AGENDA City of Hobbs Planning Board – Regular Meeting July 16, 2019 at 10:00 AM

W. M. "Tres" Hicks, Chairman Bill Ramirez Brett Drennan Larry Sanderson Guy Kesner, Vice Chairman Philip Ingram Ben Donahue

Tentative Agenda for the Planning Board Regular Session Meeting to be held on Tuesday, July 16, 2019 at 10:00 AM at the City of Hobbs Annex Building, <u>First Floor Commission Chambers</u> located at 200 E. Broadway, Hobbs, NM 88240.

AGENDA

- 1) Call To Order.
- 2) Review and Consider Approval of Agenda.
- 3) Review and Consider Approval of Minutes.

June 18, 2019 – Regular Meeting

- 4) Communications from Citizens.
- 5) Review and Consider side yard setback variance request for a residential single family housing unit located at 501 E. Skelly, as submitted by property owner.
- Review and Consider side yard setback variance request for a residential single family housing unit located at 1421 W. Lea, as submitted by property owner.
- 7) Review Sketch Plan for The Mesquite Draw Subdivision (2nd Review), as submitted by property owner, Daniel Johncox.
- 8) Review Sketch Plan for Replat of Lots 1, 2, 3 & 4, Block 2 of the Gale Addition, as submitted by property owner, Daniel Johncox.
- 9) Discussion Item:
 - A) FY 2021-2025 Infrastructure Capital Improvement Plan (ICIP) process & schedule.
 - B) Updating the Comprehensive Community Development Plan as adopted per Resolution #4037 on June 7, 2004 process & schedule.
- 10) Adjournment.

The City will make every effort to provide reasonable accommodations for people with disabilities who wish to attend a public meeting. Please notify the City at least 24 hours before the meeting. Telephone 397-9351.

"Notice is hereby given that a quorum of the Hobbs City Commission may be in attendance at this meeting."

PLANNING BOARD MEETING MINUTES June 18, 2019

The Hobbs Planning Board met on June 18, 2019 at 10:00 a.m. at City of Hobbs Annex Building, First Floor Commission Chambers, located at 200 E. Broadway, Hobbs, NM 88240 with Mr. Guy Kesner Vice Chairman presiding.

Members Present: Members Absent

Guy Kesner, Vice Chairman Tres Hicks, Chairman

Bill Ramirez Brett Drennan Larry Sanderson Ben Donahue

Phillip Ingram

Also present were members of the public and City staff as follows:

Kevin Robinson, Development Director

Julie Nymeyer, Staff Secretary

Valerie Chacon, Assistant City Attorney
Shawn Williams, Fire Marshal

Bruce Reid, County Planner Leon Ivie

Dan Dattola

1) Call To Order.

Vice Chairman Kesner called the meeting to order at 10:02 am.

2) Review and Consider Approval of Agenda.

The first item of business was to review and approve the Agenda for the June 18, 2019 meeting. Mr. Ramirez made a motion, seconded by Mr. Ingram to approve the agenda as presented. The vote on the motion was 4-0 and the motion carried.

3) Review and Consider Approval of Minutes.

May 21, 2019 – Regular Meeting

Mr. Kesner asked if everyone has had a chance to read the Regular Meeting Minutes from May 21, 2019. Mr. Sanderson made a motion, seconded by Mr. Ingram to approve the Regular Meeting Minutes as presented. The vote on the motion was 4-0 and the motion carried as presented.

4) Communications from Citizens.

There were no communications from citizens.

5) Public Hearing to Review and Consider a Special Use Map Amendment to create a Rural and Open Space Planning District per MC 18.08, located northwest of the intersection of College Lane and Ja-Rob.

Mr. Robinson said this is a Rural and Open Space petition. He said this would allow large animals to be contained within the 40 acres. He said a future subdivision would be under the umbrella of the Rural and Open Space District also. He said in the Meadow Land sketch plan there will also be ranchettes. He said the area is located NW of College Lane and Ja-Rob. He said property owners were notified. He said the municipality did receive phone calls and no one was in opposition. Mr. Kesner asked if this would follow the normal guidelines they have for animal containment inside the city limits. Mr. Robinson said yes. He said the lots less than 1 acre would not be able to contain a large animal he said for a large animal it must be 1 acre or more.

Mr. Kesner said there would need to be a public hearing. Mr. Ramirez made a motion seconded by Mr. Ingram to open the public hearing at 10:08 am. Mr. Kesner asked if the public had any comments or questions? There were none. Mr. Sanderson then made a motion, seconded by Mr. Ramirez to close the public hearing at 10:09 am.

Mr. Ingram made a motion, seconded by Ramirez to approve the Special Use Map Amendment. The vote on the motion was 4-0 and the motion carried.

6) Review Sketch Plan for Zia Crossing Unit 7, as submitted by property owner, Black Gold Estates, LLC.

Mr. Robinson said this is Unit 7 Sketch Plan review. He said this portion is the furthest to the south of the Master Plan. He said it is located on the SE corner of Zia Crossing Parkway just south of Unit 6. He said there are 97 lots with a 1.83 acre Public Park which the developer will develop on the SE corner of their property. He said Zia Crossing Parkway is a projected major collector and will continue south. Mr. Ramirez asked how far does the road go to the west? Mr. Robinson said it goes all the way to the section line. Mr. Kesner asked how may lots in total would there be? Mr. Dan Dattola said 920 something including the lots to the west. Mr. Kesner asked including unit 7 how many have been developed so far? Mr. Dattola said they have developed and sold 328 and there is a contract on the 97 lots. Mr. Kesner asked how they were going to develop the park? Mr. Dattola said they were working with Parks & Recreation on that.

Mr. Kesner asked if there were lift stations being required? Mr. Robinson said there is a primary lift station that was put in with the previous units. He said prior to Final Plat this Board will have the opportunity to review the Sketch Plan of all of the Park development.

7) Discussion Item:

A) FY 2021-2025 Infrastructure Capital Improvement Plan (ICIP) process.

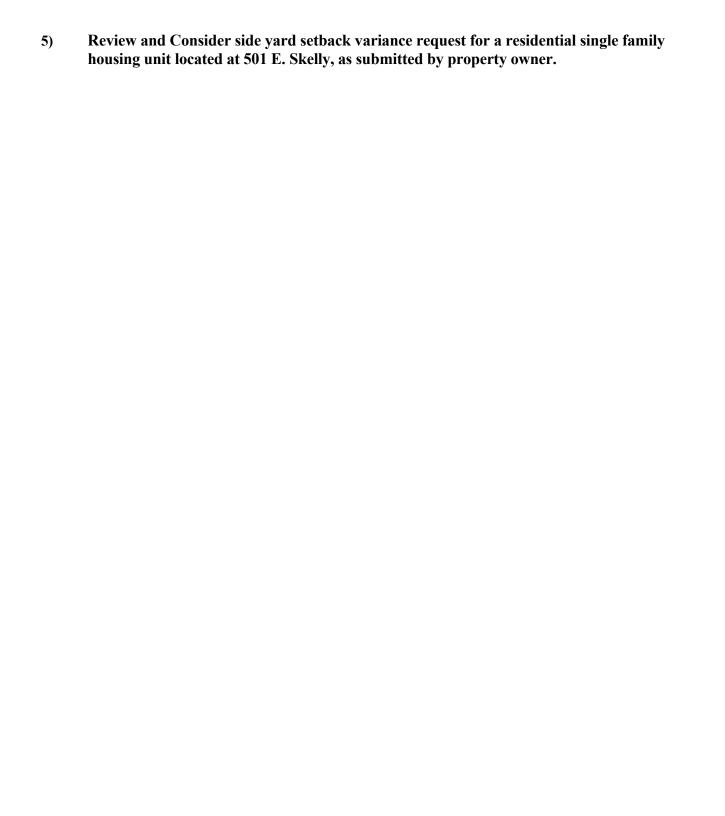
Mr. Robinson said it is time to begin to look over the ICIP. He said the DFA has not released their calendar for this year. He said between this meeting and the next meeting

staff will be reviewing all the ICIP projects and putting additional projects on that list. He said at the next meeting you will be seeing a more detailed summary list. He said now is the Boards opportunity to add additional projects. Mr. Ramirez said the alley behind his house is flooded and is wondering if flooding is on the ICIP. Mr. Robinson said Flood projects are always on the ICIP. He asked the Board to reviewed all the information on the ICIP and bring your suggestions to the next meeting.

8) Adjournment.

With nothing further to discuss Mr. Ramirez made a motion, seconded by Mr. Sanderson to adjourn the meeting at 11:30 am.

Guy Kesner, Vice Chairman



PLANNING DEPARTMENT



200 E. Broadway St. Hobbs, NM 88240

575-397-9351 bus 575-397-9227 fax

City of Hobbs, New Mexico

Alejo Valenzuela 501 E. Skelly Hobbs, NM 88240

Subject: Side yard Setback Variance (Major Thoroughfare Plan) at 501 E.

Skelly.

Date: June 5, 2019

The City of Hobbs Major Thoroughfare Plan requires a minimum of 5' side yard setback from the property line at 501 E. Skelly. However, the proposed structure would be located 0' from the side yard property line.

You are proposing placing a carport to within 0' of the side yard Property Line on a Minor Residential Street, which is not allowed by the Hobbs Major Thoroughfare Plan. Therefore, the side yard setback variance request for 501 E. Skelly cannot be approved. If you have any questions regarding this issue please do not hesitate to call me at 391-4111.

Sincerely,

CITY OF HOBBS, NEW MEXICO

Kevin Robinson - Planning Department



VARIANCE APPLICATION

Application Date: 6-3-19	Variance for (circle one): front yard (side yard)
Property Owner: Alejo Uplenzuela	Phone: 575-397-3777
Address of proposed structure: 501 E. Ske	lly
Subdivision (if known): New Hobbs Addition Lot 8	Block # (if known): 11-12 Block 87
Type of proposed structure: <u>CARPORT</u> Dimension	ons of proposed structure: $\frac{24' \times 18' - 6''}{}$
Are subdivision covenants and/or deed restrictions available	ole? If so, please attach a copy.
The existing front/side setback for the structure at the abapproved, the new front/side setback with the front impro	ove address is feet. If the variance is overment will be feet.
* The Planning Board of the City of Hobbs has established variance to notify property owners within 150 feet of the setbacks of less than 10' for buildings (excluding carports)	proposed improvement. In addition, front-yard
Addresses of existing carports in vicinity (if any):	
500 E. TexAs GARAGE	
503 E. Shelly CARPORT	
512 E. Shelly CARPORT	
513 E. SKelly emport	
517 E. Shelly CARPURT	
Please attach the following documents:	posed improvements and distances from proposed

improvement to sidewalk, curb, and/or edge of street.
Copy of <u>Covenants and/or Deed Restrictions</u>, if any.

• <u>Signature Sheet</u> containing signatures of adjacent property owners within 150 feet of above referenced lot.

Return completed form to: City-Hall - Planning Division 200 E. Broadway St. Hobbs, NM 88240 P: 575-397-9232

P: 575-397-9232 F: 575-397-9227

Property Owner Signature

Date

CITY OF HOBBS, NM PLANNING DIVISION VARIANCE APPLICATION

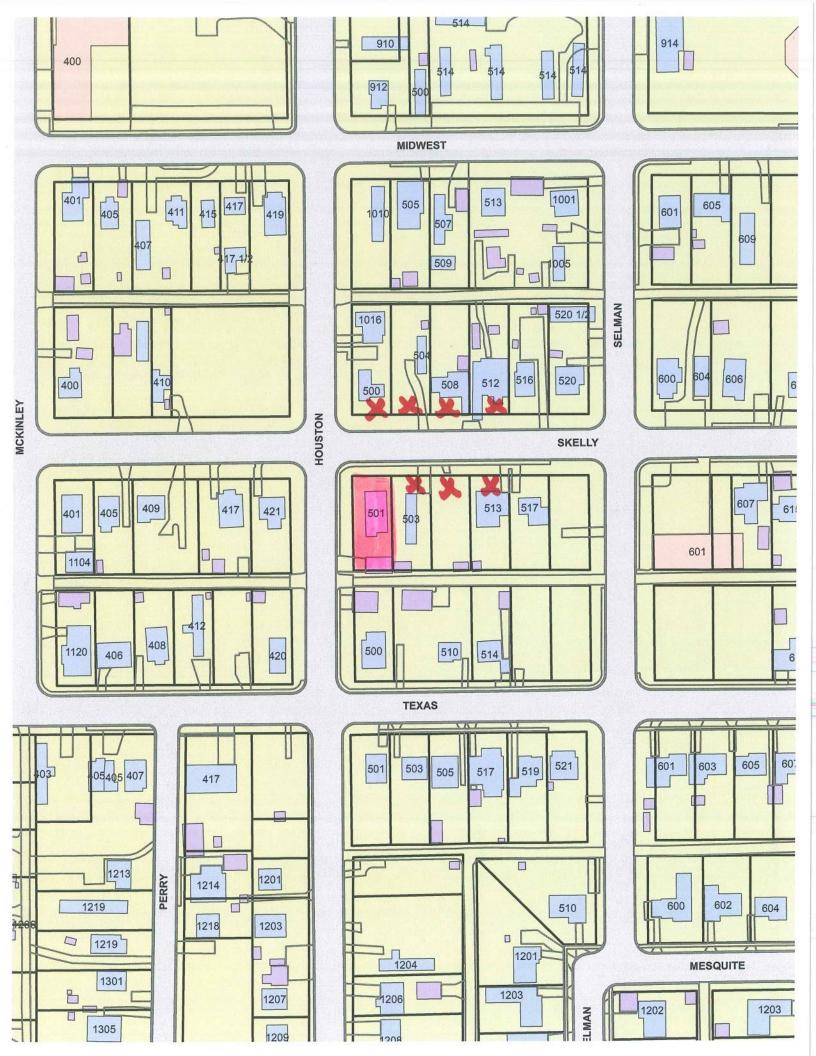
(To Front and/or Side Yard Setback Requirement)
Adjoining Property Owner Notification

Note: The Planning Board of the City of Hobbs has established a procedure to require each applicant for a front or side yard setback variance to notify property owners within **150 feet** of the proposed improvement. In addition, front-yard setbacks of less than 10' for buildings (excluding carports) are generally not permitted.

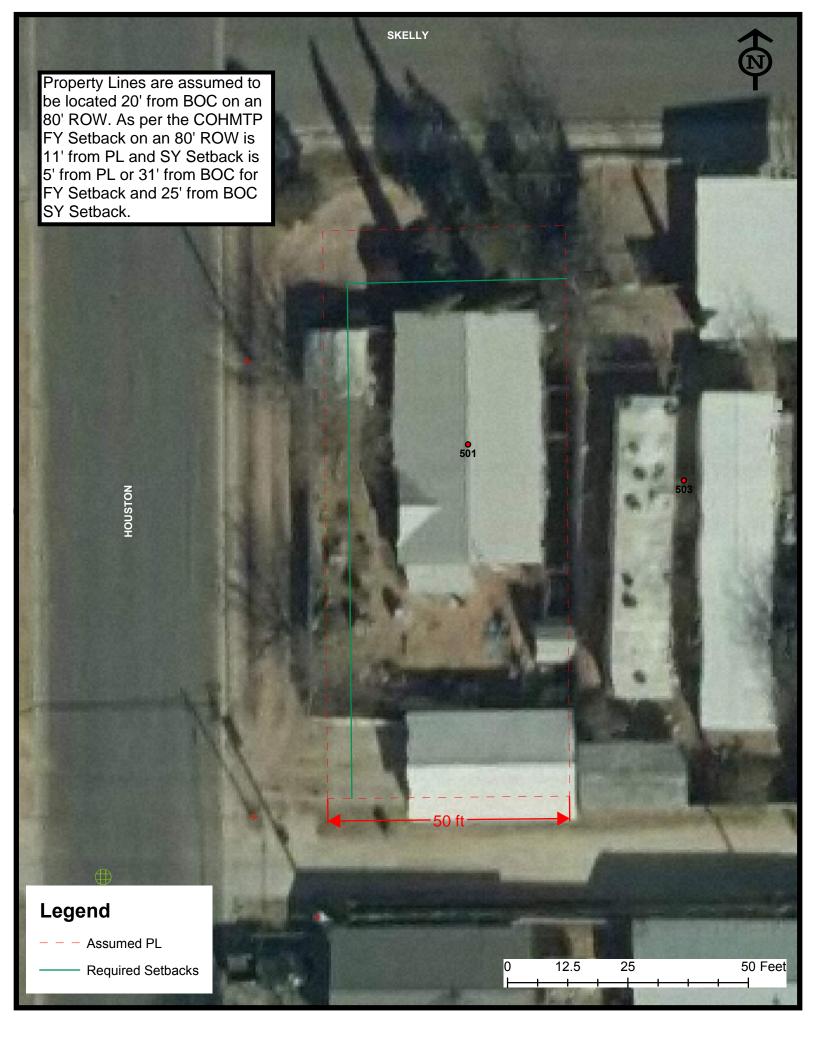
Phone: 575-397-3717

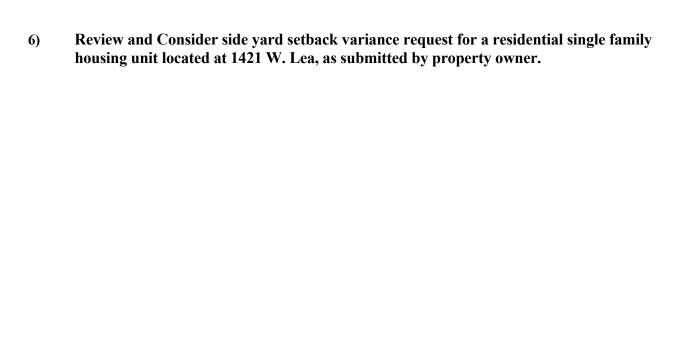
Applicant: Alejo VAlenzuela

Neighboring Prop For your informat or side setback at	tion, a variance appl	ication has been sub	omitted to build a st	ructure in the front
Applicant address: _	501 E. She	11.4		
Address of proposed	d structure: 501 E	F. skelly		
Subdivision (if knowr	1): New Hobbs Ada	lition Lot&	Block # (if known):/	1-12 Bloc4 87
Type and dimensions	of proposed structure	e (see attached drawing	g for details): 24'	x.18.6"
The existing front/side se	le setback for the structure structure structure that setback with the front/si	cture at the above addi de improvement will b	ress is <u>10</u> feet. If the e <u>0</u> feet.	variance is approved,
If any adjoining properthe right to contact a	erty owner has questio adjacent property own	ns, please call the Plani ers to verify accuracy o	ning Division at 397-92. of signatures.	32. The City reserves
		ers and acknowledge	ement of request:	
Adjacent Property Owner Name(s)	Address	Signature(s)	Phone #	Do you support
0	= a = al //	0.0.1	57- 70- 447-0	request? Y / N
Poero Dayla.	500 E. Shelly	Rocio Cacila.	575 390-4478	У .
TINA HARMON	503 E. Shelly	Vin Barne	575)408-6075	y
Joe CASTILLO	504 E. Shelly	- Andosty	No phone	y
Empty house	508 E. skelly	9		1
Teresa Calvin	512 E. SKelly	teresalahien	575-625-8583	Y
Jose VAlenzvels	513 E. Shelly	Jose Vylen	4575-404079	7/7 V
5.8.3				/
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*Deed Restrictions,	if available, are loca	ated in the Planning	Division.	



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PLANNING DEPARTMENT



200 E. Broadway St. Hobbs, NM 88240

575-397-9351 bus 575-397-9227 fax

City of Hobbs, New Mexico

Jose R. Estrada 1421 W. Lea St. Hobbs, NM 88240

Subject: Side yard Setback Variance (Major Thoroughfare Plan) at 1421 W.

Lea St.

Date: July 12, 2019

The City of Hobbs Major Thoroughfare Plan requires a minimum of 10' side yard setback from the property line at 1421 W. Lea St. However, the proposed structure would be located 5' from the side yard property line.

You are proposing placing a structure to within 5' of the side yard Property Line on a Minor Residential Street, which is not allowed by the Hobbs Major Thoroughfare Plan. Therefore, the side yard setback variance request for 1421 W. Lea St. cannot be approved. If you have any questions regarding this issue please do not hesitate to call me at 391-4111.

Sincerely,

CITY OF HOBBS, NEW MEXICO

Kevin Robinson - Planning Department

CITY OF HOBBS, NM PLANNING DIVISION VARIANCE APPLICATION

(To Front and/or Side Yard Setback Requirement)
Adjoining Property Owner Notification

Note: The Planning Board of the City of Hobbs has established a procedure to require each applicant for a front or side yard setback variance to notify property owners within 150 feet of the proposed improvement. In addition, front-yard setbacks of less than 10' for buildings (excluding carports) are generally not permitted.

Date: 7/5/19					
Applicant: Jose R.	ECTRAON	Phone: 57	15-942-59	42	
Neighboring Propert For your information or side setback at:	, a variance applic		bmitted to build	a structure in the	front
Applicant address: 14					
Address of proposed str	ructure: SAME	AS ABOUE	÷		
Subdivision (if known): _					
Type and dimensions of	proposed structure	(see attached drawii	ng for details): <u>//</u> /	X 51	
The existing front/side s the new front/side setba	etback for the struct ck with the front/sid	ture at the above add le improvement will	dress is 10 feet. be 5 feet?	If the variance is app	roved,
If any adjoining property the right to contact adja	owner has question cent property owner	ns, please call the Pla rs to verify accuracy	nning Division at 39 of signatures.	97-9351. The City re	serves
Signatures of adjoinir	ng property owner	rs and acknowledg	gement of reque	st:	
Adjacent Property Owner Name(s)	Address	Signature(s)	Phone#	Do you support request? Y / N	
Alma d. delacros	916 N Julf st	Alma do delac	102 393.04-47	Yes	
Gammel Martinez	1419 W 189	Leenel Vi	4412979	yes	
5 amiel Martinez	1420 W. heg	Samuel Worten	318-3802	425	
Irma N. Contreto	s1416 W. Schalk	aver St. Sman.	ontrevo 441-6114	yes	

^{*} Deed Restrictions, if available, are located in the Planning Division.



VARIANCE APPLICATION

Please attach the following documents:

- Copy of Building Permit Application.
- <u>Sketch Plan</u> showing dimensions of existing and proposed improvements and distances from proposed improvement to sidewalk, curb, and/or edge of street.
- Copy of Covenants and/or Deed Restrictions, if any.
- <u>Signature Sheet</u> containing signatures of adjacent property owners within 150 feet of above referenced lot.

Return completed form to: City-Hall - Planning Division 200 E. Broadway St. Hobbs, NM 88240 P: 575-397-9232

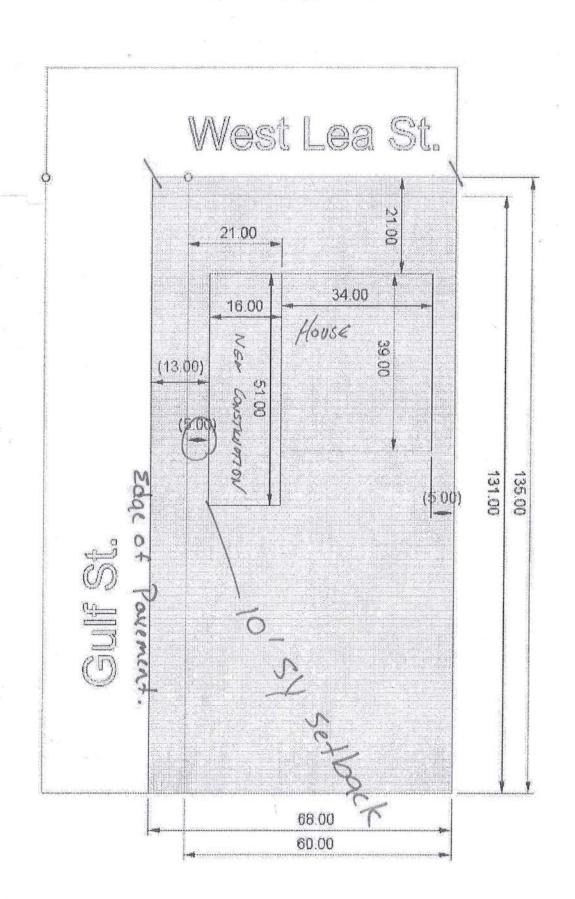
F: 575-397-9227

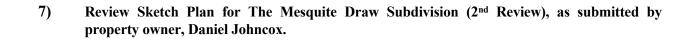
Property Owner Signature

Date

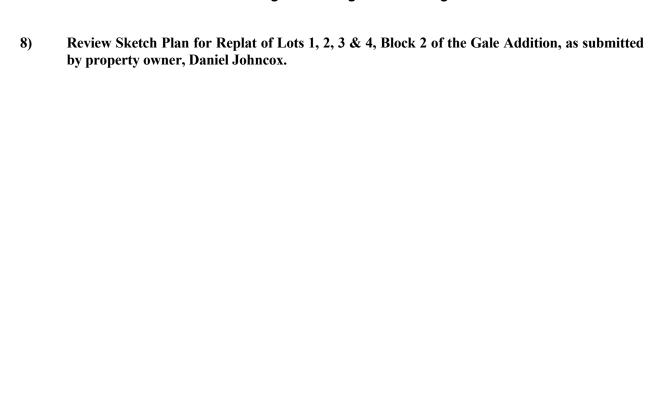


JOSE R. ESTRADA 575-942-5942



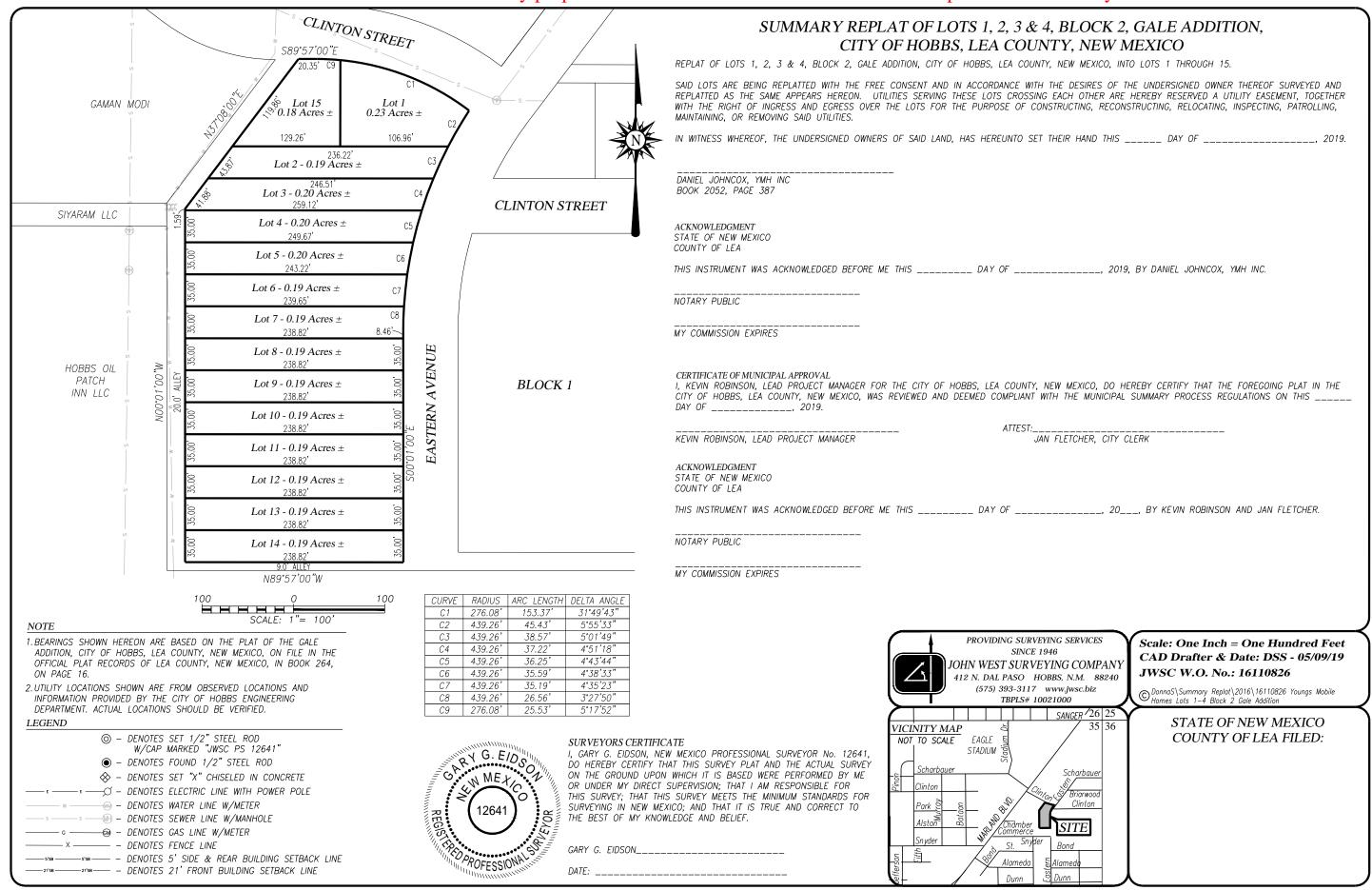






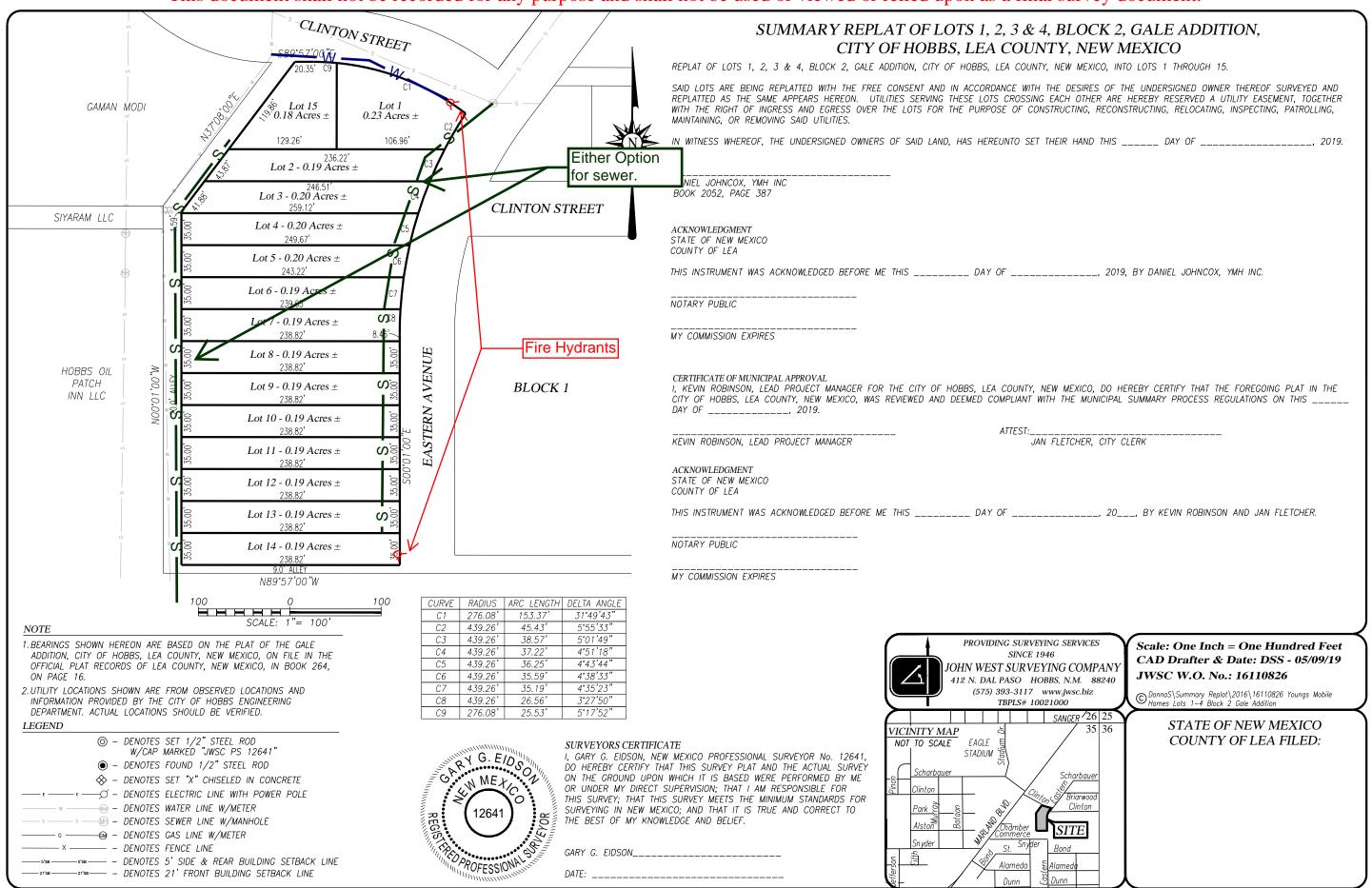
PRELIMINARY

This document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document.



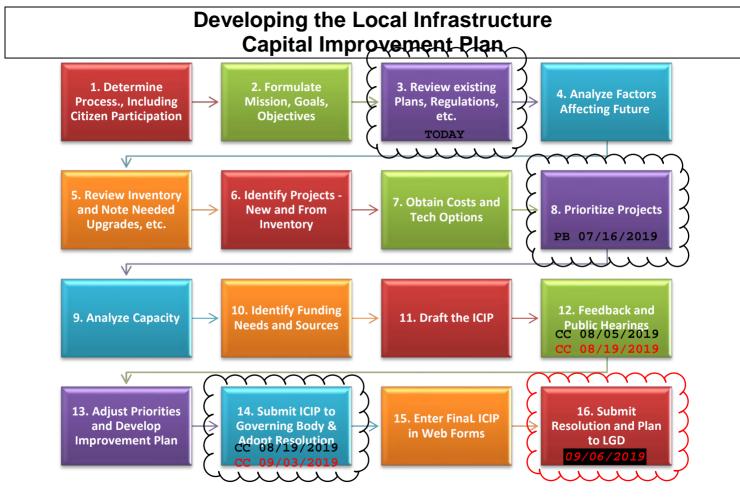
PRELIMINARY

This document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document.



9) Discussion Item:

A) FY 2021-2025 Infrastructure Capital Improvement Plan (ICIP) process & schedule.



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9)	Discu	ssion	Item:

B) Updating the Comprehensive Community Development Plan as adopted per Resolution #4037 on June 7, 2004 process & schedule.