

CITY MANAGER'S MONTHLY REPORT

December, 2023

200 East Broadway
Hobbs, NM 88240
www.hobbsnm.org



Mayor
Sam D. Cobb

City Commission
R. Finn Smith – District 1
Christopher Mills – District 2
Larron Fields – District 3
Joseph D. Calderón – District 4
Dwayne Penick – District 5
Don Gerth – District 6

CITY MANAGER

City Manager
Executive Assistant

Manny Gomez
Julie Nymeyer

Library Director

Nichole Lawless

CITY CLERK'S OFFICE

City Clerk
Deputy City Clerk
Public Transportation

Jan Fletcher
Amelia Maldonado
Jacque Pennington

MUNICIPAL COURT

Municipal Judge
Municipal Court Clerk

Bobby Arther
Shannon Arguello

CITY ENGINEER

City Engineer
Planning
Building Official

Todd Randall
Kevin Robinson
Scott Shed

PARKS & OPEN SPACES DEPT.

POSD Director
Golf Course/Trail
Sports Fields

Bryan Wagner
Matt Hughes
Dustin Sharp

COMMUNICATIONS DEPT.

Communications Director

Meghan Mooney

RECREATION DEPT.

Recreation Director
CORE
Rockwind PGA Prof.
Recreation Supt./Teen Center
Senior Center

Doug McDaniel
Lyndsey Henderson
Ben Kirkes
Michal Hughes
Angela Courter

FINANCE DEPARTMENT

Finance Director
Assistant Finance Director
Motor Vehicle Dept.

Toby Spears
Deborah Corral
Irene De La Cruz

POLICE DEPARTMENT

Police Chief
Deputy Chief
Code Enforcement
Animal Adoption Center

August Fons
Shane Blevins
Jessica Silva
Missy Funk

FIRE DEPARTMENT

Fire Chief
Deputy Fire Chief

Mark Doport
Vacant

UTILITIES DEPARTMENT

Utilities Director
WWRF Supt.
WWRF Maint. Supt.
Utilities Admin.

Tim Woomer
Bill Griffin
Todd Ray
Kaylyn Lewis

GENERAL SERVICES DEPT.

Gen. Svcs. Director
Building Maintenance
Electrician
Garage
Streets

Shelia Baker
Vacant
Shawn Smith
Eddie Trevino
Bryan Ussery

HUMAN RESOURCES DEPT.

H. R. Director
Assistant H.R. Director
Risk Management Director

Nicholas Goulet
Tracy South
Selena Estrada

INFORMATION TECHNOLOGY DEPT.

I.T. Director
Assistant I.T. Director

Christa Belyeu
Matt Blandin

LEGAL DEPARTMENT

City Attorney
Deputy City Attorney
Assistant City Attorney

Valerie Chacon
Vacant
Amber Leja

LIBRARY SERVICES



CITY MANAGER'S OFFICE

200 East Broadway
Hobbs, NM 88240

Office: (575) 397-9206
Email: jnymeyer@hobbsnm.org

Julie Nymeyer
Executive Assistant

December 27, 2023

To: Mayor, City Commission, City Staff and Citizens of Hobbs

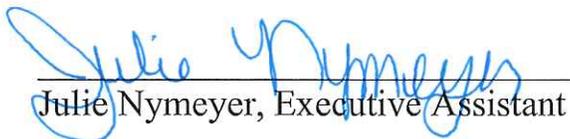
Attached is the City Manager's Monthly Report for the month of December, 2023. This report provides general and performance information to the City Commission and the public on programs and services provided by the City. The data is compiled internally by each department/division for the purpose of improving services, responsible budgeting and enhancing transparency in local government.

This month the City of Hobbs held their 6th Annual Tree Lighting Ceremony. There were many events such as the Holiday Carnival, Photos with Santa, NMJC Fearless Concert, Simpson Tribe Dance Performance, En Point Dance Company Performance and of course the Lighting of the Tree!

There were many Vendors that provided delicious food and drinks and a Horse drawn Carriage that provided rides for all the attendees.

The Social Wellbeing Committee had a Cookies and Cocoa event for all employees on December 20th. It was a very jolly month for the City of Hobbs!

Sincerely,


Julie Nymeyer, Executive Assistant



CITY CLERK'S OFFICE
Monthly Report - December 2023

	Oct-23	Nov-23	Dec-23
Business Registrations - New	15	19	5
Business Registrations - New Owner	0	0	0
Business Registrations- Change of Address	1	1	2
Renewals	9	10	109
Web Payment Renewals	0	0	0
Total Business Registrations Activity	25	30	116
Active Business Registrations for the Month	2196	2216	2216
Fireworks	0	0	0
Junk Yard Licenses	1	0	0
Liquor License	8	4	1
Mobile Business Licenses	3	1	1
Pawn Brokers	0	0	0
Secondhand Dealer's Licenses	0	0	0
Solicitor's Permit	0	0	0
Temporary Vendor's Licenses	0	0	0
Cemetery Deeds Issued/Processed	23	39	21
Public Documents Notarized	115	101	95
Public Records Request	32	24	17
Regular City Commission Meetings 12/04/23 and 12/18/23	2	2	2
Special City Commission Meetings 12/11/23	0	1	1
City Commission Work Session/Closed Meetings	0	0	0
Notice of Potential Quorum	1	0	0
Resolutions and Ordinances Attested	13	12	3
Consideration of Approval	2	1	3
Total Volume of Transactions on Tyler Cashiering	364	313	377
Total Amount	\$ 615,433.97	\$ 504,767.20	\$ 569,896.85
Web Payments Online for All Departments	\$ -	\$ -	\$ -
Grand Total	\$ 615,433.97	\$ 504,767.20	\$ 569,896.85

COMMUNICATIONS DEPARTMENT

Monthly Report

November 2023

DEPARTMENT HIGHLIGHTS

All public information is regularly shared on social media, on the website, on billboards we hold contracts, via print materials, and more; some information locations are dependent on the topic. We monitor and respond when necessary to likes, comments, messages, reach, and other online communication related to the City of Hobbs. Most of the information is also translated into Spanish by a court-certified translator. In addition to the daily duties carried out by the Communications Department, the following unique tasks or advertising campaigns were performed:

SOCIAL MEDIA INSIGHTS

for City of Hobbs Facebook and Instagram Pages

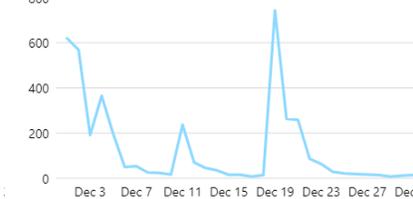
Facebook reach ⓘ

26,140 ↓ 17.3%



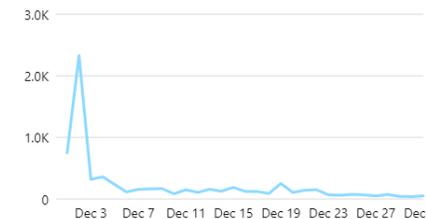
Instagram reach ⓘ

1,677 ↑ 5.9%



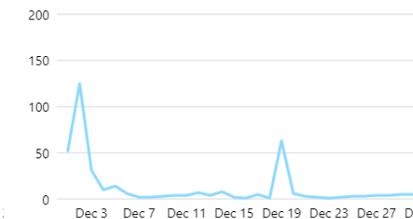
Facebook visits ⓘ

6,961 ↑ 17.6%



Instagram profile visits ⓘ

388 ↑ 17.2%



Facebook Page new likes ⓘ

124 ↑ 55%



New Instagram followers ⓘ

30 ↓ 16.7%





COMMUNICATIONS DEPARTMENT

Monthly Report

November 2023

2023 Tree Lighting Ceremony Recap

Judging by sales from repeat vendors and foot traffic, the annual City of Hobbs Tree Lighting Ceremony grew in its number of vendors, attendees, activities, and quality this 6th year! The event was held Saturday, December 2nd as it is held the first Saturday of December to kick off the holiday season after Thanksgiving, avoid the busiest time of the season for shopping and families, and ensure availability of staff and volunteers. A window decorating contest is coordinated by the Hobbs Hispano Chamber of Commerce to bring more attention to participating entities; the Center for the Arts of Lea County hosts a seasonal show during the event; the Hobbs Police Department provides security and new ideas; the Parks and Open Spaces Department assists with setting up the event; the Hobbs Fire Department engages with their annual Toy Drive at and ahead of the event; the JF Maddox Foundation provides ideas and has previously provided funding; several outside entities serve on the planning committee; with so many moving parts and so much growth, it's no wonder why this event needs many hands on deck. We couldn't make improvements each and every year without everyone involved!

The new attraction to this event was the New Mexico Junior College's Fearless Concert. The COH was able to provide the space, stage, support equipment (lighting, generator, etc.), and assist with promotions for this event. This was made possible thanks to a strong partnership between our two entities and the program director's willingness to trust us and take a chance on changing their previously planned and advertised location. Thankfully, the changes were made early enough to alter their advertising and stir excitement for everyone planning to attend the two originally separate events. We are grateful for this experiment, experience, and look forward to more collaborations!

With 19 event attendees, 8 window painting contestants (open to Downtown businesses only), 3 horse drawn carriages, and an increase in performers from 2022, it is no wonder why a minimum of 6,000 people attended. The intent for next year would be to have a more specific method of tracking attendees that could be easily utilized for other local events, which would be able to support Lodgers' Tax Board decisions and votes as well.

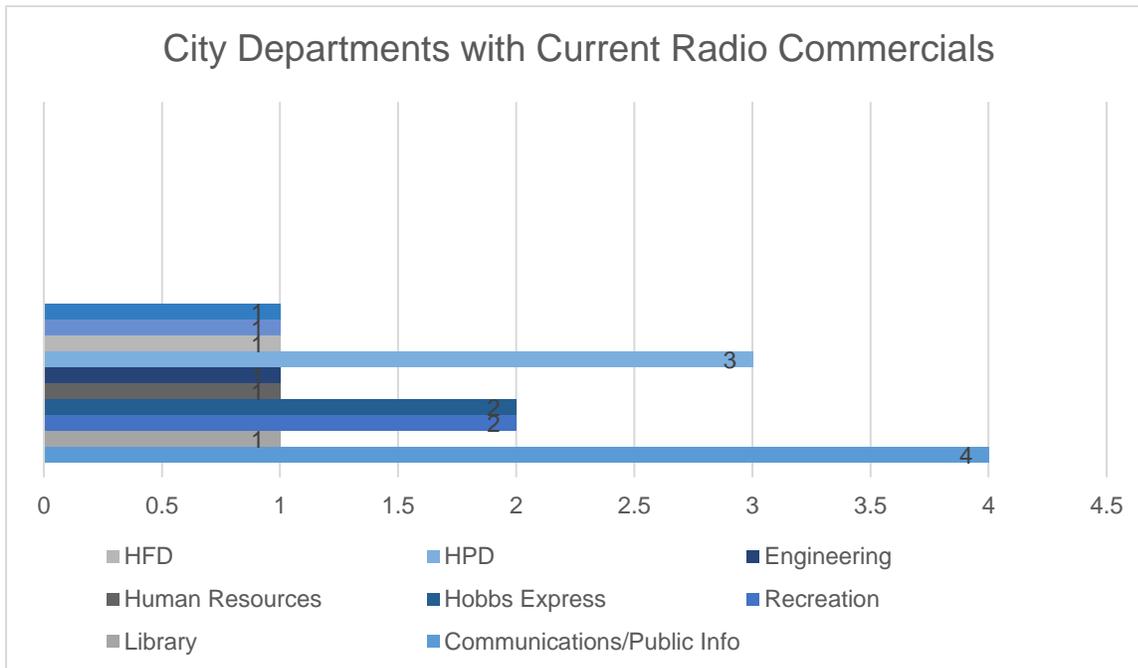
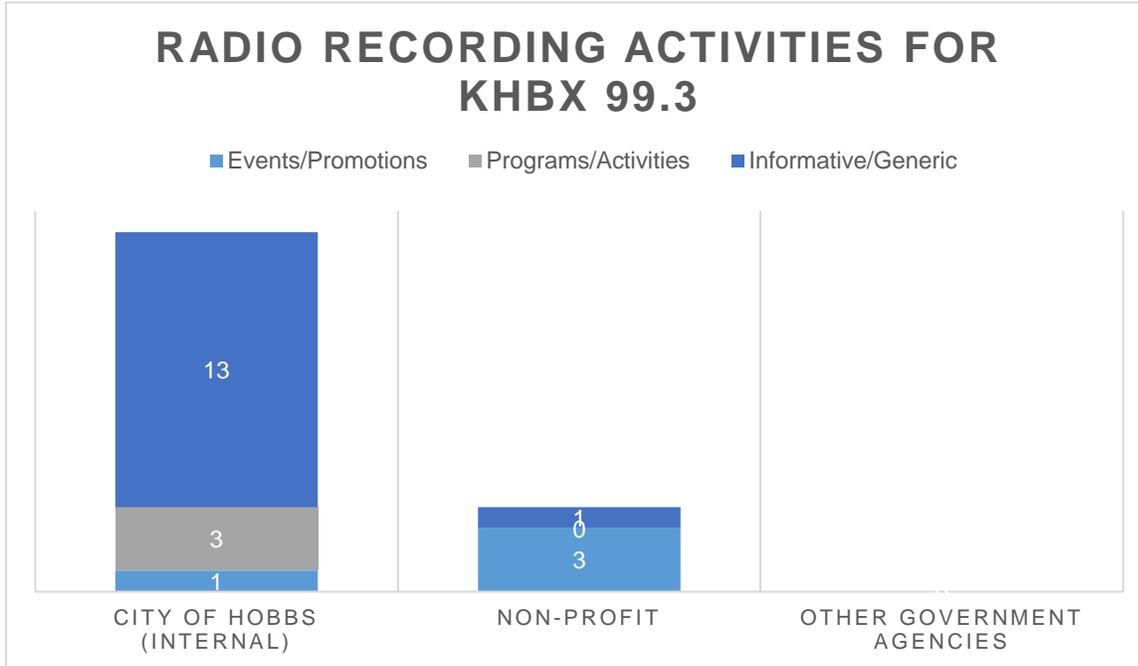
The intent of this annual event is to provide togetherness and unity in our community during a critical time, pilot and establish new event ideas, and stimulate Downtown Hobbs. The hope is that all Downtown Hobbs businesses will see this event as such a success they cannot help but join it. A QR code is shared online ahead of the event as well as throughout the event that takes users to a COH webpage with an event map, vendors, the window decorating contest, and all other relevant event information. A-frame signs with a map and a large QR code are also placed throughout the event for wayfinding and further info.



COMMUNICATIONS DEPARTMENT Monthly Report November 2023

RADIO STATION, 99.3 KHBX

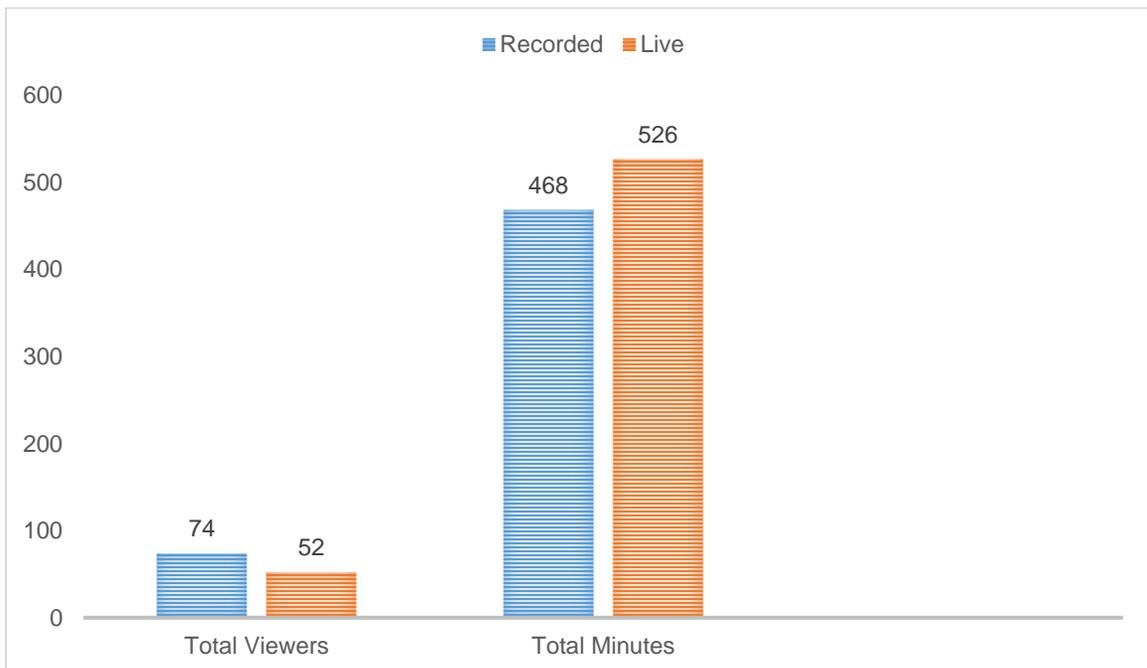
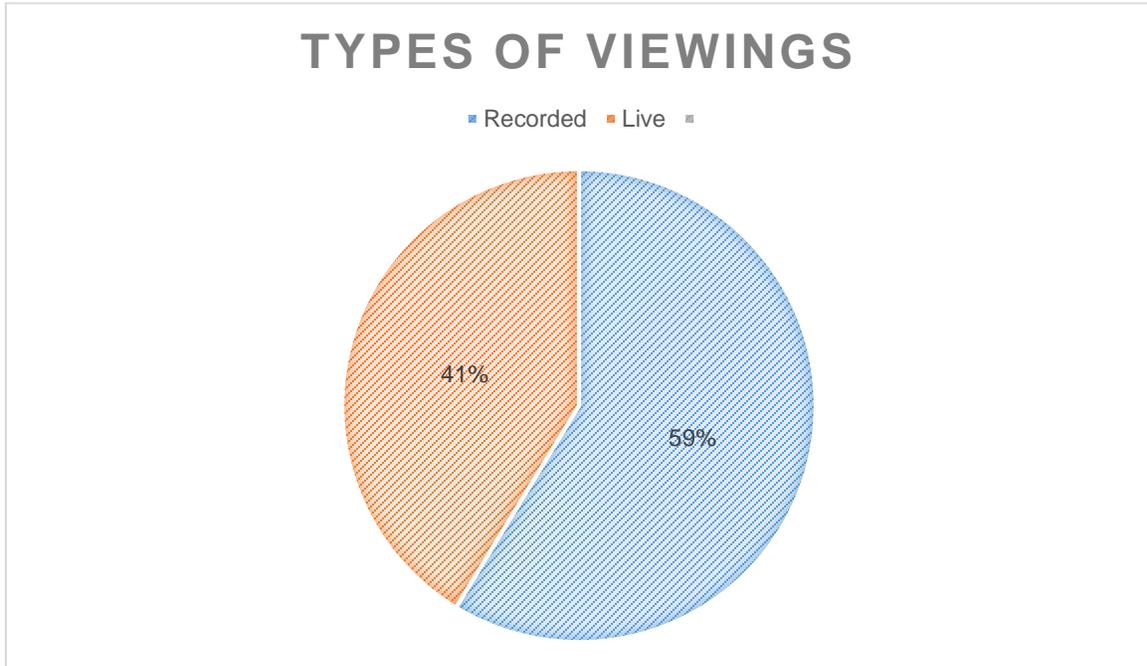
Biweekly radio recordings with City departments, local nonprofits, and other government agencies are held to promote community functions for all ages and interests.



COMMUNICATIONS DEPARTMENT Monthly Report November 2023

Livestreamed City Commission Meetings for November 2023 Insights

View Hobbs City Commission Meeting online at www.hobbsnm.org/videos.html.



CITY OF HOBBS BUILDING DEPARTMENT

**Total Type of Construction
for period ending December 01, 2023-December 31, 2023**

Commercial		<u>#OF PERMITS</u>	<u>VALUATION</u>	<u>FEES</u>
COMM MECHANICAL	Commercial	2	\$3,000.00	\$275.00
COMM PLUMBING	Commercial	6	\$9,000.00	\$440.00
COMMERCIAL CANOPY	Commercial	1	\$11,062.00	\$144.00
COMMERCIAL DEMOLITION	Commercial	3	\$19,000.00	\$168.00
COMMERCIAL ELECTRICAL	Commercial	23	\$34,500.00	\$1,956.00
COMMERCIAL FOOTING/FOUNDATION	Commercial	1	\$12,690.00	\$144.00
COMMERCIAL RE-ROOFING	Commercial	1	\$19,000.00	\$120.00
COMMERCIAL SIGN	Commercial	4	\$69,677.00	\$600.00
FIRE ALARM SYSTEM	Commercial	1	\$1,500.00	\$100.00
NEW COMMERCIAL	Commercial	2	\$187,000.00	\$696.00
TOTAL		44	\$366,429.00	\$4,643.00

Residential		<u>#OF PERMITS</u>	<u>VALUATION</u>	<u>FEES</u>
RES MECHANICAL	Residential	17	\$25,500.00	\$1,380.00
RES PLUMBING	Residential	29	\$43,500.00	\$1,544.50
RES SEWER TAP & EXCAVATION	Residential	3	\$4,500.00	\$1,160.00
RESIDENTIAL ADDITION	Residential	2	\$120,000.00	\$600.00
RESIDENTIAL CANOPY	Residential	1	\$4,800.00	\$48.00
RESIDENTIAL DEMOLITION	Residential	1	\$29,000.00	\$0.00
RESIDENTIAL ELECTRICAL	Residential	43	\$64,500.00	\$3,534.00
RESIDENTIAL FENCE	Residential	7	\$18,600.00	\$80.00
RESIDENTIAL FOOTING/FOUNDATION	Residential	1	\$3,360.00	\$48.00
RESIDENTIAL MANUFACTURED HOME	Residential	3	\$334,711.00	\$300.00
RESIDENTIAL REMODEL	Residential	4	\$96,550.00	\$1,232.00
RESIDENTIAL RE-ROOF	Residential	9	\$111,964.00	\$840.00
RESIDENTIAL SINGLE FAMILY	Residential	4	\$1,696,705.00	\$3,987.61
RESIDENTIAL SOLAR	Residential	4	\$196,194.00	\$1,380.00
RESIDENTIAL STORAGE	Residential	1	\$6,390.00	\$144.00
TOTAL		129	\$2,756,274.00	\$16,278.11

COMMERCIAL		44	\$366,429.00	\$4,643.00
RESIDENTIAL		129	\$2,756,274.00	\$16,278.11
TOTAL COMBINED		173	\$3,122,703.00	\$20,921.11



**ENGINEERING / PLANNING
TRAFFIC / GIS-MAPPING DEPARTMENTS
MONTHLY REPORT
DECEMBER 2023**

ENGINEERING DEPARTMENT

The Engineering Department provides technical support to internal Departments & Public and oversees numerous major/minor capital improvement projects.

COMMUNITY PROGRAMS & SERVICES:

Addressing Assignment:

		This Month	2022 Total	2023 Total
Permanent / Temporary Addresses: <i>*Includes Master Subdivision Addresses</i>		6	52	40

GIS-MAPPING DIVISION:

The Division manages a Geo-database, which encompasses 1,000's data features for the various categories. The Division is overseeing the Aerial LIDAR / Mobile LIDAR / Aerial Imagery project being performed by BHI (Bohannon Huston Inc.). A technical demonstration of our Mobile Lidar points is being hosted on a third-party website visit <http://hobbslidar.com> (Note: launch in Google or Firefox web browser)

December 2023

Commercial Building Layout Maps: The Hobbs Fire Department (HFD) reached out to the GIS Division for a dataset of floor plans for commercial buildings for preplanning and active situations. Currently, the GIS Division does not track or store building floor plans. The GIS offered HFD access to the roof footprint dataset and available construction plan build short-term solutions until the GIS Division can come up with a long-term solution. The GIS Division is looking at adding a file link to our building dataset so that HFD can access PDFs of the floor plans. The project is currently on hold as HFD is getting information from one of their vendors.

Street Index Update: The GIS Division did a full audit of our Street Index list and our Street Name domain (a drop-down list used by the Traffic Department). It was complete and is up to date. The GIS Division is designing a new dataset to track street names. This new dataset is to act as a repository for all the street names and is to be a key part of a new Python tool. It will be used to maintain the current street names list/domain and create a new master street name domain.

Automated GIS (update): Nothing forward has been made on automation as the GIS Division is still waiting for approval and access to the email system/server. The street



**ENGINEERING / PLANNING
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name tracking script is being redesigned to be part of the new street name management script. The new street name dataset will simplify both the workflow and the script itself.

Law Enforcement Dashboard Project (update): The GIS Division continued its work on the Law Enforcement Dashboard Project. The GIS Division started by completing a background check and getting access to CJIS training in early December. Next, the GIS Division and the Lea Count Communication Authority (LCCA) had a meeting with Motorola’s GIS team that resulted in a much greater understanding of the Spillman Flex CAD system. The Hobbs Police Department, LCCA, LCSO, and the GIS Division had a meeting with ESRI to get some assistance with a few items and more information on Public Safety solutions. Information gathered in these two meetings has provided a breakthrough in accessing the incident data from the CAD system.

HPD School Location Map: Created a wall map that shows the locations of all the schools in Hobbs.

The Month’s Buffer Maps: During the month of December the GIS Division completed the following buffer maps (2) for use in Cannabis or Liquor License application. These maps required a detailed search for church and school properties in the area of the requested address to comply with the City of Hobbs’ regulations.

Dark Matter / Station X (1127 W. Joe Harvey Blvd.); Tree Hause (2702 W. Marland Blvd.)

PLANNING DEPARTMENT:

The following is a summary of the historical growth statistics.

City of Hobbs Growth Statistics

Land Development	2015	2016	2017	2018	2019	2020	2021	2022
Annexations	1.37	1.31	0	163.23	0	1.3	0	95.44
Subdivisions	8	1	3	1	5	4	6	10
Lots Gained	304	102	13	42	186	197	160	196
Summary Subdivisions	44	33	42	31	47	41	31	40

City Commission Planning Summary:

December - The City Commission.



ENGINEERING / PLANNING
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- Adopted Resolution # 7428 - Approving a Market Rate Single Family Development Agreement with Stuard Homes, LLC.

Planning Board Summary:

December - The Planning Board reviewed and considered action on 5 items in a Regular Meeting:

- Review and Consider proposed vacation\replat of property located SE of the intersection of Hardin Boulevard and Linam.
- Review and Consider Final Plan for Desert Vista Subdivision, located northwest of the intersection of Kansas and Rolling Meadow as requested by property owner, Tammie L. Teague.
- Review and Consider Preliminary Plan for Meadows Subdivision Unit 5, located northwest of the intersection of Ja-Rob and Honeysuckle, as submitted by property owner, Lemke Development, Inc.
- Review Sketch Plan for proposed subdivision located southwest of the intersection of Princess Jeanne and Cobb, as submitted by property owner, Promised Land Properties LLC.
- Review and Consider 2023 Planning Board Calendar

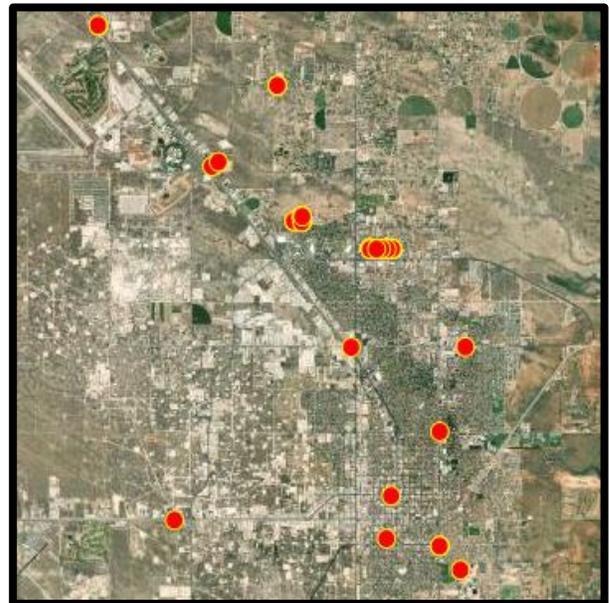
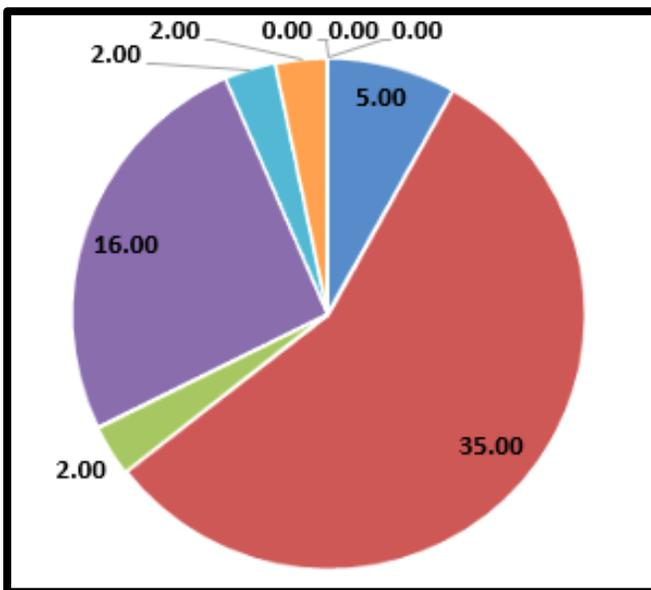


**ENGINEERING / PLANNING
TRAFFIC / GIS-MAPPING DEPARTMENTS
MONTHLY REPORT
DECEMBER 2023**

TRAFFIC DIVISION:

The City of Hobbs has 42 traffic signals, 3 HAWK signals, 15 school zone flashers, 8 flashing beacons, 4 radar speed signs, 1829 STOP signs, 354 warning signs, 2489 street name signs, and 1771 other regulatory and informational signs to maintain and repair regularly.

Total 1,326 tracked intersections



- | | | |
|----------------------------------|-----------------------------------|---------------------------------------|
| ■ 13. Camera Service = 5 | ■ 26. Sign Install / Service = 35 | ■ 27. Pole Straighten / Re-bolted = 2 |
| ■ 28. Pole & Anchor Replace = 16 | ■ 36. 811 / Line Spot Hours = 2 | ■ 38. Solar Flasher / Speed Sign = 2 |
| ■ #N/A = 0 | ■ #N/A = 0 | ■ #N/A = 0 |

Major Damage:

- No major damages for the month of December.

December 2023

General Services – Building Maintenance

Work performed by City Carpenters

1	Roof Inspection
6	Leak Inspections
15	Drywall Repairs
15	Walls Textured
16	Walls Painted
13	Trim Installed
2	Building repaired/ceiling
2	Tile Repairs
1	Door Closer Repair
4	Door/Lock Adjustment/Repair
3	Furniture Moved
1	Furniture Built
6	Items hung
3	Cabinet Door Repairs
16	Bird Spike Removals

Location of work performed

24	City Hall
3	Senior Center
2	Library
1	Traffic Dept
63	Hobbs Police Dept
4	Teen Center
3	Waste Water
2	Animal Adoption
2	State Police

Break down of work performed by the Electricians.

23	Light repairs
15	Heater repairs
11	General electrical work
7	CORE work

Location of work performed.

7	CORE
3	Library
6	City hall
1	Annex
3	PD
4	DA building
17	Parks
3	Garage
2	AAC
2	Crime Lab
1	Hobbs Express

December 2023 Street Department Monthly Report

Break down of work performed by the Street Department Crew:

Man Hours	Activity
176 HRS.	Street Sweeping
24 HRS.	Building Brooms
240 HRS.	Cold Mix Patching
176 HRS.	Alley Maintenance
128 HRS.	Storm Sewers and Inlets
92 HRS.	Maintenance
29 HRS.	Work in the Welding Shop
56 HRS.	Stocking Material
80 HRS.	Meetings
72 HRS.	Admin
29 HRS.	Haul Trash

The total amounts of material hauled or used:

Quantity	Material
186 YDS	Sweepings
84 YDS	Alley Material
30 YDS	Cold Mix Used
162 YDS	Recycling Material
2000 GAL	Brine
60 YDS	Trash Hauled
66 YDS	Millings

Calls responded to:

Number	Type
19	Dispatched – accidents, spills, debris
9	Requests
2	Block Party Barricades

December - 2023

General Services - Garage

In December - 2023 The City Garage had a total of 149 Repair Orders/Invoices. Of the 149 R.O./Invoices, 110 were repaired in house and 39 were out sourced. The monthly total outlay for the garage as well as subcontracted parts and labor totaled \$ 57,264.45 Below is a break-down by categories. The break-down includes all parts and labor.

Work Performed	# of City R.O./Inv	# of Vendor R.O./Inv	Garage Parts \$	Garage Labor \$	Vendor Parts \$	Vndor Labor \$	Total \$
AC/Heater/Vent	3	1	165.26	204.00	240.70	0.00	609.96
Accident Repair	0	4	0.00	0.00	8,000.93	4,633.00	12,633.93
Air Intake	0	0	0.00	0.00	0.00	0.00	0.00
Antifreeze	0	0	0.00	0.00	0.00	0.00	0.00
APM/BPM/CPM	16	10	1,545.87	1,156.00	1,222.27	0.00	3,924.14
Body & Sheet Metal	0	0	0.00	0.00	0.00	0.00	0.00
Brakes	7	2	7,857.27	1,802.00	386.00	735.00	10,780.27
Charging	7	0	817.38	748.00	0.00	0.00	1,565.38
Clutch	0	0	0.00	0.00	0.00	0.00	0.00
Cranking	7	0	933.89	306.00	0.00	0.00	1,239.89
Drive Shaft	0	0	0.00	0.00	0.00	0.00	0.00
Engine	6	0	629.47	1,122.00	0.00	0.00	1,751.47
Exhaust	1	0	1,667.46	442.00	0.00	0.00	2,109.46
Filters	0	0	0.00	0.00	0.00	0.00	0.00
Front Axle	0	0	0.00	0.00	0.00	0.00	0.00
Fuel System	5	0	1,170.41	238.00	0.00	0.00	1,408.41
Hydraulics	3	0	1,647.25	850.00	0.00	0.00	2,497.25
Ignition	0	0	0.00	0.00	0.00	0.00	0.00
Instrument/Gauges	0	0	0.00	0.00	0.00	0.00	0.00
Lift Mechanism	1	0	0.00	34.00	0.00	0.00	34.00
Lighting	7	2	2,476.80	1,394.00	870.12	600.00	5,340.92
Miscellaneous Maintenance	20	3	775.45	1,394.00	536.37	683.00	3,388.82
PTO & Controls	1	0	0.00	34.00	0.00	0.00	34.00
Radio Equipment	0	0	0.00	0.00	0.00	0.00	0.00
Rear Axle/Drive	0	0	0.00	0.00	0.00	0.00	0.00
Safety Recall	0	0	0.00	0.00	0.00	0.00	0.00
Service Calls	10	0	0.00	1,020.00	0.00	0.00	1,020.00
Steering	1	0	19.62	34.00	0.00	0.00	53.62
Suspension	0	3	0.00	0.00	17.50	264.95	282.45
Sweeper Brooms	1	0	200.00	51.00	0.00	0.00	251.00
Tires	13	8	3,711.48	1,224.00	1,628.80	365.00	6,929.28
Towing Vehicles	0	2	0.00	0.00	0.00	437.00	437.00
Transmission	1	0	176.20	544.00	0.00	0.00	720.20
Warranty	0	1	0.00	0.00	0.00	0.00	0.00
Wash Job	0	3	0.00	0.00	0.00	253.00	253.00

Wheels/Hub	0	0	0.00	0.00	0.00	0.00	0.00
Monthly Total	110	39	23,793.81	12,597.00	12,902.69	7,970.95	57,264.45

		# of R.O./Inv	Parts	Labor	Total
City Garage		110	23,793.81	12,597.00	36,390.81
Vendor		39	12,902.69	7,970.95	20,873.64
		149	36,696.50	20,567.95	57,264.45

FIRE SUPPRESSION/PREVENTION

December 2023

ALARMS

Alarms (City)	146
Alarms (County)	35
Total Alarms	181

FIRE RESPONSE BY STATION

Station 1	83
Station 2	42
Station 3	55
Station 4	21

ZONES

Zone 1 (NW City)	48	Zone 5 (NW County)	15
Zone 2 (NE City)	34	Zone 6 (NE County)	10
Zone 3 (SE City)	29	Zone 7 (SE County)	7
Zone 4 (SW City)	35	Zone 8 (SW County)	1
Out of District 2			

MOST COMMON DAY/TIME

Saturday (1400 - 1459 hours)

FIRE DEATHS/INJURIES

Fire Deaths - 0
Fire Injuries - 0

TURNOUT TIMES (Dispatch to Enroute)

Station 1	0:53
Station 2	0:38
Station 3	1:32
Station 4	0:59
Average	1:00

STRUCTURE FIRES

Structure Fires - 8

FALSE ALARM RESPONSE

False Alarms - 21

AVERAGE RESPONSE TIME (Dispatch to Arrival)

Station 1	4:47
Station 2	5:01
Station 3	5:34
Station 4	5:50
Average	5:07

TRAINING HOURS

Fire Training	221:05
EMS Training	63:45

PREVENTION PROGRAMS

Fire Investigations	7
Fire/Safety Inspections	69
Smoke Detectors Installed	3 and 4 more given out
Public Education Activities	3
Plan Reviews	7
Burn Permits Issued	0

EMERGENCY MEDICAL SERVICES

December 2023

EMS RUN BREAKDOWN

City Response	742
County Response	73
Total Responses	816

ZONES

Zone 1 (NW City)	356	Zone 5 (NW County)	38
Zone 2 (NE City)	146	Zone 6 (NE County)	15
Zone 3 (SE City)	145	Zone 7 (SE County)	11
Zone 4 (SW City)	95	Zone 8 (SW County)	8

AVERAGE RUN TIMES

Enroute:	2:06
At Scene:	4:89
On Scene Time:	26:16
To Destination:	15:72
Back in Service:	27:09

MOST COMMON DAY/TIME

Friday / 0800

MOST COMMON COMPLAINT

Sick Person - 77

OUT OF TOWN TRANSFERS

Lubbock	13
Midland	0
Odessa	0
Roswell	6
Carlsbad	3
Artesia	0
Airport	29

CARDIAC ARREST RESPONSES

Cardiac Arrest 5

EMS BILLING

Billed \$*****
Collected \$*****

there was an error in ImageTrend monthly breakdown



Hobbs Express

Monthly Report - DECEMBER 2023

Passenger Activity	<i>Prior Month</i>	<i>Reporting Month</i>
	Nov-23	Dec-23
No. of Elderly Passengers	689	721
No. of Non-Ambulatory Passengers	98	99
No. of Disabled Passengers	305	320
No. of Other Trips	3670	3308
Total Passenger Trips	4762	4448

Total Bus Route Trips	2729	2655
Total Demand Response/Paratransit Trips	2033	1793
Total Passenger Trips	4762	4448

Vehicle Statistics	<i>Reporting Month</i>	<i>Reporting Month</i>
	Nov-23	Dec-23
Total Vehicle Hours	629	644.75
Total Vehicle Miles	7,219	7,471

Revenue Collected	<i>Prior Month</i>	<i>Reporting Month</i>
	Nov-23	Dec-23
Total Fares Collected	\$0.00	\$0.00



HOBBS POLICE DEPARTMENT

January 3, 2024

To: Chief August Fons
 Deputy Chief Shane Blevins
 Captain Marina Barrientes
 Superintendent Jessica Silva

From: Code Enforcement Officer David Gough

Subject: Code Enforcement End of Month Report (December)

CODE ENFORCEMENT END OF MONTH REPORT (DECEMBER 2023)

Code warnings	123
Code citations	7
Code calls	193
Animal warnings	18
Animal calls	329
Animal citations	17
Inoperable Vehicles	7
Parking Violations	5
Search Warrants	3

August Fons, Chief of Police
 300 N. Turner • Hobbs, New Mexico 88240
 Dispatch (575) 397-9265 • Fax (575) 397-3867
 www.hobbspd.com

Accredited By The
 New Mexico Law Enforcement Professional Standards Council





HOBBS POLICE DEPARTMENT

January 4, 2024

To: Danny Garrett, Captain of Agency Support

From: Linda Saiz, Records Administrator

Re: December 23 Records Numbers

- Uniform Traffic Citations 333
- Warning Citations 41
- Misdemeanor Citations 0
- Arrest Reports 169
- Completed Reports 699
- Completed Supplements 268
- Completed Accident reports 112
- Criminal Trespass 39
- Warrants 168
- Recalled warrants 21
- IPRA Requests 380
- Discovery Requests 95

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HOBBS POLICE DEPARTMENT



January 4, 2024

To: Danny Garrett, Captain of Agency Support

From: Linda Saiz, Records Administrator

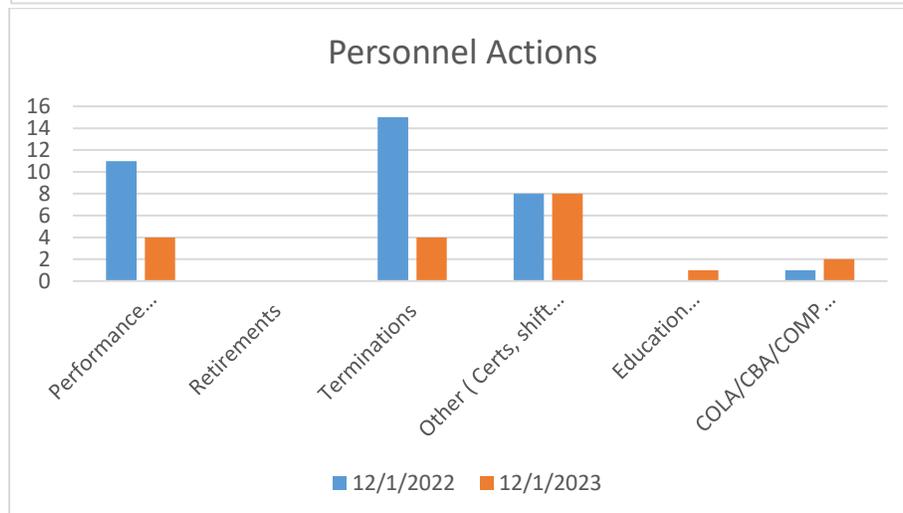
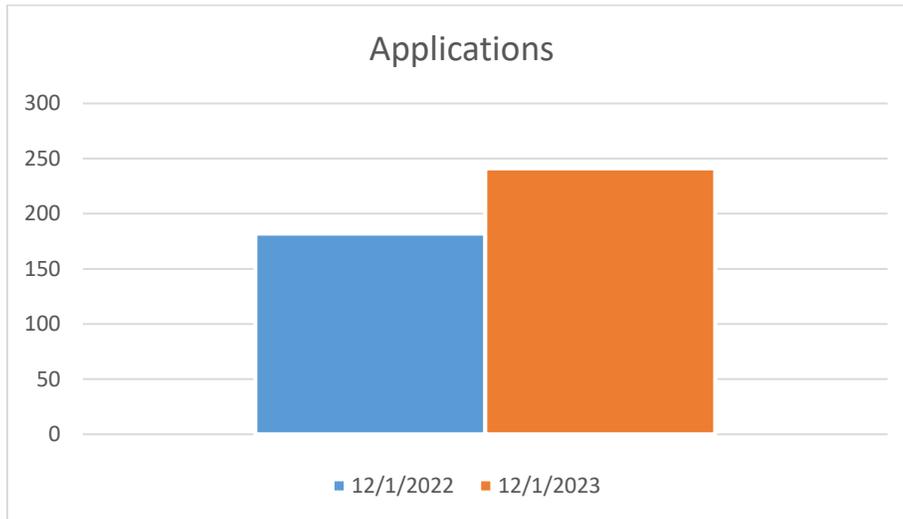
Re: December 23 Records Stats

	TOTAL	TOTAL	%CHNG	Year to Date	Year to Date	%CHNG
December 2022/2023	RPTS	RPTS	2022/2023	2022	2023	
	2022	2023				
REPORTED CRIMES	377	374	-1%	5,060	4,761	-6%
CALLS FOR SERVICE	3,568	3,650	2%	49,108	47,841	-3%
ARRESTS	168	169	1%	2,189	2,387	9%
MURDER	0	0	0%	4	10	150%
RAPE	5	5	0%	61	36	-41%
ROBBERY	2	1	-50%	33	31	-6%
ASSAULTS AND BATTERY	87	81	-7%	1,031	174	-83%
BURGLARY	45	63	40%	545	710	30%
LARCENY	53	61	15%	767	764	0%
SHOPLIFTING	29	26	-10%	374	363	-3%
AUTO THEFT	15	20	33%	261	281	8%
ARSON	1	0	-100%	14	13	-7%
FORGERY	1	1	0%	8	5	-38%
FRAUD	17	9	-47%	128	89	-30%
EMBEZZLEMENT	2	2	0%	21	24	14%
REC. STOLEN PROPERTY	0	3	300%	6	9	50%
VANDALISM	88	87	-1%	1221	1,072	-12%
WEAPONS OFFENSES	4	1	-75%	38	35	-8%
DOMESTIC VIOLENCE	36	36	0%	400	422	6%
ASSAULTS/BATTERY ON PO	5	6	20%	66	49	-26%
SHOOTING AT/FM MV OR DWELLING	18	6	-67%	112	80	-29%
CITATIONS ISSUED	328	333	2%	5,174	4,204	-19%
DWI	2	7	250%	71	92	30%
TRAFFIC CRASHES	92	112	22%	1,115	1,105	-1%

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Application Source

source	total	total %
Billboard / Sign	0	0.00
Chamber of Commerce Website	0	0.00
City of Hobbs Website	80	33.20
Facebook	14	5.81
Friend / Family	34	14.11
Governmentjobs.com	12	4.98
Indeed.com	69	28.63
Job Fair	1	0.41
LinkedIn	0	0.00
Municipal League	0	0.00
New Mexico Department of Labor	0	0.00
Newspaper	1	0.41
Other	25	10.37
Radio	0	0.00
Recruiter	5	2.07
Unknown	0	0.00
Totals	241	100.00

New Position Postings

CORE SPORTS SPECIALIST	MOTOR VEHICLE OFFICE MANAGER
PART TIME CORE LIFEGUARD	POSD MAINTENANCE WORKER
ENGINEERING INTERN	COMMUNITY SERVICES SUPERINTENDENT
FIRE CAPTAIN	JOURNEYMAN PLUMBER
CIRCULATION TECHNICIAN	

Safety Skills Training:

- None assigned due to Open Enrollment

Team Involvement:

- The HR Team presented several sessions of Open Enrollment Orientation
- Steve Saucedo presented "Leadership" to the City of Hobbs Team members
- Participated in the Local Labor Relations Board meeting

Information Technology Department

IT Mission Statement:

The Information Technology Department strives to provide high quality technology-based services, in the most cost-effective manner, to facilitate the City of Hobbs operations and its services to the community.

IT Staff Experience:

The Information Technology Department is a support department comprised of 8 team members. We have 78+ years of combined experience with the City of Hobbs.

Christa Belyeu – IT Director
Matt Blandin – Asst. IT Director
Joe Amador – Webpage Specialist
Jeff Sanford – Communications Specialist
Frank Porras – IT Network Administrator
Gabriel Jurado – Computer Specialist
Stephanie Ledezma – Computer Specialist
Justin Munoz – IT Network Specialist

IT Responsibilities:

The Information Technology Department is responsible for the research, development and implementation of all City technological equipment and programs.

- ❖ **Technology Policies**
 - [AR 15-02 – Technology Policy](#)
- ❖ **I.T. Equipment (24 City of Hobbs facilities)**
 - Purchasing
 - Installation
 - Maintenance
 - Training
 - Research and Development/Planning
- ❖ **Computer**
 - Servers (62) (31 physical / 31 virtual)
 - Offsite replication
 - Desktops (500)
 - Laptops (250)
 - Tablets (130)
 - Point of Sale systems
 - Credit Card devices
 - Peripherals
 - Data backup
- ❖ **Public Safety**
 - Police
 - 2-way radio communications
 - Emergency Alert System (Radio/TV)
 - Communications interoperability equipment
 - Document Imaging
 - Fire
 - 2-way radio communications
 - Paging/Tone out equipment
 - Emergency Operations Center
 - Radio communications
 - Logistical Support
- ❖ **Two-way radio equipment (620)**
 - Administration
 - Programming
 - Repair
 - Installation
 - Control Equipment (7 sites)
 - Mobile (250 radios)
 - Portable (370 radios)
- ❖ **Copy Machines (35) (all locations)**
- ❖ **Wide/Local area networking administration**
 - Firewalls
 - Routers
 - Switches
 - Security appliances
 - Cabling
 - Fiber Optic connectivity (*leased and City owned*)
 - Cyber Security
- ❖ **Email**
 - Account Administration
 - SPAM filtering
 - Intrusion protection
- ❖ **Internet Access**
 - Web access and content filtering
 - DSL connections
 - Remote access
- ❖ **Wireless Networking**
 - Point to point
 - Wi-Fi Access points
- ❖ **Web Page Design (City of Hobbs, Police, Fire, CORE, Library)**
- ❖ **Telephone Equipment (all City locations)**
 - Splash Pad 911 Call boxes
- ❖ **Outdoor Warning Equipment (33 locations)**
 - Warning Siren/Public Address
- ❖ **Facility alarm systems (all locations)**
- ❖ **Outdoor Public Bulletin Boards (3 units)**
- ❖ **Audio/Video**
 - Commission Chambers
 - Livestream regular, special and work session meetings
 - Meeting Rooms
 - Portable
 - Cable TV
 - Video/Virtual Conferencing
 - KHBX LP radio station and remotes

Total Tickets ⓘ

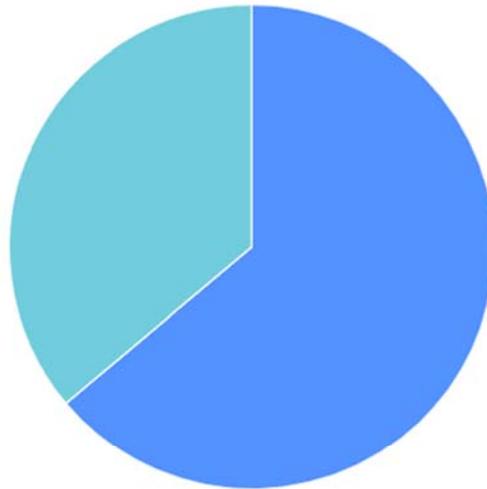
180

Avg Tickets/day ⓘ

6

Inflow by Channel ↗

Pie Chart ▾



- Email 115
- Admin Panel 65
- API 0
- Chat 0
- Contact Form 0
- Facebook 0
- Messaging 0
- MS Teams 0
- Phone 0
- Scheduled Ticket 0
- Slack 0
- Others 0

Issue Type ↗

Donut Chart ▾



- Hardware 28
- Software 27
- Webpage 21
- Email 18
- User setup 18
- PC Setup 14
- Phone 11
- 2FA 8
- Password Reset 6
- Network 4
- Other 4
- Others 4

CITY MANAGER'S REPORT

2023 Yearly Totals

Hobbs Public Library

CIRCULATION: 69,473

CIRCULATION BY MATERIAL TYPE:

Books and Periodicals	40,719
Audio Books & Music	1,598
DVDs	21,046
E-Books/E-Audio (OverDrive & Gale)	6,110

CIRCULATION BY PATRON TYPE:

Adult	39,944
Juvenile	8,047
Senior Citizen	13,319
Used in Library	8,163

Total Children's Items Circulated **25,828**

Total Adult Items Circulated **43,645**

CIRCULATION WITH OTHER LIBRARIES:

	Borrowed	Loaned
Interlibrary Loans	129	162
ELIN Loans	218	151

Patron Visits 36399

Overdue Notices Sent 8892

PROGRAMS & PUBLIC SERVICES:

Programs Provided	169
Attendance	6359
Passive Programs Provided	314
Passive Programming Participation	2777
Meeting Room Use	192

Facebook Page Reach 73950

Web Site Usage 14276

HPL Database Usage 3189

Reference Questions 1,836

Public Computer Use 4,213

Board Games 184

PATRON PROFILES:

Adult	15,856
Juvenile (Under 18 Years)	3,467
Senior Citizens (62+ Years)	2,570
Temp ELIN	2,236
Total Active Borrowers	24,129

RECEIPTS:

Materials Paid For \$580.14

Fines & Fees \$5,070.05

Copy Machine & Public Printouts \$5,190.09

Total **\$10,840.28**

Library Patrons Added This Year 686

ITEMS ADDED:

Total Items Added	5790
Items Weeded	8078

HOLDINGS:

Total Library Holdings 164,516

CITY MANAGER'S REPORT

December, 2023

Hobbs Public Library

CIRCULATION: 5,762

CIRCULATION BY MATERIAL TYPE:

Books and Periodicals	2,526
Audio Books & Music	49
DVDs	2,665
E-Books/E-Audio (OverDrive & Gale)	522

CIRCULATION BY PATRON TYPE:

Adult	3,665
Juvenile	718
Senior Citizen	772
Used in Library	607

CIRCULATION WITH OTHER LIBRARIES:

	Borrowed	Loaned
Interlibrary Loans	6	10
ELIN Loans	19	9

Total Children's Items Circulated

1,535

Total Adult Items Circulated

4,227

Patron Visits 2574

Overdue Notices Sent 632

PROGRAMS & PUBLIC SERVICES:

Programs Provided	17
Attendance	356
Passive Programs Provided	3
Passive Programming Participation	278
Meeting Room Use	8

Facebook Page Reach 2147

Web Site Usage 374

HPL Database Usage 149

Reference Questions 154

Public Computer Use 406

Board Games 8

Kanopy 53

PATRON PROFILES:

Adult	15,856
Juvenile (Under 18 Years)	3,467
Senior Citizens (62+ Years)	2,570
Temp ELIN	2,236
Total Active Borrowers	24,129

RECEIPTS:

Materials Paid For \$10.00

Fines & Fees \$297.24

Copy Machine & Public Printouts \$382.15

Total \$689.39

Library Patrons Added This Month 43

ITEMS ADDED:

Total Items Added	330
Items Weeded	383

HOLDINGS:

Total Library Holdings 164,516

City Manager's Report
Municipal Court – December 2023

Monthly Cases:

Traffic Citations	337
Misdemeanor Citations	30
Environmental Citations	22
Fire Code Violations	2
AGG. DWI	4
DWI – 1 st	0
DWI – 2 nd	<u>0</u>
Total	395

Courtroom Activity:

Video Arraignments (Jail)	78
Court Appearances – A.M.	43
Court Appearances- P.M.	74
Virtual Court	1
Special Settings	2
Pretrial Court Appearances – A.M.	37
Pretrial Court Appearances – P.M.	29
Attorney Pretrial	6
Trial/Change of Plea Cases/PV Hearing	<u>32</u>
Total	302

Other Activity:

Summons issued	488
Warrants issued	<u>142</u>
Total	630

Fines/Fees Assessed based on Conviction:

Fines	\$40,199.00
Fee	<u>\$15,346.00</u>
Total	\$55,545.00

Fines/Fees Collected:

Fines	\$26,454.00
Penalty Assessment Fee	2,603.00
Automation Fee	1,798.00
Judicial Education Fee	895.00
Correction Fee	5,884.00
DWI Prevention Fee	17.00
DWI Lab Fee	<u>(150.00)</u>
Total	\$37,501.00

Parks & Open Spaces Department

December 2023 Report



IT ALL HAPPENS HERE.™

1. Cemeteries had 17 interments
2. Cemetery held Annual Memorial Service on Dec. 12
3. Graffiti had 6 reported locations
4. POSD participated with Tree Lighting Ceremony on Dec. 2
5. Sports crew received training on new autonomous field line painter
6. 12 members of POSD obtained Traffic Control Technician Certifications; 8 members with Flagger Certifications; 4 member with Traffic Control Supervisory Certifications
7. Rockwind added irrigation to the new tee box for #3
8. Charlie Brown Park – parking lot renovation with extension was completed
9. Concrete landscape edging project at CORE started
10. New holiday décor was added to downtown with assistance from JF Maddox



Parks & Open Spaces Department





THE CITY OF
HOBBS, NEW MEXICO

4827 NORTH LOVINGTON HIGHWAY • HOBBS, NEW MEXICO 88240
 RECREATION DEPARTMENT • (575) 397-9291

**Recreation Department
 Monthly Report - December 2023**

Divisions

CORE Recreation Rockwind Clubhouse Senior Center Teen Center

CORE

Both participation and revenue for December 2023 decreased slightly from the previous month which is typically the trend. However, both increased when compared to December 2022. The CORE hosted the Bob Reid Invite Swim Meet, and Cookies with Ms. Claus during the month. Additionally, an Adult Soccer League started and there are 12 teams participating. This is the first Adult Sports League that has had enough interest since before COVID.

CORE Participation and Revenue:

December 2023 Participation 22,550
 December 2023 Revenue \$63,897.84

For Comparison Purposes:

November 2023 Participation	24,508	December 2022 Participation	18,896
November 2023 Revenue	\$68,508.21	December 2022 Revenue	\$59,620.77

Additional December 2023 Details:

Annual Passes Sold/Renewed	37	KidFit Participation	358
Monthly Passes Sold/Renewed	503	Group Fitness Classes	163
Weekly Passes Sold	26	Tours/Tour Participants	27/68
Day Passes Sold	2,057	Facility Rentals	23
KidWatch Participation	581		

Senior Center

The Senior Center continues the very important mission of providing services to the senior citizens in the community. Below is some information for December 2023:

	<u># Meals</u>	<u>Donations Received</u>
December 2023 Congregate Meals Served	1,381	\$1,880.16
December 2023 Home Delivered Meals	2,520	\$3,118.00
December 2023 Totals	3,901	\$4,998.16

For comparison November 2023 Totals 3,579 \$3,645.37

Duplicate Recreation Activities:	502	Exercise:	473
Transportation/Transportation Donations:	195/\$91	Assessment/Reassessment:	71

Recreation

- The Annual Light Up The Night Christmas Decoration contest was held with 11 entries in 4 categories.
- Staff continues to make plans for the Father Daughter Dance being held in February
- There was 1 Park Pavilion rental during the month
- Adult Art Classes had 34 students during the month

Aquatics

- Aquatics staff continue to provide mandatory weekly in-service trainings for Lifeguards
- Aquatics staff is working to procure several splash pad features which need replacing
- The repair/renovation project for the CORE's Therapy Pool deck was completed
- Tsunami Swim & Dive had a total of 21 participants for the month

Rockwind Community Links Clubhouse

During the month of December, Rockwind experienced a lot of cold weather. There were only 997 rounds played during the month, and no events took place. Rockwind staff is currently finalizing the 2024 Tournament Scheduled and anticipates a total of 33 golf events to be held at Rockwind during 2024 which is the same number of golf events for 2023.

Department	Qty	Retail Value	Discount	Pre-Tax Value	Cost Of Goods	Tax TTL	Extension
Golf Equipment Rentals	2	\$9.52	\$0.00	\$9.52	\$0.00	\$0.48	\$10.00
Driving Range	310	\$2,103.60	\$0.00	\$2,103.60	\$0.00	\$106.90	\$2,210.50
Golf Cart Rental Fees	887	\$13,313.17	\$0.00	\$13,313.17	\$0.00	\$671.67	\$13,984.84
Green Fees	997	\$15,200.23	\$0.00	\$15,200.23	\$0.00	\$760.90	\$15,961.13
Hard Goods Sales	330	\$9,845.73	(\$252.47)	\$9,593.26	\$6,693.13	\$479.55	\$10,072.81
Membership Fees	2	\$1,380.94	\$0.00	\$1,380.94	\$0.00	\$69.06	\$1,450.00
Soft Goods Sales	173	\$6,389.87	(\$347.39)	\$6,042.48	\$3,835.93	\$302.29	\$6,344.77
Food & Beverage	13	\$30.46	\$0.00	\$30.46	\$12.32	\$1.54	\$32.00
Totals for Revenue	2714	\$48,273.52	(\$599.86)	\$47,673.66	\$10,541.38	\$2,392.39	\$50,066.05
Grand Total:	2714	\$ 48,273.52	\$ (599.86)	\$ 47,673.66	\$ 10,541.38	\$ 2,392.39	\$ 50,066.05

KEY PERFORMANCE INDICATORS

Dec-24

Total Pre-Tax Revenue	\$47,673.66
Total Rounds	997
Avg Green Fee plus Cart Fee per Round	\$29.98
Total Merchandise Sales	\$15,635.74
Merchandise Sales Per Round	\$15.68
F&B Sales Per Round	\$ 0.03
COGS Hard Goods	70%
COGS Soft Goods	63%
COGS F&B	40%
Rounds w/Carts	89%
Total Revenue per Round	\$ 47.82

GREEN FEE BREAKDOWN

EZLinks Prepaid	
GolfNow Prepaid	0
Summary for EZLinks Prepaid	0
Player's Pass 18 Walk	66
Summary for Player's Pass	66
Li'l Rock Adult Resident	112
Li'l Rock Adult Non-Resident	0
Li'l Rock Jr. Comp w/Adult	0
Li'l Rock Junior Resident	3
Li'l Rock Junior Non Resident	0
Li'l Rock Replay	3
Li'l Rock Player's Pass	0
Li'l Rock Team Comp	0
FootGolf Adult	0
FootGolf Junior Comp	0
Summary for Par 3	118
Public 18	26
Public 9	20
Public Junior	13
Public Senior	8
Public Twilight	39
Public Replay	3
Specials	0
Youth on Course	13
PGA/GCSAA COMP	11
Summary for Public	133
Punch Pass	26
Summary for Punch Pass	26
Rain Check	0
Summary for Rain Check	0
Resident 18	390
Resident Junior	11
Resident Senior 18	187
League Fee	0
Complimentary Round	0
Resident Twilight	8
Team Practice Round	16
Resident 9	25
Marshal/Team Green Fee	13
Resident Replay	4
Summary for Resident	654
Tournament Fees	0
Summary for Tournament - Public	0
Grand Total:	997

Teen Center

- Teen Center staff hosted the annual Teen Center Holiday Party
- Staff continues to offer rides home for teens who attend the Teen Center in the evening
- Teen Center staff continues to provide meals, activities, programs, and events at the Teen Center

RISK MANAGEMENT REPORT

December 2023

- Reviewed & processed for payment, monthly invoices for Work Comp/Liberty Mutual, General Liability/Travelers.
- Participated in conference calls with insurance companies and assigned adjusters to review on-going claims.
- Conducted monthly review of all open claims with City's insurance agent.
- Reviewed insurance monthly loss runs report.
- Reviewed & processed for payment 2 applications for notary bond.
- Met with insurance agents to review insurance coverages and added services.
- Endorsed 1 new vehicles and/or equipment to city's insurance policy.
- Reviewed 28 Incident Reports from various city departments, associated police reports and video footage; established claims where required.
- Reviewed 9 property damage incidents on behalf of the City of Hobbs.
- Received and reviewed Tort Notices.
- Issued multiple purchase orders to repair city vehicles.
- Completed required monthly safety training.
- Attended Commission meetings.

UTILITIES DEPARTMENT

WATER DEPARTMENT		2022		2023	
<u>CLASS</u>	<u>ACTIVE ACCOUNTS</u>	<u>Billed gallons November 2022</u>	<u>ACTIVE ACCOUNTS</u>	<u>Billed gallons November 2023</u>	
Residential	11,798	70,669,687	11,900	70,443,846	
Commercial	1,815	41,956,604	1,875	44,225,225	
City Accounts	210	4,534,680	211	6,356,848	
School Accounts	62	2,326,572	65	3,469,668	
Irrigation	255	4,499,007	260	3,889,207	
Unbilled Maintenance		1,200,000		2,800,000	
	14,140	125,186,550	14,311	131,184,794	

LABORATORY	December 2022	December 2023
Total Drinking Water Tests	43	49
Total Wastewater Tests	768	678
Liquid Waste Received (gallons)	111,705	157,066

WASTEWATER RECLAMATION FACILITY		
Influent (Million Gallons)	94.217	98.940
Effluent (Million Gallons)	91.567	94.659
Solids Removed (Dry Pounds)	158,797	119,562
11/2022 - Centrifuge out of service for repairs.		
11/2023 - Centrifuge run ongoing at time of report.		

WATER PRODUCTION REPORT - DECEMBER 2023

WATER PRODUCED	
Total monthly water produced, million gallons	125,617,000
Total monthly water distributed, million gallons	131,132,000
CHLORINE	
Monthly chlorine average residual, milligrams/liter	0.51
Monthly chlorine gas dosed to system (lbs)	1,040
MICROBIOLOGY	
Bacteria tests, routine	40
Positive results	0
PUBLIC SERVICE	
Customer complaints, investigated	0
Customer complaints, resolved	0
Low water / pressure issues	0
Emergency call outs (from 5:00 pm to 7:00 am & weekends)	0

UTILITY MAINTENANCE DECEMBER 2023

WORK DESCRIPTION

Meter lid replacement	35
Meter box replacement	25
Meter stop / valve replacement	30
Meter change out 3/4"	50
Meter change out 1"	0
Meter change out 2"	2
Meter change out 3"	0
Meter change out 4"	0
Meter change out 6"	0
Set new 3/4" meter	65
Set new 1" meter	0
Set new 2" meter	0
Set new 3" meter	0
Set new 4" meter	0
Set new 6" meter	1
Service lateral leaks/repair	120
Service lateral replacement	6 qty - 120 feet
New Service Lateral	6 qty - 200 feet
Low water pressure investigation	5
Water quality investigations	0
Main line leaks/repair	8
Main line replacement (feet)	85
Valve maintenance	150
Valve new install/replacement	0
Fire hydrant maintenance	180
Fire hydrant repair/replacement	8
Fire hydrant meter maintenance	2
Fire hydrant meter set	3
New fire hydrant installed	28
Vehicle/equipment maintenance hours	20
Unaccounted/unmetered water loss	2,800,000
Miscellaneous afterhour calls	15
Emergency Call Outs (From 6:00pm to 7:00am)	82

WORK DESCRIPTION

QUANTITY

Manhole maintenance	100
Manholes cleaned	65
Sewer main line cleaned (feet)	10,000
Sewer stoppages	40
Sewer main line video inspections	3
Odor complaints	5
Sewer pre-treatment additives	110 gallons
Property damage from sewer	0
Sewer main line repair/replacement	0

New sewer main line installation	0
New backflow valve installation	0
Backflow valve maintenance	0
Lift station maintenance	2

UTILITIES MONTHLY PLUMBER REPORT DECEMBER 2023	QUANTITY
---	-----------------

Sewer stoppages	11
Odor complaints	2
Water leaks	24
Pool maintenance	0
Emergency call outs (from 5:00 pm to 7:00 am)	0
Core	27