



## **CITY MANAGER'S MONTHLY REPORT**

March, 2025

200 East Broadway  
Hobbs, NM 88240  
[www.hobbsnm.org](http://www.hobbsnm.org)



**Mayor**  
Sam D. Cobb

### **City Commission**

R. Finn Smith – District 1  
Christopher Mills – District 2  
Larron Fields – District 3  
Joseph D. Calderón – District 4  
Dwayne Penick – District 5  
Don Gerth – District 6

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#### **CITY MANAGER**

City Manager  
Assistant City Manager  
Executive Assistant

Manny Gomez  
Todd Randall  
Julie Nymeyer

#### **CITY CLERK'S OFFICE**

City Clerk  
Deputy City Clerk  
Public Transportation Super.

Jan Fletcher  
Amelia Maldonado  
Jacque Pennington

#### **CITY ENGINEER**

City Engineer  
Development Director  
Building Official

Anthony Henry  
Vacant  
Scott Shed

#### **COMMUNICATIONS DEPT.**

Communications Director  
Marketing Coordinator

Reanna Alarcon  
Chad Littlejohn

#### **FINANCE DEPARTMENT**

Finance Director  
Assistant Finance Director  
MVD Manager

Toby Spears  
Deborah Corral  
Anna Villalobos

#### **FIRE DEPARTMENT**

Fire Chief  
Deputy Fire Chief  
Deputy Fire Chief

Mark Doporto  
Ryan Herrera  
Adam Marinovich

#### **GENERAL SERVICES DEPT.**

Gen. Services Director  
Building Maintenance  
Electrician  
Garage Fleet Manager  
Streets Superintendent

Shelia Baker  
Mario Silva  
Shawn Smith  
Eddie Trevino  
Bryan Ussery

#### **HUMAN RESOURCES DEPT.**

H. R. Director  
Assistant H.R. Director  
Risk Management Director

Nicholas Goulet  
Tracy South  
Selena Estrada

#### **INFORMATION TECHNOLOGY DEPT.**

I.T. Director  
Assistant I.T. Director

Christa Belyeu  
Matt Blandin

#### **LEGAL DEPARTMENT**

City Attorney  
Deputy City Attorney  
Assistant City Attorney

Vacant  
Medjine Douyon  
Amber Leja

#### **LIBRARY SERVICES**

Library Director  
Assistant Library Director

Nichole Lawless  
Melody Maldonado

#### **MUNICIPAL COURT**

Municipal Judge  
Court Administrator

Bobby Arther  
Shannon Arguello

#### **PARKS & OPEN SPACES DEPT.**

POSD Director  
Rockwind Superintendent  
Parks Superintendent  
Sports Fields Supervisor

Bryan Wagner  
Matt Hughes  
Lou Maldonado  
Ashlie Lobeck

#### **RECREATION DEPT.**

Recreation Director  
CORE Facility Director  
Rockwind PGA Prof.  
Recreation Supt./Teen Center  
Senior Center Coordinator

Doug McDaniel  
Lyndsey Henderson  
Ben Kirkes  
Michal Hughes  
Mary Puccio

#### **POLICE DEPARTMENT**

Police Chief  
Deputy Chief  
Code Enforcement Supt.  
HAAC Superintendent

August Fons  
Vacant  
Jessica Silva  
Missy Funk

#### **UTILITIES DEPARTMENT**

Utilities Director  
WWRF Supt.  
WWRF Maint. Supt.  
Water Office Manager

Tim Woomer  
Bill Griffin  
Todd Ray  
Kaylyn Lewis



## *CITY MANAGER'S OFFICE*

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200 East Broadway  
Hobbs, NM 88240

Office: (575) 397-9206  
Email: [jnymeyer@hobbsnm.org](mailto:jnymeyer@hobbsnm.org)

**Julie Nymeyer**  
Executive Assistant

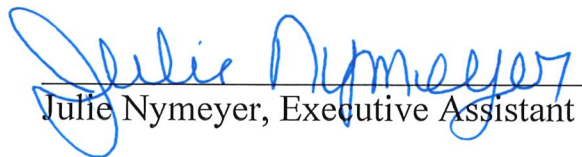
May 1, 2025

To: Mayor, City Commission, City Staff and Citizens of Hobbs

Attached is the City Manager's Monthly Report for the month of March, 2025. This report provides general and performance information to the City Commission and the public on programs and services provided by the City. The data is compiled internally by each department/division for the purpose of improving services, responsible budgeting and enhancing transparency in local government.

This month the Social Wellbeing Committee held a Men's and Women's March Madness Bracket Challenge. Treyson Raulston from the Sports Division at the CORE won the grand prize! He had a 77.7% correct bracket for the Men's Tournament and a 94.7% correct bracket for the Women's Tournament. Thank you to all who participated in this event.

Sincerely,

  
Julie Nymeyer, Executive Assistant



**CITY CLERK'S OFFICE**  
*Monthly Report - March 2025*

	Jan-25	Feb-25	Mar-25
Business Registrations - New	13	13	17
Business Registrations - New Owner	0	2	3
Business Registrations- Change of Address	8	2	22
Renewals	1137	213	84
Web Payment Renewals	0	0	0
Total Business Registrations Activity	1150	226	101
Active Business Registrations for the Month	2296	2312	2320
Fireworks	0	0	0
Junk Yard Licenses	2	0	0
Liquor License	0	0	2
Mobile Business Licenses	0	2	4
Pawn Brokers	0	0	0
Secondhand Dealer's Licenses	0	0	0
Solicitor's Permit	1	0	1
Temporary Vendor's Licenses	0	2	0
Cemetery Deeds Issued/Processed	0	44	0
Public Documents Notarized	131	140	172
Public Records Request	27	34	34
Regular City Commission Meetings 3/3/25 3/17/25	2	2	2
Special City Commission Meetings	0	0	0
City Commission Work Session/Closed Meetings 3/3/25	0	1	1
Notice of Potential Quorum	0	1	0
Resolutions and Ordinances Attested	5	9	6
Consideration of Approval	5	2	1
Total Volume of Transactions on Tyler Cashiering	1,476	474	377
Total Amount	\$ 629,993.48	\$ 988,801.92	\$ 671,921.18
Web Payments Online for All Departments	\$ -	\$ -	\$ -
Grand Total	\$ 629,993.48	\$ 988,801.92	\$ 671,921.18





**CITY CLERK'S OFFICE**  
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# COMMUNICATIONS DEPARTMENT

## MARCH 2025 CITY MANAGER'S REPORT

### SOCIAL MEDIA STATS AT A GLANCE

City of Hobbs Instagram and Facebook pages only



#### FACEBOOK STATS

##### Reach

35.5K ↑ 15%

##### Content Interactions

1.9K ↑ 27.3%

##### Followers

Lifetime

12K

##### Link Clicks

285 ↑ 578.6%

#### INSTAGRAM STATS

##### Reach

2.5k ↓ 9%

##### Content Interactions

232 ↓ 34.3%

##### Followers

Lifetime

2.4K

##### Link Clicks

0 0%



### ACTIONS THIS MONTH

- Completed Hobbs News Sun Annual "Progress Edition" article
- Attended Devon Energy "Hometown Hero" Award Ceremony at HFD
- Completed phone interview with K-LOVE Radio regarding COH Advisory Boards, which aired recently
- Completed Job Description for "Event Coordinator" position with HR
- Attended leadership training Steve Saucedo
- Met with Ben Kirkes from Rockwind Community Links to discuss ongoing marketing strategy
- Met with Kate Skidmore to discuss BandWango opportunity
- Attended PublicInput training via Zoom- 'How Public Engagement Professionals Create Lasting Change'
- Attended City of Hobbs Leadership Learning Needs Assessment with University of Georgia
- Attended JF Maddox Foundation Producer's Forum meeting
- Attended retirement reception of LCSO Chief Deputy Fernando Jimenez
- Completed weekly calendar reports for social media
- Assisted General Services with Asphalt Maintenance Project w/project info site and posted to socials
- Attended COH Commission Meetings
- Attended COH Staff Meetings
- Attended GoToWebinar 'Enhancing Executive Protection with Everbridge Signal: Monitoring Social Media for Threat Intelligence'
- Completed COH radio station weekly radio recordings with Jason Adams
- Assisted City Municipal Court with Hobbs News-Sun ad
- Attended United Way Interagency Hub Luncheon
- Attended NMBA PIO Training in Albuquerque
- Created informative and interactive posts for social media
- Transferred social media account ownership to R. Alarcon
- Transferred city email/gmail account ownership to R. Alarcon
- Assisted HFD with creation of digital application of "Veterans Path of Freedom" brick project
- Began planning of "Choose Hobbs" campaign
- Scheduled 'Media Managers' meeting
- Completed COH 2024 Annual Report
- Assisted HFD with roll-out of new commercial
- Created press releases for HPD/HFD
- Updated Google photo presentation upon search of "Hobbs, NM"
- Started planning for COH photo challenge
- Began updates on Hobbs, NM Wikipedia Entry
- Made significant improvement in social media interactions
- Began preparation for Mayor Cobb PP Presentation for EDC luncheon
- Covered partnership w/ Parks & Open Spaces SkillsUSA, Hobbs Muncipal Schools, & CTECHpartnership in planting new trees at local parks
- Assisted Engineering Department with Flooz Hazard Awareness for social media
- Created Handicap Parking PSA & Video based on Citizen Comment at Commission Meeting, leading to a great deal of attention on social media
- Creation of flyer & teaser video for annual CORE Easter Egg Dive event
- Creation of teaser video for annual CORE Racing for Rescues event
- Creation of teaser video for annual CORE Easter Egg Dive event
- Creation of CORE Pre-Summer Youth Sports Program flyer and teaser video
- Creation of flyer for Nite League + G-League Basketball
- Creation of CORE Autism Awareness Month Adaptive Avengers Activity Day flyer
- Creation of PSAs for various public works construction projects conducted around the city
- Creation of two flyers for Hobbs Public Library Summer Reading Program kickoff and schedule

## CITY OF HOBBS BUILDING DEPT

Total Type of Construction  
for period ending March 01-2025 -March 31, 2025

<b>Commercial</b>		<b><u>#OF PERMITS</u></b>
COMM MECHANICAL	Commercial	13
COMM PLUMBING	Commercial	14
COMM SEWER TAP & EXCAVATION	Commercial	3
COMMERCIAL ADDITION	Commercial	1
COMMERCIAL CANOPY	Commercial	0
COMMERCIAL DEMO	Commercial	1
COMMERCIAL ELECTRICAL	Commercial	26
COMMERCIAL REMODEL	Commercial	3
COMMERCIAL RE-ROOFING	Commercial	4
COMMERCIAL SIGN	Commercial	4
FIRE ALARM SYSTEM	Commercial	2
FIRE EXTINGUISHING SYSTEM	Commercial	1
INDUSTRIAL EXCAVATION	Commercial	1
NEW COMMERCIAL	Commercial	1
SPRINKLER SYSTEM	Commercial	0
<b>TOTAL</b>		<b>74</b>

<b>Residential</b>		<b><u>#OF PERMITS</u></b>
RES MECHANICAL	Residential	20
RES PLUMBING	Residential	34
RES SEWER TAP & EXCAVATION	Residential	5
RESIDENTIAL CANOPY	Residential	1
RESIDENTIAL CARPORT	Residential	1
RESIDENTIAL CURB CUTS	Residential	1
RESIDENTIAL DEMOLITION	Residential	3
RESIDENTIAL ELECTRICAL	Residential	47
RESIDENTIAL FENCE	Residential	3
RESIDENTIAL FOOTING/FOUNDATION	Residential	2
RESIDENTIAL MANUFACTURED HOME	Residential	6
RESIDENTIAL REMODEL	Residential	9
RESIDENTIAL RE-ROOF	Residential	66
RESIDENTIAL SINGLE FAMILY	Residential	10
RESIDENTIAL SOLAR	Residential	1
RESIDENTIAL STORAGE	Residential	1
RESIDENTIAL SWIMMING	Residential	1
<b>TOTAL</b>		<b>211</b>

COMMERCIAL	74
RESIDENTIAL	211
<b>TOTAL COMBINED</b>	<b>285</b>



**ENGINEERING / PLANNING  
TRAFFIC / GIS-MAPPING DEPARTMENTS  
MONTHLY REPORT  
MARCH 2025**

**ENGINEERING DEPARTMENT**

The Engineering Department provides technical support to internal Departments & Public and oversees numerous major/minor capital improvement projects.

**Community Programs & Services:**

**Addressing Assignment:**

	This Month	2023 Total	2024 Total	2025 Total
<b>Permanent / Temporary Addresses:</b> <i>*Includes Master Subdivision Addresses</i>	9	40	45	15

**GIS-MAPPING DIVISION:**

The Division manages a Geo-database, which encompasses 1,000 data features for the various categories. The Division is overseeing the Aerial LIDAR / Mobile LIDAR / Aerial Imagery project being performed by BHI (Bohannon Huston Inc.). A technical demonstration of our Mobile Lidar points is being hosted on a third-party website visit <http://hobbslidar.com> (Note: launch in Google or Firefox web browser)

**March 2025**

**ArcGIS Arcade Training (Continued):** One of the members of the GIS Division completed their instructor-led *Arcade for ArcGIS* training. The final team member is scheduled to complete the training in April. The knowledge gained is already being applied, with advanced labeling now implemented in some maps and early testing underway for attribute rules. As Arcade becomes increasingly integrated into our daily operations, it may lead to changes in how we manage our data, potentially including Arcade-specific fields in our attributes to support automation and dynamic labeling.

**Budgeting Season:** The GIS Division began its annual budgeting process by gathering quotes, updating the budgeting spreadsheet, and entering information into Munis.

**NM811 Map Update:** The GIS Division began updating the City's NM811 line spotting buffers after receiving the annual request. The updated buffers were sent to the Utilities Department for approval. A Python script is also in development to automate the process and allow for quarterly updates without manually processing 16 layers.

**Hobbs Base Radio Outage:** The GIS Division was contacted by the Utilities Department regarding a base station outage. After a reset, the radios failed. GIS attempted to resolve the issue by swapping the radio at Fire Station 1, but the problem persisted. Upon inspecting the radio at Fire Station 3, a damaged antenna, likely from a windstorm, was found. The IT Department and GIS are working to order replacement parts, with the radio expected to remain down until mid-April



**ENGINEERING / PLANNING  
TRAFFIC / GIS-MAPPING DEPARTMENTS  
MONTHLY REPORT  
MARCH 2025**

**File Geodatabase Automation Project:** The GIS Division began a new automation project to streamline updates to the 'viewer' file geodatabase used by non-power users. A PowerShell script was developed to run on server reboot, archiving the current geodatabase and replacing it with a new one from a standby location. Next, a script will be created to automatically export a copy of the Enterprise Geodatabase to the standby folder every two weeks.

**The Month's Buffer Maps:** During the month of March, the GIS Division completed the following buffer maps (2) for use in Cannabis or Liquor License applications. These maps required a detailed search for church and school properties in the area of the requested address to comply with the City of Hobbs' regulations.

Roadrunner Greens (1126 N. Grimes St.); AVM Liquor, LLC (501 N. Marland Blvd.)

**PLANNING DEPARTMENT:**

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The following is a summary of the historical growth statistics.

City of Hobbs Growth Statistics										
Land Development	2016	2017	2018	2019	2020		2021	2022	2023	2024
Annexations	1.31	0	163.23	0	1.3		0	95.44	0.86	236.14
Subdivisions	1	3	1	5	4		6	10	4	5
Lots Gained	102	13	42	186	197		160	196	103	80
Summary Subdivisions	33	42	31	47	41		31	40	26	

The Planning Board meeting was scheduled for March 18<sup>th</sup> at 10:00 a.m.

**Planning Board Summary:**

March 18<sup>th</sup> - The Planning Board reviewed and considered action on 3 items in a Regular Meeting:

- Review and Approve the request for a parking variance for the proposed extension for Get-R-Done RV Park located off of Marland Blvd.
- Review and Approve the request to subdivide a property located off of Dal Paso Street. The Property Owner is requesting a type 3A subdivision located in the South half of the South half (S2/S2) of Section 11, Township 18 South, Range 38 East.





**ENGINEERING / PLANNING**  
**TRAFFIC / GIS-MAPPING DEPARTMENTS**  
**MONTHLY REPORT**  
**MARCH 2025**

- Review and Approve the preliminary plat approval for the proposed South 40 Subdivision.



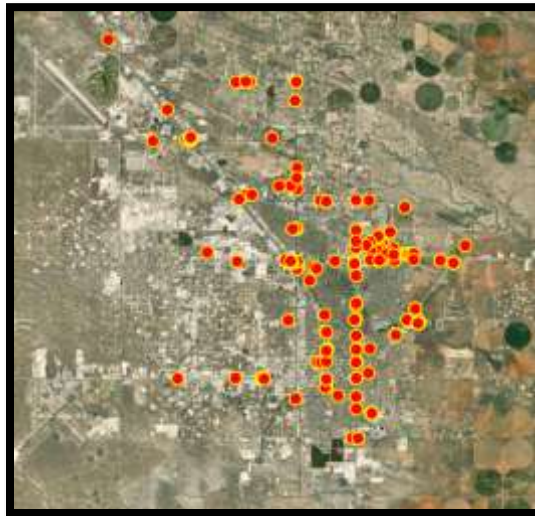
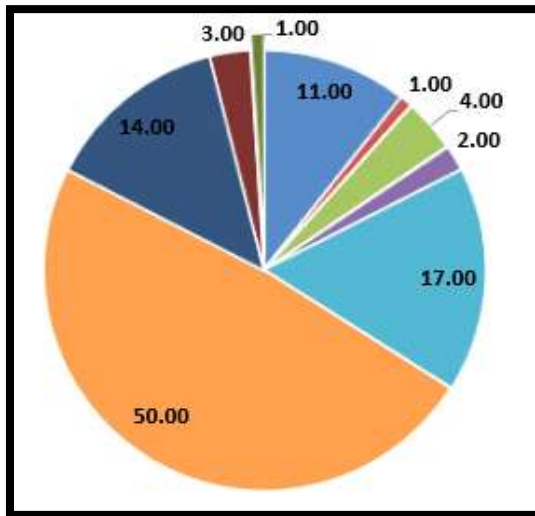
**ENGINEERING / PLANNING  
TRAFFIC / GIS-MAPPING DEPARTMENTS  
MONTHLY REPORT  
MARCH 2025**

**TRAFFIC DIVISION:**

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The City of Hobbs has 42 traffic signals, 5 HAWK signals, 15 school zone flashers, 8 flashing beacons, 4 radar speed signs, 1829 STOP signs, 354 warning signs, 2489 street name signs, and 1771 other regulatory and informational signs to maintain and repair regularly.

**Total 1,326 tracked intersections**



13. Camera Service = 11	16. Visor Replace = 1	18. LED Module Replace = 4
02. Minor Traffic Signal Repair = 2	23. New Sign Made = 17	26. Sign Install / Service = 50
27. Pole Straighten / Re-bolted = 14	29. Safe Hit Install / Replace = 3	03. Wiring Problem Repair = 1

**Major Damage:**

- Overhead 3 Section and Pedestrian Head destroyed at the intersection of Grimes and Millen.

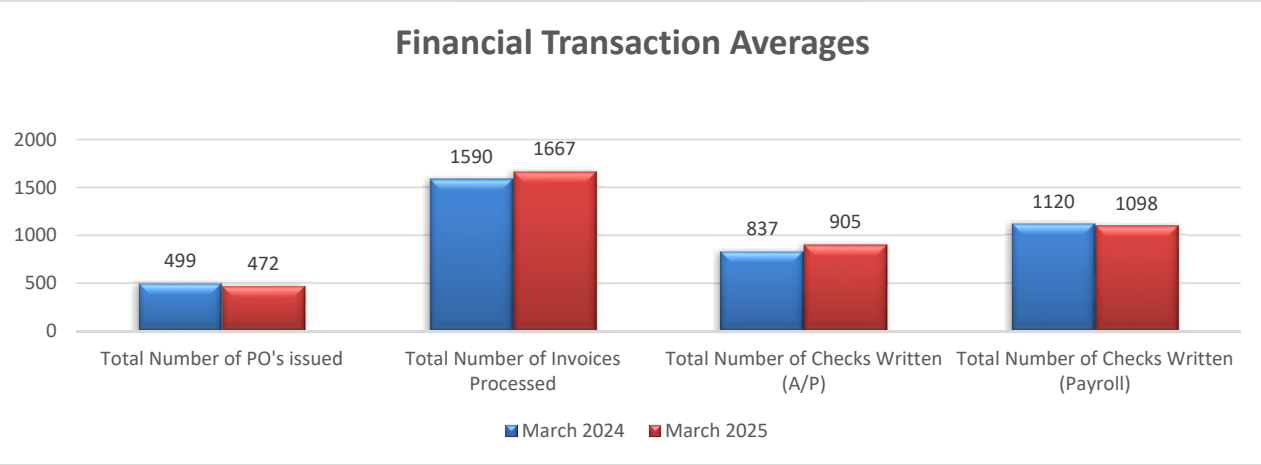
Monthly Measurement  
Finance Department  
Fiscal Year 2025

Cash Statistics	March 2024	March 2025
Beginning Cash Balance	188,391,120	198,263,584
Monthly Cash In (Revenue - all funds)	21,813,650	10,909,441
Monthly Cash Out (Expenditures - all funds)	19,064,789	10,600,838
Ending Cash Balance	190,631,866	199,582,120

Finance Transaction Statistics

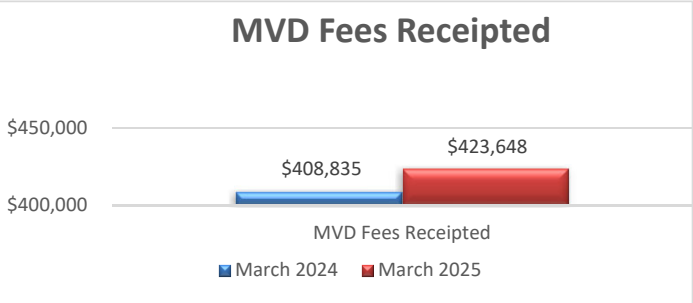
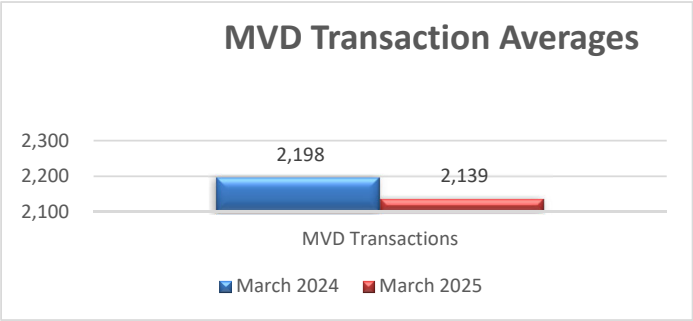
	March 2024	March 2025
Total Number of PO's issued	499	472
Total Number of Invoices Processed	1590	1667
Total Number of Checks Written (A/P)	837	905
Total Number of Checks Written (Payroll)	1120	1098

daily average	21
daily average	76
weekly average	181
bi-weekly average	549



MVD Statistics	March 2024	March 2025
MVD Transactions	2,198	2,139
MVD Fees Received	\$ 408,835	\$ 423,648

daily average	97
daily average	\$ 19,257



## March 2025

### General Services – Building Maintenance

Work performed by City Carpenters

17	Items installed
12	Items removed
16	Furniture Assembled/ fix
17	Door Repairs
17	Doors Adjusted and grease
3	T.V Installed
5	Furniture Move
26	Drywall Patches and Painting
3	Door Secure
2	Roof Inspections
16	Stripe chairs /tables
19	Items building

Location of work performed

10	City Hall
2	Senior Center
2	Fire department #3
43	Hobbs Police Dept. - HPD
10	Library
16	Rock wind furniture
8	Adoption center
5	CORE
2	Green Meadow

2	Del Norte park
4	Court
40	Shop
1	DMV
1	Del Norte pool
3	Police Call Door secure
4	High school Sports Field



# March 2025 General Services – Electrical Dept.

Break down of work performed by the Electricians.

17	Light repairs
16	AC repairs
6	Heater repairs
21	General electrical work
6	CORE work
4	Nonelectrical work

Location of work performed.

6	CORE
1	Library
7	City hall
4	Annex
5	PD
1	Fire stations
5	DA building
5	MVD
1	Rockwind
24	Parks
1	Senior center
3	Crime Lab

## March - 2025

### General Services - Garage

In March - 2025 The City Garage had a total of 248 Repair Orders/Invoices. Of the 248 R.O./Invoices, 173 were repaired in house and 75 were out sourced. The monthly total outlay for the garage as well as subcontracted parts and labor totaled \$ 73,226.76 Below is a break-down by categories. The break-down includes all parts and labor.

Work Performed	# of City R.O./Inv	# of Vendor R.O./Inv	Garage Parts \$	Garage Labor \$	Vendor Parts \$	Vndor Labor \$	Total \$
AC/Heater/Vent	15	1	2,149.61	2,380.00	999.49	750.00	6,279.10
APM/BPM/CPM	22	13	3,406.87	1,734.00	1,294.86	337.50	6,773.23
Brakes	5	3	3,043.16	816.00	2,395.97	2,321.25	8,576.38
Charging	10	1	1,736.70	544.00	209.95	40.50	2,531.15
Cranking	2	0	476.58	374.00	0.00	0.00	850.58
Engine	11	0	3,732.24	2,210.00	0.00	0.00	5,942.24
Exhaust	1	0	960.10	102.00	0.00	0.00	1,062.10
Filters	5	0	616.82	255.00	0.00	0.00	871.82
Fuel System	7	0	483.09	833.00	0.00	0.00	1,316.09
Hydraulics	4	0	326.56	374.00	0.00	0.00	700.56
Lift Mechanism	1	0	0.00	34.00	0.00	0.00	34.00
Lighting	7	0	231.81	408.00	0.00	0.00	639.81
Miscellaneous Maintenance	28	9	814.23	1,734.00	1,608.53	1,675.00	5,831.76
Service Calls	15	0	0.00	1,428.00	0.00	0.00	1,428.00
Steering	6	1	5,775.38	1,734.00	158.98	525.00	8,193.36
Suspension	1	2	591.76	221.00	36.00	360.00	1,208.76
Sweeper Brooms	1	0	400.00	102.00	0.00	0.00	502.00
Tires	28	28	5,128.51	1,751.00	6,200.00	3,593.00	16,672.51
Towing Vehicles	0	7	0.00	0.00	0.00	1,951.00	1,951.00
Transmission	1	0	123.91	34.00	0.00	0.00	157.91
Wash Job	0	10	0.00	0.00	0.00	935.00	935.00
Wheels/Hubs/Bearings	3	0	599.40	170.00	0.00	0.00	769.40
<b>Monthly Total</b>	<b>173</b>	<b>75</b>	<b>30,596.73</b>	<b>17,238.00</b>	<b>12,903.78</b>	<b>12,488.25</b>	<b>73,226.76</b>

		# of R.O./Inv	Parts	Labor	Total
City Garage		173	30,596.73	17,238.00	47,834.73
Vendor		75	12,903.78	12,488.25	25,392.03
		<b>248</b>	<b>43,500.51</b>	<b>29,726.25</b>	<b>73,226.76</b>

## March 2025

### General Services – Plumber

Work performed by City Plumber

12	Toilet Repairs	1	Shower Repairs
6	Sink/Faucet Repairs	1	Pool Equipment Repairs
5	Water Leak	1	Water Fountains Repairs
6	Drain Repairs		
5	Sewer Main Stoppage		
1	Ice Machine Repairs		
1	Vent Line Repairs		

Location of work performed

2	City hall	1	Animal Shelter
1	Senior Center		
3	Library		
4	Fire Stations		
1	Pools		
2	Rockwind		
17	Parks		

# March 2025 Street Department Monthly Report

Break down of work performed by the Street Department Crew:

Man Hours	Activity
224 HRS.	Street Sweeping
16 HRS.	Building Brooms
96 HRS.	Cold Mix Patching
2254 HRS.	Shoulders
344 HRS.	Alley Maintenance
48 HRS.	Storm Sewers and Inlets
168 HRS.	Maintenance
168 HRS.	Work in Welding Shop
96 HRS.	Meetings
16 HRS.	Stock piling
96 HRS.	Hauling Trash

The total amounts of material hauled or used:

Quantity	Material
336 YDS	Sweepings
246 YDS	Alley Material
294 YDS	Trash
53 Bags	BTAP/cold mix
32 YDS	Recycled Material

Calls responded to:

Number	Type
11	Dispatched – accidents, spills, debris
22	Requests
2	Block Party's

# Hobbs Fire Department

## March 2025

Fire Alarms	Total
Alarms (City)	219
Alarms (County)	16
Alarms (Gaines)	2
<b>Total</b>	<b>237</b>

ZONES	Total
Zone 1 (NW City)	67
Zone 2 (NE City)	32
Zone 3 (SE City)	51
Zone 4 (SW City)	30
Zone 5 (NW County)	23
Zone 6 (NE County)	16
Zone 7 (SE County)	11
Zone 8 (SW County)	1
Out of District	6
<b>Total</b>	<b>237</b>

Dispatch to Enroute	Time
Station 1	1:10
Station 2	1:05
Station 3	1:11
Station 4	0:55
<b>Average</b>	<b>1:05</b>

Dispatch to Arrival	Time
Station 1	5:04
Station 2	6:20
Station 3	4:55
Station 4	7:33
<b>Average</b>	<b>5:58</b>

PREVENTION PROGRAMS	Total
Fire Investigations	7
Fire/Safety Inspections	70
Smoke Detectors Installed/Given	6
Public Education Activities	3
Plan Reviews	9
Burn Permits Issued	0
<b>Total</b>	<b>95</b>

Response By Station	Total
Station 1	95
Station 2	52
Station 3	72
Station 4	18
<b>Total</b>	<b>237</b>

Most Common	
Day	Friday
Time	18:00-18:59

FIRE DEATHS/INJURIES	Total
Fire Deaths	0
Fire Injuries	0

STRUCTURE FIRES	Total
Structure Fires	19

FALSE ALARM RESPONSE	Total
False Alarms	37

Training Hours	Hours
Fire Training	1597.3
Hazmat Training	0
EMS Training	186
Officer Training	55
<b>Total</b>	<b>1838.30</b>





# Hobbs Fire Department

## March 2025

EMS Alarms	Total
Alarms (City)	741
Alarms (County)	5
Alarms (Gaines)	6
<b>Total</b>	<b>752</b>

ZONES	Total
Zone 1 (NW City)	311
Zone 2 (NE City)	116
Zone 3 (SE City)	163
Zone 4 (SW City)	105
Zone 5 (NW County)	19
Zone 6 (NE County)	27
Zone 7 (SE County)	0
Zone 8 (SW County)	4
Out of District	7
<b>Total</b>	<b>752</b>

Average Run Times	Time
Enroute	2:34
At Scene	6:28
On Scene Time	15:17
To Destination	19:44
Back in Service	25:44:00

Out of Town Transfers	Total
Lubbock	2
Midland	0
Odessa	0
Roswell	3
Carlsbad	0
Artesia	0
Airport/Helipad	12
<b>Total</b>	<b>17</b>

### Most Common

Day	Monday
Time	13:00-13:59

### Most Common Complaint Total

MVC	14.49%
Sick Person	10.83%
Falls	8.78%

### Cardiac Arrest Responses Total

Cardiac Arrest	13
ROSC	4
ROSC = Return of Spontaneous Circulation	

EMS Billing	Amount
Billed	\$319,258.45
Collected	\$229,210.33





# Hobbs Express

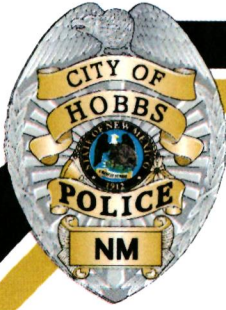
Monthly Report - MARCH 2025

<b>Passenger Activity</b>	<b>Prior Month Feb-25</b>	<b>Reporting Month Mar-25</b>
No. of Elderly Passengers	688	733
No. of Non-Ambulatory Passengers	68	39
No. of Disabled Passengers	163	188
No. of Other Trips	3516	3364
<b>Total Passenger Trips</b>	<b>4435</b>	<b>4324</b>

<b>Total Bus Route Trips</b>	2589	2698
<b>Total Demand Response/Paratransit Trips</b>	1846	1626
<b>Total Passenger Trips</b>	<b>4435</b>	<b>4324</b>

<b>Vehicle Statistics</b>	<b>Prior Month Feb-25</b>	<b>Reporting Month Mar-25</b>
Total Vehicle Hours	711	785
Total Vehicle Miles	9,702	10,826

<b>Revenue Collected</b>	<b>Prior Month Feb-25</b>	<b>Reporting Month Mar-25</b>
Total Fares Collected	\$2,104.83	\$2,536.87



# HOBBS POLICE DEPARTMENT

April 2, 2025

To: Chief August Fons  
Captain Marina Barrientes  
Lieutenant Alvin Mattocks

From: Code Enforcement Superintendent Jessica Silva

Subject: Code Enforcement End of Month Report (March 2025)

*[Handwritten signature]*  
4/14/25

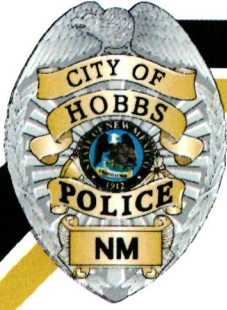
## CODE ENFORCEMENT END OF MONTH (March 2025)

Code warnings	190	Condemnation Demolition	1
Code citations	25		
Code calls	325		
Animal warnings	24		
Animal calls	316		
Animal citations	13		
Inoperable Vehicles	35		
Parking	43		
Search Warrants	2		
POSD	7		

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300 N. Turner • Hobbs, New Mexico 88240  
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## HOBBS POLICE DEPARTMENT

April 2, 2025

To: Chief August Fons  
Captain Marina Barrientes  
Lieutenant Alvin Mattocks  
Superintendent Jessica Silva *4/4/25*

From: Community Services Administrative Assistant Evelyn Nunez

Subject: Community Services and Events End of Month Report (March)

### COMMUNITY SERVICES END OF MONTH REPORT (MARCH)

We Volunteer! Group Events	5
HAAC Volunteer Enrollment	28
HAAC Volunteer Hours	160
Community Service Enrollment	4
Environmental Warrants	13
Business Certificate of Excellence	1
Community Cleanup	1
Cleanup Volunteers	10
Town Hall Meeting	1

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## *Hobbs Animal Adoption Center*

---

**Mailing Address:**  
700 N. Grimes  
Hobbs, New Mexico  
575-397-9323

**Adoption Center Location:**  
700 N. Grimes  
Hobbs, New Mexico

April 3, 2025

To: Chief Fons  
Captain Barrientes  
LT. Mattocks  
Superintendent Silva

From: HAAC Manager Missy Funk

A handwritten signature in blue ink, followed by the date "4/3/25" written in blue ink.

Subject: Monthly Statistics HAAC – March 2025

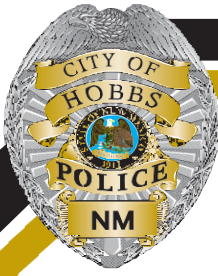
Total Revenue Collected:	Animal Pick Ups:	\$ 375
	Permits/Tags:	\$
	Reclaims:	\$ 400
	Adoptions	\$
	Cat traps	\$
	Sterilizations:	\$ 4790
		<u>\$ 5565</u>

Community Support:

Low-Cost Spay/Neuter	91
Managed Intakes	16
Scheduled Low-Costs no show	
Free Vaccines	65
Food Pantry	3
Microchip	

HAAC currently has 51 dogs in custody and 4 cats, 2 in foster





## HOBBS POLICE DEPARTMENT

April 14, 2025

To: Marina Barrientes, Captain of Agency Support

From: Linda Saiz, Records Administrator

Re: March 2025 Records Numbers

- Uniform Traffic Citations 515
- Warning Citations 182
- Misdemeanor Citations 0
- Arrest Reports 161
- Completed Reports 580
- Completed Supplements 241
- Completed Accident reports 112
- Criminal Trespass 68
- Warrants 187
- Recalled warrants 27
- IPRA Requests: 428
- Discovery Requests 201

Completed cannabis expungements 7

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# HOBBS POLICE DEPARTMENT

April 14,2025

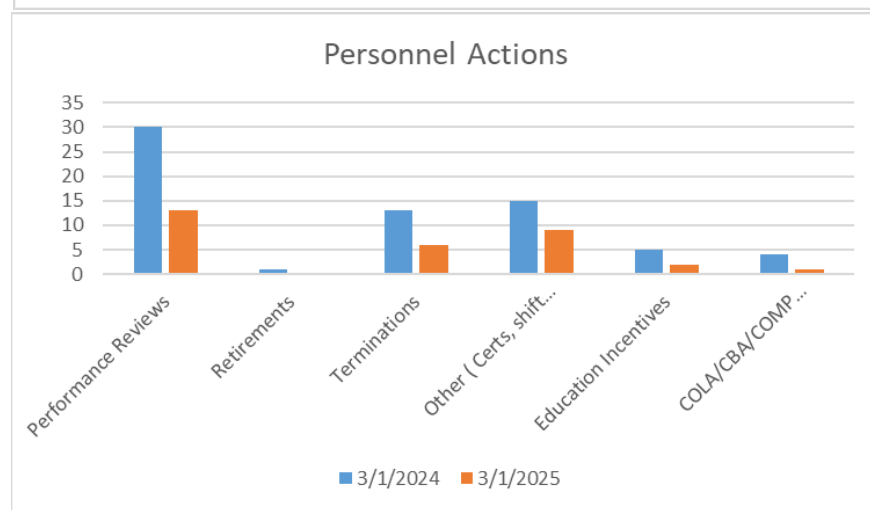
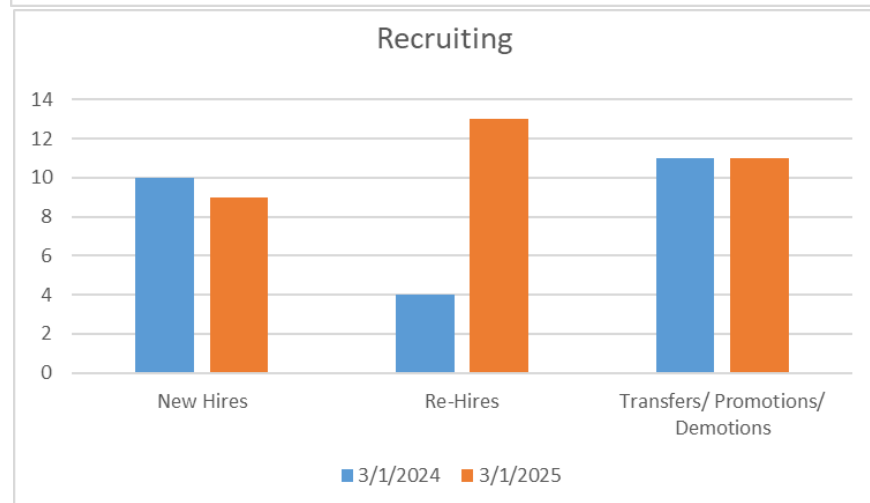
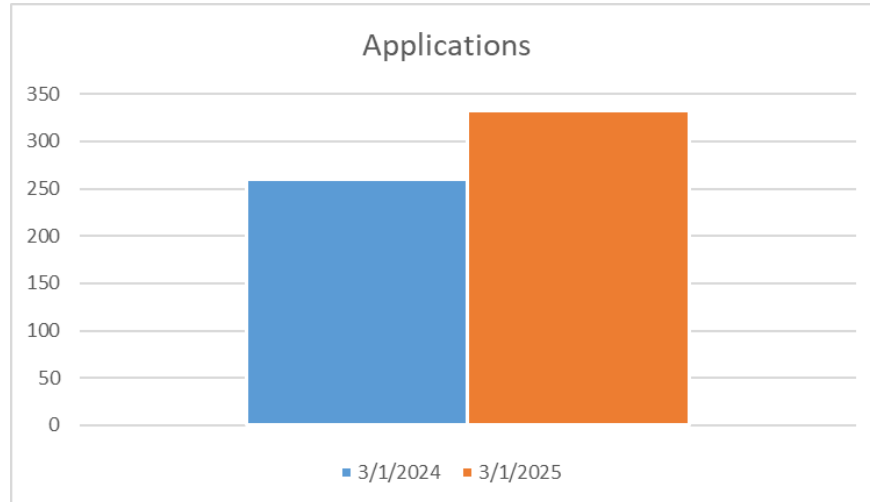
To: Marina Barrientes, Captain of Agency Support  
From: Linda Saiz, Records Administrator  
RE: March 2025 Stats

	TOTAL	TOTAL	%CHNG	Year to Date	Year to Date	%CHNG
March 2024/2025	RPTS	RPTS		2024	2025	
			2024/2025			
	2024	2025				
REPORTED CRIMES	419	395	-6%	1132	1,195	6%
CALLS FOR SERVICE	3,990	3,884	-3%	11,603	11,017	-5%
ARRESTS	245	161	-34%	645	595	-8%
MURDER	0	0	0%	1	0	-100%
RAPE	6	1	-83%	6	0	-100%
ROBBERY	1	4	300%	6	8	33%
ASSAULTS AND BATTERY	75	87	16%	208	265	27%
BURGLARY	45	32	-29%	130	115	-12%
LARCENY	57	64	12%	166	170	2%
SHOPLIFTING	39	35	-10%	73	110	51%
AUTO THEFT	17	18	6%	47	53	13%
ARSON	0	0	0%	1	0	-100%
FORGERY	0	1	0%	1	5	400%
FRAUD	15	9	-40%	26	26	0%
EMBEZZLEMENT	2	1	0%	9	4	-56%
REC. STOLEN PROPERTY	0	1	100%	0	4	400%
VANDALISM	81	76	-6%	234	231	-1%
WEAPONS OFFENSES	3	4	33%	10	11	10%
DOMESTIC VIOLENCE	35	40	14%	96	122	27%
ASSAULTS/BATTERY ON PO	5	6	20%	16	14	-13%
SHOOTING AT/FM MV OR DWELLING	5	5	0%	11	11	0%
CITATIONS ISSUED	361	515	43%	1,220	1,510	24%
DWI	7	11	57%	19	30	58%
TRAFFIC CRASHES	76	112	47%	252	291	15%

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## **Application Source**

Source	Total	Total%
Billboard / Sign	5	1.51
Chamber of Commerce Website	0	0.00
City of Hobbs Website	99	29.82
Facebook	6	1.81
Friend / Family	52	15.66
Governmentjobs.com	14	4.22
Indeed.com	89	26.81
Job Fair	10	3.01
LinkedIn	1	0.30
Municipal League	1	0.30
New Mexico Department of Labor	0	0.00
Newspaper	0	0.00
Other	50	15.06
Radio	1	0.30
Recruiter	4	1.20
Unknown	0	0.00
Totals	332	100

## **New Position Postings**

Summer Seasonal Positions
CORE Lifeguard
Facility Maintenance Technician
Certified Firefighter
Non-Certified Firefighter
CORE Custodian

## **Safety Skills Training:**

- Back Injury Prevention

## **Team Involvement:**

- HR Team arranged for Steve Saucedo to conduct "Implementing and Managing Change" training for Supervisors
- Conducted monthly New Hire Orientation
- The Benefits Team began bi-weekly calls with HUB
- Recruiting Team participated in a job fair at Hobbs High School
- Tracy South participated in a webinar "FLSA for Firefighters"
- Nicholas Goulet and Tracy South participated in a leadership learning needs assessment with University of Georgia
- Nicholas Goulet participated in several budget meetings.
- Started HFD CBA negotiations



## **CITY ATTORNEY'S OFFICE**

200 East Broadway  
Hobbs, New Mexico 88240

575-397-9226  
575-391-7876 fax

### **ATTORNEY/CLIENT PRIVILEGED INFORMATION PURSUANT TO RULE 16-106 NMRA**

#### **CITY ATTORNEY'S REPORT**

March 2025

##### **Mission Statement:**

To zealously represent the City of Hobbs and its departments in all legal matters. To create a culture of adherence to the strictest standards of ethics; and to foster an atmosphere where laws are formulated and enforced equally, with respect and dignity for all people.

##### **Duties Required by Law:**

The City Attorney's duties are outlined in Hobbs Municipal Code Section 2.08.070. In compliance with those duties, the City Attorney's Office provided assistance and legal advice both verbally and in writing to the Mayor, City Commission, City Manager, department heads, and staff on various legal topics for the month of March. The substance of this advice is not disclosed herein as it likely constitutes "Attorney/Client Privilege" pursuant Rule 16-106 NMRA.

##### **Public Meetings:**

In an effort to provide legal guidance to the City Commission and all advisory boards, each attorney with the City Attorney's Office is required to serve as a legal advisor to an assigned public body. The role of the assigned attorney is not to conduct the affairs of the public body, rather, it is to ensure compliance with the Open Meetings Act (NMSA 1978, §10-15-1, et seq.) and the various sections of the Hobbs Municipal Code that apply to the given public body.

For the month of March 2025, the public meetings attended by the City Attorney's Office were:

- ❖ Hobbs City Commission – Medjine Desrosiers-Douyon (03/03; 03/17)
- ❖ Cemetery Board – Amber Leija (N/A)
- ❖ Community Affairs Board – Medjine Desrosiers-Douyon (03/11)
- ❖ Library Board – Amber Leija (N/A)
- ❖ Lodger's Tax Board – Medjine Desrosiers-Douyon (N/A)
- ❖ Planning Board – Medjine Desrosiers-Douyon (03/18)
- ❖ Utilities Board – Medjine Desrosiers-Douyon (N/A)
- ❖ Labor Relations Board – Medjine Desrosiers-Douyon (N/A)
- ❖ Veterans Advisory Board – Amber Leija (03/19)

The contributions to the public meetings by the City Attorney's Office were:

❖ Public Hearings/Presentations	1
❖ Agenda Items drafted	0
❖ Resolutions Drafted	0

The City Attorney's Office is charged with ensuring compliance with New Mexico State Statutes requiring local government compliance. Some of these laws include the Inspection of Public Records Act (NMSA 1978, §14-2-1, et seq.), the Governmental Conduct Act (NMSA 1978, 10-16-1, et seq.), the Procurement Code (NMSA 1978, §13-1-1, et seq.), and the Open Meetings Act (NMSA 1978, §10-15-1, et seq.)

❖ Procurement Review	0
❖ Contract Review	13

### **Litigation:**

The City Attorney's Office engages in litigation both in the criminal and civil settings. Unlike many public law offices, the City Attorney's Office engages in the practice of law in a multitude of legal disciplines. The spectrum of cases handled by the City Attorney's Office requires that each attorney in the office develop and retain a variety of skills and abilities so as to provide competent representation to the organization in any given case.

Legal Assistants, Courtney Packer and Heather Bara, calendar all events for the attorneys, gather all necessary documents for litigation, assist in the management of the budget, and conduct various other tasks that greatly assist operations for the City Attorney's Office. Assistant City Attorney, Amber Leija, prosecutes all criminal matters filed in the Hobbs Municipal Court. Deputy City Attorney Medjine Desrosiers-Douyon, represents the City of Hobbs in property disputes, employment matters, and other civil issues, advises management and elected officials on legal issues and also oversees the operations of the City Attorney's Office.

For the month of March 2025, the litigation activity of the City Attorney's Office was as follows:

### **Criminal Litigation:**

❖ Pretrial Release Hearings:	0
❖ Probation Violations:	1
❖ Pretrials (Pro Se):	132
❖ Pretrials (Attorney):	55
❖ Trials:	78
❖ Dangerous Dogs/Petitions:	5
❖ DWI Cases:	17
❖ Shoplifting Cases:	2
❖ Appeals in District Court:	1
❖ Criminal Pleadings (Mun/Dist.)	123
❖ Subpoenas:	37
❖ Clio Case Entries:	373
❖ Discovery Submissions	62

**Property Matters:**

❖ Condemnation Reviews	0
❖ Property Purchases Reviews	0
❖ Property Contract Doc Reviews	0
❖ Property Correspondence	0
❖ Foreclosures Filed	0
❖ Property Liens Released	0

**Civil Litigation:**

❖ Civil Pleadings	2
❖ Civil Depositions	0
❖ Civil ADR:	0
❖ Demand Letters:	0
❖ Misc. Hearings (State/Fed.):	0
❖ Discovery Submissions:	2

**Miscellaneous:**

❖ Trainings:	4
❖ Witness Interviews:	13
❖ In-office consultations:	17
❖ Letters/Correspondence:	1470

Thank you for your time and consideration regarding the matter. On behalf of the staff of the City Attorney's Office, it is a sincere honor to serve the City of Hobbs as its legal team.

Respectfully,

*Medjine Desrosiers-Douyon*

Medjine Desrosiers-Douyon  
Deputy City Attorney

City Manager's Report  
Municipal Court – March 2025

Monthly Cases:

Traffic Citations	548
Misdemeanor Citations	25
Environmental Citations	49
Fire Code Violations	0
AGG. DWI	7
DWI – 1 <sup>st</sup>	1
DWI – 2 <sup>nd</sup>	<u>0</u>
Total	630

Courtroom Activity:

Video Arraignments (Jail)	72
Court Appearances – A.M.	57
Court Appearances- P.M.	126
Virtual Court	2
Special Settings	6
Pretrial Court Appearances	75
Trial/Change of Plea Cases/PV Hearing	<u>32</u>
Total	370

Other Activity:

Summons issued	463
Warrants issued	<u>89</u>
Total	552

Fines/Fees Assessed based on Conviction:

Fines	\$64,965.00
Fee	<u>\$5,499.00</u>
Total	\$70,464.00

Fines/Fees Collected:

Fines	\$47,862.00
Copy Fee	14.00
Penalty Assessment Fee	4,437.75
Automation Fee	249.00
Judicial Education Fee	123.00
Correction Fee	834.00
DWI Prevention Fee	89.00
DWI Lab Fee	<u>185.00</u>
Total	\$53,793.75



## Parks & Open Spaces Department

### March 2025 Report



IT ALL HAPPENS HERE.

1. Cemeteries had 23 interments
2. Storm damage at Cemeteries resulted in damaged solar panels and and flagpoles
3. Graffiti received 6 reports this month
4. Sports Fields had storm damage as well with 4 shade canopies ripped
5. Constrcution Crew: installed new lights in pavilions at Jefferson Park; constructed shed for air compressor at parks office; installed new park signs at Mills and Taylor Parks; layed out pickleball courts at Del Norte Park to get apporval from pickleball club.
6. Mow Crew: Cleaned up and mowed east Bender ditches, Seminole Hwy and North Loop south side; Trimmed trees along Health-walk
7. Parks assisted General Services and HPD with roll off dumpsters; applied pre-emergent for weed control
8. Parks and Golf Crews assisted with book disposal at Library
9. Golf cleaning out stream channel
- 10.Started Defensive Driving Classes citywide





THE CITY OF  
**HOBBS, NEW MEXICO**

4827 NORTH LOVINGTON HIGHWAY • HOBBS, NEW MEXICO 88240  
RECREATION DEPARTMENT • (575) 397-9291

**Recreation Department  
Monthly Report - March 2025**

**Divisions**

CORE      Recreation      Rockwind Clubhouse      Senior Center      Teen Center

**CORE**

The CORE continued its streak of monthly attendance surpassing 30,000 for the third straight month in March 2025 with participation for the month at 37,853 which reflects an increase of 21% over the previous month, and an increase of 7% over March 2024 both of which are very promising! There were also 4,831 day passes sold in March 2025. The CORE had extensive programming during Spring Break and also held a Racing For Rescues 3K/5K event which attracted 51 participants.

**CORE Participation and Revenue:**

March 2025 Participation	37,853
March 2025 Revenue	\$122,169.45

**For Comparison Purposes:**

February 2025 Participation	31,290	March 2024 Participation	35,261
February 2025 Revenue	\$102,496.29	March 2024 Revenue	\$116,467.72

**Additional March 2025 Details:**

Annual Passes Sold	27	COREkids Participation	1,489
Monthly Passes Sold	303	Group Fitness Classes	476
Weekly Passes Sold	24	Tours/Participants	30/64
Day Passes Sold	<b>4,831</b>	Facility Rentals	48

**Senior Center**

The Senior Center continues the very important mission of providing services to the senior citizens in the community. Below, is some information for March 2025:

	<b><u># Meals</u></b>	<b><u>Donations Received</u></b>
March 2025 Congregate Meals Served	1,649	\$1,858.91
March 2025 Home Delivered Meals	<u>3,010</u>	<u>\$1,322.00</u>
<b>March 2025 Totals</b>	<b>4,659</b>	<b>\$3,180.91</b>

<b>For comparison February 2025 Totals</b>	4,307	\$3,609.70
--------------------------------------------	-------	------------

Duplicated Recreation Activities:	624	Duplicated Exercise Activities:	699
Transportation/Transportation Donations:	293/\$129.00	Assessment/Reassessment:	86

## **Recreation**

- Recreation staff continue to plan for the Department's 2025 programs, activities and special events.
- The hiring process for summer seasonal staff continues and is almost complete.
- There were a total of 48 park pavilion rentals during the month
- There were a total of 34 students registered for art classes this month

## **Aquatics**

- Aquatics staff continue to provide mandatory weekly in-service trainings for Lifeguards
- Aquatics staff continue to prep the seasonal pools and splash pads for the summer season
- The hiring process for summer seasonal aquatics staff has begun
- The first Red Cross Lifeguard certification course was held, taught by newly certified City staff
- The Tsunami Swim & Dive Team had 26 participants for the month

## **Rockwind Community Links Clubhouse**

The tournament season has begun at Rockwind and during the month of March there were four (4) tournaments with three of these events attracting 100+ golfer, one of which was a double-shot gun event. total of 83 golfers in the NJMC Invitational. The NMJC Women's Team won this tournament, and the NMJC Men's team finished second with both individual champions (men and women) being from NMJC, as well! Both rounds and revenue increased when compared to February 2024 (below).

Rounds, March 2025: 2,364  
Revenue, March 2025: \$102,922.13

For Comparison purposes:

Rounds, February 2025: 1,816	Rounds, March 2024: 2,000+
Revenue, February 2025: \$71,357.63	Revenue, March 2024: \$106,903.65

## **Teen Center**

- Staff continues to offer rides home for teens who attend the Teen Center in the evening
- Teen Center staff continues to provide meals, activities, programs, and events at the Teen Center
- The Teen Center hosted the Teen Center's 25<sup>th</sup> Anniversary Party for teens
- The Teen Center continues to see an increase in registrations/memberships

## RISK MANAGEMENT REPORT

March 2025

---

- Reviewed & processed for payment, monthly invoices for Work Comp/Liberty Mutual, General Liability Insurers.
- Participated in conference calls with insurance companies and assigned adjusters to review on-going claims.
- Reviewed insurance monthly loss runs report.
- Reviewed & processed for payment 0 application(s) for notary bond or inspection bond.
- Met with insurance agents to review renewal applications/process.
- Endorsed 3 new vehicles and/or equipment to city's insurance policy.
- Reviewed 43 Incident Reports from various city departments, associated police reports and video footage; established claims where required.
- Reviewed 18 property damage incidents on behalf of the City of Hobbs.
- Reviewed vendor COIs for upcoming events, projects and contracts.
- Sent 2 demand letters for at fault claims.
- Received and reviewed Tort Notices.
- Coordinated and completed annual safety inspections for NMWCA requirement.
- Issued multiple purchase orders to repair city vehicles.
- Completed required monthly safety training.
- Attended Commission meetings.

# UTILITIES DEPARTMENT

WATER DEPARTMENT		2024		2025
CLASS	ACTIVE ACCOUNTS	<u>Billed gallons</u> <u>March 2024</u> February Consumption	<u>ACTIVE</u> <u>ACCOUNTS</u>	<u>Billed gallons</u> <u>March 2025</u> February Consumption
Residential	11,614	71,312,781	12,048	67,083,757
Commercial	1,947	43,951,351	1,836	39,297,567
City Accounts	212	2,958,550	210	5,693,592
School Accounts	65	1,661,003	65	1,352,108
Irrigation	304	1,939,291	240	2,043,726
Unbilled Maintenance		2,800,000		1,350,000
	14,142	124,622,976	14,399	116,820,750

LABORATORY	March 2024	March 2025
Total Drinking Water Tests	43	46
Total Wastewater Tests	670	721
Liquid Waste Received (gallons)	121,750	180,385

## WASTEWATER RECLAMATION FACILITY

Influent (Million Gallons)	92.091	99.777
Effluent (Million Gallons)	88.224	93.011
Solids Removed (Dry Pounds)	0	0

No centrifuge run in March 2024 or March 2025

## WATER PRODUCTION REPORT - MARCH 2025

### WATER PRODUCED

Total monthly water produced, million gallons	198,090,000
Total monthly water distributed, million gallons	196,736,000

### CHLORINE

Monthly chlorine average residual, milligrams/liter	0.59
Monthly chlorine gas dosed to system (lbs)	17,484

### MICROBIOLOGY

Bacteria tests, routine	40
Positive results	0

### PUBLIC SERVICE

Customer complaints, investigated	0
Customer complaints, resolved	0
Low water / pressure issues	0
Emergency call outs (from 5:00 pm to 7:00 am & weekends)	0

## UTILITY MAINTENANCE MARCH 2025

### WORK DESCRIPTION

Meter lid replacement	54
Meter box replacement	35
Meter stop / valve replacement	42
Meter change out 3/4"	1,094
Meter change out 1"	0
Meter change out 2"	2
Meter change out 3"	0
Meter change out 4"	0
Meter change out 6"	0
Set new 3/4" meter	25
Set new 1" meter	0
Set new 2" meter	2
Set new 3" meter	0
Set new 4" meter	0
Set new 6" meter	0
Service lateral leaks/repair	100
Service lateral replacement	10 qty - 280 feet
New Service Lateral	8 qty - 180 feet
Low water pressure investigation	4
Water quality investigations	2
Main line leaks/repair	65
Main line replacement (feet)	50
Valve maintenance	50
Valve new install/replacement	8
Fire hydrant maintenance	350
Fire hydrant repair/replacement	10
Fire hydrant meter maintenance	0
Fire hydrant meter set	15
New fire hydrant installed	15
Vehicle/equipment maintenance hours	20
Unaccounted/unmetered water loss	1,350,000
Miscellaneous afterhour calls	15
Emergency Call Outs (From 6:00pm to 7:00am)	84

### WORK DESCRIPTION

### QUANTITY

Manhole maintenance	80
Manholes cleaned	125
Sewer main line cleaned (feet)	12,000
Sewer stoppages	45
Sewer main line video inspections	2
Odor complaints	5
Sewer pre-treatment additives	300 gallons

Property damage from sewer	0
Sewer main line repair/replacement	20 feet
New sewer main line installation	3,000 feet
New backflow valve installation	0
Backflow valve maintenance	0
Lift station maintenance	16-Pumps