bike lane. 10' Easements on each side of right-of-way, or as required by City & Private Utilities. Utility Corridor: Access Control Policy: Access only at City streets or major commercial centers. Minimum Pavement Width: (Back of Curb to Back of Curb) 61' with center turn lane.

LEGEND

SIDEWALK

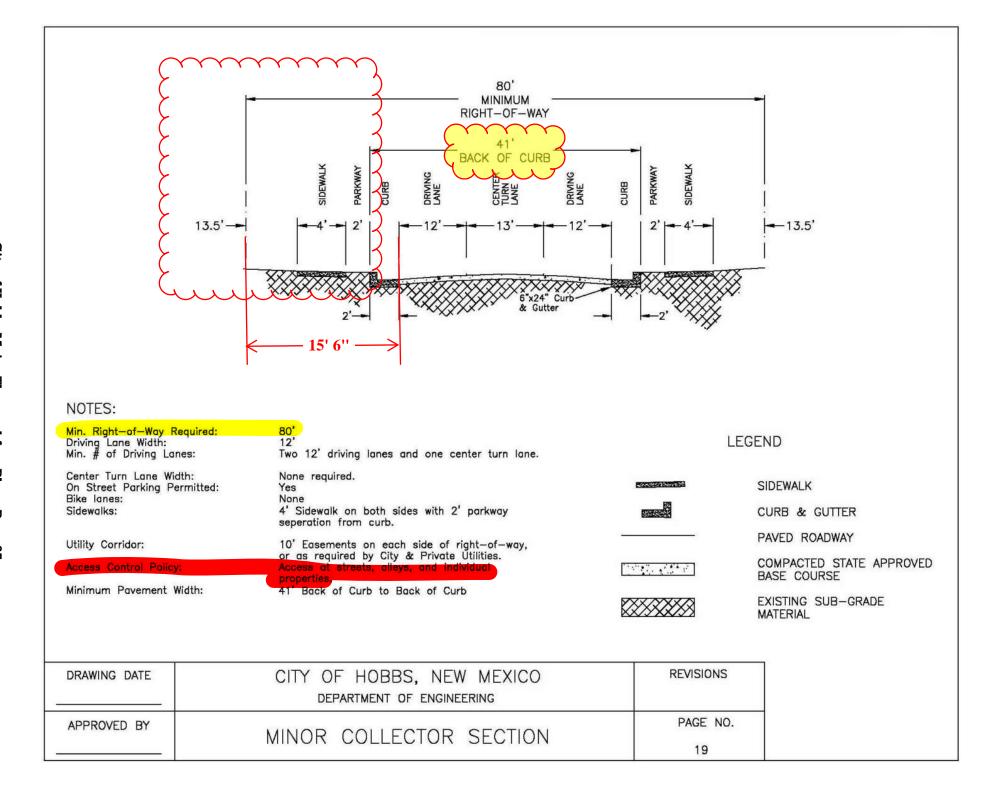
CURB & GUTTER

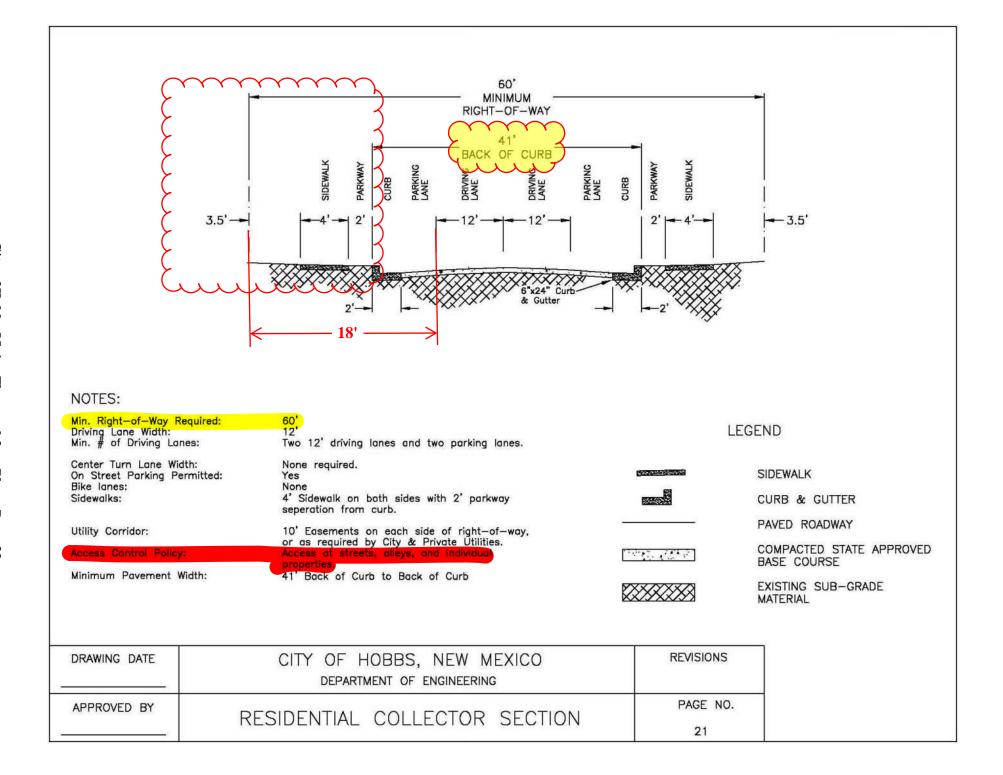
PAVED ROADWAY

COMPACTED STATE APPROVED
BASE COURSE

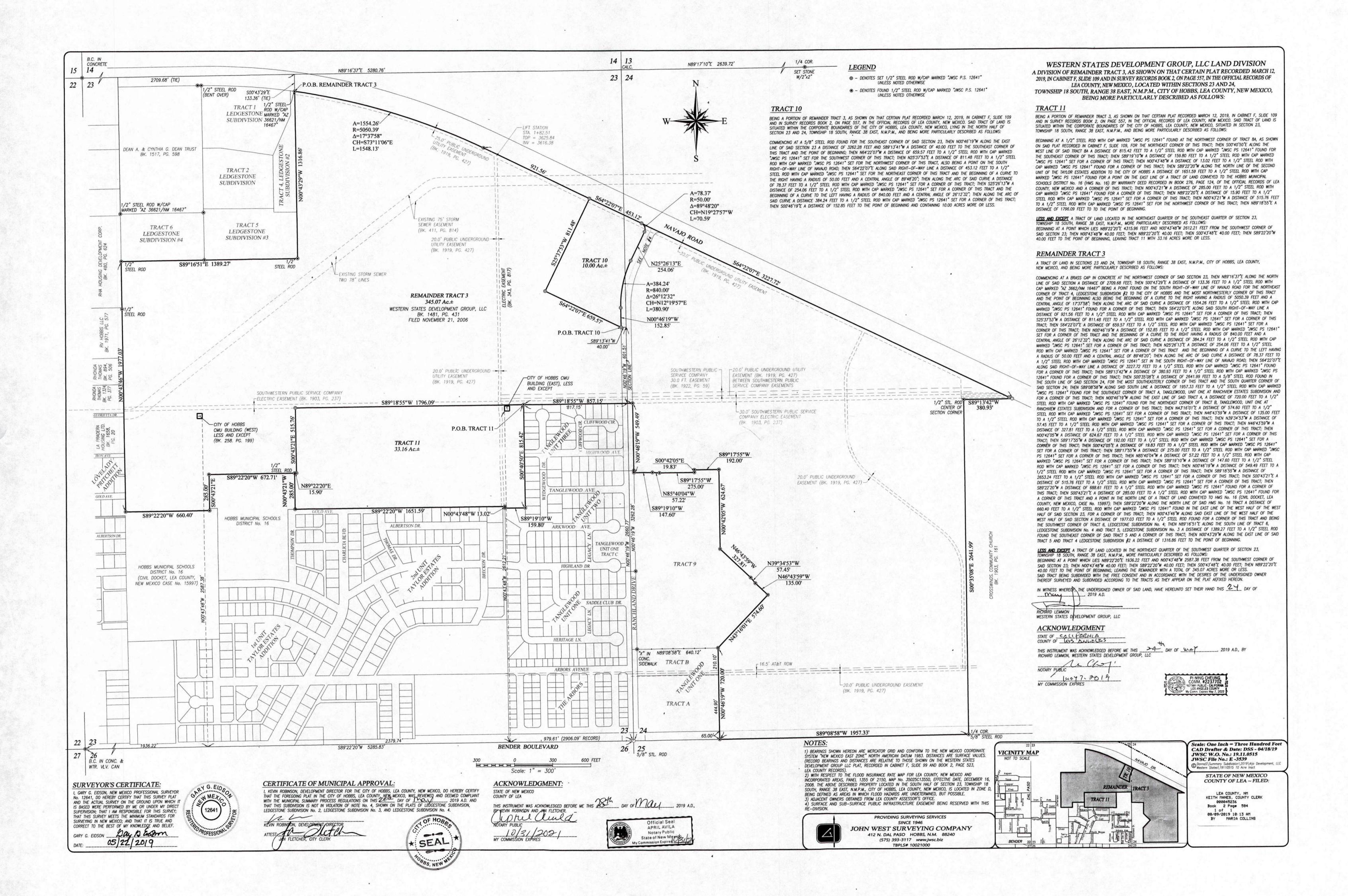
EXISTING SUB-GRADE MATERIAL

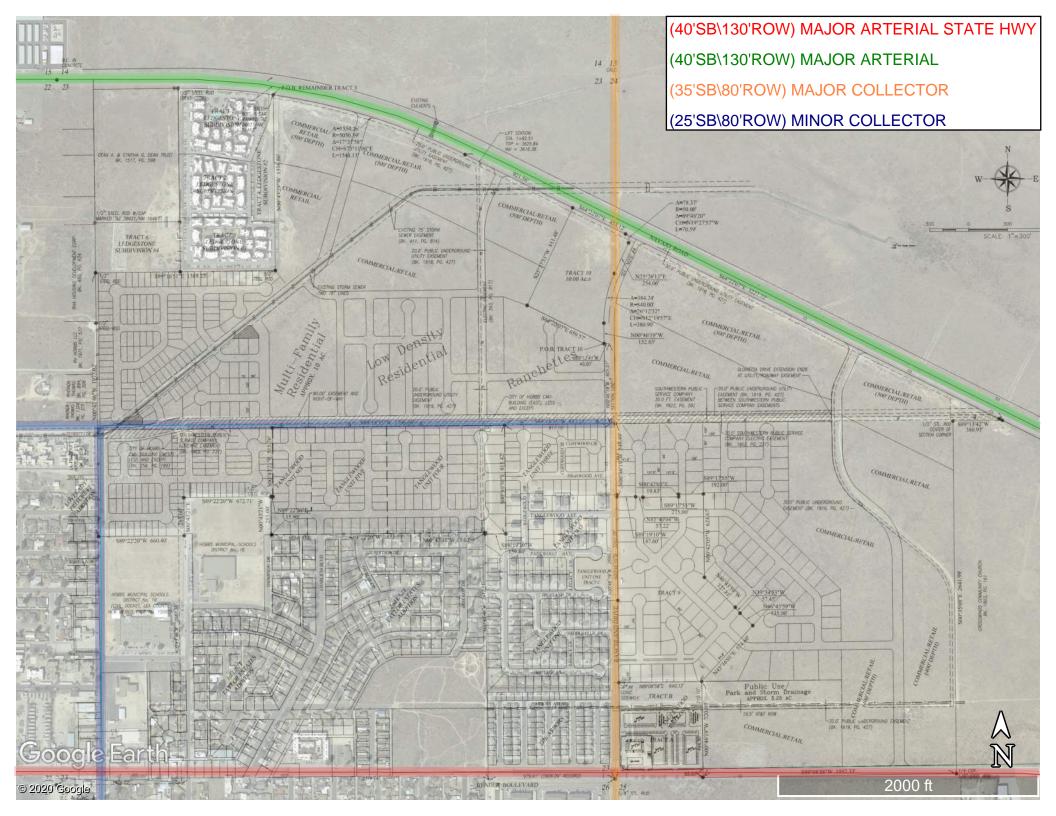
DRAWING DATE	CITY OF HOBBS, NEW MEXICO DEPARTMENT OF ENGINEERING	REVISIONS
APPROVED BY	MAJOR COLLECTOR SECTION	PAGE NO.
	MAGON COLLECTON SECTION	18



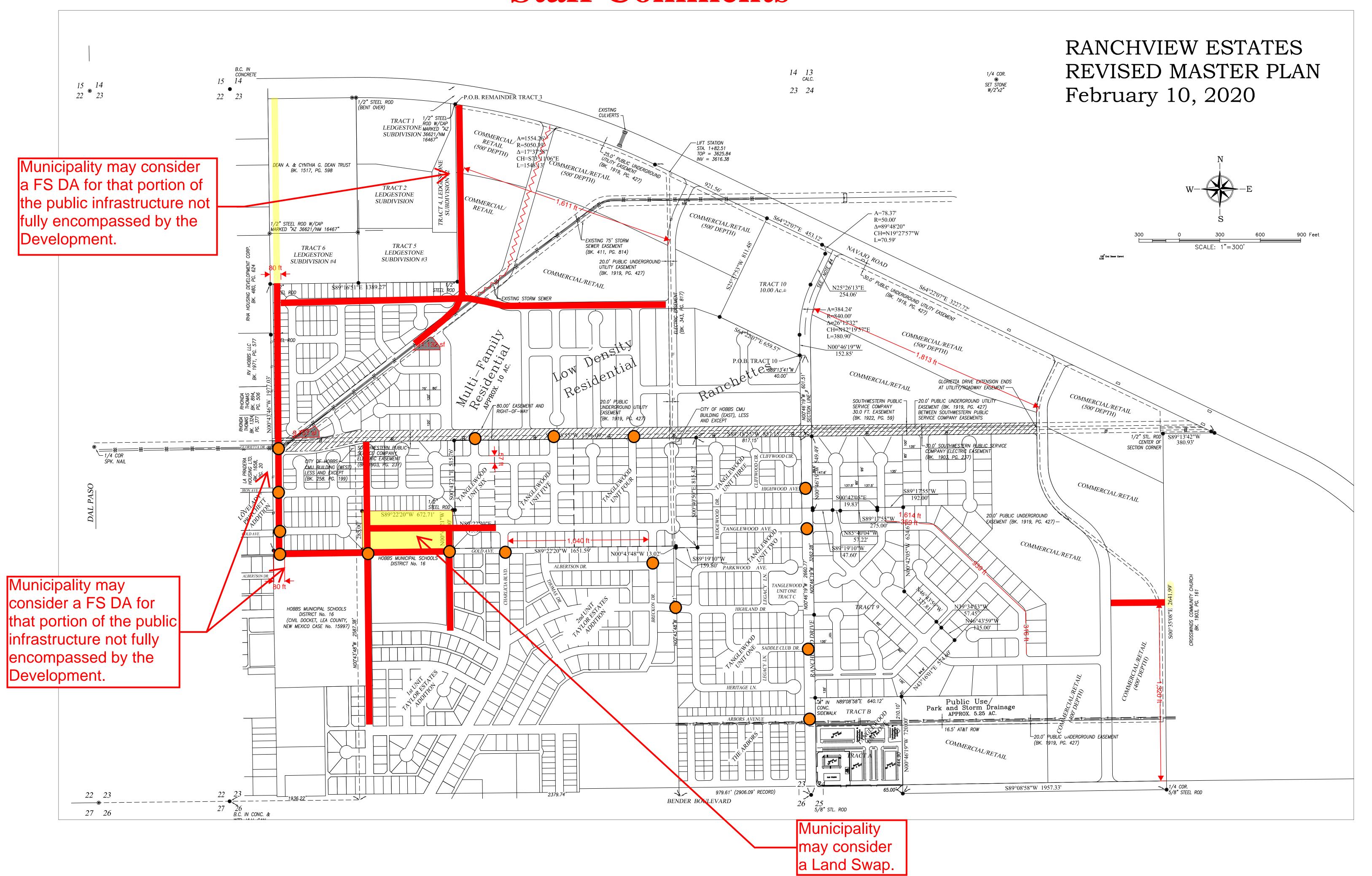


11)	Second review Sketch Plan Ranchview Masterplan (primarily discuss Ranchland
Alignn	ment)





Staff Comments





- 12) Discussion Items:
 - A. Illegal construction of a carport at 2704 N. Breckon.

PLANNING DIVISION



200 E. Broadway St. Hobbs, NM 88240 575-397-9351 bus 575- 397-9227 fax

City of Hobbs, New Mexico

Francisco Latimer & Celina Espinoza 2704 N. Breckon Dr. Hobbs, NM 88240

Subject: Front Yard Setback Variance (Major Thoroughfare Plan) for 2704 N.

Breckon Dr.

Date: August 25, 2020

The City of Hobbs Major Thoroughfare Plan requires a minimum of 21' setback from the property line (31' from back of curb) at 2704 N. Breckon Dr. However, the recently erected unpermitted structure is located in violation of the adopted setback requirements and within the public right – of - way.

You have placed an unpermitted carport in violation of the front yard setback requirements of the City of Hobbs Major Thoroughfare Plan. The front yard setback requirements as dictated by the Hobbs Major Thoroughfare Plan have not been violated within your block, i.e.; Highland Street north to the Alleyway. Therefore, the front yard setback variance request for 2704 N. Breckon Dr. cannot be approved. If you have any questions regarding this issue please do not hesitate to call me at 391-4111.

Sincerely,

CITY OF HOBBS, NEW MEXICO

Kevin Robinson - Planning Department







Application Date: 824 2020 FRANCISCO HATIMER Property Owner: CELINA ESPINOZA	Variance for (circle one): front yard / side yard Phone: 575-300-9673				
. ,					
Address of proposed structure: 2704 N. BREC	OKON DR. HOBBS, NM, 88240				
Subdivision (if known): Lot 8	: & Block # (if known):				
Type of proposed structure: CARPORT Dimensions of proposed structure: 27 x 26 x 14					
Are subdivision covenants and/or deed restrictions availal	ble? If so, please attach a copy.				
The existing front/side setback for the structure at the above address is 21 feet. If the variance is approved, the new front/side setback with the front improvement will be 5 feet.					
* The Planning Board of the City of Hobbs has established a procedure to require each applicant for a setback variance to notify property owners within 150 feet of the proposed improvement. In addition, front-yard setbacks of less than 10' for buildings (excluding carports) are generally not permitted.					
Addresses of existing carports/fences/porches in vicinity (if any):					
1712 E. ALBERTSON DR.					
1715 E. ALBERTSON DR					
1733 E. ALBERTSON DR					
1800 E. ALBERTSON DR					
1809 E. ALBERTSON DR.					

Please attach the following documents:

- Copy of <u>Building Permit Application</u>.
- <u>Sketch Plan</u> showing dimensions of existing and proposed improvements and distances from proposed improvement to sidewalk, curb, and/or edge of street.
- Copy of Covenants and/or Deed Restrictions, if any.
- Signature Sheet containing signatures of adjacent property owners within 150 feet of above referenced lot.

Return completed form to: City-Hall - Planning Division 200 E. Broadway St. Hobbs, NM 88240

P: 575-397-9232 F: 575-397-9227

Property Owner Signature

Date

CITY OF HOBBS, NM PLANNING DIVISION **VARIANCE APPLICATION**

(To Front and/or Side Yard Setback Requirement) Adjoining Property Owner Notification

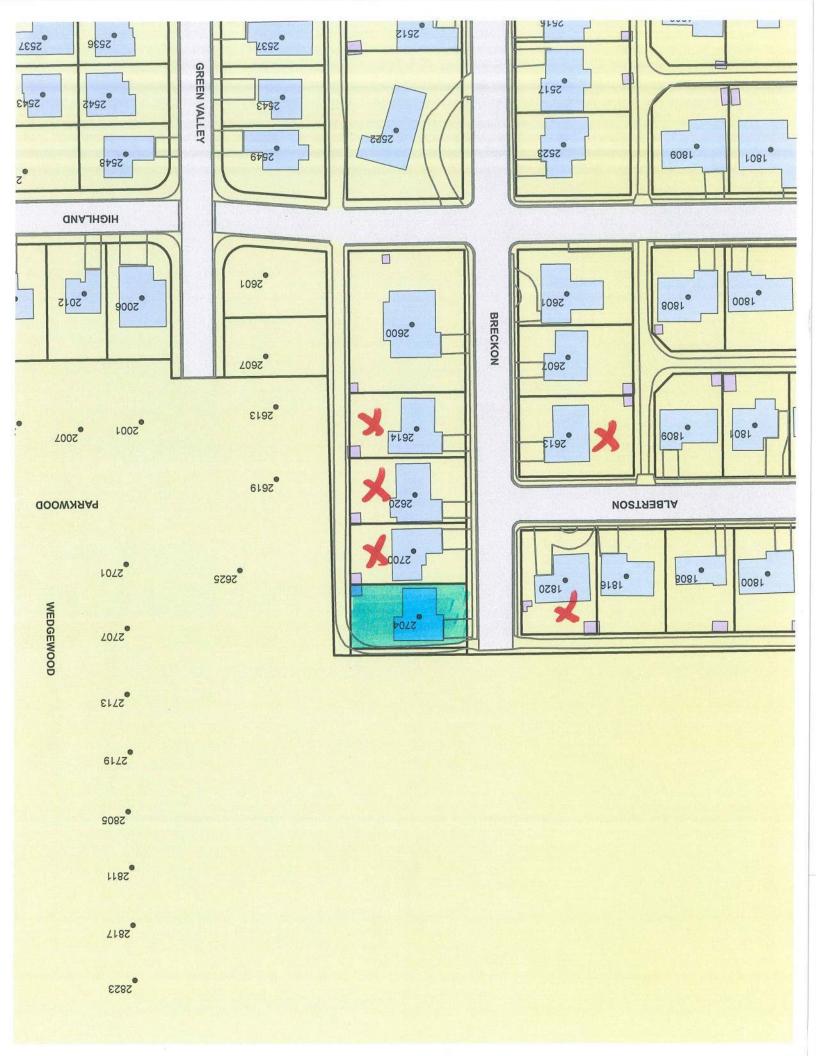
Note: The Planning Board of the City of Hobbs has established a procedure to require each applicant for a front or side yard setback variance to notify property owners within 150 feet of the proposed improvement. In addition, front-yard setbacks of less than 10' for buildings (excluding carports) are generally not permitted.

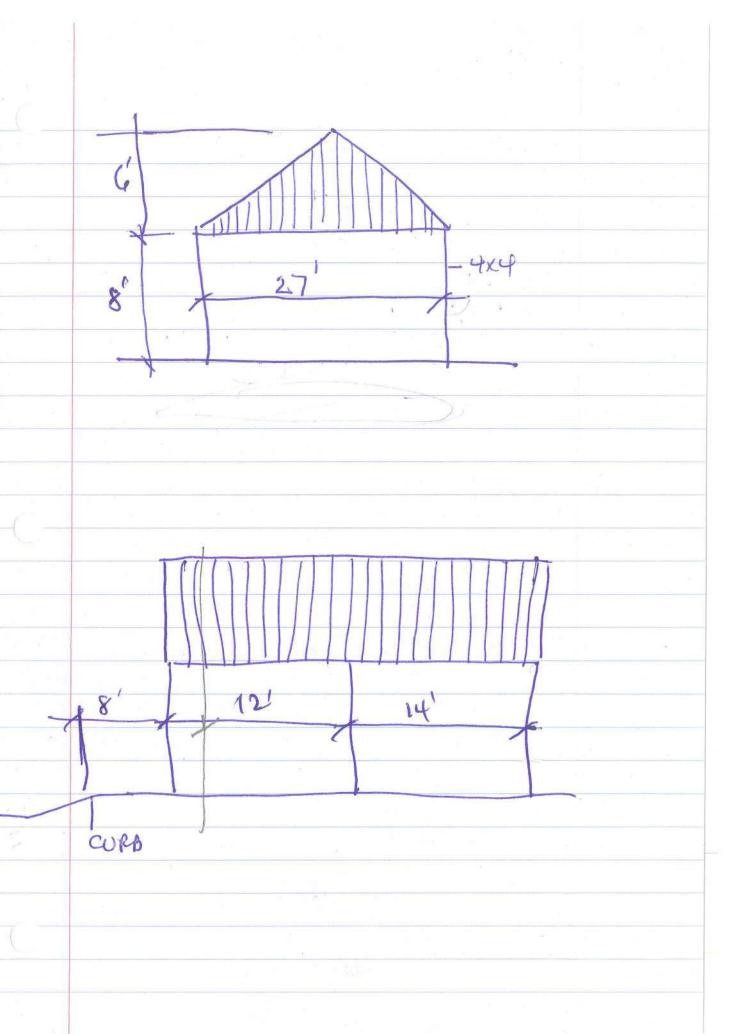
575-513-5490

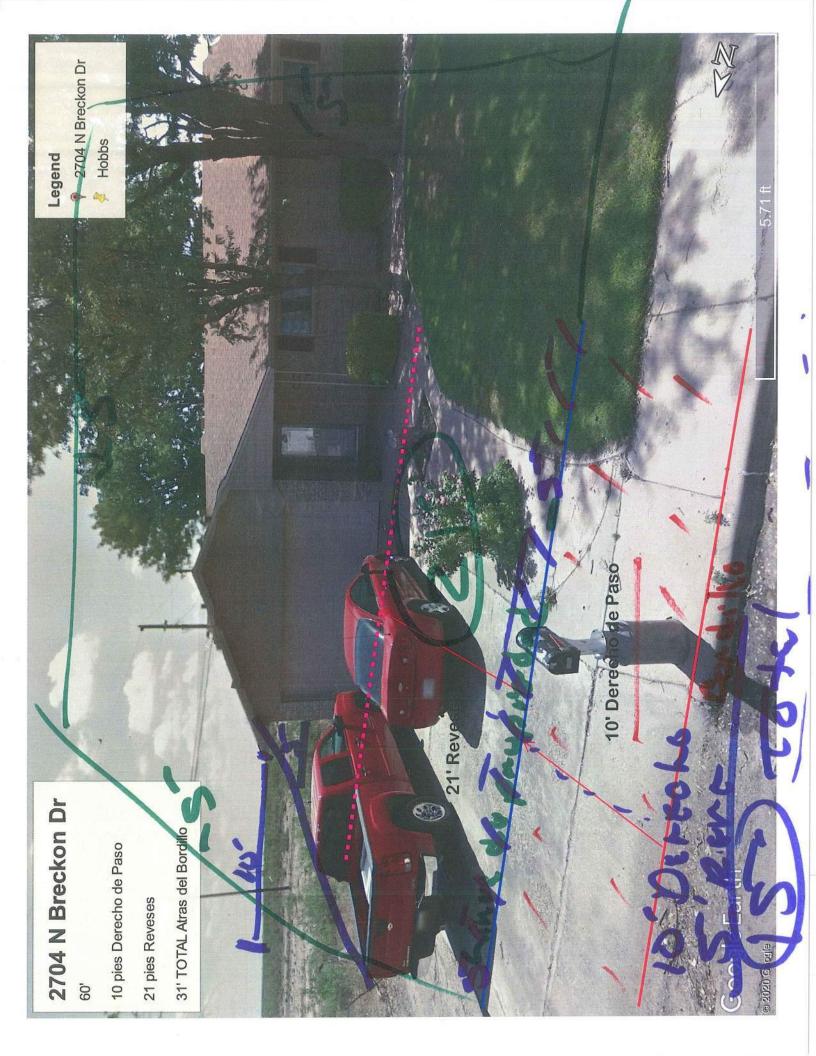
Date: 8 24 2020 FRANCISCO LATIMER

Applicant: CELINA	ESPINOVA	Phone:	575-300-9673	5	
Neighboring Prope For your informati or side setback at:		cation has been sub	mitted to build a str	ructure in the front	
Applicant address:	2704 N. BRE	CKON DR. H	OBROS		
Address of proposed	structure: 2704	N. BRECKON	J DR HOBBS		
Subdivision (if known)	Subdivision (if known): Lot & Block # (if known):				
Type and dimensions	of proposed structure	(see attached drawing	g for details): $26 \times$	27×14	
The existing front/side setback for the structure at the above address is 2 feet. If the variance is approved, the new front/side setback with the front/side improvement will be feet.					
If any adjoining property owner has questions, please call the Planning Division at 397-9232. The City reserves the right to contact adjacent property owners to verify accuracy of signatures.					
Signatures of adjoining property owners and acknowledgement of request:					
Adjacent Property Owner Name(s)	Address	Signature(s)	Phone #	Do you support request? Y / N	
(hit stepher Garzales	2700N. Brecker	Cenque		-	
Amai Tardon	1820 E. Al boutecon	Sinds Dordine			
Chris Hover	7/20 N Brocker	Ch Howel			
Dee Slate	2614 N. BRECKEN	Clo Hound DEE Slate			
300 31410	2613 N. BRECKON	ACC 12 Carlo			
	UVIS IN DICECU				
	8				
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*Deed Restrictions, if available, are located in the Planning Division.









Building Inspection Department 200 E. Broadway, Hobbs, NM 88240 Phone (575) 391-8158

Application #	
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Building Permit Application

Application	Phone 575-300-7673					
Owner		_Address	2704 N.B	RECKON	DR. Ho	BAS, NM
Circle One: Resident	cial or Commercial Type:	New □ R	emodel 🗆 Additi	on 🗆 Other	r 🗆 please at	tach required plans
	4 N. BRECKON Idress City	DR.	HOBBS N	M	88 Zij	240
Contractor						
Name	Address	City	State	Zip	Phone	License #
Email						
Architect or						
Engineer Name	Address City		State	Zip	Phone	License #
Subdivision	te g	Lot	Block	_ Lot Size_		
Building is to be	ft. wide by	ft. long	by ft. ir	n height and	shall conform	n in construction.
Area or						
Volume Cut	oic/ Square Feet					
Туре	Use Group		Basement wall	s or founda	tion	
					Тур	e
% of improvementsFlood Zone		Elevation Certificate Received				
Subdivision Approved	2	Drainage Plan Approved				
Job Description:						
Valuation \$	Permit Fee \$	Plan I	Review Fee \$		Total \$	
codes.	as the Contractor, here	by agree to	comply under thi	s permit wit	h all City, Sta	ate and Federal
Contractor's Signat	lire		Dot			