

2023 ANNUAL REPORT



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FROM THE CITY MANAGER

DEAR NEIGHBORS,

City of Hobbs in 2023 experienced remarkable success and advancement on many projects and initiatives thanks to the leadership and dedication of our Mayor and Commission and the outstanding work and focus on customer service by City employees.

We maintained a fiscal strength that is the envy of many other cities throughout New Mexico, which enabled us to make significant investments in the City of Hobbs.

This Annual Report provides a brief summary of many – but not all – of our accomplishments in 2023, and is a snapshot that highlights key areas. A change in this year's Annual Report, however, is a greater focus on "Who we are" and to better communicate our collective priorities and progress. Although we have accomplished much in 2023, there is always more work to be completed and we will constantly look for ways to raise the bar of excellence.

Too often, organizational leaders and annual reports focus on just the facts and figures, the bottom line financial data and program measurements that are used to document the past and chart the future. While such measures are important, as City Manager, one of my key initiatives is to make sure we never forget the human side of the equation that begins—and ends—with us as an organization of people serving people.

Our organization faced many challenges in 2023, but thanks to the strong leadership of the City Commission and the dedication and talent of our employees, the year was also filled with many accomplishments. I am very grateful for their exemplary work and it has been one of the greatest honors of my life to serve with them during seven years as Hobbs' City Manager.

In that spirit, I submit this Annual Report on behalf of the Mayor and City Commission to our residents, businesses, employees and other community stakeholders.

Sincerely,



Manny Gomez
City Manager of Hobbs, New Mexico



City of Hobbs Commission and Directors



Mayor of Hobbs
Sam D. Cobb



District 1
Commissioner
R. Finn Smith



District 2
Commissioner
Chris Mills



District 3
Commissioner
Larron Fields



District 4
Commissioner
Joseph Calderon



District 5
Commissioner
Roy Dwayne Penick



District 6
Commissioner
Don R. Gerth



City Manager
Manny Gomez



City Attorney
Valerie Chacon



City Clerk
Jan Fletcher



Communications
Director
Meghan Mooney



Engineering Director
Todd Randall

City of Hobbs Directors



Executive Assistant
Julie Nymeyer



Finance Department
Director
Toby Spears



General Services
Director Shelia Baker



Fire Chief
Mark Doporto



Police Chief
August Fons



Library Director
Nicki Lawless



Human Resources
Director
Nicholas Goulet



IT Director
Christa Belyeu



Parks and Open Spaces
Department Director
Bryan Wagner



Recreation Director
Doug McDaniel



Utilities Director
Tim Woomer



Judge Bobby Arther

CITY MANAGER'S OFFICE

FTE'S: 2 BUDGET: \$865,589

2024 GOALS

INFRASTRUCTURE

FISCAL

GOVERNANCE

CRIME REDUCTION

CITY OPERATIONAL

The City Manager's Office provides the executive leadership to ensure the Mayor and Commission's goals and policies are implemented throughout the organization and has overall responsibility for the City's budget.

The City Manager and Executive Assistant work directly with the Mayor and Commission on all policy issues while also heading up the City's 15-member Executive Leadership Team.

The City Manager's Office is involved in the Social Service grants that helps fund our nonprofit agencies. The City Commission has set aside \$400,000 for these agencies. The City Manager's Office works closely with the Economic Development Corporation of Lea County.



The EDC is dedicated to recruiting new quality jobs in Lea County. We have partnered with the EDC and Lea County to provide flights with United Express Jet Airlines from Hobbs to Houston and Denver.



The City of Hobbs has recently constructed a Veterans Memorial Park that features the "Veterans Path of Freedom" This is a brick paver path engraved with the Veterans name and rank.

In 2023 the City Manager's Office recognized the Milestones of 66 employees with a total of 780 years with the City of Hobbs.

The City of Hobbs continues to grow and thrive. While we have faced obstacles in the past few years, our resilience to serve the public to the best of our ability remains.

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CITY ATTORNEY'S OFFICE

FTE'S: 6

BUDGET: \$781,213.16

WHAT WE DID

- Prosecuted over 3,000 misdemeanor cases
- Provided Legal advice and guidance for 28 Commission Meetings and 27 advisory boards Meetings.
- Collaborated and or hosted 18 trainings for City of Hobbs departments.
- Made over 30 Public Presentations over various subjects.
- Prosecuted over 650 trials in Hobbs Municipal Court. 98 of these trials were DWI 1st, 2nd and 3rd Offenses.
- Reviewed and or created over 154 contracts for City of Hobbs Departments.
- Reviewed procurement of 92 purchases made by the City of Hobbs.

The City Attorney's Office Strives to zealously represent the City of Hobbs and its departments in all Legal matters. To create a culture of adherence to the strictest of ethics and to foster an atmosphere where laws are formulated and enforced equally, with respect and dignity for all people.

The City Attorney's Office represents the City of Hobbs in Lawsuits filed by or against the City. The City Attorney's Office consistently maintains a criminal caseload of over 3,000 cases. These cases are misdemeanor cases initiated by the Hobbs Police Department and filed in the Hobbs Municipal Court. In 2023, the criminal prosecutions included 692 Trials and 98 DWI offenses.



The City Attorney's Office assists with all advisory boards and compliance with the Open Meetings Act (NMSA 1978, §10-15-1, et seq.) In 2023, assistance and legal advice were provided both verbally and in writing to the Mayor, City Commission, City Manager, department heads, and staff in 28 commission meetings and 27 advisory board meetings.

Contributions made to these public meetings in 2023 include 30 presentations and the drafting of agenda items and resolutions.

The City Attorney's Office is charged with ensuring compliance with New Mexico State Statutes requiring local government compliance. Some of these laws include the Inspection of Public Records Act (NMSA 1978, §14-2-1, et seq.), the Governmental Conduct Act (NMSA 1978, 10-16-1, et seq.), the Procurement Code (NMSA 1978, §13-1-1, et seq.), and the Open Meetings Act (NMSA 1978, §10-15-1, et seq.) In 2023, the City Attorney's office reviewed 154 contracts and 92 procurement requests.

The City Attorney's Office is proud to serve the New Mexicans of Hobbs.

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CLERK'S OFFICE

FTE'S: 6 BUDGET: \$703,520

2023 ACCOMPLISHMENTS

ATTESTED 150 RESOLUTIONS AND ORDINANCES

SUPPORTED 33 CITY COMMISSION MEETINGS AND WORK SESSIONS

PROCESSED 395 REQUESTS FOR PUBLIC RECORDS

ISSUED/PROCESSED 345 CEMETERY DEEDS FOR MUNICIPAL-OWNED CEMETERIES

ISSUED 1,391 BUSINESS REGISTRATIONS AND RENEWALS

PROCESSED 5,390 TRANSACTIONS ON TYLER CASHIERING TOTALING \$8,132,255.63

The City Clerk's Office performs as the corporate secretary and custodian of the City Seal and City records. The office works as a liaison between the citizens and City striving to improve transparency and accessibility to local government. The City Clerk's Office serves as the information center on functions of local government and community while following New Mexico state law, the Hobbs City Charter and the Hobbs Municipal Code. The City Clerk, appointed by the Hobbs City Manager, works to ensure compliance with the New Mexico Open Meetings Act for the City Commission.

On May 15, 2023, duly adopted by ordinance, the City of Hobbs opted to join the Local Election Act. As a result, the election of municipal officers will now occur in November of odd years and be combined with other non-partisan elections for local governing body members. Because the timing of the election changed from March of even-numbered years to November

of odd-numbered years, the ordinance included a provision allowable by law to extend the terms of office for municipal officers. The next election for City of Hobbs municipal officers will be held in November of 2025. The Lea County Clerk's Office will conduct the election and the City Clerk's Office will provide administrative assistance as needed.

The City Clerk's Office worked with 26 cannabis establishments during the calendar year to verify State Licensure, view area location maps and issue appropriate City business registrations.

For calendar year 2023, the City Clerk's Office issued a total of 277 new business registrations, processed 51 changes of business physical address, and issued 1,205 business registration renewals. The average number of active business registrations was 2,159 per month. A total of 62 liquor licenses were issued along with 63 mobile vendor licenses.



2024 GOALS

- Revision and creation of a Municipal Record Retention Schedule
- Update the City's Business Registration Ordinance
- Succession planning for the future of the Clerk's Office

COMMUNICATIONS DEPARTMENT

FTE'S: 2 BUDGET: \$183,850.00

SOCIAL MEDIA STATS FOR THE YEAR AT A GLANCE

For @cityofhobbs instagram and Facebook pages only
(other departments not included)

	Reach ⓘ	Content interactions ⓘ	Followers ⓘ Lifetime	Link clicks ⓘ
INSTAGRAM	6K ↑ 34.4%	2.4K ↑ 100%	2.3K	0 0%
FACEBOOK	Reach 217.2K ↑ 43.7%	Content interactions 26.8K ↑ 109.2%	Followers Lifetime 11.1K	Link clicks 944 ↑ 290.1%

OVERALL ADVERTISING INITIATIVES

49+ PRESS RELEASES & PSA'S	AVERAGE OF 6+ PAID MONTHLY RADIO ADS	20+ RECORDING SESSIONS		
4 SPECIFIC CAMPAIGNS	3 ISSUES OF THE GUIDE	NEW PLATFORM: TEXTMYGOV (575)442-7552	OVER 30 BILLBOARDS	20 NEW CANVA LICENSES ASSIGNED

The focus of the City of Hobbs Communications Department is to build trust and understanding between the public and our departments. For the entire organization, we provide a voice and education that inspires a stronger, genuine relationship which will help us to develop better initiatives and policies in the community we serve.

This mission is carried out through topic-specific campaigns, regular advertising, an active social media presence, and regular collaboration with other community partners.

In 2023, we held great focus on the 6th annual Tree Lighting Ceremony in conjunction with other City departments, supporting local veterans through different efforts, 19 vendors, 8 window painting contestants, and a minimum of 6,000 attendees.

For 2024, we plan to restructure the organization's marketing strategy overall to present a more cohesive brand and high quality materials. We look forward to new initiatives introduced such as use of Canva for those not familiar with design software and implementation of TextMyGov!



Looking for information? **(575)552-7552**

Text us for
fast assistance!



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ENGINEERING DEPARTMENT - TRAFFIC & GIS/MAPPING DIVISIONS

FTE'S: 19

BUDGET: \$4.745 MILLION

Annexation: 0.86 acres
Major Subdivisions: 4
Lots Gained: 140
Summary Subdivision 26

of Residential Permits: 1,698
Total Res. Permit Fee: \$290,000
of Commercial Permits: 512
Total Comm. Permit Fee: \$145,000

The Engineering Department provides technical services to internal departments and general public related to engineering and planning services for the operations of Municipal Government and Private Development. All local government capital improvement projects over \$100,000 are required to be by a professional engineer. The Engineering Department provides or administers various capital improvements projects, which include Streets/Drainage/Utilities/Quality of Life Projects, which numerous projects are associated with State and Federal funding (Grant Administration). Engineering staff provide review and recommendations for Commercial / Subdivision Development, Master Plans and Annexations reviews to assist other departments.

The City's Housing incentive program started in 2012 and nearly 2,500 housing units have been developed, which includes affordable, apartment complexes and nearly 1,000 single family housing units. The total investment by the City of Hobbs is nearly \$19 million dollars and an estimated property valuation of \$500 million.



DIVISION BREAKDOWN

The Planning Division is the Liaison to the Planning Board and oversees all subdivision, Community Plan development/policies, Housing Incentive Programs and Commercial Plan review regarding landscaping, site layout, and signage.

The Traffic Department manages 42 Traffic Signals and over 5,000 regulatory, warning, and informational signage throughout the City of Hobbs.

The GIS/Mapping Div. manages the City GIS Database and GPS collection of City owned infrastructure. In 2023, 49 Cannabis/Alcohol Buffer Maps were created.

The Building Safety & Permitting Division is a branch of State of New Mexico Construction Industries Division (CID), which provides full inspection services within the City Limits of Hobbs and 5 mile ETJ (extra terrestrial jurisdiction) Area. The Engineering Department recently absorbed the Division to provide one-stop review with Building, Planning and Engineering review.

2024 GOALS

- Update Drainage Masterplan
- Update Comprehensive Plan
- Update Major Thoroughfare Plan
- Capital Improvement Projects
- Two HAWK crosswalk systems
- Traffic signal upgrades on Dal Paso
- Education Initiative on minimum codes requirement

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FINANCE DEPARTMENT

FTE'S: 14 BUDGET: \$2,321,626

COMMUNICATION

CREDIBILITY

CONSISTENCY

The objective of the Finance Department is to process all transactions required on a day to day basis, to provide required reporting to satisfy all applicable rules, regulations, laws and generally accepted accounting practice (GAAP), while remaining cognizant of our fiduciary responsibilities to our citizens.

ONGOING FINANCE GOALS

- **TRANSPARENCY OF FINANCIAL INFORMATION UTILIZING HOBBS OPEN FINANCE INFORMATION CENTER**
- **IMPROVED SERVICES**
 - **INCLUDING IMPLEMENTATION OF P-CARDS**
 - **SYSTEM UPGRADES (CLOUD MIGRATION - AWS)**
- **LEDA MANAGEMENT**



The City of Hobbs is under contract with the State of NM to operate a local Motor Vehicle Department. The City conducts all transactions in accordance with rules and regulations promulgated by the State of New Mexico Motor Vehicle Department. This division reports personnel, operations and capital costs required to perform this service.

MOTOR VEHICLE DEPARTMENT

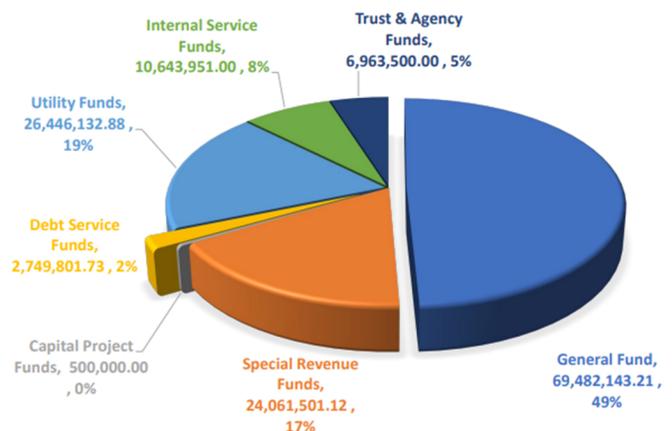
ANNUAL STATISTICS

4,687	PO's issued (Purchase Orders)
15,761	AP invoices processed (Accounts Payable)
8,457	AP checks written (Accounts Payable)
11,919	Payroll checks written

\$233,156,674.83	Total Expense Budget
\$147,211,629.04	Total Revenue Budget
\$184,778,864.57	Actual Cash Balance as of 12/31/23

23,521	MVD transactions
\$5,2145,484	MVD Fees Received

FY24 BUDGET



HOBBS FIRE DEPARTMENT

FTE'S: 81 BUDGET: \$11,448,502.55



The Hobbs Fire Department is committed to the prevention of life, property and the environment through the education and empowerment of our members and the community; prove ourselves progressive in the face of adversity and change; instill confidence in the community through professionalism, pride, and quality service.

CURRENT FLEET

5 Engines (4 front line, 1 reserve) 1 Tanker
2 Ladder Trucks 8 Ambulances
2 Rescues Units 6 Command Units
1 Hazmat Unit 3 Prevention Units
4 Grass Units



2023 RETIREES

Chief Barry Young
Training Chief Kevin Shearer
EMS Coordinator Michael Prudencio
Captain Mark Garcia
Driver Engineer Geronimo Ontiveros



2023 Statistics

Fire Responses: 2140
Structure Fires: 69
False Alarms: 353

EMS Responses: 9410
Sick Person: 793
MVC/MVA: 773
Falls: 726
Respiratory: 671
Chest Pain: 424
Out of Town/Airport: 780

Training Hours: 13,644

Inspections: 805
Plan Reviews: 85
Smoke Detectors: 400
Investigations: 158

The Hobbs Fire Department continues to answer the call with every dispatched tone. The members of the Fire Department remain professional, aiming to help the community with any problem. The Hobbs Fire Department provides Fire Response, Emergency Medical Response, Haz-Mat Response, Specialty Rescue Response, and any number of Community Problems that might arise.

The Hobbs Fire Department looks to 2024 as an opportunity of change, to meet the higher demand the Fire Department is looking to find new and innovative ways to meet and exceed the City of Hobbs' expectations.

The Hobbs Fire Department would like to recognize the seven personnel who promoted in 2023: Driver Engineer Robert Stout, Driver Engineer Ty Gleaves, Driver Engineer Charles Goodrum, Driver Engineer Matthew Clark, Driver Engineer Edward Trevino, Driver Engineer Dustin Dorley, Training Chief Chris Henry, and Chief Mark Doporto.



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GENERAL SERVICES DEPARTMENT

FTE'S: 33

BUDGET: \$9.3 MILLION

2023 MAJOR ACCOMPLISHMENTS

COMPLETED 2,684 MAINTENANCE AND REPAIR WORK ORDERS FOR FLEET, TOTALING \$830,000 IN PARTS AND LABOR

ADDED 29 VEHICLES, EQUIPMENT, TRAILERS TO FLEET IN ORDER TO ENSURE CONTINUOUS CITY OPERATIONS AND SERVICES

PURCHASED AND INSTALLED BRONZE PLAQUES ON CONFLICT STONES AT VMP

INSTALLED AND DEDICATED SAFE HAVEN BABY BOX AT FIRE STATION 1

REPLACED CITY HALL GENERATOR

REPLACED 19 HVAC UNITS

COMPLETED \$500,000 GRANT PROJECT: MUNICIPAL COURT SECURITY IMPROVEMENTS

MAINTENANCE AT A GLANCE

The General Services Department is comprised of four divisions: Garage, Building Maintenance, CORE Building Maintenance and Streets.

In 2023, the Garage division: filled one FTE vacancy; purchased new evaporative coolers; replaced the refrigerant machine; replaced tools and toolboxes; improved safety of work environment with new shelving units; and staff tested and obtained ASE certifications.

The building maintenance team: filled 4 FTE vacancies; completed improvements at the HPD Annex and parking lot; patched roofs; installed gate at fence for City Hall generator; purchased bronze plaque honoring Mr. Robert Lujan. The building maintenance electricians completed overhaul/full service to 4 units; worked through lighting issues at Veterans Complex; replaced electrical components following a power surge. The CORE building maintenance team: hired 3 FTE's; installed protective paneling, blinds and new court lines in the gym; had therapy pool deck refinished; contractor repaired roof leaks under warranty.

In 2023, the Streets division filled 4 FTE positions; began shaving pavement humps at intersections (50% complete); built a caliche berm at WWTP; moved Municipal Court out for construction and back in once complete; emptied storage unit at PD; completed 10-year/\$10M maintenance plan.



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HOBBS EXPRESS

FTE'S: 10

BUDGET: \$1,605,584

2023 KEY ACCOMPLISHMENTS

- TRANSPORTED 50,487 PASSENGERS FROM JAN - DECEMBER OF 2023
- UPDATED HOBBS EXPRESS ROUTES TO BE LOCATED ON GOOGLE MAPS
- UPDATED HOBBS EXPRESS WEBSITE
- TRAVELLED 108,125 MILES
- RIDES ARE STILL FARE FREE TO ALL PASSENGERS
- ALL BUSES ARE ADA ACCESSIBLE



424 W. BROADWAY, HOBBS, NEW MEXICO

Hobbs Express operates as the City of Hobbs' public transportation system. This service is open for all members of the public to use. It operates within the City limits of Hobbs and is funded by a grant with the Federal Transit Administration through the New Mexico Department of Transportation. Hobbs Express offers fixed-route transportation services at various bus stop locations throughout town. Curb-to-curb demand response transportation service is also available upon request by reservation at least one day in advance. Overall ridership on the system has seen an increase during the past three years.

All of the Hobbs Express bus routes can now be found on Google maps for user convenience. In addition, the Hobbs Express website has been updated to be more user friendly.

As a service to the citizens of Hobbs, rides on the buses are currently still fare free. This has not only helped increase ridership activity but it has helped introduce new riders to the service and helped them become more familiar with the bus routes and transit operational procedures.



PASSENGER ACTIVITY		
2021	2022	2023
18,929	39,475	50,487



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HOBBS POLICE DEPARTMENT

FTE'S: 154

BUDGET: \$23,045,489



The Hobbs Police Department is committed to the citizens of Hobbs and all members of the department. We stand on the forefront of the latest technology and progressive community policing. From our Community Relations and Recruiting teams behind the scenes to our Field Services Officers patrolling the streets, we set the example of elite police services for other agencies within the state.

2023 STAT HIGHLIGHTS

Calls for Service: 47,841
Traffic Stops: 9,899

Crashes: 1,105
Criinal Reports: 4,761

FIVE DIVISIONS

Administration
Field Services
Support Services
Criminal Investigations
Community Services

NEW CIVILIAN POSITIONS

IPRA coordinators
Civilian Investigators
Civilian EAGLE I.C. Investigators
Media Specialist



The real time crime center monitors over 500 cameras throughout the city and schools in Hobbs. It is manned 24 hours a day, 7 days a week and used to relay information to the officers on the street. They work hand in hand collaborating to solve crimes. Also, implemented this year was Zero Eyes. Zero Eyes uses proprietary software to recognize firearms and alert our officers of a potential threat with a firearm in real time.

In addition, the Hobbs City Jail has gone through restructuring from housing inmates to a transport facility. We have worked side by side with Lea County and developed a plan for all housing of inmates to be held at the Lea County Detention Center.

Due to COVID several community events were temporarily put on hold but since things have opened back up we have kicked started all events again. Coffee with Cops, PACT, Citizens Police Academy and several other community events have begun again.

The Hobbs Police Department has also recently absorbed Code Enforcement, Animal Control, and the Hobbs Animal Adoption Center, all currently under the supervision of the Community Services Captain. This has broadened our network throughout the city with additional resources and services offered to the citizens of Hobbs.



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HOBBS PUBLIC LIBRARY

FTE'S: 14.75

BUDGET: \$1.3 MILLION

Our Mission:

To enrich lives and inspire creativity, curiosity and literacy through access to information and entertainment for a multicultural community of all ages.

MAJOR 2023 ACCOMPLISHMENTS

- Items borrowed increased by more than 30% between '22 and '23
- Updated circulation policy to increase access
- Facebook interactions increased by more than 140%
- Reopened Saturdays
- Began a weeding and reorganization of books project

EDUCATE STATION

instructional activities for youth through 5th grade

KANOPY

streaming of live shows, documentaries, and movies

NEW CARDHOLDERS

686

During the year, programs offered to the community increased from 83 in 2022 to 169 in 2023. Program attendance expanded even more dramatically, with 6,359 Hobbs residents attending a program, up from 2,542 in 2022. New programs and activities continue to be added.

In 2023 the Hobbs Library hosted an eclipse viewing party and provided area residents and visitors protective eyewear in partnership with the Solar Eclipse Activities for Libraries program, enabling visitors access to a safe, family-friendly location to view the full annular eclipse on October 14th, 2023.

Several resources were added in 2023, including Kanopy for streaming of tv shows, documentaries and movies and Educate Station, which offers instructional activities for youth from kindergarten through 5th grade.

Our more than 60 databases include access to genealogy sites, language learning, educational sites for youth. streaming music, e-books and e-audiobooks in tandem with robust inter-library lending abilities within our group of consortium libraries or throughout partnering libraries across the nation.



Hobbs Public Library



The library is well supported by an active Friends of the Hobbs Library group, who offer such services as book sales within their store located in the library, or at the nearby farmer's market every weekend between June and October. The Friends have partnered with the City to offer donated books at several little free libraries located throughout Hobbs.

The library added 686 new library cardholders during the 2023 year. An understanding of the need to provide more robust offerings to more people within the service-area defined the need to update the library's mission and vision as well as the circulation policy during the year.

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HUMAN RESOURCES DEPARTMENT

FTE'S: 8.75 BUDGET: \$1,414,984

Risk Management Division

BUDGET: \$2,535,468.16

The Human Resource Team continued to put the needs of city staff at the highest priority. In serving those who serve our City, the department consistently provides excellent customer service to ensure that our staff has what they need to be engaged, safety and diversity minded.

2023 KEY ACCOMPLISHMENTS

HUMAN RESOURCES

- **REVIEWED AND PROCESSED 3,147 APPLICATIONS**
- **PROCESSED 1,513 PERSONNEL ACTIONS**
- **SPENT SIGNIFICANT TIME AND RESOURCES WORKING THROUGH INSURANCE COVERAGE RENEWALS**

RISK MANAGEMENT

- **ENDORSED 22 NEW VEHICLES AND/OR EQUIPMENT TO CITY'S INSURANCE POLICY**
- **PROCESSED 7 APPLICATIONS FOR NOTARY BOND OR INSPECTION BOND**



The Recruitment Team participated in several job fairs in order to be proactive in hiring the best candidates for our positions. The development and implementation of the New Hire Orientation program has been well received and will continue to build.

Training has been and will continue to be a priority for not only HR (who will be rolling out a formal training plan) but for all team members. Outside resources, provided excellent training on topics such as generations, leadership and teamwork.

Administratively, HR has assisted with implementation of three new Administrative Regulations that effectively contribute to retention. They are PTO Donations, Longevity Pay and Retention Pay.

Benefit negotiations were extremely difficult this year. Costs are ever increasing and the Commission approved a plan to hold down cost increases for both the City and employees without affecting the benefit plan. A true team effort!

In 2023, the City of Hobbs reevaluated its insurance coverage and strategy after the traditional insurance market continues to be too challenging in relation to expanding costs. The City of Hobbs joined the New Mexico Self-Insurers' Fund in October 2023. The City is now fully covered through the NMSIF and its various insurance programs which also offers value added services and training programs. Insurance needs and coverages will continue to be reviewed on an annual basis.

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INFORMATION TECHNOLOGY DEPARTMENT

FTE'S: 8

BUDGET: \$2.7 MILLION

ORGANIZATIONAL INFRASTRUCTURE

- 44 VIRTUAL SERVERS AND 20 PHYSICAL SERVERS
- NETWORK INFRASTRUCTURE FOR 30 CITY FACILITIES
- LIVESTREAM FEED FOR 28 COMMISSION MEETINGS
- 6 CITY WEBSITES

2023 MAJOR ACCOMPLISHMENTS

- 98% COMPLETION RATE RE. REQUESTS SUBMITTED
- CONTINUALLY STRENGTHENING CYBERSECURITY TO PROTECT CITY SYSTEMS AND DATA ASSETS FROM RANSOMWARE AND OTHER ATTACKS
- REDESIGNED AND IMPLEMENTED THE NEW HPD WEBPAGE
- DESIGNED AND REPLACED THE NEW CITY HALL SIGN ON BROADWAY STREET



The Information Technology Department Strives to provide high quality technology-based services, in the most cost-effective manner, to facilitate the City of Hobbs operations and its services to the community.

The Information Technology Department had numerous noteworthy accomplishments in 2023. The increase in cyber threats and attacks put improvements to infrastructure and cybersecurity at the top of the list. IT purchased and implemented a new email filtering solution to improve security. This system categorizes incoming emails and allows users to see what emails are being blocked. We have continued to use our cyber training program for all employees. Both have proven to be effective since being implemented.

Many infrastructure upgrades were performed, including new VLAN setups, installation of mesh Wi-Fi networking equipment and upgrades to dated circuits to improve connectivity and security. IT upgraded numerous facilities to fiber connections. We will continue to improve our connections to provide efficient and secure network connectivity to all facilities. This change will provide faster, more reliable service while reducing recurring monthly costs.

Communication is always a top priority for the Information Technology Department. We endeavor to ensure the public is kept up to date with our City webpage. We collaborated with the Hobbs Police Department to redesign and deploy a new webpage for HPD and have added many new forms. IT is currently working on a new design for the entire City of Hobbs site. We are working to expand the information that is available on our website in an effort to improve the citizens experience and ability to obtain information quickly and easily.

The use of technology continues to increase, the need for a strong, dependable Information Technology Department has never been clearer. The IT department will dedicate our time to persist in providing excellent service and continue a strong collaboration with all departments.



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HOBBS MUNICIPAL COURT

FTE'S: 7 BUDGET: \$255,857

2023 ACCOMPLISHMENTS

- Filed and processed over 5,500 cases
- Received \$20,476.80 in reimbursements from the New Mexico Court Automation Program
- Underwent a security remodel through a grant from February 24th, 2023 - July 10th, 2023; this consisted of installation and remodel of anti-ballistic materials, metal detector, inmate holding cell TV in lobby to display court dockets, additional cameras, and key card access
- Ongoing utilization of Virtual Court/Google Meet for those unable to appear in person
- Maintaining the communication method of text notifications to send reminders of upcoming court dates and payments, resulting in fewer missed appearances and payment lapses

2024 GOALS

PAPERLESS SYSTEM

ENSURE COURT IS CURRENT ON ORDINANCES AND RULE CHANGES

MAKE NECESSARY CHANGES TO PROCESSES & PROCEDURES

CONTINUE TO LOCATE ALTERNATIVES TO INCARCERATION SENTENCING

WORK TOWARD MUNICIPAL JUSTICE CLOUD TO INTERFACE WITH HPD RECORDS

COMPLETE E-FILE SYSTEM FOR ONLINE CASE LOOKUP FOR PUBLIC & ATTORNEYS

LOCAL COMMUNICATION PARTNERS

- Aspen of America
- Guidance Center
- Options, Inc.
- Palmer Drug Abuse Program
- Lea County Probation
- Teen Court
- New Mexico Junior College
- Community Service Program



Hobbs Municipal Court is a court of limited jurisdiction.

The Municipal Court has jurisdiction over municipal ordinance violations, including traffic violations, municipal code violations, environmental violations, and petty misdemeanor criminal cases.

The Municipal Court also has jurisdiction over DWI's simple and aggravated 1st, 2nd and 3rd. The Municipal Court does not hold jury trials.

The Municipal Court only holds Bench Trials and is not a court of record.



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PARKS AND OPEN SPACES DEPARTMENT

FTE'S: 64

BUDGET: \$10,452,981

The Parks and Open Spaces Department maintains and improves all city owned property for over 1,100 acres:

- Parks and Open Spaces
- Cemeteries & City Facility Grounds
- Trails and Campground
- Golf Course & Sports Fields
- Medians & Rights of Ways
- Retentions Basins & Environmental Lots

Duties and roles include but not limited to: safety, forestry operations, horticulture, turf management, carpentry, masonry, plumbing, sprinkler irrigation systems, welding/fabrication, mechanics, training, janitorial, interments/dis-interments, special events, weather and emergency responses, holiday decorations and graffiti removal.

Accomplishments for 2023 are improvements to Charlie Brown Park, new picnic tables and grills installed at several locations, painted restrooms buildings at several locations, installed accessibility routes to playgrounds at various parks, landscape improvements at Library and south Dal Paso medians, gate replacements at sports fields and golf course and added new equipment to increase productivity. POSD assisted with every outdoor event the City of Hobbs hosted this year.



2024 GOALS

- Expand irrigation system at the CORE
- Extend 2 holes at Rockwind golf course
- Charlie Brown basketball court renovation
- Del Norte Park volleyball court renovation
- Update irrigation controllers citywide
- Landscape improvements along Lovington Highway
- Filtration system at cemeteries

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RECREATION DEPARTMENT

FTE'S: 110

BUDGET: \$12,832,927

The City of Hobbs Aquatics Division operates the five seasonal splashpads, two seasonal outdoor pools, and the CORE's aquatics amenities. During 2023, a total of 522 boys and girls participated in swim lessons at Humble Pool.

The Hobbs Recreation Department is comprised of six divisions:

**AQUATICS
CORE
RECREATION**

**SENIOR CENTER
ROCKWIND COMMUNITY LINKS GOLF SHOP
TEEN CENTER**

Annually, these Divisions host more than eighty events, with the vast majority of these being free to attend. Programs and activities are also offered throughout the year that provide opportunities for learning, fitness, and fun.

2023 KEY ACCOMPLISHMENTS

**OVER 2,100 AT
2023 SPOOKTACULAR**

**202 TEAMS IN
2023 GUS MACKER
TOURNAMENT**

**FIRST EVER
PICKLEBALL
TOURNAMENT AT
THE CORE**

**46,550 MEALS
SERVED TO SENIOR
CITIZENS**

**OVER 291,000 CORE
PARTICIPANTS**

Among some of the Recreation Division's most popular offerings are the Summer Sports and Summer Recess programs, Movies Under the Stars events, the 4th of July Community Celebration and the Hobbs Downtown Slam & Jam.

Rockwind Community Links continues to be held in high regard with golfers throughout the state. A total of 146 golfers participated in the 2023 New Mexico Open with the winner taking home \$20,000. This event drew both professional and amateur golfers from fourteen states and five countries. In 2024, Rockwind will also host both the New Mexico Open for the third time, and the National Junior College Athletic Association's Men's Golf National Championship Tournament.

The Recreation Department also coordinated the following during 2023:

- Park Pavilion Reservations (406)
- Special Event Permits (57)
- North Grimes Banner Display (9)
- Mobile Stage Rentals (4)
- Splash Pad rentals (44)
- Pool Pavilion Rentals (91)
- Del Norte Pool Private Pool Parties (19)
- Rockwind Golf Course Tournaments (33)



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UTILITIES DEPARTMENT

FTE'S: 57

BUDGET: \$36,716,421

The City of Hobbs Utilities Department includes the Water Office Division, City Warehouse, Water/Wastewater Laboratory, Water Production Division, Wastewater Collection Division, Water Distribution Division, Wastewater Treatment Division and the SCADA Division.

2023 CAPITAL PROJECTS

- Biofilter Media Replacement - Complete
- Springbrook Billing Software Upgrade – Complete
- Water Storage Tank Inspections/Cleaning - Complete
- HIAP BPS Emergency Generator Project – Complete
- Water and Sewer Master Plan - Project to be Completed in Spring 2024
- WWRF Centrifuge Replacement Project - Project to be Completed in Spring 2024
- Sewer Line Replacement Project – Design Phase – Smith Engineering – Construction Bid to be Advertised in Spring 2024
- Phase 12 Waterline Replacement Project – Planning, Design, & Bid – Souder Miller & Associates – Construction Bid to be Advertised in Spring 2024

2024 AND BEYOND CAPITAL PROJECTS

- Manhole Rehabilitation Project – RFP to be Awarded Spring 2024
- New Water Production Well Project – Design Phase Complete - Construction Bid to be Advertised in Spring 2024
- WWRF SCADA Project – IPS Inc. – Project in Progress, to be Completed in Spring 2026
- Meter Replacement Project - Project to be Completed in Spring 2026

2023 CAPITAL PROJECTS

The City of Hobbs Utilities Department operates and maintains the infrastructure and equipment required to deliver an adequate supply of clean, safe, potable water to the citizens of Hobbs, New Mexico. The Department is charged with the task of providing the operation and maintenance of the City's wastewater collection and wastewater treatment facilities. These facilities are used to remove wastewater from within the City and convey this waste to the City's wastewater reclamation facility to be properly treated in accordance with the provisions of the City of Hobbs Municipal Code and all State and Federal regulations.



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2023 ANNUAL REPORT!**



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