



CITY MANAGER'S MONTHLY REPORT

April 2023

200 East Broadway
Hobbs, NM 88240
www.hobbsnm.org



Mayor

Sam D. Cobb

City Commission

R. Finn Smith – District 1
Christopher Mills – District 2
Larron Fields – District 3
Joseph D. Calderón – District 4
Dwayne Penick – District 5
Don Gerth – District 6

CITY MANAGER

City Manager
Executive Assistant

Manny Gomez
Julie Nymeyer

CITY CLERK'S OFFICE

City Clerk
Deputy City Clerk
Public Transportation

Jan Fletcher
Mollie Maldonado
Jacque Pennington

CITY ENGINEER

City Engineer
Planning
Building Official

Todd Randall
Kevin Robinson
Scott Shed

COMMUNICATIONS DEPT.

Communications Director

Meghan Mooney

FINANCE DEPARTMENT

Finance Director
Assistant Finance Director
Motor Vehicle Dept.

Toby Spears
Deborah Corral
Irene De La Cruz

FIRE DEPARTMENT

Fire Chief
Deputy Fire Chief

Barry Young
Mark Doport

GENERAL SERVICES DEPT.

Gen. Svcs. Director
Building Maintenance
Electrician
Garage
Streets

Shelia Baker
Tommy Trevino
Shawn Smith
Eddie Trevino
Vacant

HUMAN RESOURCES DEPT.

H. R. Director
Assistant H.R. Director
Risk Management Director

Nicholas Goulet
Tracy South
Selena Estrada

INFORMATION TECHNOLOGY DEPT.

I.T. Director
Assistant I.T. Director

Christa Belyeu
Matt Blandin

LEGAL DEPARTMENT

City Attorney
Deputy City Attorney
Assistant City Attorney

Efren Cortez
Valerie Chacon
Amber Lejia

LIBRARY SERVICES

Acting Library Director

Bob Hamilton

MUNICIPAL COURT

Municipal Judge
Municipal Court Clerk

Bobby Arther
Shannon Arguello

PARKS & OPEN SPACES DEPT.

POSD Director
Golf Course/Trail
Sports Fields

Bryan Wagner
Matt Hughes
Dustin Sharp

RECREATION DEPT.

Recreation Director
CORE
Rockwind PGA Prof.
Recreation Supt./Teen Center
Senior Center

Doug McDaniel
Lyndsey Henderson
Ben Kirkes
Michal Hughes
Angela Courter

POLICE DEPARTMENT

Police Chief
Deputy Chief
Code Enforcement
Animal Adoption Center

August Fons
Shane Blevins
Jessica Silva
Missy Funk

UTILITIES DEPARTMENT

Utilities Director
WWRF Supt.
WWRF Maint. Supt.

Tim Woomer
Bill Griffin
Todd Ray

Utilities Admin.

Kaylyn Lewis



CITY MANAGER'S OFFICE

200 East Broadway
Hobbs, NM 88240

Office: (575) 397-9206
Email: mgomez@hobbsnm.org

MANNY GOMEZ
City Manager

May 31, 2023

To: Mayor, City Commission, City Staff and Citizens of Hobbs

Attached is the City Manager's Monthly Report for the month of April, 2023. This report provides general and performance information to the City Commission and the public on programs and services provided by the City. The data is compiled internally by each department/division for the purpose of improving services, responsible budgeting and enhancing transparency in local government.

For the month of April the City of Hobbs, Social Wellbeing Committee had an after hours event where there were yard games, board games, darts and a Food Truck! The city also held a Community Easter Egg Hunt, Easter Egg Dive at the CORE and a Ceremony for the Safe Haven Baby Box.

The City of Hobbs would like to thank everyone who helped with these events and to those who attended.

Best regards,

A handwritten signature in blue ink, appearing to read "Manny Gomez".

Manny Gomez, City Manager



CITY CLERK'S OFFICE
Monthly Report - April 2023

	Feb-23	Mar-23	Apr-23
Business Registrations -New	14	32	30
Business Registrations - New Owner	1	1	1
Business Registrations- Change of Address	5	4	3
Renewals	99	43	24
Web Payment Renewals	18	3	0
Total Business Registrations Activity	99	80	58
Active Business Registrations for the Month	2101	2118	2130
Fireworks	0	0	0
Junk Yard Licenses	0	0	1
Liquor License	1	0	1
Mobile Business Licenses	8	9	10
Pawn Brokers	0	0	0
Secondhand Dealer's Licenses	0	0	0
Solicitor's Permit	0	3	1
Temporary Vendor's Licenses	0	0	0
Cemetery Deeds Issued/Processed	37	13	27
Public Documents Notarized	117	113	119
Public Records Request	37	35	30
Regular City Commission Meetings <i>4/3/23, 4/17/23</i>	2	2	2
Special City Commission Meetings	0	0	0
City Commission Work Session/Closed Meetings	2	1	0
Notice of Potential Quorum	0	1	0
Resolutions and Ordinances Attested	11	4	16
Consideration of Approval	5	3	5
Total Volume of Transactions on Tyler Cashiering	559	461	386
Total Amount	\$ 626,630.88	\$ 1,223,213.03	\$ 637,164.77
Web Payments Online for All Departments	\$ 520.00	\$ 115.00	\$ -
Grand Total	\$ 627,150.88	\$ 1,223,328.03	\$ 637,164.77

COMMUNICATIONS DEPARTMENT

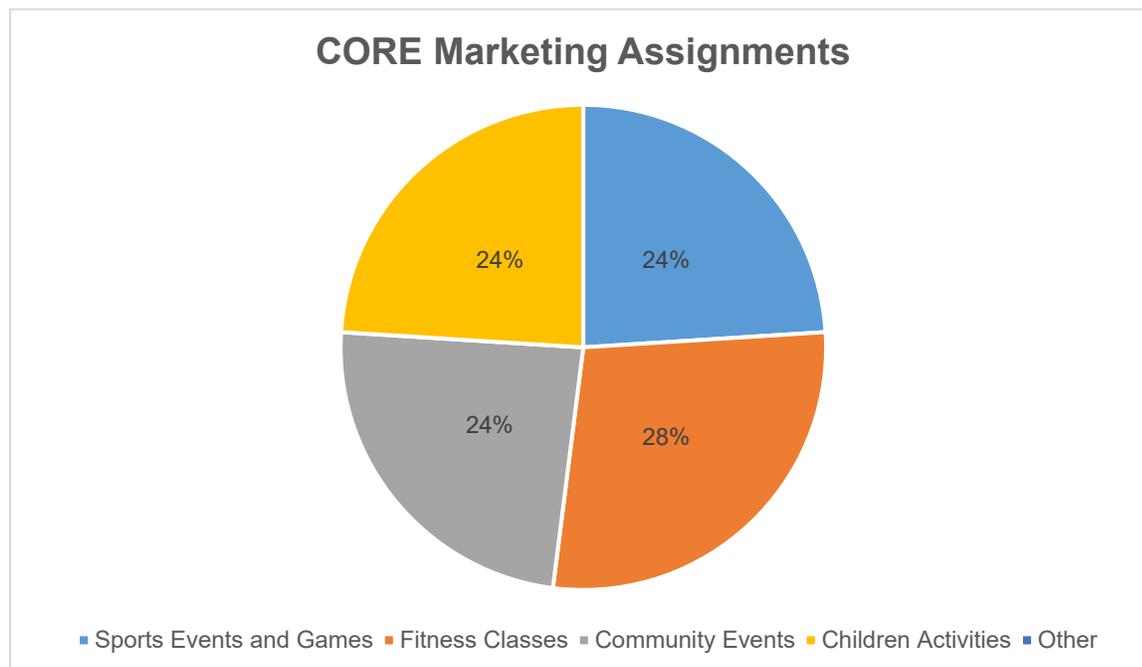
Monthly Report

April 2023

DEPARTMENT HIGHLIGHTS

All public information is regularly shared on social media, on the website, on billboards we hold contracts, via print materials, and more; some information locations are dependent on the topic. We monitor and respond when necessary to likes, comments, messages, reach, and other online communication related to the City of Hobbs. Most of the information is also translated into Spanish by a court-certified translator. In addition to the daily duties carried out by the Communications Department, the following unique tasks or advertising campaigns were performed:

- Press releases this month (includes social media posts and other advertising actions):
 - City of Hobbs Ordinance to Regulate Heavy Truck Parking
 - Community Easter Egg Hunt
 - Easter Egg Dive at the CORE
 - Wildfire Prevention in Hobbs/Lea County
 - City of Hobbs Streets Assessment
 - Safe Haven Baby Box Ceremony in Hobbs
- Heavy Truck Ordinance – public information and awareness campaign
- Social Wellbeing Committee:
 - Hosted Monthly Social Wellbeing Event – April 27th at Drylands Brewing Co. Taproom

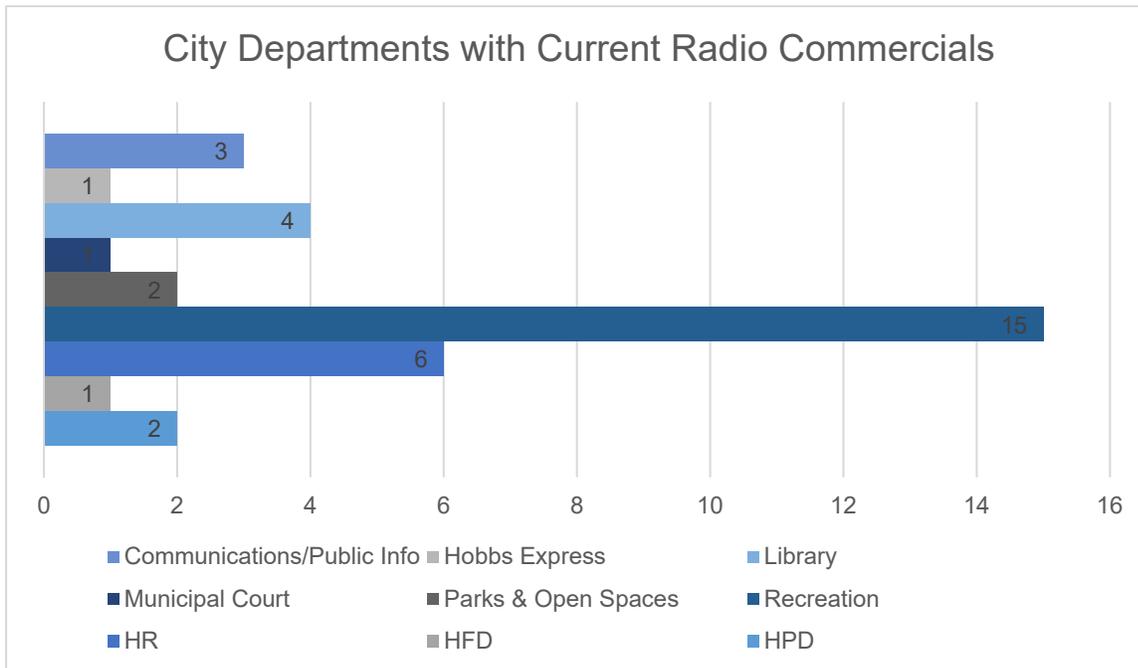
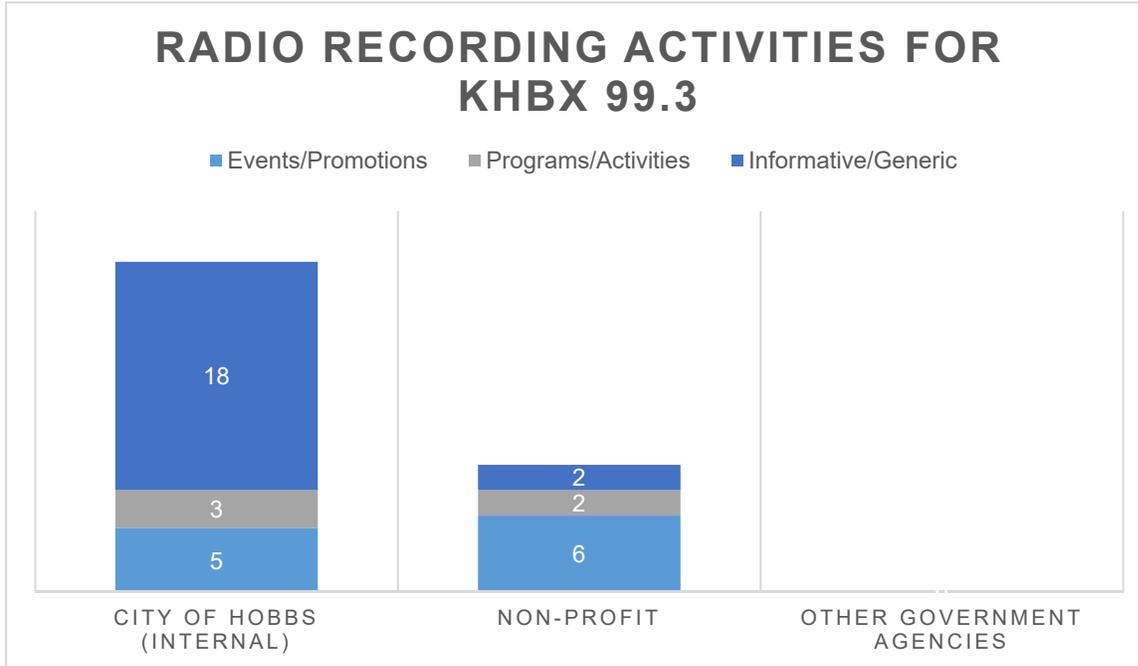




COMMUNICATIONS DEPARTMENT Monthly Report April 2023

RADIO STATION, 99.3 KHBX

Biweekly radio recordings with City departments, local nonprofits, and other government agencies are held to promote community functions for all ages and interests.



COMMUNICATIONS DEPARTMENT

Monthly Report

April 2023

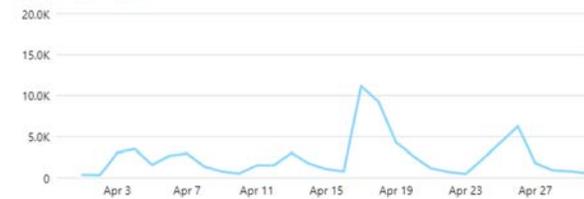
SOCIAL MEDIA INSIGHTS

for The City of Hobbs Facebook and Instagram Pages

Reach

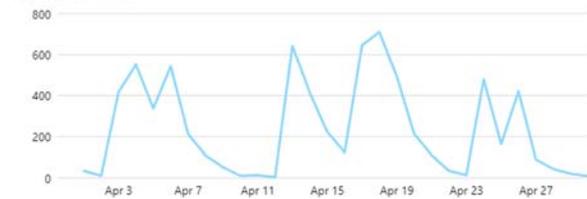
Facebook Page reach 📉

27,507 ↑ 14.2%



Instagram reach 📉

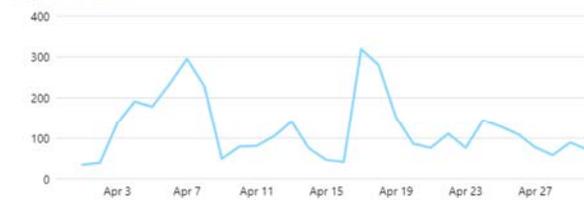
1,543 ↑ 30.5%



Page and profile visits

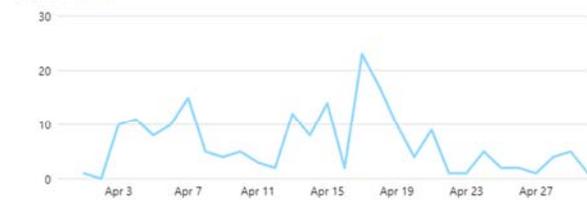
Facebook Page visits 📉

3,731 ↑ 72.3%



Instagram profile visits 📉

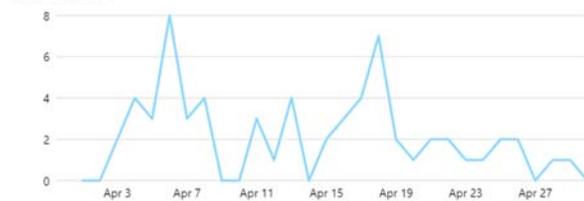
195 ↑ 28.3%



New likes and follows

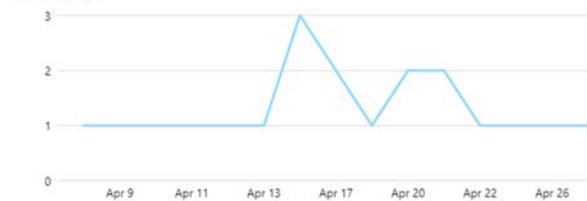
Facebook Page new likes 📉

63 ↑ 117.2%



New Instagram followers 📉

20 ↓ 28.6%



DATA ANALYSIS AND CONCLUSION SUMMARY:

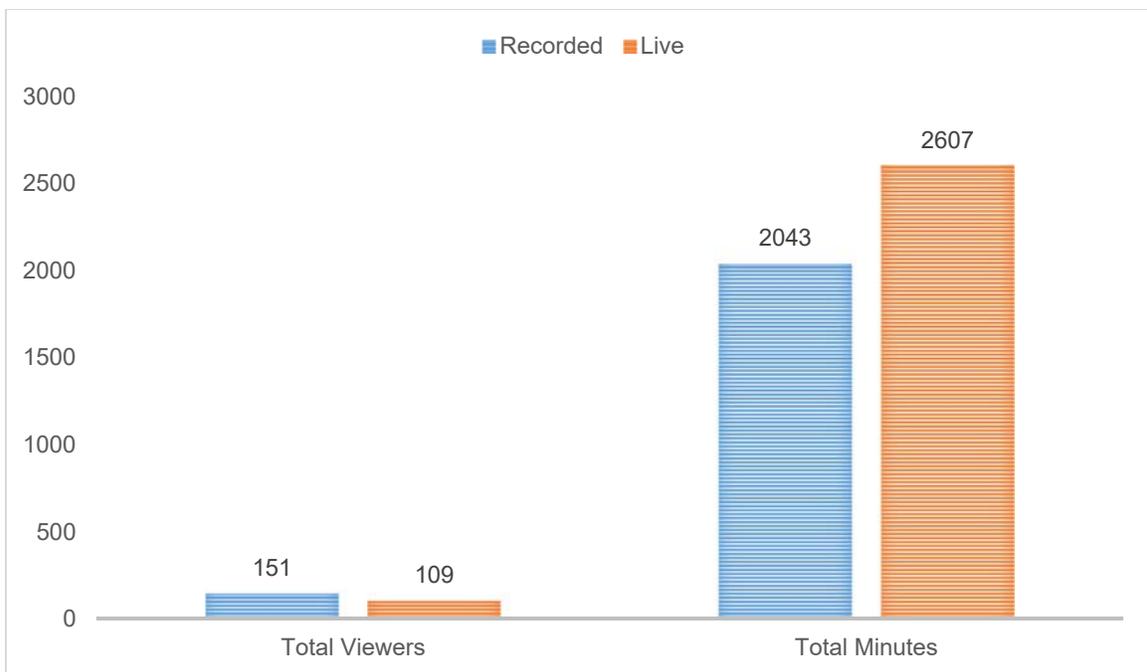
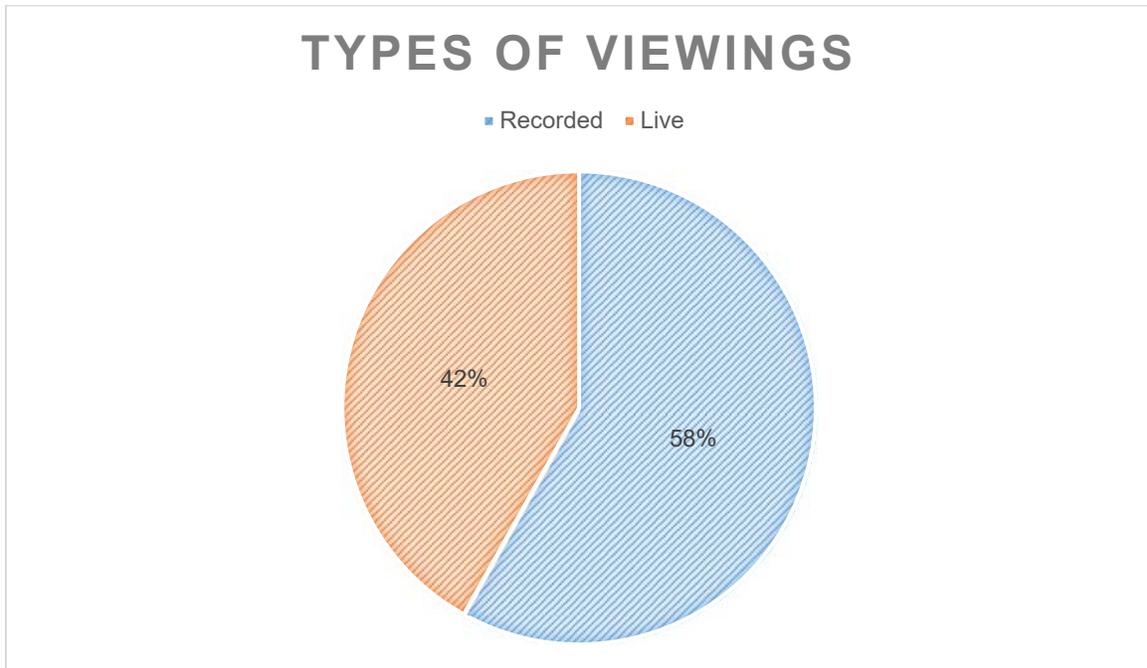
When evaluating these insights in April compared to those in March, there are significant increases in all areas except growth in new Instagram followers. New Instagram followers tend to be a tricky category to chart with this type of outcome being common when compared to the other type of results; the correlation or lack of is still not understood well enough to clearly explain at this point. According to the different content throughout this month, the highest performing content that drove these numbers drove them to for days and included the following: high school sports recognitions, ConocoPhillips grant to the Hobbs Fire Department, the new heavy truck parking ordinance, Harry McAdams water level notice PSA, and the large item pickup PSA.

COMMUNICATIONS DEPARTMENT Monthly Report April 2023

Viewers respond more frequently and are more interested to read about and see people than advertisements and information not including people.

Livestreamed City Commission Meetings for April 2023 Insights

View Hobbs City Commission Meeting online at www.hobbsnm.org/videos.html.



CITY OF HOBBS BUILDING DEPARTMENT**Total Type of Construction
for period ending April 01, 2023-April 30, 2023**

Commercial		<u># OF PERMITS</u>	<u>VALUATION</u>	<u>FEES</u>
COMM MECHANICAL	Commercial	7	\$10,500.00	\$733.50
COMM PLUMBING	Commercial	3	\$4,500.00	\$242.50
COMMERCIAL CURB CUT	Commercial	1	\$500.00	\$15.00
COMMERCIAL ELECTRICAL	Commercial	16	\$24,000.00	\$2,219.00
COMMERCIAL FENCE	Commercial	1	\$5,041.00	\$10.00
COMMERCIAL REMODEL	Commercial	6	\$89,521.00	\$1,420.00
COMMERCIAL RE-ROOFING	Commercial	2	\$115,000.00	\$504.00
COMMERCIAL SIGN	Commercial	3	\$55,168.00	\$396.00
COMMERCIAL SOLAR	Commercial	1	\$32,258.00	\$240.00
COMMERCIAL TOWERS	Commercial	1	\$15,000.00	\$144.00
NEW COMMERCIAL	Commercial	2	\$1,212,000.00	\$2,064.00
TOTAL		43	\$1,563,488.00	\$7,988.00

Residential		<u># OF PERMITS</u>	<u>VALUATION</u>	<u>FEES</u>
RES MECHANICAL	Residential	11	\$15,500.00	\$790.00
RES PLUMBING	Residential	20	\$30,000.00	\$1,622.00
RES SEWER TAP & EXCAVATION	Residential	8	\$12,000.00	\$2,555.00
RESIDENTIAL CANOPY	Residential	3	\$56,720.00	\$380.00
RESIDENTIAL CARPORT	Residential	1	\$3,600.00	\$96.00
RESIDENTIAL CURB CUTS	Residential	2	\$9,000.00	\$40.00
RESIDENTIAL DEMOLITION	Residential	2	\$7,300.00	\$20.00
RESIDENTIAL DRIVEWAY	Residential	1	\$2,000.00	\$20.00
RESIDENTIAL ELECTRICAL	Residential	70	\$103,650.00	\$5,131.00
RESIDENTIAL FENCE	Residential	11	\$25,034.00	\$120.00
RESIDENTIAL FOOTING/FOUNDATION	Residential	5	\$70,000.00	\$720.00
RESIDENTIAL MANUFACTURED HOME	Residential	8	\$485,886.00	\$480.00
RESIDENTIAL REMODEL	Residential	17	\$460,282.00	\$2,208.00
RESIDENTIAL RE-ROOF	Residential	17	\$221,075.00	\$1,730.00
RESIDENTIAL SINGLE FAMILY	Residential	10	\$3,089,162.00	\$6,996.00
RESIDENTIAL SOLAR	Residential	17	\$751,553.00	\$4,284.00
RESIDENTIAL STORAGE	Residential	5	\$94,414.00	\$876.00
TOTAL		208	\$5,437,176.00	\$28,068.00

COMMERCIAL		43	\$1,563,488.00	\$7,988.00
RESIDENTIAL		208	\$5,437,176.00	\$28,068.00
TOTAL COMBINED		251	\$7,000,664.00	\$36,056.00



**ENGINEERING / PLANNING
TRAFFIC / GIS-MAPPING DEPARTMENTS
MONTHLY REPORT
APRIL 2023**

ENGINEERING DEPARTMENT

The Engineering Department provides technical support to internal Departments & Public and oversees numerous major/minor capital improvement projects.

COMMUNITY PROGRAMS & SERVICES:

Addressing Assignment:

		This Month	2022 Total	2023 Total
Permanent / Temporary Addresses: <i>*Includes Master Subdivision Addresses</i>		2	52	17

GIS-MAPPING DIVISION:

The Division manages a Geo-database, which encompasses 1,000's data features for the various categories. The Division is overseeing the Aerial LIDAR / Mobile LIDAR / Aerial Imagery project being performed by BHI (Bohannon Huston Inc.). A technical demonstration of our Mobile Lidar points is being hosted on a third-party website visit <http://hobbslidar.com> (Note: launch in Google or Firefox web browser)

April 2023

ArcGIS Enterprise Server (Update):

PD Beats Update: On April 18th the GIS received a request to create a map showing the Hobbs PD Beats. When the HPD Beats dataset was reviewed, it was noticed that some of the most recent annexations had not made it into the dataset. Additionally, the HPD Beats did not line up with the City of Hobbs' City Limits. As such, The GIS Division completely rebuilt the HPD Beat dataset using the City limits as the starting point, so the outer edge of both match up and it contained all the latest annexations. Work was completed on April 23rd.

TBC Working Files: On April 21st the Engineering Dept. informed the GIS Division that they were having trouble tracking down GPS shots they had taken. This problem arose due to the fact that the GIS Division has the only GIS module license for Trimble Business Center. As of April 21st, the GIS Division has been the keeper of the Job files and Exported Feature Code data. To help the Engineering Dept. get access to this info the GIS Division set up automatic replication of all the TBC working files and exported data to the GISAPP server. To prevent damage to these files, the replication is one-way from the GIS Division to the server so that even if they get corrupted or altered, they will just be overwritten by a clean copy twice a day. Additionally, the GIS Division is looking at getting a second GIS module license to provide to the Engineering Dept. so they are not dependent on the GIS division for access to GPS shots.



**ENGINEERING / PLANNING
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Job File Tracking: On April 30th the GIS Division finished building a demo for the Engineering Dept. to help them keep track of what job files are still on their GPS units, or which ones that can be removed for final close-out. The demo was built using Google Sheets, so all members of the Engineering Dept. and GIS Division can see what job files are on what controller. The demo is to be shown at the currently delayed GPS/GNSS Capture Needs & Changes meeting. Additionally, there are plans to use Integromat/Make to auto-generate emails when files are ready to be removed from the GPS controllers to help simplify communications.

Quarterly Water Model: On April 24th the Utilities Dept. reach out for rushed Ground Water Model maps for Nadine and Prairie Haven. Thanks to the changes the GIS Division did as part of adding in the new wells, the maps were turned around the same day to help Utilities meet their April 30th reporting deadline. The GIS Division is currently looking at creating a Survey123 form to allow Utilities to update the groundwater datasets as they are measuring the groundwater levels in the field. This in combination with an auto-generated report could simplify both map creation and data entry. The demo is planned for later in 2023.

The Month’s Buffer Maps: During the month of April the GIS Division completed the following buffer maps (6) for use in Cannabis or Liquor License application. These maps required a detailed search for church and school properties in the area of the requested address to comply with the City of Hobbs’ regulations.

Green Roadrunner (325 N. Turner St.); Dreamz Dispensary (4301 N. Grimes St.); Green Roadrunner (129 S. Grimes St.); Mindscape Dispensary (708 E. Bender Blvd.); Wonderland (616 E. Bender Blvd.); TBA (3200 N. Dal Paso St

PLANNING DEPARTMENT:

The following is a summary of the historical growth statistics.

City of Hobbs Growth Statistics

Land Development	2015	2016	2017	2018	2019	2020	2021	2022
Annexations	1.37	1.31	0	163.23	0	1.3	0	95.44
Subdivisions	8	1	3	1	5	4	6	10
Lots Gained	304	102	13	42	186	197	160	196
Summary Subdivisions	44	33	42	31	47	41	31	40

City Commission Planning Summary:

April - The City Commission reviewed and considered the following:



ENGINEERING / PLANNING
TRAFFIC / GIS-MAPPING DEPARTMENTS
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- Adopted Resolution # 7325 - Approving an Infrastructure Extension Development Agreement with Joe Meridyth Concerning the Development of Public Infrastructures.
- Adopted Resolution # 7326 - Approving an Infrastructure Extension Development Agreement with Arturo Ramirez Concerning the Development of Public Infrastructures.
- Adopted Resolution #7327 - Approving the Vacation/Replat of a Portion of Houston Adjacent to Lots 11 and 12, Block 45 of the Original Hobbs Addition.
- Adopted Resolution #7328 - Approving the Dedication of a Portion of the Projection of Jefferson North of Glorietta.
- Adopted Resolution #7330 - Approving Amendment No. 1 to an Infrastructure Extension Development Agreement with ALJO, LLC, concerning the development of public infrastructure and extending the completion date to December 1, 2023.

Planning Board Summary:

April - The Planning Board reviewed and considered action on 5 items in a Regular Meeting:

- Review and Consider proposed front yard setback variance for property located at 300 W. Gold, as requested by Property Owner.
- Review and Consider a Fair Share Development Agreement for the extension of public infrastructure (Water & Sewer) within the Ja-Rob ROW.
- Review and Consider a Fair Share Development Agreement for the extension of public infrastructure (Water only) within the E. Bender ROW.
- Review and Consider Preliminary Plan for Meadowlands Unit III, located northwest of the intersection of Ponderosa and Ja-Rob, as submitted by property owner, Lemke Development, Inc.
- Review Sketch Plan for the proposed High Lonesome Unit 4, located within the ETJ, as submitted by property owner, Norris Land and Cattle Co.
- Discuss establishing development standards for ETJ subdivisions extending public infrastructures and Ranchette Development inside Municipal Boundaries.

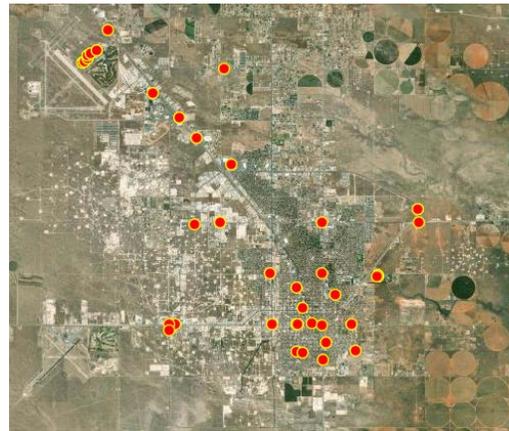
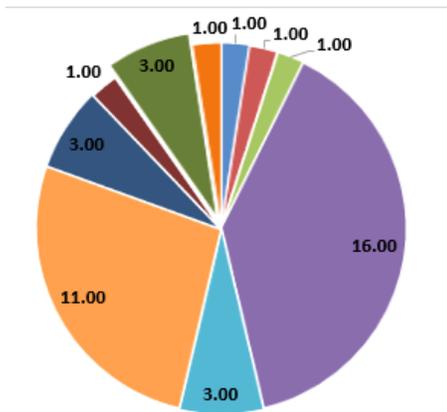


**ENGINEERING / PLANNING
TRAFFIC / GIS-MAPPING DEPARTMENTS
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TRAFFIC DIVISION:

The City of Hobbs has 41 traffic signals, 3 HAWK signals, 15 school zone flashers, 8 flashing beacons, 4 radar speed signs, 1829 STOP signs, 354 warning signs, 2489 street name signs, and 1771 other regulatory and informational signs to maintain and repair regularly.

Total 1,326 tracked intersections



- | | |
|---------------------------------------|--|
| ■ 13. Camera Service = 1 | ■ 19. Ped Push Button Repair / Replace = 1 |
| ■ 02. Minor Traffic Signal Repair = 1 | ■ 26. Sign Install / Service = 16 |
| ■ 27. Pole Straighten / Re-bolted = 3 | ■ 28. Pole & Anchor Replace = 11 |
| ■ 32. Int in Flash or Malfunction = 3 | ■ 35. Power Outage Affected = 1 |
| ■ 36. 811 / Line Spot Hours = 3 | ■ 39. Call Outs = 1 |
-

Major Damage:

- No major damages for the month of April

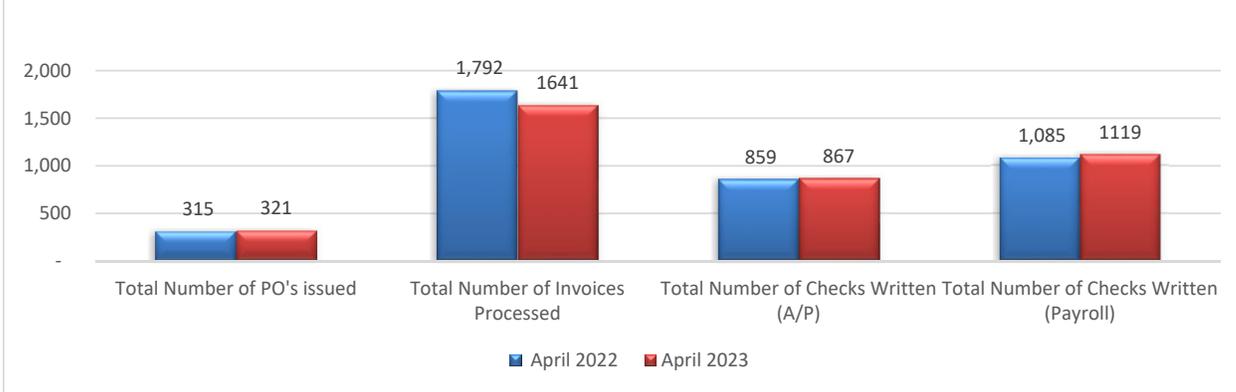
**Monthly Measurement
Finance Department
Fiscal Year 2023**

Cash Statistics	April 2022	April 2023
Beginning Cash Balance	145,357,008	161,194,678
Monthly Cash In (Revenue - all funds)	9,085,186	9,267,210
Monthly Cash Out (Expenditures - all funds)	12,764,697	9,947,523
Ending Cash Balance	141,677,497	160,514,364

Finance Transaction Statistics

	April 2022	April 2023		
Total Number of PO's issued	315	321	daily average	16
Total Number of Invoices Processed	1,792	1641	daily average	82
Total Number of Checks Written (A/P)	859	867	weekly average	217
Total Number of Checks Written (Payroll)	1,085	1119	bi-weekly average	560

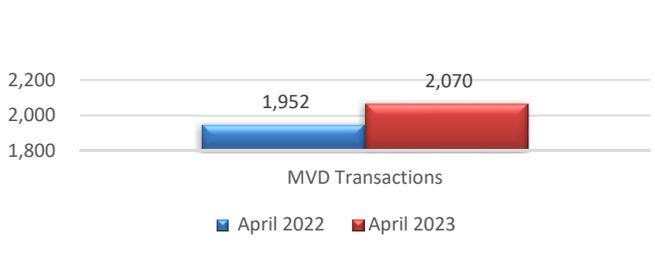
Financial Transaction Averages



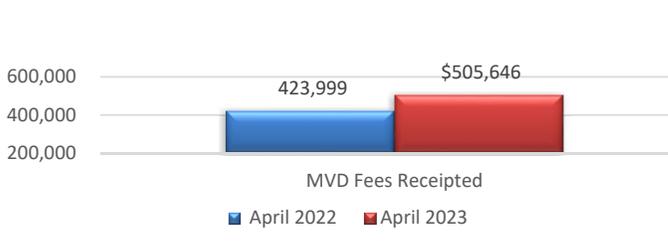
MVD Statistics	April 2022	April 2023
MVD Transactions	1,952	2,070
MVD Fees Received	423,999	\$ 505,646

daily average	104
daily average	\$ 25,282

MVD Transaction Averages



MVD Fees Received



April 2023 General Services – Electrical Dept.

Break down of work performed by the Electricians.

11	Light repairs
21	AC repairs
0	Heater repairs
26	General electrical work
12	CORE work
0	Nonelectrical work

Location of work performed.

12	CORE
8	Library
1	City hall
0	Annex
0	PD
11	Fire stations
2	DA building
2	MVD
5	Rockwind
2	Veterans Memorial
16	Parks
0	Senior center
1	Teen center
0	Garage
4	AAC

0	Streets
0	Utilities
0	State police
7	Municipal Court
2	Crime Lab
0	Hobbs Express
0	National guard
0	Warehouse

April - 2023

General Services - Garage

In April - 2023 The City Garage had a total of 193 Repair Orders/Invoices. Of the 193 R.O./Invoices, 137 were repaired in house and 56 were out sourced. The monthly total outlay for the garage as well as subcontracted parts and labor totaled \$ 51,255.40 Below is a break-down by categories. The break-down includes all parts and labor.

Work Performed	# of City R.O./Inv	# of Vendor R.O./Inv	Garage Parts \$	Garage Labor \$	Vendor Parts \$	Vndor Labor \$	Total \$
AC/Heater/Vent	8	2	1,614.65	1,139.00	442.18	742.00	3,937.83
Accident Repair	0	0	0.00	0.00	0.00	0.00	0.00
Air Intake	0	0	0.00	0.00	0.00	0.00	0.00
Antifreeze	0	0	0.00	0.00	0.00	0.00	0.00
APM/BPM/CPM	11	16	2,050.81	918.00	1,562.58	0.00	4,531.39
Body & Sheet Metal	0	0	0.00	0.00	0.00	0.00	0.00
Brakes	6	0	2,810.57	1,088.00	0.00	0.00	3,898.57
Charging	15	0	2,789.30	1,003.00	0.00	0.00	3,792.30
Clutch	0	0	0.00	0.00	0.00	0.00	0.00
Cranking	0	0	0.00	0.00	0.00	0.00	0.00
Differential	0	0	0.00	0.00	0.00	0.00	0.00
Drive Shaft	0	0	0.00	0.00	0.00	0.00	0.00
Engine	3	1	1,553.04	187.00	549.89	1,330.00	3,619.93
Exhaust	0	0	0.00	0.00	0.00	0.00	0.00
Filters	6	1	202.06	221.00	173.10	1,120.00	1,716.16
Front Axle	0	0	0.00	0.00	0.00	0.00	0.00
Fuel System	2	0	447.02	136.00	0.00	0.00	583.02
Hydraulics	1	0	725.30	51.00	0.00	0.00	776.30
Ignition	2	0	193.99	68.00	0.00	0.00	261.99
Instrument/Gauges	0	0	0.00	0.00	0.00	0.00	0.00
Lift Mechanism	1	0	0.00	17.00	0.00	0.00	17.00
Lighting	7	0	616.75	340.00	0.00	0.00	956.75
Miscellaneous Maintenance	22	5	3,246.51	3,196.00	397.50	551.00	7,391.01
Radio Equipment	0	0	0.00	0.00	0.00	0.00	0.00
Rear Axle/Drive	0	0	0.00	0.00	0.00	0.00	0.00
Safety Recall	0	0	0.00	0.00	0.00	0.00	0.00
Service Calls	28	0	0.00	3,060.00	0.00	0.00	3,060.00
Steering	2	0	1,137.10	391.00	0.00	0.00	1,528.10
Suspension	1	5	38.12	68.00	0.00	954.90	1,061.02
Sweeper Brooms	0	0	0.00	0.00	0.00	0.00	0.00
Tires	20	22	4,517.50	817.00	6,234.38	1,641.95	13,210.83
Towing Vehicles	0	2	0.00	0.00	0.00	250.00	250.00
Transmission	1	0	150.73	136.00	0.00	0.00	286.73
Warranty	0	0	0.00	0.00	0.00	0.00	0.00
Wash Job	0	2	0.00	0.00	104.98	0.00	104.98

Wheels/Hub	1	0	169.49	102.00	0.00	0.00	271.49
Monthly Total	137	56	22,262.94	12,938.00	9,464.61	6,589.85	51,255.40

		# of R.O./Inv	Parts	Labor	Total
City Garage		137	22,262.94	12,938.00	35,200.94
Vendor		56	9,464.61	6,589.85	16,054.46
		193	31,727.55	19,527.85	51,255.40

Street Department Monthly Report April

During the month of April 2023, street department was dispatched out 20 times to accidents, spills, and debris in the city streets. And took care of 4 complaints and 5 block parties

Break down of work performed by the Street Department Crew:

Man Hours	Activity
248 hrs.	Street Sweeping
16 hrs.	Building Brooms
80 hrs.	Cold Mix Patching
0 hrs.	Crack Seal
0 hrs.	Street Complaints
160 hrs.	Alley Complaints
80 hrs.	Storm Sewers & Inlets
0 hrs.	Work for cemetary.
0 hrs.	Equipment Maintenance
0 hrs.	Hot asphalt recycling coating
8 hrs.	Maintenance
112 hrs.	Working in the Welding Shop
56 hrs.	Hot Mix
108 hrs.	Hauling Caliche
0 hrs.	Work for Building Maintenance
0 hrs.	Work for Parks
72 hrs.	Stocking Material
144 hrs.	Meetings
376 hrs.	Working for Garage
0 hrs.	Work for Enviromental
0 hrs.	Work for Sports Field
0 hrs.	Work for golf course
0 hrs.	Shoulder work
56 hrs.	Hauling trash

The total amounts of material hauled or used:

Quantity	Material
204 yds.	Sweepings
0 gal	Unmetered Water
0 yds.	Sand
1900 yds.	caliche
0 yds.	BTAP
66 yds.	Alley material
4 yds.	Cold Mix Used
0 yds.	Recycling Material
0 gal.	Brine
402 yds.	Trash Hauled
0 yds.	Rapid Road
5 yds.	Hot Mix Used

FIRE SUPPRESSION/PREVENTION

April 2023

ALARMS

Alarms (City)	119
Alarms (County)	27
Total Alarms	146

FIRE RESPONSE BY STATION

Station 1	47
Station 2	38
Station 3	40
Station 4	21

ZONES

Zone 1 (NW City)	33	Zone 5 (NW County)	12
Zone 2 (NE City)	43	Zone 6 (NE County)	7
Zone 3 (SE City)	33	Zone 7 (SE County)	4
Zone 4 (SW City)	10	Zone 8 (SW County)	4
Out of District 0			

MOST COMMON DAY/TIME

Saturday (1200 - 1259 hours)

FIRE DEATHS/INJURIES

Fire Deaths - 0
Fire Injuries - 0

TURNOUT TIMES (Dispatch to Enroute)

Station 1	1:24
Station 2	1:31
Station 3	2:04
Station 4	0:56
Average	1:28

STRUCTURE FIRES

Structure Fires - 7

FALSE ALARM RESPONSE

False Alarms - 33

AVERAGE RESPONSE TIME (Dispatch to Arrival)

Station 1	5:07
Station 2	5:22
Station 3	6:10
Station 4	4:42
Average	5:20

TRAINING HOURS

Fire Training	559
EMS Training	376

PREVENTION PROGRAMS

Fire Investigations	15
Fire/Safety Inspections	70
Smoke Detectors Installed	8
Public Education Activities	4
Plan Reviews	8
Burn Permits Issued	0

EMS RUN BREAKDOWN

City Response	742
County Response	56
Total Responses	798

ZONES

Zone 1 (NW City)	359	Zone 5 (NW County)	15
Zone 2 (NE City)	127	Zone 6 (NE County)	35
Zone 3 (SE City)	154	Zone 7 (SE County)	0
Zone 4 (SW City)	102	Zone 8 (SW County)	6

AVERAGE RUN TIMES

Enroute:	1:49
At Scene:	4:44
On Scene Time:	20:40
To Destination:	13:39
Back in Service:	22:49

MOST COMMON DAY/TIME

Saturday – 124 calls for service
Saturday – 30 calls from 15:00 – 17:59 hours

MOST COMMON COMPLAINT

Falls - 71

OUT OF TOWN TRANSFERS

Lubbock	14
Midland	1
Odessa	3
Roswell	3
Carlsbad	1
Artesia	1
Airport	27

CARDIAC ARREST RESPONSES

Cardiac Arrest	13
ROSC	2
ROSC = Return of Spontaneous Circulation	

EMS BILLING

Billed	\$358,281.91
Collected	\$206,750.46

Highlights for the month of April

- Fire Chief attended Goal Planning session at City Hall
- Received \$10,000 grant check from Conoco Phillips
- All HFD Staff underwent LifeScan physicals
- Safe Haven Baby Box testing completed
- 4 CPR classes presented to the public



Hobbs Express

Monthly Report - APRIL 2023

Passenger Activity	Prior Month Mar-23	Reporting Month Apr-23
No. of Elderly Passengers	835	845
No. of Non-Ambulatory Passengers	122	120
No. of Disabled Passengers	289	247
No. of Other Trips	2948	3040
Total Passenger Trips	4194	4252

Total Bus Route Trips	2690	2501
Total Demand Response/Paratransit Trips	1504	1751
Total Passenger Trips	4194	4252

Vehicle Statistics	Reporting Month Mar-23	Reporting Month Apr-23
Total Vehicle Hours	803.75	726
Total Vehicle Miles	11,558	10,550

Revenue Collected	Prior Month Mar-23	Reporting Month Apr-23
Total Fares Collected	\$0.00	\$0.00



HOBBS POLICE DEPARTMENT

May 3, 2023

To: Danny Garrett, Captain of Agency Support

From: Linda Saiz, Records Administrator

Re: April 23 Records Numbers

Code Enforcement

Warnings 234

Citations 47

- Uniform Traffic Citations 392
- Warning Citations 57
- Misdemeanor Citations 0
- Arrest Reports 184
- Completed Reports 724
- Completed Supplements 291
- Completed Accident reports 104
- Criminal Trespass 48
- Warrants 213
- Recalled warrants 39
- IPRA Requests 420
- Discovery Requests 128

August Fons, Chief of Police
300 N. Turner • Hobbs, New Mexico 88240
Dispatch (575) 397-9265 • Fax (575) 397-3867
www.hobbspd.com

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New Mexico Law Enforcement Professional Standards Council





Hobbs Animal Adoption Center

Mailing Address:
 700 N. Grimes
 Hobbs, New Mexico
 575-397-9323

Adoption Center Location:
 700 N. Grimes
 Hobbs, New Mexico

May 8, 2023

To: Chief Fons
 Deputy Chief Blevins
 Captain Barrientes

From: HAAC Manager Missy Funk

Subject: Monthly Statistics HAAC

April 2023

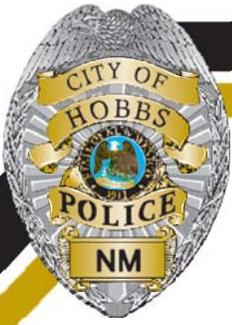
Intake:	Cats	Dogs
Dead On Arrival	16	8
Sterilization Only	8	12
Stray	24	85
Transfers In		
Unwanted	20	18
Quarantine		39
Clinic Visit shots	3	
Totals:	71	162
Dispositions:		
Adopted	33	36
Died at Facility	3	1
Dead on Arrival	16	8
Euthanized	4	59
Rescued	1	11
Return to Owner		23
Sterilization Only	10	6
Escaped		1
Clinic visit shots	3	5
Totals:	70	150

Total Revenue Collected:	Animal Pick Ups:	\$ 175
	Permits/Tags:	\$ 580
	Reclaims:	\$ 810
	Adoptions	\$
	Cat traps	\$
	<u>Sterilizations:</u>	<u>\$690</u>
		\$2255

HAAC currently has 114 dogs and 6 cats

<u>Unit #</u>	<u>Year/Model</u>	<u>Officer Assigned</u>	<u>Beginning & Ending Mileage</u>	<u>Total Monthly</u>
1434	2013/Chevy	Tahoe/Missy/Code	75475-75676	201
0864	2005/Dodge	Spare	95866	0
0833	2004/Chevy	Spare	95931-95978	47

HOBBS POLICE DEPARTMENT



To: Danny Garrett, Captain of Agency Support

From: Linda Saiz, Records Administrator

Date: May 3, 2023

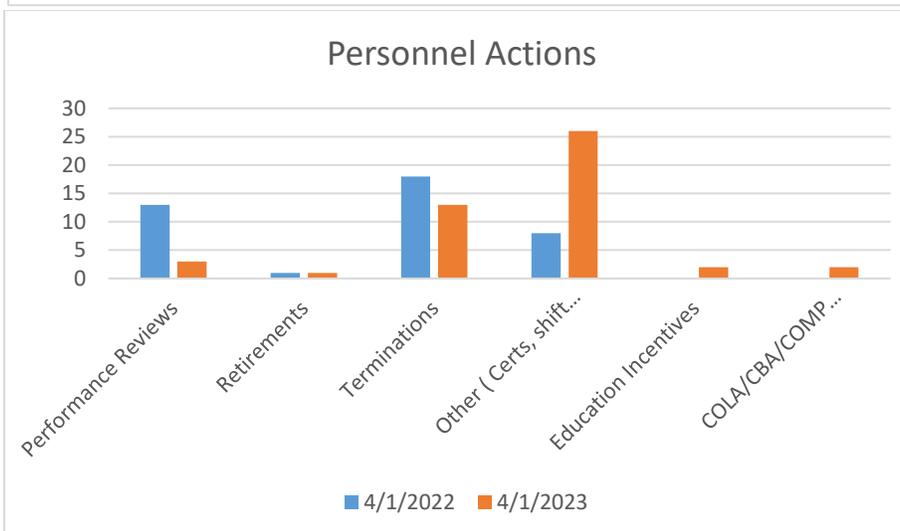
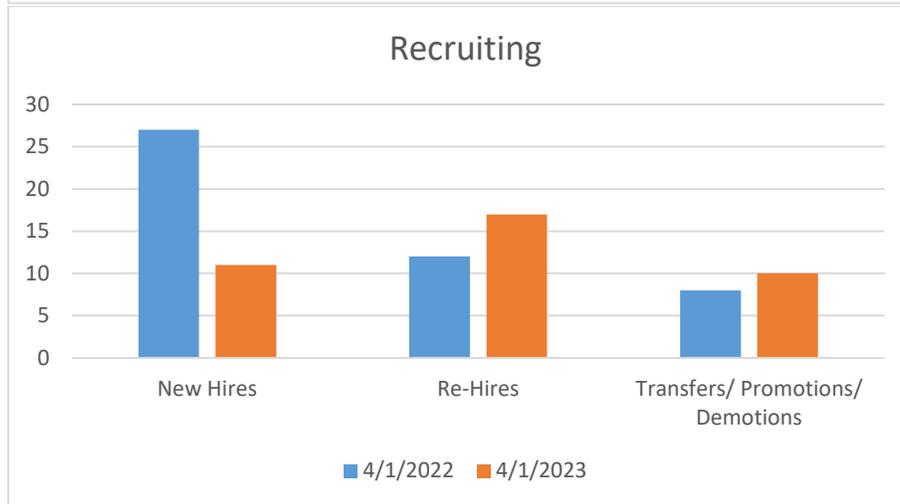
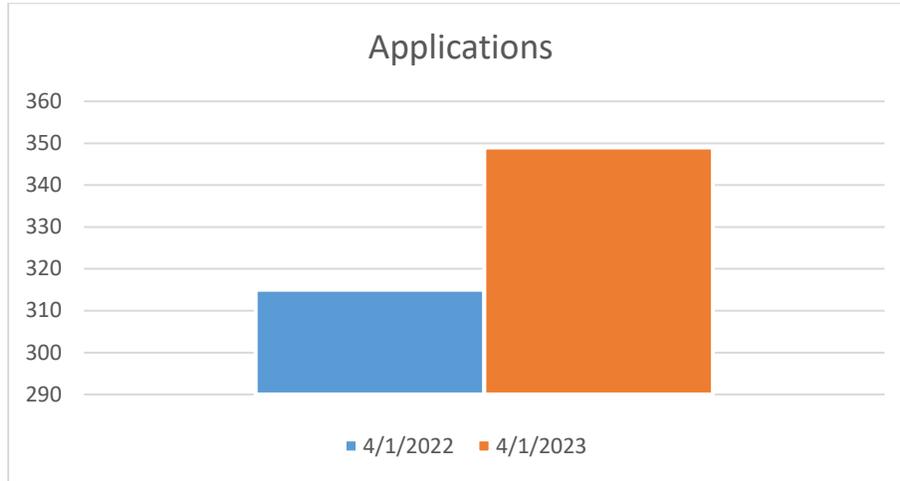
Re: HPD April 23 Stats

	TOTAL	TOTAL	%CHNG	Year to Date	Year to Date	%CHNG
April 2022/2023	RPTS	RPTS		2022	2023	
			2022/2023			
	2022	2023				
REPORTED CRIMES	408	441	8%	1651	1685	2%
CALLS FOR SERVICE	3,719	4,183	12%	14,986	15,442	3%
ARRESTS	153	184	20%	701	811	16%
MURDER	0	0	0%	1	3	200%
RAPE	3	6	100%	16	15	-6%
ROBBERY	5	1	-80%	11	7	-36%
ASSAULTS AND BATTERY	100	87	-13%	345	340	-1%
BURGLARY	59	70	19%	194	319	64%
LARCENY	58	73	26%	224	271	21%
SHOPLIFTING	36	29	-19%	157	112	-29%
AUTO THEFT	23	20	-13%	96	68	-29%
ARSON	0	4	0%	8	5	-38%
FORGERY	1	0	100%	3	2	-33%
FRAUD	12	6	-50%	51	25	-51%
EMBEZZLEMENT	1	2	100%	8	6	-25%
REC. STOLEN PROPERTY	0	0	0%	5	2	-60%
VANDALISM	104	114	10%	382	421	10%
WEAPONS OFFENSES	3	6	100%	13	14	8%
DOMESTIC VIOLENCE	39	38	-3%	152	140	-8%
ASSAULTS/BATTERY ON PO	6	4	-33%	17	13	-24%
SHOOTING AT/FM MV OR DWELLING	10	14	40%	31	44	42%
CITATIONS ISSUED	418	392	-6%	1,891	1,558	-18%
DWI	4	5	25%	26	21	-19%
TRAFFIC CRASHES	104	104	0%	359	343	-4%

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Application Source

source	total
Billboard / Sign	1
Chamber of Commerce Website	1
City of Hobbs Website	107
Facebook	7
Friend / Family	71
Governmentjobs.com	5
Indeed.com	86
Job Fair	4
LinkedIn	0
Municipal League	0
New Mexico Department of Labor	1
Newspaper	1
Other	63
Radio	0
Recruiter	2
Unknown	0
Totals	349

New Position Postings for April

CEMETERY MAINTENANCE WORKER	LEAD FACILITY MAINTENANCE SPECIALIST
ASSISTANT DEPUTY CITY CLERK	CHILDREN'S LIBRARY ASSISTANT
CORE ATTENDANT	LIBRARY PAGE
CORE FACILITY RENTAL SPECIALIST	OUTREACH WORKER FULL TIME
CORE SPORTS SPECIALIST	PARKS MAINTENANCE WORKER
ACCOUNTING SPECIALIST	DETENTION OFFICER
EMS SPECIALIST (EMT-BASIC, AEMT, PARAMEDIC)	POLICE SERGEANT
CORE CUSTODIAN	SUPPORT SERVICES ADMINISTRATIVE ASSISTANT

Safety Skills Training:

- Back Injury Prevention

Team Involvement:

- HR Team began the hiring process for the summer programs
- Nicholas Goulet participated in the leadership team's goal planning sessions
- HR Team did a comprehensive job on the hiring process of Library Director
- Conducted New Hire Orientation

Information Technology Department

IT Mission Statement:

The Information Technology Department strives to provide high quality technology-based services, in the most cost-effective manner, to facilitate the City of Hobbs operations and its services to the community.

IT Staff Experience:

The Information Technology Department is a support department comprised of 7 team members. We have 74+ years of combined experience with the City of Hobbs.

Christa Belyeu – IT Director
Matt Blandin – Asst. IT Director
Joe Amador – Webpage Specialist
Jeff Sanford – Communications Specialist
Frank Porras – IT Network Administrator
Gabriel Jurado – Computer Specialist
Stephanie Ledezma – Computer Specialist

IT Responsibilities:

The Information Technology Department is responsible for the research, development and implementation of all City technological equipment and programs.

- ❖ **Technology Policies**
 - [AR 15-02 – Technology Policy](#)
- ❖ **I.T. Equipment (24 City of Hobbs facilities)**
 - Purchasing
 - Installation
 - Maintenance
 - Training
 - Research and Development/Planning
- ❖ **Computer**
 - Servers (62) (31 physical / 31 virtual)
 - Offsite replication
 - Desktops (500)
 - Laptops (250)
 - Tablets (130)
 - Point of Sale systems
 - Credit Card devices
 - Peripherals
 - Data backup
- ❖ **Public Safety**
 - Police
 - 2-way radio communications
 - Emergency Alert System (Radio/TV)
 - Communications interoperability equipment
 - Document Imaging
 - Fire
 - 2-way radio communications
 - Paging/Tone out equipment
 - Emergency Operations Center
 - Radio communications
 - Logistical Support
- ❖ **Two-way radio equipment (620)**
 - Administration
 - Programming
 - Repair
 - Installation
 - Control Equipment (7 sites)
 - Mobile (250 radios)
 - Portable (370 radios)
- ❖ **Copy Machines (35) (all locations)**
- ❖ **Wide/Local area networking administration**
 - Firewalls
 - Routers
 - Switches
 - Security appliances
 - Cabling
 - Fiber Optic connectivity (leased and City owned)
 - Cyber Security
- ❖ **Email**
 - Account Administration
 - SPAM filtering
 - Intrusion protection
- ❖ **Internet Access**
 - Web access and content filtering
 - DSL connections
 - Remote access
- ❖ **Wireless Networking**
 - Point to point
 - Wi-Fi Access points
- ❖ **Web Page Design (City of Hobbs, Police, Fire, CORE, Library)**
- ❖ **Telephone Equipment (all City locations)**
 - Splash Pad 911 Call boxes
- ❖ **Outdoor Warning Equipment (33 locations)**
 - Warning Siren/Public Address
- ❖ **Facility alarm systems (all locations)**
- ❖ **Outdoor Public Bulletin Boards (3 units)**
- ❖ **Audio/Video**
 - Commission Chambers
 - Livestream regular, special and work session meetings
 - Meeting Rooms
 - Portable
 - Cable TV
 - Video/Virtual Conferencing
 - KHBX LP radio station and remotes

Total Tickets ⓘ

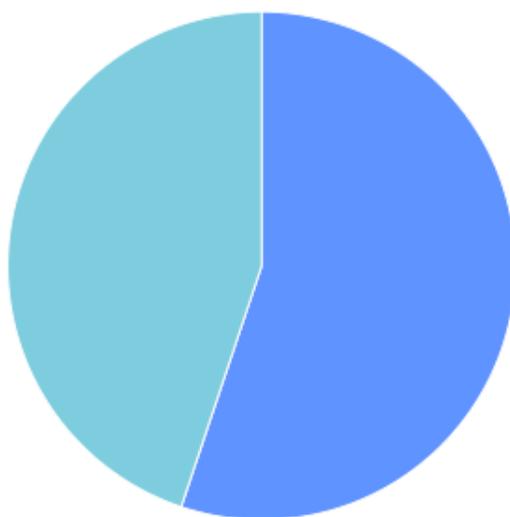
263

Avg Tickets/day ⓘ

9

Inflow by Channel ↗

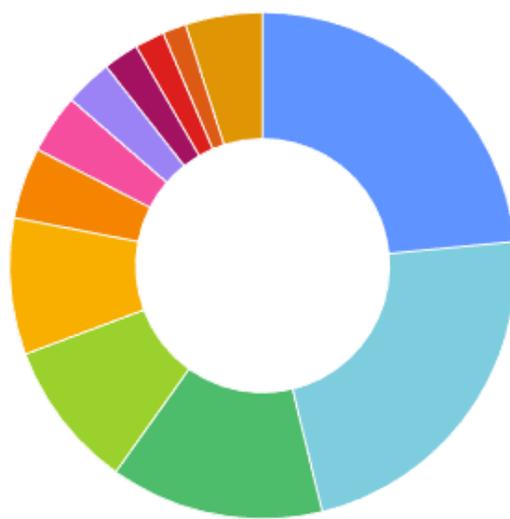
Pie Chart ▾



- Email 145
- Admin Panel 118
- API 0
- Chat 0
- Contact Form 0
- Facebook 0
- Messaging 0
- MS Teams 0
- Phone 0
- Scheduled Ticket 0
- Slack 0
- Others 0

Issue Type ↗

Donut Chart ▾



- Email 62
- Software 60
- Hardware 36
- Webpage 25
- User setup 23
- PC Setup 12
- Network 10
- Phone 8
- 2FA 6
- Other 5
- Camera 4
- Others 13



CITY ATTORNEY'S OFFICE

200 East Broadway
Hobbs, New Mexico 88240

575-397-9226
575-391-7876 fax

ATTORNEY/CLIENT PRIVILEGED INFORMATION PURSUANT TO RULE 16-106 NMRA

CITY ATTORNEY'S REPORT

April 2023

Mission Statement:

To zealously represent the City of Hobbs and its departments in all legal matters. To create a culture of adherence to the strictest standards of ethics; and to foster an atmosphere where laws are formulated and enforced equally, with respect and dignity for all people.

Duties Required by Law:

The City Attorney's duties are outlined in Hobbs Municipal Code Section 2.08.070. In compliance with those duties, the City Attorney's Office provided assistance and legal advice both verbally and in writing to the Mayor, City Commission, City Manager, department heads, and staff on various legal topics for the month of January. The substance of this advice is not disclosed herein as it likely constitutes "Attorney/Client Privilege" pursuant Rule 16-106 NMRA.

Public Meetings:

In an effort to provide legal guidance to the City Commission and all advisory boards, each attorney with the City Attorney's Office is required to serve as a legal advisor to an assigned public body. The role of the assigned attorney is not to conduct the affairs of the public body, rather, it is to ensure compliance with the Open Meetings Act (NMSA 1978, §10-15-1, et seq.) and the various sections of the Hobbs Municipal Code that apply to the given public body.

For the month of April 2023, the public meetings attended by the City Attorney's Office were:

- ❖ Hobbs City Commission – Efren Cortez (4/3) Valerie Chacon (4/17)
- ❖ Cemetery Board – Amber Leija (4/12)
- ❖ Community Affairs Board – Amber Leija (N/A)
- ❖ Library Board – Amber Leija (4/4)
- ❖ Lodger's Tax Board – Valerie Chacon (4/12)
- ❖ Planning Board – Valerie Chacon (4/18)
- ❖ Utilities Board – Valerie Chacon (N/A)
- ❖ Labor Relations Board – Efren Cortez (N/A)
- ❖ Veterans Advisory Board – Efren Cortez (N/A)

The contributions to the public meetings by the City Attorney's Office were:

❖ Public Hearings/Presentations	2
❖ Agenda Items drafted	3
❖ Resolutions Drafted	1

The City Attorney's Office is charged with ensuring compliance with New Mexico State Statutes requiring local government compliance. Some of these laws include the Inspection of Public Records Act (NMSA 1978, §14-2-1, et seq.), the Governmental Conduct Act (NMSA 1978, 10-16-1, et seq.), the Procurement Code (NMSA 1978, §13-1-1, et seq.), and the Open Meetings Act (NMSA 1978, §10-15-1, et seq.)

❖ Procurement Review	15
❖ Contract Review	11

Litigation:

The City Attorney's Office engages in litigation both in the criminal and civil settings. Unlike many public law offices, the City Attorney's Office engages in the practice of law in a multitude of legal disciplines. The spectrum of cases handled by the City Attorney's Office requires that each attorney in the office develop and retain a variety of skills and abilities so as to provide competent representation to the organization in any given case.

Legal Assistants, Courtney Packer and Heather Bara, calendar all events for the attorneys, gather all necessary documents for litigation, assist in the management of the budget, and conduct various other tasks that greatly assist operations for the City Attorney's Office. Municipal Prosecutor, Amber Leija, prosecutes all criminal matters filed in the Hobbs Municipal Court. Deputy City Attorney, Valerie S. Chacon, represents the City of Hobbs in property disputes, employment matters, and other civil issues. City Attorney, Efren A. Cortez, advises management and elected officials on legal issues and also oversees the operations of the City Attorney's Office.

For the month of April 2023, the litigation activity of the City Attorney's Office was as follows:

Criminal Litigation:

❖ Pretrial Release Hearings:	1
❖ Probation Violations:	1
❖ Pretrials (Pro Se):	89
❖ Pretrials (Attorney):	19
❖ Trials:	33
❖ Dangerous Dogs/Petitions:	10
❖ DWI Cases:	0
❖ Shoplifting Cases:	22
❖ Appeals in District Court:	1
❖ Criminal Pleadings (Mun/Dist.)	125
❖ Subpoenas:	66
❖ Clio Case Entries:	74
❖ Discovery Submissions	57

Property Matters:

❖ Condemnation Reviews	0
❖ Property Purchases Reviews	0
❖ Property Contract Doc Reviews	0
❖ Property Correspondence	0
❖ Foreclosures Filed	0
❖ Property Liens Filed	6

Civil Litigation:

❖ Civil Pleadings	0
❖ Civil Depositions	0
❖ Civil ADR:	1
❖ Demand Letters:	1
❖ Misc. Hearings (State/Fed.):	5
❖ Discovery Submissions:	2

Miscellaneous:

❖ Trainings:	0
❖ Witness Interviews:	4
❖ In-office consultations:	52
❖ Letters/Correspondence:	1,401

Areas of Notoriety:

- ❖ The City Attorney’s Office conducted a five-day jury trial in the United States District Court for the District of New Mexico.
- ❖ The City Attorney’s Office presented, for final adoption, an ordinance amending Chapter 10 of the Hobbs Municipal Code to address the parking of heavy trucks (>26,000 lbs.) on public streets in Hobbs, NM.
- ❖ The City Attorney’s Office presented, for final adoption, an ordinance amending Chapter 1 of the Hobbs Municipal Code to allow for a non-traffic penalty assessment process to be implemented.

Thank you for your time and consideration regarding the matter. On behalf of the staff of the City Attorney’s Office, it is a sincere honor to serve the City of Hobbs as its legal team.

Respectfully,

/s/ Efren A. Cortez

Efren A. Cortez

City Attorney

CITY MANAGER'S REPORT

April, 2023

Hobbs Public Library

CIRCULATION: 4,336

CIRCULATION BY MATERIAL TYPE:

Books and Periodicals	2,866
Audio Books & Music	116
DVDs	852
E-Books/E-Audio (OverDrive & Gale)	502

CIRCULATION BY PATRON TYPE:

Adult	2,280
Juvenile	541
Senior Citizen	955
Used in Library	560

Total Children's Items Circulated 1,731
Total Adult Items Circulated 2,605

CIRCULATION WITH OTHER LIBRARIES:

	Borrowed	Loaned
Interlibrary Loans	0	7
ELIN Loans	3	9

Patron Visits	2,640
Overdue Notices Sent	690

PROGRAMS & PUBLIC SERVICES:

Programs Provided	14
Attendance	463
Passive Programs Provided	6
Passive Programming Participation	371
Meeting Room Use	22

Facebook Post Reach	7,104
Web Site Usage	1,037
HPL Database Usage	196
Reference Questions	152
Public Computer Use	298
Board Games	1

PATRON PROFILES:

Adult	15,638
Juvenile (Under 18 Years)	3,350
Senior Citizens (62+ Years)	2,539
Temp ELIN	2,164
Total Active Borrowers	23,691

RECEIPTS:

Materials Paid For	\$45.00
Fines & Fees	\$402.49
Copy Machine & Public Printouts	\$364.40
Total	\$811.89

Library Patrons Added This Month 44

ITEMS ADDED:

Total Items Added	383
Items Weeded	320

HOLDINGS:

Total Library Holdings	157,370
------------------------	---------

Membership & Participation Detail

Member Visits	23,590
Guest Visits	3,629
Classes	227
Tour Participants	68
Private Rentals	40
Annual and Monthly Memberships Sold in Month	787

Senior Center

The Senior Center continues the very important mission of providing services to the senior citizens in the community. Below is some information for April 2023:

	<u># Meals</u>	<u>Donations Received</u>
April 2023 Congregate Meals Served	1,425	\$2,228.40
April 2023 Grab N Go Meals	345*	\$ 77.00*
April 2023 Home Delivered Meals	<u>1,983</u>	<u>\$ 904.00</u>
April 2023 Totals	3,753	\$3,209.40
For comparison March 2023 Totals	4,418	\$3,063.56

*Grab N Go Meals ended by the State on April 14, 2023

Duplicate Recreation Activities:	694	Exercise:	518
Transportation:	270	Assessment/Reassessment:	91

Recreation

- The Hobbs Downtown Slam and Jam took place April 21-23, with 10 food vendors and 214 teams in the Gus Macker Basketball Tournament.
- The Community Egg Hunt was held at the MLK SoccerPlex on April 8.
- An Adaptive Egg Hunt was held at the Hobbs Teen Center on April 7. This continues to be a popular event with the adaptive population in Hobbs.
- There were 67 Park Pavilion rentals during the month.
- Interviews and hiring for seasonal positions is continuing.
- Staff continues to plan and prepare for the Summer Recess and Summer Sports programs which will begin on June 5.

Aquatics

- Aquatics staff continue to hold mandatory weekly in-service trainings for Lifeguards.
- Interviews for open positions in the Aquatics Division are currently taking place.
- Aquatics staff are preparing the seasonal pools and splash pads for state inspections.
- Aquatics staff are conducting Lifeguard Training Classes to assist with staffing for Summer 2023.
- Tsunami Swim & Dive had a total of 25 participants for the month.
- The Tsunami Teams hosted a Swimming and Diving Meet on Saturday, April 1.
- Projects have begun at both Del Norte and Humble Pools to replace sun shades.

Rockwind Community Links Clubhouse

The month of April kicked off Rockwind's spring season with almost \$100,000 in revenue. The course hosted three tournaments: the USSPT Professional Tour, The New Mexico Oil and Gas Open, and the Light of Lea County Charity Golf Tournament. The course was closed for 4 days while the course, and greens, went through the aerification process.

Department	Qty	Retail Value	Discount	Pre-Tax Value	Cost Of Goods	Tax TTL	Extension
Golf Equipment Rentals	27	\$214.21	\$0.00	\$214.21	\$0.00	\$10.79	\$225.00
Driving Range	640	\$2,937.51	\$0.00	\$2,937.51	\$0.00	\$148.49	\$3,086.00
Golf Cart Rental Fees	1522	\$21,789.26	\$0.00	\$21,789.26	\$0.00	\$1,100.34	\$22,889.60
Green Fees	2212	\$28,719.96	\$0.00	\$28,719.96	\$0.00	\$1,447.44	\$30,167.40
Hard Goods Sales	501	\$18,310.13	(\$263.67)	\$18,046.46	\$12,962.42	\$902.52	\$18,948.98
Membership Fees	4	\$2,285.68	\$0.00	\$2,285.68	\$0.00	\$114.32	\$2,400.00
Soft Goods Sales	625	\$20,384.41	(\$1,363.50)	\$19,020.91	\$12,116.02	\$951.77	\$19,972.68
Food & Beverage	43	\$74.02	(\$3.09)	\$70.93	\$21.83	\$3,082.00	\$74.75
Totals for Revenue	5574	\$94,715.18	(\$1,630.26)	\$93,084.92	\$25,100.27	\$7,757.67	\$97,764.41
Grand Total:	5574	\$ 94,715.18	\$ (1,630.26)	\$ 93,084.92	\$ 25,100.27	\$ 7,757.67	\$ 97,764.41

KEY PERFORMANCE INDICATORS

Apr-23

Total Pre-Tax Revenue	\$93,084.92
Total Rounds	2212
Avg Green Fee plus Cart Fee per Round	\$23.87
Total Merchandise Sales	\$37,067.37
Merchandise Sales Per Round	\$16.76
F&B Sales Per Round	\$ 0.03
COGS Hard Goods	72%
COGS Soft Goods	64%
COGS F&B	31%
Rounds w/Carts	69%
Total Revenue per Round	\$ 42.08

GREEN FEE BREAKDOWN

EZLinks Prepaid	
GolfNow Prepaid	3
Summary for EZLinks Prepaid	3
Player's Pass 18 Walk	231
Summary for Player's Pass	231
Li'l Rock Adult Resident	141
Li'l Rock Adult Non-Resident	0
Li'l Rock Jr. Comp w/Adult	4
Li'l Rock Junior Resident	0
Li'l Rock Junior Non Resident	0
Li'l Rock Replay	0
Li'l Rock Player's Pass	0
Li'l Rock Team Comp	15
FootGolf Adult	0
FootGolf Junior Comp	0
Summary for Par 3	160
Public 18	122
Public 9	4
Public Junior	5
Public Senior	24
Public Twilight	7
Public Replay	1
Specials	0
Youth on Course	0
PGA/GCSAA COMP	12
Summary for Public	175
Punch Pass	53
Summary for Punch Pass	53
Rain Check	0
Summary for Rain Check	0
Resident 18	863
Resident Junior	8
Resident Senior 18	195
League Fee	20
Complimentary Round	12
Resident Twilight	2
Team Practice Round	39
Resident 9	171
Marshal/Team Green Fee	8
Resident Replay	8
Summary for Resident	1326
Tournament Fees	267
Summary for Tournament - Public	267
Grand Total:	2212

Teen Center

- Staff continues to offer rides home for teens who attend the Teen Center in the evening.
- Teen Center staff continues to provide meals, activities, programs, and events at the Teen Center.
- A project has begun to connect Teen Center cameras to Eagle IC.
- Basketball Teams from the Hobbs Boys and Girls Club are practicing at the Teen Center on Tuesday and Wednesday evenings.

City Manager's Report
Municipal Court – April 2023

Monthly Cases:

Traffic Citations	397
Misdemeanor Citations	37
Environmental Citations	35
Fire Code Violations	0
AGG. DWI	5
DWI – 1 ST	<u>0</u>
Total	474

Courtroom Activity:

Video Arraignments (Jail)	85
Court Appearances – A.M.	27
Court Appearances- P.M.	99
Virtual Court	2
Special Settings	7
Pretrial Court Appearances – A.M.	33
Pretrial Court Appearances – P.M.	33
Attorney Pretrial	4
Trial/Change of Plea Cases/PV Hearing	<u>21</u>
Total	311

Other Activity:

Summons issued	694
Warrants issued	<u>268</u>
Total	962

Fines/Fees Assessed based on Conviction:

Fines	\$39,570
Fee	<u>\$15,656</u>
Total	\$55,226

Fines/Fees Collected:

Fines	\$31,919.00
Penalty Assessment Fee	3,660
Automation Fee	2,698
Judicial Education Fee	1,347
Correction Fee	8,958
DWI Prevention Fee	325.00
DWI Lab Fee	<u>290.00</u>
Total	\$56,210.00

City Manager – April Report

2023

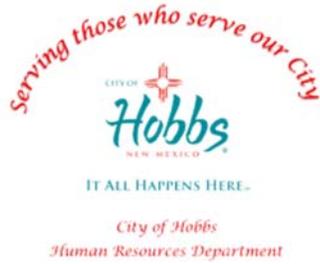


IT ALL HAPPENS HERE™

1. Cemeteries had 18 interments and sold 25 lots
2. Graffiti had 4 reported locations
3. POSD assisted with Light of Lea County Walk and the Gus Macker this month
4. USSSA has started this league play at VMSC/Zia Plex for Adult Slow Pitch Softball and Youth T-Ball
5. Rockwind hosted major touramnets this month
6. HPD entrance walkway was refurbished to eliminate slippery surface
7. Booker T. Washington Park received new concrete walkway/border for playground and pavilion
8. Rockwind performed a course wide aerification
9. McAdams added 3 new lake fountains
- 10.12 Employees attended the SkyWarn Training
- 11.Parks has started their city wide mow crew this month to include all locations, except for cemetery and golf course



Parks & Open Spaces Department



RISK MANAGEMENT REPORT

April 2023

- Reviewed & processed for payment, monthly invoices for Work Comp/Liberty Mutual, General Liability/Travelers.
- Participated in conference calls with insurance companies and assigned adjusters to review on-going claims.
- Reviewed insurance monthly loss runs report.
- Reviewed & processed for payment 1 applications for notary bond.
- Endorsed 6 new vehicles and/or equipment to city's insurance policy.
- Reviewed 35 Incident Reports from various city departments, associated police reports and video footage; established claims where required.
- Reviewed 16 property damage incidents on behalf of the City of Hobbs.
- Sent 1 demand letters for at fault claims.
- Received and reviewed Tort Notices.
- Issued multiple purchase orders to repair city vehicles.
- Completed required monthly safety training.
- Attended Commission meetings.

UTILITIES DEPARTMENT

WATER DEPARTMENT		2022		2023	
<u>CLASS</u>	<u>ACTIVE ACCOUNTS</u>	<u>Billed gallons March 2022</u>	<u>ACTIVE ACCOUNTS</u>	<u>Billed gallons March 2023</u>	
Residential	11,699	94,305,839	11,797	97,276,788	
Commercial	1,804	43,980,217	1,814	44,469,548	
City Accounts	207	7,526,086	211	8,111,968	
School Accounts	60	6,806,132	62	7,698,044	
Irrigation	263	6,435,359	257	5,295,618	
Unbilled Maintenance		2,500,000		1,200,000	
	14,033	161,553,633	14,141	164,051,966	

LABORATORY	April 2022	April 2023
Total Drinking Water Tests	49	53
Total Wastewater Tests	759	720
Liquid Waste Received (gallons)	314,960	106,260

WASTEWATER RECLAMATION FACILITY		
Influent (Million Gallons)	90.474	94.857
Effluent (Million Gallons)	83.165	87.422
Solids Removed (Dry Pounds)	89,680	145,597
No centrifuge run in February 2023		

WATER PRODUCTION REPORT - APRIL 2023

WATER PRODUCED	
Total monthly water produced, million gallons	204,147,000
Total monthly water distributed, million gallons	202,116,000
CHLORINE	
Monthly chlorine average residual, milligrams/liter	0.53
Monthly chlorine gas dosed to system (lbs)	1,536
MICROBIOLOGY	
Bacteria tests, routine	40
Positive results	0
PUBLIC SERVICE	
Customer complaints, investigated	0
Customer complaints, resolved	0
Low water / pressure issues	0
Emergency call outs (from 5:00 pm to 7:00 am & weekends)	0

UTILITY MAINTENANCE ARPIL 2023

WORK DESCRIPTION

Meter lid replacement	65
Meter box replacement	20
Meter stop / valve replacement	10
Meter change out 3/4"	15
Meter change out 1"	0
Meter change out 2"	1
Meter change out 3"	0
Meter change out 4"	0
Meter change out 6"	0
Set new 3/4" meter	15
Set new 1" meter	0
Set new 2" meter	1
Set new 3" meter	0
Set new 4" meter	0
Set new 6" meter	1
Service lateral leaks/repair	40
Service lateral replacement	5 qty - 40 feet
New Service Lateral	4 qty - 50 feet
Low water pressure investigation	1
Water quality investigations	0
Main line leaks/repair	3
Main line replacement (feet)	300
Valve maintenance	155
Valve new install/replacement	5
Fire hydrant maintenance	150
Fire hydrant repair/replacement	4
Fire hydrant meter maintenance	0
Fire hydrant meter set	2
New fire hydrant installed	15
Vehicle/equipment maintenance hours	20
Unaccounted/unmetered water loss	1,200,000
Miscellaneous afterhour calls	10
Emergency Call Outs (From 6:00pm to 7:00am)	65

WORK DESCRIPTION

QUANTITY

Manhole maintenance	36
Manholes cleaned	41
Sewer main line cleaned (feet)	30,588
Sewer stoppages	63
Sewer main line video inspections	0
Odor complaints	1
Sewer pre-treatment additives	40 gallons
Property damage from sewer	0
Sewer main line repair/replacement	0

New sewer main line installation	0
New backflow valve installation	0
Backflow valve maintenance	0
Lift station maintenance	24
Emergency call out (from 5:00 pm to 7:00 am)	97

UTILITIES MONTHLY PLUMBER REPORT APRIL 2023	QUANTITY
Sewer stoppages	11
Odor complaints	2
Water leaks	24
Pool maintenance	0
Emergency call outs (from 5:00 pm to 7:00 am)	0
Core	27