

CITY MANAGER'S
ANNUAL REPORT
2022

Our Mission is S.E.R.V.I.C.E.

SAFETY

ENGAGED TEAM MEMBERS

RESPONSIVE

VISIONARY

INCLUSIVE

CUSTOMER DRIVEN

ENHANCE QUALITY OF LIFE

200 East Broadway
Hobbs, NM 88240
www.hobbsnm.org



Mayor

Sam D. Cobb

City Commission

- R. Finn Smith – District 1
- Christopher Mills – District 2
- Larron Fields – District 3
- Joseph D. Calderón – District 4
- Dwayne Penick – District 5
- Don Gerth – District 6

CITY MANAGER

City Manager
Executive Assistant

Manny Gomez
Julie Nymeyer

LEGAL DEPARTMENT

City Attorney
Deputy City Attorney
Assistant City Attorney

Efren Cortez
Valerie Chacon
Amber Leja

CITY CLERK'S OFFICE

City Clerk
Deputy City Clerk
Public Transportation

Jan Fletcher
Mollie Maldonado
Jacque Pennington

LIBRARY SERVICES

Library Director

Sandy Farrell

CITY ENGINEER

City Engineer
Planning
Building Official

Todd Randall
Kevin Robinson
Scott Shed

MUNICIPAL COURT

Municipal Judge
Municipal Court Clerk

Bobby Arther
Shannon Arguello

COMMUNICATIONS DEPT.

Communications Director

Meghan Mooney

PARKS & OPEN SPACES DEPT.

POSD Director
Parks/Cemetery
Golf Course/Trail
Sports Fields

Bryan Wagner
Wade Whitehead
Matt Hughes
Dustin Sharp

FINANCE DEPARTMENT

Finance Director
Assistant Finance Director
Motor Vehicle Dept.

Toby Spears
Deborah Corral
Irene De La Cruz

RECREATION DEPT.

Recreation Director
CORE
Rockwind PGA Prof.
Recreation Supt./Teen Center
Senior Center

Doug McDaniel
Lyndsey Henderson
Ben Kirkes
Michal Hughes
Angela Courter

FIRE DEPARTMENT

Fire Chief
Deputy Fire Chief

Barry Young
Mark Doport

POLICE DEPARTMENT

Police Chief
Deputy Chief
Code Enforcement
Animal Adoption Center

August Fons
Shane Blevins
Jessica Silva
Missy Funk

GENERAL SERVICES DEPT.

Gen. Svcs. Director
Building Maintenance
Electrician
Garage
Streets

Shelia Baker
Tommy Trevino
Shawn Smith
Eddie Trevino
Anthony Maldonado

UTILITIES DEPARTMENT

Utilities Director
WWRF Supt.
WWRF Maint. Supt.
Utilities Admin.

Tim Woomer
Bill Griffin
Todd Ray
Kaylyn Lewis

HUMAN RESOURCES DEPT.

H. R. Director
Assistant H.R. Director
Risk Management Director

Nicholas Goulet
Tracy South
Selena Estrada

INFORMATION TECHNOLOGY DEPT.

I.T. Director
Assistant I.T. Director

Christa Belyeu
Matt Blandin



CITY MANAGER'S OFFICE

200 East Broadway
Hobbs, NM 88240

Office: (575) 397-9206
Email: mgomez@hobbsnm.org

MANNY GOMEZ
City Manager

January 31, 2023

To: Mayor, City Commission, City Staff and Citizens of Hobbs

City Manager's Annual Report for 2022, provides general performance information to the City Commission and the public on programs and services by the City. The data is compiled internally by each department/division for the purpose of improving services, responsible budgeting and enhancing transparency in local government.

The year 2022 has been good to the City of Hobbs as we come out of the pandemic and back to more normalcy in our lives. We have again enjoyed get togethers with our families and friends. The City of Hobbs has held many events such as the Community Easter Egg Hunt, 7 Movies Under the Stars, 4th of July celebration, Gus Macker Slam & Jam and Halloween Carnival just to name a few.

As a team member of the City of Hobbs, we will continue to work diligently to become more efficient and help provide city services at the highest possible standard. Now is the time to come together and help our community grow and prosper.

Best regards,



Manny Gomez, City Manager



CITY CLERK'S OFFICE 2022 Annual Report

	2020	2021	2022
Business Registrations - New	231	239	258
Business Registrations - New Owner	48	19	24
Business Registrations - Change of Address	55	42	42
Renewals	1372	1221	2062
Web Payment Renewals	228	348	75
Total Business Registrations Activity	1932	1863	2463
Average # of Active Business Registrations per Month	1946	2050	2127
Fireworks Licenses	5	4	2
Junk Yard Licenses	2	3	1
Liquor License	56	57	64
Mobile Business Licenses	70	65	92
Pawn Brokers	2	2	3
Secondhand Dealer's Licenses	7	6	11
Solicitor's Permit	19	14	14
Temporary Vendor's Licenses	1	0	0
Cemetery Deeds Issued/Processed	476	532	365
Public Documents Notarized	1450	1471	1443
Public Records Request	329	364	428
Regular City Commission Meetings	24	24	24
Special City Commission Meetings	2	2	4
City Commission Work Session/Closed Meetings	7	8	11
Notice of Potential Quorum	6	8	9
Resolutions and Ordinances Attested	135	142	152
Consideration of Approval	34	41	41
Total Volume of Transactions on Tyler Cashiering	4587	4203	6075
Total Amount	\$ 6,654,462.29	\$ 5,396,456.96	\$ 6,155,656.17
Web Payments Online for All Departments	\$ 18,720.73	\$ 34,340.98	\$ 1,875.00
Grand Total	\$ 6,673,183.02	\$ 5,430,797.94	\$ 6,628,217.47



COMMUNICATIONS DEPARTMENT 2022 Annual Report

MEDIA AND PUBLIC INFORMATION ACTIONS

All public information is regularly shared on social media, on the website, and on the Hootboard kiosk located on the first floor City Hall lobby. We monitor and respond when necessary to likes, comments, messages, reach, and other online communication related to the City of Hobbs.

The Communications Department distributed the following 48 press releases and PSAs:

- Avila Hearing Update 1/11/22
- Municipal Court Temporary Closure 1/17/22
- PSA: Sanger and Dal Paso
- Early Closures – Inclement Weather 1/26/22
- Super Bogey Bowl Tournament Postponed 2/4/22
- Barron Homicide 2/16/22
- Land Death 2/16/22
- Salazar Auto Arrest 2/18/22
- New Graffiti Hotline in Hobbs 2/22/22
- Breckon Street Shooting 2/22/22
- Officer Involved Shooting 2/24/22
- Schedule Change for City of Hobbs Offices 2/24/22
- Canine Distemper Spread in Hobbs
- Hobbs Announces New Police Chief
- Dogs at Large Attack Local Woman
- Water Conservation Period 2022
- Hobbs Veterans Memorial Dedication Ceremony – Memorial Day
- Fireworks Restrictions in Hobbs
- Hobbs’ Fireworks Display – additional print, social media, newspaper, radio, etc. advertising across the city
- Fireworks Hotline
- Unlicensed Solicitors PSA’s
- Mosquito Spraying PSA’s
- Delaney Spaulding Event (part of NMRPA Conference)
- DWI Checkpoints PSA on socials and shared through email press groups
- Veterans Day Ceremony at Hobbs Veterans Memorial Park
- 5th Annual Tree Lighting Ceremony
- Road closures
- Streetlight Outages Reporting



COMMUNICATIONS DEPARTMENT 2022 Annual Report

CONVENTION VISITORS BUREAU MAIN FOCUSES

The Convention Visitor Bureau attends Lodgers' Tax Board Meetings to stay abreast of local tourism and hospitality activities, as well as to offer services to event planners.

The Convention and Visitors Bureau holds monthly meetings with hoteliers, during which new events are announced, and rates and room blocks for them are gathered. The prices and instructions on how to receive the rates are shared with the event coordinators. The CVB invites different organizations to these meetings to talk about the upcoming event they will be hosting and promote these activities in an effort to gain support from the lodging industry.

2022 Tree Lighting Ceremony Recap

The City of Hobbs Tree Lighting Ceremony of 2022 was a huge success with more vendors, activities, attendees, and participation from Downtown businesses than ever. The greatest new addition to this event was the Holiday Carnival, made possible by the funds granted by the JF Maddox Foundation. The only advertising dollars spent on this event also came from a JF Maddox Foundation grant which also funded the Holiday Carnival.

The Holiday Carnival social media post was the highest performing single post of 2022 on the City of Hobbs Facebook page. This and the attendance at the carnival throughout the day of the event made it apparent the public viewed this as extremely exciting and entertaining. The Holiday Carnival opened after the Christmas Parade throughout the rest of the day of December 3rd to gain more use of the rentals and labor as the vendor charges by the day and no less. Vendor staff and event volunteers coordinated by the Tree Lighting Committee made this possible.

There were 16 event vendors, numerous Downtown Hobbs businesses (some partnered together in booths/stores, making this number difficult to positively define), and over 7,500 attendees at this annual event. These numbers are reflective of the Tree Lighting Ceremony overall and do not include attendees of the Holiday Carnival during the earlier hours of the day. The event was held Saturday, December 3rd as it is held the first Saturday of December to kick off the holiday season after Thanksgiving, avoid the busiest time of the season for shopping and families, and ensure availability of staff and volunteers.

The intent of this annual event is to provide togetherness and unity in our community during a critical time, pilot and establish new event ideas, and stimulate Downtown Hobbs. The hope is that all Downtown Hobbs businesses will see this event as such a success they cannot help but join it. A window decorating contest is coordinated by the Hobbs Hispano Chamber of Commerce to bring more attention to participating entities. A QR code was shared online and throughout the event to provide an event map, vendors, the window decorating contest, and all other relevant event information.



COMMUNICATIONS DEPARTMENT 2022 Annual Report

RADIO STATION, 99.3 KHBX

City of Hobbs departments and non-profits holding events and programs/activities were contacted and offered to have their announcements included on our radio station. Appointments are set biweekly.

Radio Announcements

January

- Business License Renewal Ends 02-14-2022
- COVID Commitment Ends June 30
- Detention Center Hiring Ends TFN
- MLK Day Closure Ends Jan 19
- Municipal Election Ends 03-01-2022
- President's Day Closure Ends 02-22-2022
- Rockwind Super Bogey Ends 02-05-2022
- Schedule Change Generic Ends June 30
- Single Ballot Message 03-01-2022
- Southwest Symphony Concert Ends Feb 7
- Southwest Symphony Thank You Ends Jan 31
- Vax Confusion
- Vax Farmer Testimonial

February

- DWI Superbowl Ends 02-13-2022
- Febrewary Fest 2022 Ends 02-19-2022
- Fly Hobbs Vacation 2022 Ends 12-28-2022
- Graffiti Hotline Ends 12-31-2022
- HR Recruitment General
- LCCA April Show End 04-30-2022
- LCCA March Show End 03-18-2022
- LCCA March Show End 03-31-2022
- Municipal Election Revision Ends 03-01-2022
- Southwest Symphony Ends 03-11-2022

March

- Detention Center Hiring Ends TFN
- Easter Egg Hunt 04-16-2022
- Library Hours April Update Ends TFN
- Library Programming Ends 04-23-2022
- Library Story Time Ends 05-26-2022

- Lifeguard Training Ends 04-28-2022
- PD Recruitment Ends 12-31-2022
- PD Recruitment Ends TFN
- Playhouse 80's Ends 05-21-2022
- Playhouse Ends May 21
- Playhouse Forms Ends 06-02-2022
- Slam & Jam Ends 04-24-2022
- Summer Hiring Ends 04-30-2022

April

- N/A

May

- COREfest Ends 06-04-2022
- Memorial Day Closure Ends 05-30-2022
- Parks & Open Spaces Ends 07-01-2022
- Southwest Symphony Ends 05-22-2022
- Summer Recess Ends 07-21-2022
- Veteran's Park Ends 05-30-2022
- Watering Restriction Ends Sept 15

June

- N/A

July

- CORE All Star Day End 07-22-2022
- CORE Healthy Happens Here 07-30-2022
- DWI Fair & Rodeo End 8-6-2022
- Hobbs Chamber Meeting End 07-28-2022
- Hobbs Chamber Ribbon Cutting 07-28-2022
- HPD Recruiting End TBD
- Lea County Fair & Rodeo End 08-06-2022
- Rockwind Ladies Night Mondays End TBD
- Ron Roberts Retirement End 07-31-2022



COMMUNICATIONS DEPARTMENT 2022 Annual Report

August

- City of Hobbs Labor Day Ends 09-05-2022
- CORE Adaptive Avengers Ends Dec 31
- CORE Coed Volleyball End Aug 31
- CORE Homeschool PE End Dec 31
- Core Sports 101 End Sept 29
- CORE Youth Leagues Ends Oct 15
- Hiring Ends TFN
- Hobbs PD Recruitment Ends TFN
- Hobbs Public Library Ends May 23
- NMJC September Ends Sept 31
- NMJC Western Heritage Museum Ends Oct 30
- Rockwind IPS Fall Classic Ends 09-17-2022
- Rockwind Tournament Ends 08-26-2022
- Southwest Symphony 1 Hit Wonders Ends 09-17-2022
- Southwest Symphony Season Preview Ends 09-17-2022

September

- Academic Foundations Ends 10-08-2022
- CORE Day passes Ends TBD
- CORE Spooktacular Ends 10-31-2022
- Tsunami Swim Recruitment End 05-15-2023

October

- Business Renewal Ends 12-31-2022
- Delaney Speech End 10-19-2022
- Dive in Movie Ends 10-28-2022
- Fire Safety Ends 12-31-2022
- Halloween Carnival Ends 10-28-2022
- NMJC Registration Spring 2023 Ends 12-16-2022
- Parks and Open Spaces Fall Ends 11-28-2022
- SW Symphony MW Smith 01-14-2023
- SW Symphony Superheroes End 11-07-2022
- Thanksgiving Closure Ends 11-23-2022
- Veteran's Day Closure Ends 11-11-2022

November

- City Closures Ends 01-02-2023
- Pickle Ball Ends 11-19-2022
- Topsy taxi Ends 12-31-2022
- Tree Lighting Ends 12-03-2022
- Tree Lighting Revised Ends 12-03-2022

December

- N/A

COMMUNICATIONS DEPARTMENT 2022 Annual Report

CORE (Center of Recreational Excellence)

Duties and Focuses of the Marketing Coordinator

January

- Challenge Nights – January – May (Free with Facility Admission)
 - Teens 13 – 17 Years (5PM – 7PM)
 - Adults 18+ Years (7PM – 8:45PM)
 - Monday's – Basketball (Gym CT 1 & 2), Flag Football (Turf)
 - Tuesday's – Soccer (Turf), Volleyball (Gym CT 1 & 3)
 - Wednesday's – Archery Tag (Turf)
 - Friday's – Dodgeball (Turf)
- Youth Sport Leagues – Began on Saturday, January 22nd
 - Coed Soccer (1st – 4th Grade)
 - Coed Basketball (1st – 8th Grade)
 - Coed Flag Football (1st – 6th Grade)
 - Coed Volleyball (3rd – 12 Grade)
 - Coed Tee-Ball (4 – 6 Years Old)
- Yoga Classes
 - Mommy & Me Yoga – Wednesday's @ 12PM, Infants – 5 Years
 - Senior Yoga – Monday's & Wednesday's @ 10AM, Geared Toward Adults Over 55
 - Yoga Fit – Tuesday's & Thursday's @ 9AM – 9:50AM, 13 Years & Above
- Reopening of the SPA
 - Hours
 - Monday – Saturday 6AM – 8PM
 - Sunday 12PM – 5:30PM

February

- Challenge Nights – February – May (Free with Facility Admission)
 - Teens 13 – 17 Years (5PM – 7PM)
 - Adults 18+ Years (7PM – 8:45PM)
 - Monday's – Basketball (Gym CT 1 & 2), Flag Football (Turf)
 - Tuesday's – Soccer (Turf), Volleyball (Gym CT 1 & 3)
 - Wednesday's – Archery Tag (Turf)
 - Friday's – Dodgeball (Turf)
- Youth Sport Leagues – Spring Sign Ups began on February 10th thru March 20th
 - Coed Soccer (1st – 4th Grade)
 - Coed Basketball (1st – 8th Grade)
 - Coed Flag Football (1st – 6th Grade)
 - Coed Volleyball (3rd – 12 Grade)
 - Coed Tee-Ball (4 – 6 Years Old)
- Yoga Classes
 - Mommy & Me Yoga – Wednesday's @ 12PM, Infants – 5 Years
 - Senior Yoga – Monday's & Wednesday's @ 10AM, Geared Toward Adults Over 55

COMMUNICATIONS DEPARTMENT 2022 Annual Report

- Yoga Fit – Tuesday’s & Thursday’s @ 9AM – 9:50AM, 13 Years & Above
- Turf Titans & Gym Giants
 - Pre K & Kindergarten (3-6 Years Old)
 - Sessions are Tuesday & Thursday 1pm-1:45pm and Saturday mornings 9am-9:45am
 - \$25 Member/\$30 Member
 - CORE Turf & CORE Gym
- Graduation Parties – Reservations available in multiple areas at the CORE.
 - Contact: (575) 391-6933 for Availability.

March

- Challenge Nights – March – May (Free with Facility Admission)
 - Teens 13 – 17 Years (5PM – 7PM)
 - Adults 18+ Years (7PM – 8:45PM)
 - Monday’s – Basketball (Gym CT 1 & 2), Flag Football (Turf)
 - Tuesday’s – Soccer (Turf), Volleyball (Gym CT 1 & 3)
 - Wednesday’s – Archery Tag (Turf)
 - Friday’s – Dodgeball (Turf)
- Yoga Classes
 - Mommy & Me Yoga – Wednesday’s @ 12PM, Infants – 5 Years
 - Senior Yoga – Monday’s & Wednesday’s @ 10AM, Geared Toward Adults Over 55
 - Yoga Fit – Tuesday’s & Thursday’s @ 9AM – 9:50AM, 13 Years & Above
 - Zumba – Monday – Friday @ 7PM
- Adaptive Avengers – A recreational PE class for children & adults with special needs.
 - Adults 18+ - Tuesdays & Thursdays Monthly from 10:30am – 11:30am
 - School Aged K-12 – First Sunday of the month from 10:30am – 11:30am
- Turf Titans & Gym Giants
 - Pre-K & Kindergarten (3-6 Years Old)
 - Sessions are Tuesday & Thursday 1pm-1:45pm and Saturday mornings 9am-9:45am
 - \$25 Member/\$30 Member
 - CORE Turf & CORE Gym
- Graduation Parties – Reservations available in multiple areas at the CORE.
 - Contact: (575) 391-6933 for availability.
- Food Trucks Wanted for all upcoming CORE events.
 - Contact Facility Rentals: (575) 391-6933 for availability.

May

- Challenge Nights – May – August (Summer Schedule) (Free with Facility Admission)
- Planning for COREfest on June 4th – Food Trucks, Challenges, Games, Bounce Houses, Mechanical Bull and more.
- 30 Day Fitness Challenge May 31st – June 30th
- Yoga Classes – Mommy & Me Yoga, Gentle Yoga, YogaFit
- Adaptive Avengers – A recreational PE class for children & adults with special needs.
- Turf Titans & Gym Giants
- TRX – Suspension training program

COMMUNICATIONS DEPARTMENT 2022 Annual Report

- Zumba and XCO Latin by Jackie
- Senior Games Activities – Track Walk, Pickleball, Soccer, and other varied activities.
- 50+ Pickup Games – Pickleball and Soccer
- Food Trucks Wanted for all upcoming CORE events.

June

- Challenge Nights – May – August (Summer Schedule) (Free with Facility Admission)
- COREfest saw over 385 guests.
- 30 Day Fitness Challenge May 31st – June 30th
- Yoga Classes – Mommy & Me Yoga, Gentle Yoga, YogaFit
- Adaptive Avengers – A recreational PE class for children & adults with special needs.
- Turf Titans & Gym Giants
- TRX – Suspension training program
- Zumba and XCO Latin by Jackie
- Senior Games Activities – Track Walk, Pickleball, Soccer, and other varied activities.
- 50+ Pickup Games – Pickleball and Soccer
- Food Trucks Wanted for all upcoming CORE events.

July

- Challenge Nights – May – August (Summer Schedule) (Free with Facility Admission)
- Yoga Classes – Mommy & Me Yoga, Gentle Yoga, YogaFit
- All Star Day – July 22nd Ages 9-16 – Outdoor Activities such as Kickball, Dodgeball, Water Balloon Activities and more.
- Healthy Happens Here: Back to School Edition – July 30th – Free Health Screenings and Consultations. Backpack giveaways, back to school vaccines and more.
- Adaptive Avengers – A recreational PE class for children & adults with special needs.
- Turf Titans & Gym Giants
- TRX – Suspension training program
- Zumba and XCO Latin by Jackie
- Senior Games Activities – Track Walk, Pickleball, Soccer, and other varied activities.
- 50+ Pickup Games – Pickleball and Soccer
- Food Trucks Wanted for all upcoming CORE events.

August

- New CORE Back to School Aquatic Hours now posted and pinned at the top of Facebook Page.
- Challenge Nights – September – November (Fall Schedule) (Free with Facility Admission).
- Athlete Development – 8 Week Developmental Program for ages 13-15. Every Tuesday & Thursday from 4pm-5pm – August 9th – September 29th.
- Sports 101 – Class working on basic skills of soccer, basketball, football, t-ball (7-9y), and volleyball (10-12y). August 10th – September 2nd.
- Yoga Classes – Mommy & Me Yoga, Gentle Yoga, YogaFit.
- Adaptive Avengers – A recreational PE class for children & adults with special needs. Every Tuesday & Thursday from 10:30am – 11:30am for adults and 4:00pm – 5:00pm for school aged children K-12.

COMMUNICATIONS DEPARTMENT 2022 Annual Report

- Sign-ups open for Youth Leagues until August 28th (League held from September 8th – October 22nd).
- Homeschool PE – Monthly Sessions (September 2022 – May 2023). Tuesdays & Thursdays – Elementary @ 10am and Middle & Highschool @ 11am.
- Turf Titans & Gym Giants (3-6y) – Every Monday & Wednesday at 10am.
- Ninja Warrior every Wednesday.
- TRX – Suspension training program.
- Zumba and XCO Latin by Jackie.
- Senior Games Activities – Track Walk, Pickleball, Soccer, and other varied activities.
- 50+ Pickup Games – Pickleball and Soccer.
- Food Trucks Wanted for all upcoming CORE events.
- You can now purchase CORE Day Passes online to speed things up when checking in.

September

- New CORE Back to School Aquatic Hours now posted and pinned at the top of Facebook Page.
- Challenge Nights – September – November (Fall Schedule) (Free with Facility Admission).
- Athlete Development – 8 Week Developmental Program for ages 13-15. Every Tuesday & Thursday from 4pm-5pm – August 9th – September 29th.
- Sports 101 – Class working on basic skills of soccer, basketball, football, t-ball (7-9y), and volleyball (10-12y). August 10th – September 2nd.
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- TRX – Suspension training program.
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- Senior Games Activities – Track Walk, Pickleball, Soccer, and other varied activities.
- 50+ Pickup Games – Pickleball and Soccer.
- Food Trucks Wanted for all upcoming CORE events.
- You can now purchase CORE Day Passes online to speed things up when checking in.
- Halloween Spooktacular has been set for Monday, October 31st in conjunction with the Halloween Safe Stops.

October

- Challenge Nights – September – November (Fall Schedule) (Free with Facility Admission).
- Yoga Classes – Mommy & Me Yoga, Gentle Yoga, YogaFit.
- Adaptive Avengers – A recreational PE class for children & adults with special needs. Every Tuesday & Thursday from 10:30am – 11:30am for adults and 4:00pm – 5:00pm for school aged children K-12.

COMMUNICATIONS DEPARTMENT 2022 Annual Report

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- Turf Titans & Gym Giants (3-6y) – Every Monday & Wednesday at 10am.
- Ninja Warrior every Wednesday.
- TRX – Suspension training program.
- Zumba and XCO Latin by Jackie.
- Senior Games Activities – Track Walk, Pickleball, Soccer, and other varied activities.
- 50+ Pickup Games – Pickleball and Soccer.
- Food Trucks Wanted for all upcoming CORE events.
- You can now purchase CORE Day Passes online to speed things up when checking in.
- Youth League Sign-Ups for Winter Leagues from October 5th – 23rd. T-Ball (4-6y), Basketball (6-14y), Soccer (6-10y), Volleyball (8-18y), and Football (6-12y).
- Pickleball Tournament Registration is open. Tournament is going to be held on November 19th. Contact (575) 391-6912 for more information and to sign up.
- Halloween Spooktacular was held on October 31st from 3pm – 6pm.
- Halloween Spooktacular had an attendance of 1,620 with 20 booths handing out candy, games, no carve pumpkin contest, pet costume contest, food trucks on site, Hobbs Police/Fire and Waste Management handing out candy, and much more. This event was very successful this year and we look forward to continue to grow this event in future years.

November

- Challenge Nights – September – November (Fall Schedule) (Free with Facility Admission).
- Yoga Classes – Mommy & Me Yoga, Gentle Yoga, YogaFit.
- Adaptive Avengers – A recreational PE class for children & adults with special needs. Every Tuesday & Thursday from 10:30am – 11:30am for adults and 4:00pm – 5:00pm for school aged children K-12.
- Homeschool PE – Monthly Sessions (September 2022 – May 2023). Tuesdays & Thursdays – Elementary @ 10am and Middle & Highschool @ 11am.
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December

- Yoga Classes – Mommy & Me Yoga, Gentle Yoga, YogaFit.
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COMMUNICATIONS DEPARTMENT 2022 Annual Report

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- Ninja Warrior every Wednesday.
- TRX – Suspension training program.
- Senior Games Activities – Track Walk, Pickleball, Soccer, and other varied activities.
- 50+ Pickup Games – Pickleball and Soccer.
- Food Trucks Wanted for all upcoming CORE events.
- You can purchase CORE Day Passes online to speed things up when checking in.
- Cookies & Cocoa with Mrs. Claus (Saturday, December 10th – Story time, crafts, activities and photos with Mrs. Claus.
- 12 Days of Christmas – Daily challenges for a chance to win a prize each day. Posted via social media.
- Registration for the Blasters War open on December 10th. Blasters War will be held on the CORE Turf on January 14th.

Advertising/Marketing for these events were done through Bender Billboard, MTD Radio, Facebook, and Instagram.

Three editions of the Guide are completed each year during the Spring, Summer, and Fall.

The Guide underwent a complete makeover this year with more changes to come in 2023.

- 64 Pages each edition
- Lists all City of Hobbs Special Events/Announcements
- Messages from the City Commission and Mayor
- City Map
- CORE Information and Rentals
- CORE Fitness Classes and Programs
- Youth/Adult Sports and more from the CORE
- City Facilities Information
- City of Hobbs Information

COMMUNICATIONS DEPARTMENT 2022 Annual Report

MISCELLANEOUS DEPARTMENT ACTIONS

- Road construction PSAs and updates
- Holiday closure notices
- Coordinated location and event shoots and updated head shots with contracted photographer and videographer
- Coordinated employee milestones, announcements, PSAs, and other employee recognitions on social media
- Kids Fire Camp advertising and planning with HFD
- Contract renewals: Jason Adams (radio DJ), Meltwater (regional online mentions tracking), and ArchiveSocial (archiving of social media contact in order to comply with IPRA laws), and Bender Billboard
- Renewal of RFP (Request for Proposal) for The Guide
- Hootboard troubleshooting with IT and Hootboard reps – decision made to end subscription due to constant malfunctions of the device
- Updated City's flood brochure with Engineering Department
- Veterans Memorial Dedication Ceremony Planning
- NMRPA Conference Planning Committee Member
- Social Wellbeing Committee Member
- Career Wellbeing Committee Member
- Development and execution of Quarterly Marketing Strategies
- Provided the monthly Speaker Series Presentation; topic: Social Media Etiquette in September
- Attended SNM Public Affairs Working Group Meeting in Las Cruces, hosted by FBI PIO from Albuquerque: Frank Fisher
- HPD Website Strategy development and execution in coordination with Web Master
- Filming of Swim Meet Welcome Video with Mayor Cobb, Senator Kernan, and Representative Scott
- Review of CVB RFP submitted to Finance
- Gus Macker planning meetings
- Social Media Policy drafting, activation, and management

COMMUNICATIONS DEPARTMENT 2022 Annual Report



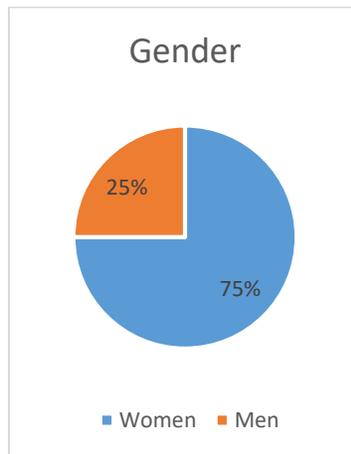
Facebook – Annual

Page Reach	Page Visits	New Likes
203,144	39,025	1,218



Instagram – Annual

Page Reach	Page Visits	New Followers
5,260	2,677	255





COMMUNICATIONS DEPARTMENT 2022 Annual Report

Livestreamed City Commission Meetings

Annual Totals

View Hobbs City Commission Meeting online at www.hobbsnm.org/videos.html.

	Viewers	Total Number of Viewers	Total Minutes
Recorded Viewers	93.7%	9,219	22,918
Live Viewers	6.3%	625	16,429
Total	100%	9,844	39,347

Other continued projects and work include daily holiday announcements on social media, updating documents for hoteliers, conference calls, webinar training, etc.

CITY OF HOBBS BUILDING DEPARTMENT

Total Type of Construction
for period ending January 01, 2022-December 31, 2022

Commercial		#OF PERMITS	VALUATION	FEES
COMM MECHANICAL	Commercial	96	\$157,500.00	\$12,039.00
COMM PLUMBING	Commercial	100	\$160,650.00	\$7,993.00
COMM SEWER TAP & EXCAVATION	Commercial	10	\$15,000.00	\$3,900.00
COMMERCIAL ADDITION	Commercial	11	\$1,259,295.00	\$4,704.00
COMMERCIAL CANOPY	Commercial	4	\$239,500.00	\$1,992.00
COMMERCIAL CARPORT	Commercial	4	\$148,500.00	\$1,020.00
COMMERCIAL DEMOLITION	Commercial	6	\$164,864.00	\$600.00
COMMERCIAL DETACHED GARAGE	Commercial	2	\$818,545.00	\$1,585.72
COMMERCIAL ELECTRICAL	Commercial	194	\$289,500.00	\$17,098.00
COMMERCIAL FENCE	Commercial	8	\$338,815.00	\$712.00
COMMERCIAL REMODEL	Commercial	53	\$4,298,648.00	\$15,906.00
COMMERCIAL RE-ROOFING	Commercial	18	\$986,910.00	\$5,176.00
COMMERCIAL SIGN	Commercial	59	\$1,434,179.00	\$8,992.00
COMMERCIAL SOLAR	Commercial	1	\$53,044.00	\$300.00
COMMERCIAL STORAGE	Commercial	1	\$180,000.00	\$456.00
COMMERCIAL TOWERS	Commercial	14	\$490,200.00	\$2,796.00
FIRE ALARM SYSTEM	Commercial	6	\$9,000.00	\$600.00
FIRE EXTINGUISHING SYSTEM	Commercial	1	\$1,500.00	\$30.00
INDUSTRIAL EXCAVATION	Commercial	9	\$12,000.00	\$175.00
NEW COMMERCIAL	Commercial	30	\$34,429,829.00	\$41,677.49
SPRINKLER SYSTEM	Commercial	2	\$3,000.00	\$130.00
		629	\$45,490,479.00	\$127,882.21

Residential		#OF PERMITS	VALUATION	FEES
RES MECHANICAL	Residential	326	\$498,500.00	\$24,685.00
RES PLUMBING	Residential	417	\$618,600.00	\$21,422.00
RES SEWER TAP & EXCAVATION	Residential	69	\$103,500.00	\$23,460.00
RESIDENTIAL ADDITION	Residential	33	\$1,480,537.00	\$7,670.00
RESIDENTIAL CANOPY	Residential	9	\$101,700.00	\$1,480.00
RESIDENTIAL CARPORT	Residential	19	\$231,814.00	\$2,372.00
RESIDENTIAL CURB CUTS	Residential	6	\$13,700.00	\$115.00
RESIDENTIAL DEMOLITION	Residential	30	\$259,627.00	\$750.00
RESIDENTIAL DETACHED GARAGE	Residential	7	\$417,221.00	\$1,872.00
RESIDENTIAL DRIVEWAY	Residential	8	\$29,100.00	\$165.00
RESIDENTIAL ELECTRICAL	Residential	937	\$1,416,150.00	\$77,955.00
RESIDENTIAL FENCE	Residential	53	\$188,578.00	\$792.00
RESIDENTIAL MANUFACTURED HOME	Residential	32	\$1,992,170.00	\$2,100.00
RESIDENTIAL REMODEL	Residential	278	\$10,930,913.00	\$63,102.00
RESIDENTIAL RE-ROOF	Residential	135	\$1,685,523.00	\$11,784.00
RESIDENTIAL SINGLE FAMILY	Residential	113	\$38,189,511.00	\$86,667.21
RESIDENTIAL SOLAR	Residential	146	\$7,554,306.00	\$40,270.00
RESIDENTIAL STORAGE	Residential	28	\$820,635.00	\$4,964.00
RESIDENTIAL SWIMMING POOL	Residential	9	\$792,923.00	\$2,948.00
		2655	\$67,325,008.00	\$374,573.21

Commercial		629	\$4,590,479.00	\$127,882.21
Residential		2655	\$67,325,008.00	\$374,573.21
TOTAL COMBINED		3284	\$71,915,487.00	\$502,455.42



**ENGINEERING / PLANNING
TRAFFIC / GIS-MAPPING DEPARTMENTS
2022 ANNUAL REPORT**

ENGINEERING DEPARTMENT:

The Engineering Department provides technical support to internal Departments & Public and oversees numerous major / minor capital improvements projects.

Community Programs & Services:

Addressing Assignment: The City provides addressing for habitable structures (permanent address) and non-habitable (temporary address). Starting in September 2019, the City is working with the County to take over addressing in the ETJ (*Extraterritorial Area*)

ADDRESSING						
Year	2017	2018	2019	2020	2021	2022
Permanent/Temporary Addresses :	69	75	244	151*	47	52
*Includes Master Subdivision Addresses						

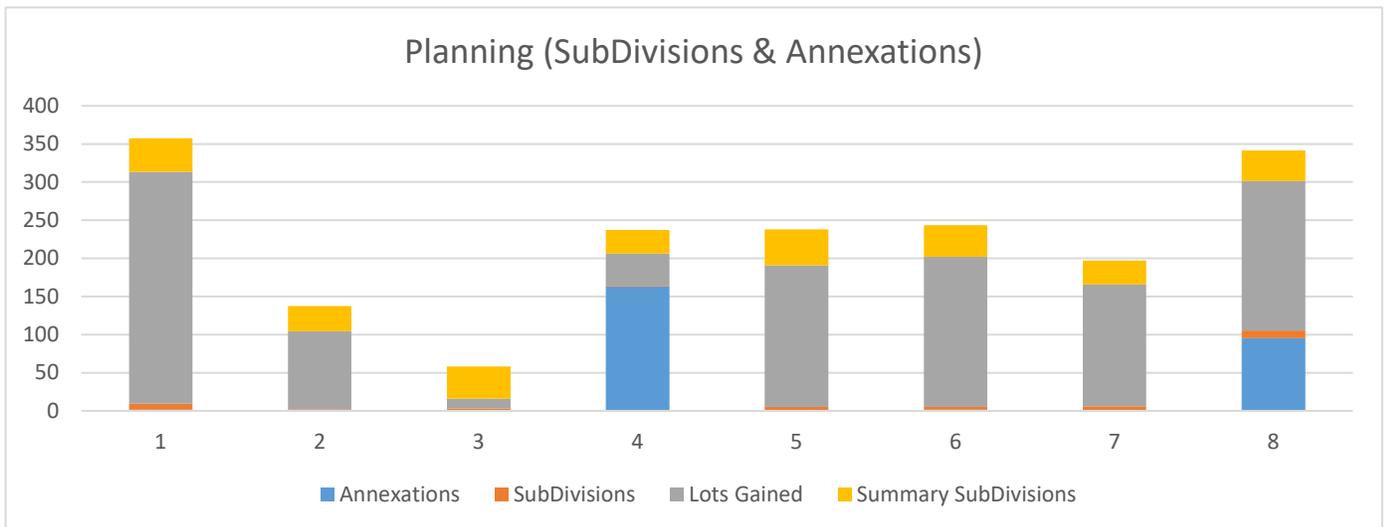
PLANNING DEPARTMENT:

City of Hobbs Growth Statistics

The following is a summary of the historical growth statistics.

City of Hobbs Growth Statistics

Land Development	2015	2016	2017	2018	2019	2020	2021	2022
Annexations	1.37	1.31	0	163.23	0	1.3	0	95.44
SubDivisions	8	1	3	1	5	4	6	10
Lots Gained	304	102	13	42	186	197	160	196
Summary SubDivisions	44	33	42	31	47	41	31	40





ENGINEERING / PLANNING
TRAFFIC / GIS-MAPPING DEPARTMENTS
2022 ANNUAL REPORT

GIS-MAPPING DIVISION:

The Year of Cannabis: Over the course of 2022, the GIS Division's biggest projects all revolved around cannabis, cannabis-related businesses, and cannabis buffer maps.

After the finalization of the rule in late 2021, the GIS Division has been working with Engineering and the Clerk's Office to ensure they have the best information available when evaluating potential locations for cannabis business. The majority of this support comes from creation of buffer maps; which 50+ maps were created in 2022. These cannabis buffer maps started out as modified liquor buffer maps, but eventually went through 3 major revisions to get to the cannabis buffer map the City of Hobbs is currently using.

All of these revisions were designed to improve turnaround time of the cannabis buffer maps. The GIS Division was able to get the buffer map creation time down to hours per map in Dec 2022 when compared to 4+ hours it took in Jan 2022. The changes that created these time savings include: using the County's live parcel data directly in the map (removing the need to juggle between multiple apps); Pre-Locating churches, schools, and daycare in new datasets; AND simplifying the creation process of new maps by removing about 40% of the clicks required to create a map.

The GIS Division also spent time working on self-service tools to help citizens and other depts. find locations for cannabis businesses that are not disqualified under the City of Hobbs' rules. The first of these came out in Jan 2022, and was a simple buffer off of all of the religious or educational classified building footprints. This first map did not quite meet the needs of everyone, due to the fact it was based on building footprints and not property lines, and never left the testing phase.

The second attempt at a self-service tool involved the GIS Division creating 5 new datasets, which could be used to generate a "reverse buffer" off of all the known disqualifying buildings and properties. This involved locating all the buildings and properties owned by the schools, churches, and daycares; which required extensive searching of multiple data sources for the information. Using the location of these disqualifying buildings and properties, a 300' buffer is created that can be used to "blackout" other buildings and properties that are not allowed to have a cannabis-related business in/on them under the current City of Hobbs' rules and memos. Once fully deployed in 2023, this should allow anyone to quickly review known disqualified locations and help lighten the load on the Engineering Dept., Planning Dept., and GIS Division when it comes to property checks.

Finally, in late 2022, the GIS Division started working on a new webpage for the hobbsnm.org website. This webpage would be a one-stop, self-service, location for future (and current) cannabis-related business owners. The webpage will give basic information



ENGINEERING / PLANNING
TRAFFIC / GIS-MAPPING DEPARTMENTS
2022 ANNUAL REPORT

about the process of applying, links to forms, a list of frequently asked questions, and access to the reverse buffer maps to help citizen navigate their way through the process. Currently, the webpage is planned to go live in mid-spring 2023 as multiple depts. will need to buy in and sign off on the design.

TRAFFIC DIVISION:

The City of Hobbs has 41 traffic signals, 3 HAWK signals, 15 school zone flashers, 8 flashing beacons, 4 radar speed signs, 1829 STOP signs, 354 warning signs, 2489 street name signs, and 1771 other regulatory and informational signs to maintain and repair regularly.

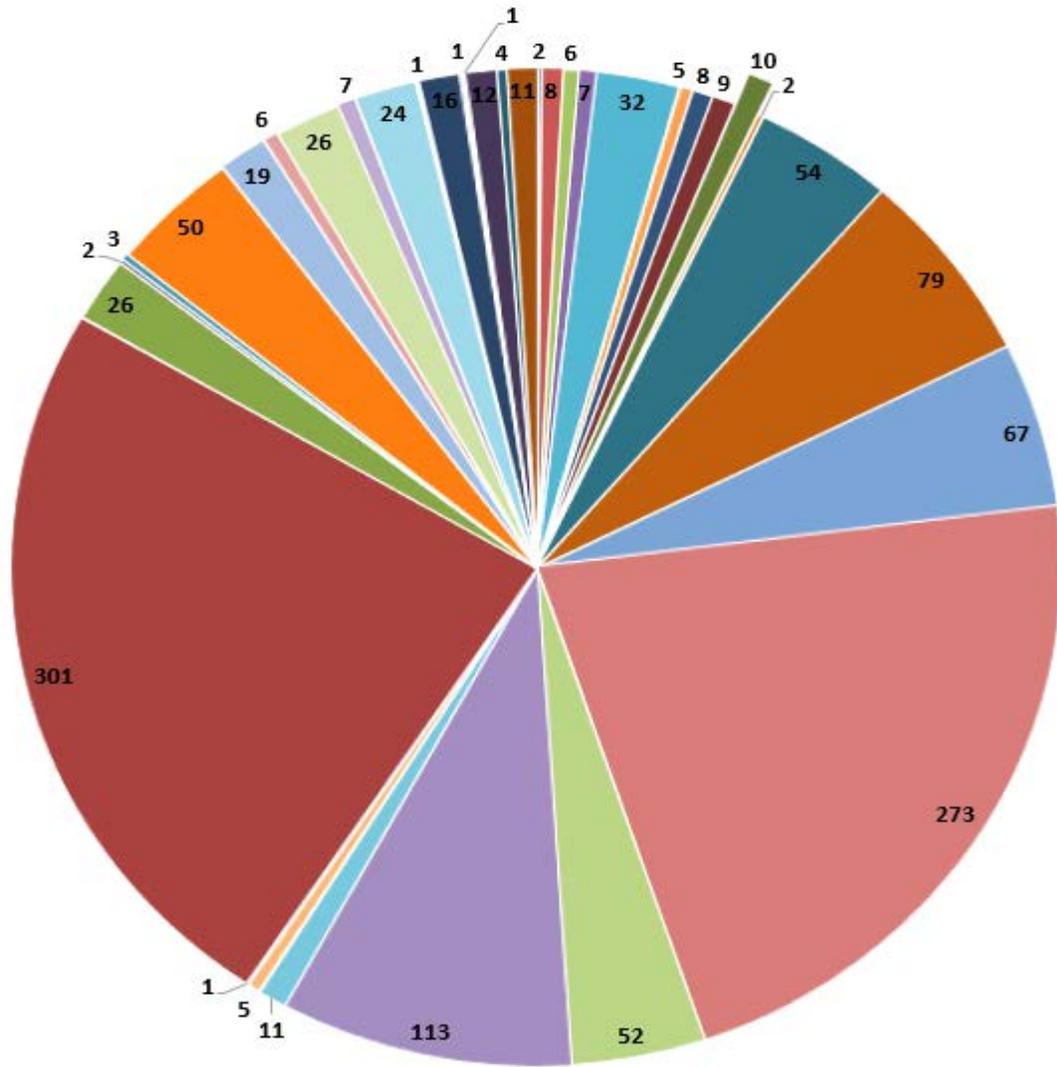
Total 1,326 tracked intersections

Major Damage to Traffic Signals:

- Dal Paso & Broadway northeast corner pole struck twice: one over height and one hit and run.
- Lovington Hwy & Joe Harvey northeast corner transformer bases replaced.
- Dal Paso / Sanger New conduit runs installed
- Dal Paso / Sanger Contractor scheduled to install new pole and all materials have arrived.
- A Traffic Signal mast arm (Turner/Snyder, Northbound), was taken down due to damage caused by normal wear-and-tear. A temporary signal trailer has been placed for operation until a replacement is located. Cost is yet to be determined, as we are still waiting for quotes.
- A Signal controller cabinet and battery backup cabinet with all internal components and batteries, (Broadway/Grimes), were replaced due to being struck by a vehicle on July 2nd. Cost was estimated to be \$25,046 (not including labor).



**ENGINEERING / PLANNING
TRAFFIC / GIS-MAPPING DEPARTMENTS
2022 ANNUAL REPORT**

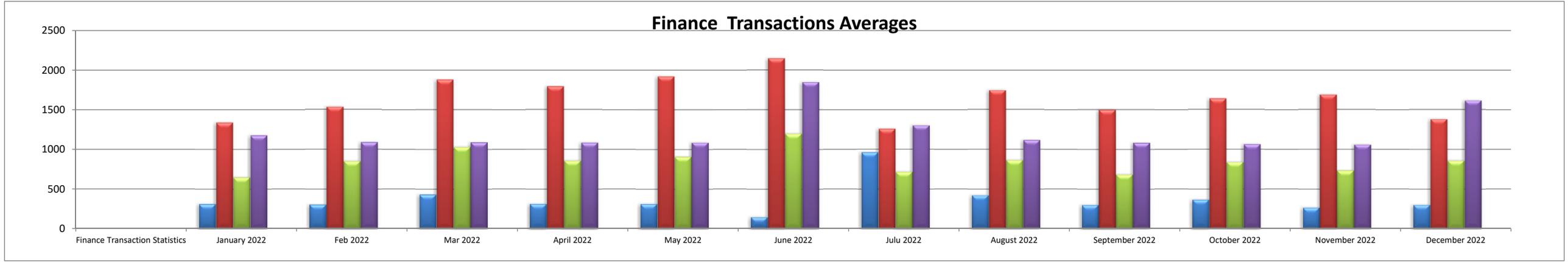


- Detector Adjusted = 2
- Visor Replace = 7
- Traffic Signal Repair = 8
- Cabinet Installed = 2
- New St. Name Sign Installed = 67
- Pole & Anchor Replace = 113
- Trim Limbs at Intersection = 1
- Cabinet Clean / Inspected = 2
- Traffic Count / Speed Study = 19
- Call Out Hours = 7
- Controller Software Updated = 16
- Signal Head Straightened = 12
- Camera Replace = 8
- LED Module Replace = 32
- Repair Communication = 9
- New Sign Made = 54
- Sign Install / Replace = 273
- Safe Hit Install / Replace = 11
- Inspected Intersections = 301
- Power Outage Affected = 3
- Solar Flasher / Speed Sign = 6
- Assit Other Dept = 24
- Controller Replaced = 1
- Breakaway Base Replaced = 4
- Fuse / Relay Replace = 6
- Ped Push Button Repair / Replace = 5
- School Zone Repaired = 10
- New St. Name Sign Made = 79
- Pole Straighten / Re-bolted = 52
- Wiring Proble Repair = 5
- Int in Flash or Malfunction = 26
- Line Spot Hours = 50
- Call Outs = 26
- #N/A = 1
- Signal Head Replaced = 1
- Work Order = 11

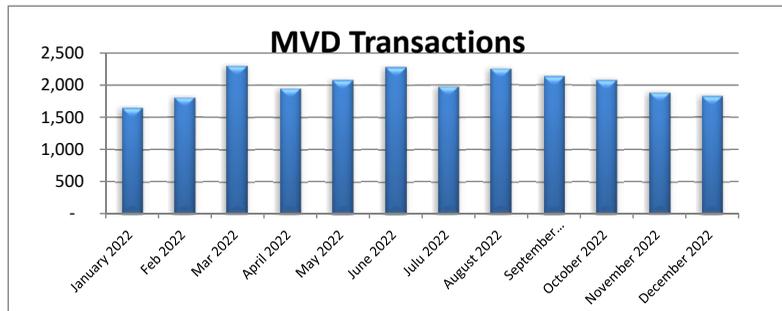
**Monthly Measurement
Finance Department
2022**

Cash Statistics	January 2022	Feb 2022	Mar 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	
Beginning Cash Balance	146,092,614	147,373,444	145,852,372	145,357,008	141,677,497	143,266,618	142,354,701	143,371,075	145,126,477	152,079,208	151,751,830	155,684,426	
Monthly Cash In (Revenue - all funds)	8,918,116	9,578,621	10,833,157	9,085,186	9,787,812	10,711,230	10,641,619	10,855,908	14,595,156	9,816,511	12,675,809	9,347,356	\$ 126,846,482
Monthly Cash Out (Expenditures - all funds)	7,637,286	11,099,693	11,328,522	12,764,697	8,198,691	11,623,147	9,625,246	10,109,794	8,190,570	10,143,889	8,743,214	9,259,785	\$ 118,724,534
Ending Cash Balance	147,373,444	145,852,372	145,357,008	141,677,497	143,266,618	142,354,701	143,371,075	145,126,477	152,079,208	151,751,830	155,684,425	155,771,997	

Finance Transaction Statistics	January 2022	Feb 2022	Mar 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	YTD Total
Total Number of PO's issued	313	307	433	315	315	150	963	425	303	369	271	304	4,468
Total Number of Invoices Processed	1,338	1,535	1,879	1,792	1,921	2,148	1,258	1,744	1,499	1,639	1,689	1,382	19,824
Total Number of Checks Written (A/P)	649	852	1,032	859	909	1,201	718	866	685	841	735	860	10,207
Total Number of Checks Written (Payroll)	1,176	1,089	1,089	1,085	1,088	1,849	1,301	1,117	1,083	1,065	1,061	1,617	14,620



MVD Statistics	January 2022	Feb 2022	Mar 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	
MVD Transactions	1,647	1,803	2,300	1,952	2,077	2,279	1,980	2,251	2,132	2,080	1,882	1,821	\$ 24,204
MVD Fees Received	344,577	384,190	439,104	423,999	388,954	539,389	398,703	503,413	545,946	420,614	370,923	431,900	\$ 5,191,711



2022 Annual Report General Services – Building Maintenance

Work performed by City Carpenters

82	Installed/Replace/Remove/Adjusted door closer; Replace Door
32	Door lock repaired
52	Building repaired / out side
132	Ceiling Tile replaced
373	Roof repair/Inspection
8	Installed brackets and TVs
1	Repaired Shower
38	Replace Wall Panel/Wall Repaired/Wall Painted
354	Moved Office Furniture
321	Work Orders

Trips Location of work performed.

88	City Hall
10	National Guard
58	Police Department
27	Senior Center
18	Station #3
7	McAdams Restroom/Office
28	C.O.R.E.
26	Annex
10	Green Meadows
48	Animal Adoption

22	City Jail
31	Library
4	Teen Center
11	MVD
20	Station #1
13	Del Norte Pool
1	Prairie Haven
15	Rockwind
17	Station #2
18	State Police Building
35	Municipal Court
104	DA Office
34	Crime Lab
9	Hobbs Express

Break down of work performed by the Electricians.

183	Light repairs
222	AC/Heater repairs
111	Heater repairs
164	General electrical work
98	CORE work
20	Nonelectrical work

Location of work performed.

105	CORE
55	Library
57	City hall
29	Annex
32	PD
23	Fire stations
69	DA building
10	MVD
31	Rockwind
18	Veterans Memorial
158	Parks
6	Senior center
11	Teen center
39	AAC
5	Streets
10	Municipal Court
16	Hobbs Express
4	Crime Lab
11	Waste Water

4	National Guard
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2022 Annual Report
General Services - Garage

In 2022 The City Garage had a total of 2,540 Repair Orders/Invoices. Of the 2,540 R.O./Invoices, 1,643 were repaired in house and 897 were out sourced. The yearly total outlay for the garage as well as subcontracted parts and labor totaled \$618,853.72 Below is a break-down by categories. The break-down includes all parts and labor.

Work Performed	# of City R.O./Inv	# of Vendor R.O./Inv	Garage Parts \$	Garage Labor \$	Vendor Parts \$	Vndor Labor \$
AC/Heater/Vent	74	44	\$3,538.56	\$8,432.00	\$15,212.12	\$14,447.06
Instrument/Gauges	9	3	\$799.68	\$748.00	\$422.78	\$0.00
Wash Job	22	13	\$0.00	\$1,309.00	\$318.93	\$389.98
Filters	48	32	\$988.79	\$1,836.00	\$2,419.28	\$170.00
Service Calls	295	0	\$238.51	\$29,631.00	\$0.00	\$0.00
Miscellaneous Maintenance	387	178	\$19,142.47	\$28,602.50	\$55,934.18	\$22,955.20
Brakes	71	54	\$9,730.56	\$6,970.00	\$22,865.46	\$11,378.10
Steering	8	10	\$1,575.88	\$748.00	\$6,772.91	\$5,966.11
Suspension	2	25	\$656.51	\$544.00	\$338.05	\$2,690.97
Rear Axle/Drive	1	0	\$24.02	\$34.00	\$0.00	\$0.00
Body & Sheet Metal	0	1	\$0.00	\$0.00	\$922.86	\$1,159.40
Clutch	2	0	\$0.00	\$102.00	\$0.00	\$0.00
Tires	196	184	\$40,794.35	\$10,420.00	\$36,297.33	\$12,472.20
Whls/Hubs/Brgs	17	11	\$1,623.57	\$1,275.00	\$4,460.77	\$1,765.00
Transmission	11	3	\$226.39	\$9,185.00	\$390.13	\$887.50
Antifreeze	1	0	\$0.00	\$170.00	\$0.00	\$0.00
Charging	157	47	\$18,198.20	\$13,821.00	\$6,814.62	\$515.00
Drive Shaft	2	0	\$0.00	\$102.00	\$0.00	\$0.00
Towing Vehicles	0	15	\$0.00	\$0.00	\$0.00	\$3,427.00
Differential	0	1	\$0.00	\$0.00	\$182.34	\$260.00
Ignition	1	4	\$0.00	\$272.00	\$2,138.26	\$1,050.00
Cranking	3	4	\$0.00	\$221.00	\$1,206.93	\$906.50
Lighting	67	13	\$1,326.69	\$3,383.00	\$6,494.00	\$2,855.00
Preventive Maintenance	184	189	\$21,607.93	\$13,804.00	\$18,330.67	\$667.34
Exhaust	4	4	\$1,057.95	\$476.00	\$3,492.21	\$310.00
Fuel System	18	9	\$1,477.15	\$2,057.00	\$4,218.22	\$4,455.02
Engine	35	7	\$322.38	\$2,567.00	\$6,484.97	\$7,632.47
Hydraulics	16	5	\$1,304.25	\$1,037.00	\$2,808.58	\$8,508.05
Lift Mechanism	4	0	\$9.50	\$170.00	\$0.00	\$0.00
Sweeper Brooms	6	0	\$1,400.00	\$357.00	\$0.00	\$0.00
Radio Equipment	2	1	\$0.00	\$272.00	\$654.43	\$612.00
Accident Repair	0	25	\$0.00	\$0.00	\$29,567.95	\$20,037.00
Safety Recalls	0	6	\$0.00	\$0.00	\$0.00	\$0.00
Warranty	0	9	\$0.00	\$0.00	\$0.00	\$0.00
Yearly Total	1643	897	\$126,043.34	\$138,545.50	\$228,747.98	\$125,516.90

	# of R.O./Inv		Parts	Labor	Total
City Garage Staff	1,643		\$126,043.34	\$138,545.50	\$264,588.84
Vendor	897		\$228,747.98	\$125,516.90	\$354,264.88
	2,540		\$354,791.32	\$264,062.40	\$618,853.72

Total \$
\$41,629.74
\$1,970.46
\$2,017.91
\$5,414.07
\$29,869.51
\$126,634.35
\$50,944.12
\$15,062.90
\$4,229.53
\$58.02
\$2,082.26
\$102.00
\$99,983.88
\$9,124.34
\$10,689.02
\$170.00
\$39,348.82
\$102.00
\$3,427.00
\$442.34
\$3,460.26
\$2,334.43
\$14,058.69
\$54,409.94
\$5,336.16
\$12,207.39
\$17,006.82
\$13,657.88
\$179.50
\$1,757.00
\$1,538.43
\$49,604.95
\$0.00
\$0.00

\$618,853.72

2022 Annual General Services – Street Dept.

Break down of work performed by the Street Department Crew:

Man Hours	Activity
4,205 Hrs.	Street Sweeping
370 Hrs.	Building Brooms
1,270 Hrs.	Cold Mix Patching
4 Hrs.	Street Complaints
1,970 Hrs	Alley Complaints
1,737 Hrs.	Storm Sewers & Inlets
1,476 Hrs.	Equipment Maintenance
468 Hrs.	Maintenance
805 Hrs.	Working in the Welding Shop
104 Hrs.	Cement
1,168 Hrs.	Stocking Material
408 Hrs.	Work for Parks Department
40 Hrs.	Work for Garage
144 Hrs.	Shoulder Work
864 Hrs.	Meetings/Skills Tests
568 Hrs.	Worked For Cemetery
212 Hrs.	Haul Caliche
1,593 Hrs.	Haul Trash
46 Hrs.	Work For Warehouse
280 Hrs.	Building Demolition
104 Hrs.	Deicing Streets
584 Hrs.	Hot Mix Work
304 Hrs.	Work For Golf Course
216 Hrs.	Work For Environmental
312 Hrs.	Working for Bldg. Maint.
24 Hrs.	Traffic Control

The total amounts of material hauled or used:

Quantity	Material
3,456 Yds.	Sweepings
564 Yds.	Millings
2,664 Yds.	Alley Material
98 Yds.	Cold Mix Used
19,900 Gal.	Brine
8,972 Yds.	Trash Hauled
2,656 Yds.	Sand
450 Gal.	Unmetered Water

6,014 Yds.	Recycling Material
2,652 Yds.	Caliche
73 Yds.	Hot Mix

Calls responded to:

Number	Type
166	Dispatched – accidents, spills, debris
64	Complaints
37	Block Party Barricades

FIRE SUPPRESSION/PREVENTION

2022 Annual Report

ALARMS

Alarms (City)	1665
Alarms (County)	295
Total Alarms	1960

FIRE RESPONSE BY STATION

Station 1	626
Station 2	496
Station 3	604
Station 4	234

ZONES

Zone 1 (NW City)	690	Zone 5 (NW County)	116
Zone 2 (NE City)	443	Zone 6 (NE County)	71
Zone 3 (SE City)	385	Zone 7 (SE County)	39
Zone 4 (SW City)	147	Zone 8 (SW County)	32
Out of District 37			

MOST COMMON DAY/TIME

Monday (2100 - 2159 hours)

FIRE DEATHS/INJURIES

Fire Deaths - 0
Fire Injuries - 0

TURNOUT TIMES (Dispatch to Enroute)

Station 1	1:38
Station 2	1:22
Station 3	1:38
Station 4	1:32
Average	1:32

STRUCTURE FIRES

Structure Fires - 45

FALSE ALARM RESPONSE

False Alarms - 331

AVERAGE RESPONSE TIME (Dispatch to Arrival)

Station 1	7:20
Station 2	5:50
Station 3	5:33
Station 4	6:33
Average	6:19

TRAINING HOURS

Fire Training	13,489
EMS Training	2,877

PREVENTION PROGRAMS

Fire Investigations	83
Fire/Safety Inspections	779
Smoke Detectors Installed	117
Public Education Activities	28
Plan Reviews	72
Burn Permits Issued	11

EMS RUN BREAKDOWN

City Response	8733
County Response	646
Total Responses	9379
Total Reports	9383

ZONES

Zone 1 (NW City) 4201	Zone 5 (NW County) 157
Zone 2 (NE City) 1466	Zone 6 (NE County) 333
Zone 3 (SE City) 1714	Zone 7 (SE County) 4
Zone 4 (SW City) 1352	Zone 8 (SW County) 152

AVERAGE RUN TIMES

Enroute:	1:55
At Scene:	4:52
On Scene Time:	22:10
To Destination:	18:48
Back in Service:	29:44

MOST COMMON DAY/TIME

Friday – 1,413 calls for service
Tuesday – 289 calls from 12:00 – 14:59 hours

MOST COMMON COMPLAINT

Breathing/Respiratory Problem - 787

OUT OF TOWN TRANSFERS

Lubbock	182
Midland	32
Odessa	63
Roswell	89
Carlsbad	56
Artesia	2
Airport	316

CARDIAC ARREST RESPONSES

Cardiac Arrest	130
ROSC	22
ROSC = Return of Spontaneous Circulation	

EMS BILLING

Billed	\$3,391,424.51
Collected	\$1,460,424.73

(Missing 1 month of EMS billing/collections due to change in billing company)

Highlights for 2022

- 2 retirements and 8 new hires during 2022
- 2 Battalion Chief promotions, 2 Captain promotions, and 6 Driver/Engineer promotions
- Took delivery of Ladder 1 and placed it into service; \$1.5 million state appropriation
- Hosted HFD Summer Camp with 41 attendees
- 29th HFD Fire Academy completed with 5 personnel graduating
- Permian Strategic Partnership and Permian Road Safety Coalition provided emergency equipment as part of a disbursement to public safety agencies
- Successful grants – Conoco Phillips (\$5,000), Oxy (\$25,000), Devon (\$3,000), Fire Service Grant Council (\$136,609.25), Firehouse Subs Foundation (\$47,940.80)
- Transitioned all personnel to new uniforms



Hobbs Express

2022 Annual Report

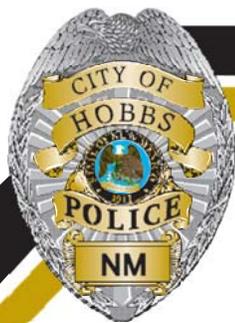
Passenger Activity	<i>Calendar Year 2020 **COVID**</i>	<i>Calendar Year 2021 **COVID**</i>	<i>Calendar Year 2022</i>
No. of Elderly Passengers	4,450	5,376	6,867
No. of Non-Ambulatory Passengers	1,098	1,264	1,632
No. of Disabled Passengers	2,013	1,613	2,185
No. of Other Trips	15,694	10,676	28,971
Total Passenger Trips	23,255	18,929	39,745

Total Bus Route Trips	19,651	14,860	27,832
Response/Paratransit Trips	3,604	4,069	11,643
Total Passenger Trips	23,255	18,929	39,475

Vehicle Statistics	<i>Prior Calendar Year 2020</i>	<i>Calendar Year 2021</i>	<i>Calendar Year 2022</i>
Total Vehicle Hours	7,302	4,193	8,024
Total Vehicle Miles	98,834	68,138	115,468

Revenue Collected	<i>Prior Calendar Year 2020</i>	<i>Calendar Year 2021</i>	<i>Calendar Year 2022</i>
Total Fares Collected	\$10,368.00	\$0.00	\$0.00

HOBBS POLICE DEPARTMENT



2022 HPD Annual Stats

Classification	2018	2019	2020	2021	2022	% CHANGE	5 year average
Reported Crimes	5900	5376	4640	4,644	5060	(+416) +9%	5,124
Calls for Service	47296	48550	45021	46,235	49108	(+2873) +6%	47,242
Arrests	4227	3521	3388	2,634	2189	(-445) -17%	3,192
Murder/Manslaughter	4	8	2	6	4	(-2) -33%	5
Rape	53	42	24	39	61	(+22) +56%	44
Robbery	27	29	31	40	33	(-7) -18%	24
Assaults & Battery	1198	1076	808	915	1031	(+116) +13%	1006
Burglary	463	430	607	566	545	(-21) -4%	522
Larceny	502	547	480	451	767	(+316) 70%	549
Auto Theft	161	198	192	291	261	(-30) -10%	221
Arson	5	6	7	8	14	(+6) +75%	8
Forgery	34	8	5	6	8	(+2) +33%	12
Fraud	95	86	100	101	128	(+27) +27%	102
Embezzlement	43	38	12	24	21	(-3) -13%	28
Rec. Stolen Property	19	16	6	8	6	(-2) -25%	11
Vandalism	569	582	705	887	1221	(+334) +38%	793
Weapon Offenses	53	41	31	30	38	(+8) +27%	39
Assaults on P.O.	112	72	66	65	66	(-1) -2%	76
Domestic Violence	567	475	358	416	400	(-16) -4%	443
Citations Issued	9160	12214	14307	8727	5174	(-3553) -41%	9,916
DWI	114	173	132	141	71	(-70) -50%	126
Traffic Crashes	1205	1332	898	970	1115	(+145) +15%	1104

August Fons, Chief of Police
 300 N. Turner • Hobbs, New Mexico 88240
 Dispatch (575) 397-9265 • Fax (575) 397-3867
 www.hobbspd.com

Accredited By The
 New Mexico Law Enforcement Professional Standards Council





HOBBS POLICE DEPARTMENT

January 3, 2023

To: Chief August Fons
 Deputy Chief Shane Blevins
 Captain Marina Barrientes

From: Code Enforcement Superintendent Jessica Silva

Subject: Code Enforcement End of Year Report for 2022

CODE ENFORCEMENT END OF YEAR REPORT FOR 2022

Code warnings	4,992	Condemnations	9
Code citations	1,000	Condemnations Rescinded	22
Code calls	7,517	Condemnations Demolished	11
Animal warnings	352	Condemnation Objections	2
Animal calls	3,197		
Animal citations	334		
Inoperable Vehicles	264		
Parking Violations	483		

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City of Hobbs
Human Resources Department
2022 Annual Departmental Re-cap
City Managers Report

The City of Hobbs Human Resources Department continues to support all Team members to be successful thereby making the City of Hobbs organization successful. The implementation of the new compensation plan was a huge win for the department and we are so thankful administration, the commission and the mayor were receptive to making the adjustments to the plan. Success is only gained by working together! The last couple of years have taken a toll on city employees, mentally and physically. By bringing a mental health component to the Teledoc program and bringing wellness screenings on site, we have addressed these issues and will continue to support programs like these. The finances of the city have also taken a hit due to House Bill 6 but the HR team has had a front row seat to the fantastic management and planning to circumvent major cutbacks. The HR Team will continue to serve those that serve our city with high quality customer service as our number one goal.

Recruitment:	2021	2022
• Applications Received/Reviewed	3124	2814
• New Hires	163	183
• Re-Hires	82	73
• Transfers/Promotions/Demotions	105	96

Personnel Actions:	2021	2022
• Performance Reviews	275	159
• Terminations/Retirements	269	277
• Educational Incentive	52	59
• Other(certs, shift moves)	674	641

Training Provided:

- Municipal Employee Safety
- Coronavirus Prevention in the Workplace
- Slips/trips/falls Prevention
- Back Injury Prevention
- Violence in the Workplace
- Sexual Harassment and Discrimination for Employees
- Heat Stress in the Workplace
- Discrimination in the Workplace
- Diversity in the Workplace
- Hazard Communication
- Safety Data Sheets

- United Way Giving
- Driver Safety
- Portable Fire Extinguishers
- American Red Cross CPR/AED/First Aid
- Open Enrollment
- Compensation Plan training

Team Successes:

- Published updated Personnel Rules in February 2022.
- Worked with all parties to establish three employee union collective bargaining agreements
- Succeeded in bring the Nor-Lea wellness van on site and had 70 participants
- Executed a new compensation plan
- Assisted with implementation of new AR's 22-01 (Social Media Page Policy), 22-02 (Key Fob Policy), and 22-03 (Administrative Regulation or repealing various AR's)
- New Hire Orientation is back!

Information Technology Department – 72 years combined experience

Christa Belyeu – IT Director
Matt Blandin – Asst. IT Director
Joe Amador – Webpage Specialist

Jeff Sanford – Communications Specialist
Frank Porras – IT Network Administrator
Gabriel Jurado – Computer Specialist

Daily operations, responsibilities, and policies

❖ Technology Policies

❖ I.T. Equipment (24 City of Hobbs facilities)

- Purchasing
- Installation
- Maintenance
- Training
- Research and Development/Planning

❖ Computer

- Servers (62) (31 physical / 31 virtual)
- Offsite replication
- Desktops (500)
- Laptops (250)
- Tablets (130)
- Point of Sale systems
- Credit Card devices
- Peripherals
 - Printers
 - Scanners/Fax
 - Cameras
- Data backup

❖ Public Safety

- Police
 - 2-way radio communications
 - Emergency Alert System (Radio/TV)
 - Communications interoperability equipment
 - Document Imaging
- Fire
 - 2-way radio communications
 - Paging/Tone out equipment
- Emergency Operations Center
 - Radio communications
 - Logistical Support

❖ Two-way radio equipment (620)

- Administration
- Programming
- Repair
- Installation
- Control Equipment (7 sites)
- Mobile (250 radios)
- Portable (370 radios)

Wide/Local area networking administration

- Firewalls
- Routers
- Switches
- Security appliances
- Cabling
- Fiber Optic connectivity (*leased and City owned*)
- Cyber Security

❖ Email

- Account Administration
- SPAM filtering
- Intrusion protection

❖ Internet Access

- Web access and content filtering
- DSL connections
- Remote access

❖ Wireless Networking

- Point to point
- Wi-Fi Access points

❖ Web Page Design (City of Hobbs, Police, Fire, CORE, Library)

❖ Telephone Equipment (all City locations)

- Splash Pad 911 Call boxes

❖ Outdoor Warning Equipment

- Warning Siren/Public Address (33 locations)

❖ Facility alarm systems (all locations)

❖ Copy Machines (35) (all locations)

❖ Outdoor Public Bulletin Boards (3 units)

❖ Audio/Video

- Commission Chambers
 - Livestream regular, special and work session meetings.
- Meeting Rooms
- Portable
- Cable TV
- Video/Virtual conferencing
- KHBX LP radio station and remote

Mission Statement:

The Information Technology Department Strives to Provide high quality technology-based services, in the most cost-effective manner, to facilitate the City of Hobbs operations and its services to the community.

Staffing Changes:

The Information Technology Department had numerous memorable staffing changes in 2022. At the top of the list was the retirement of Ron Roberts, the organization's first IT Director, he dedicated 26 years of service to the City of Hobbs. Christa Belyeu was promoted to IT Director in August, she has 25 years of experience, 23 years with the City of Hobbs. Matt Blandin was promoted to Assistant IT Director in October, he has 17 years of experience, 10 with the City of Hobbs. Frank Porras was promoted to the newly created IT Network Administrator position in November, he has 12 years or experience, 4.5 with the City of Hobbs. The IT Department is hoping to have an additional Computer Specialist onboard early next year. The IT Department currently has 6 employees with 72 years of combined experience. IT will continue moving forward in creating specialized divisions to meet the demands and improve the support of the City of Hobbs and our community.

IT Accomplishments:

The Information Technology Department had numerous noteworthy accomplishments in 2022. The increase in cyber threats and attacks put improvements to infrastructure and cybersecurity at the top of the list. IT purchased and implemented our first air-gapped backup solution. We implemented 2FA for user authentication and created a Cyber training program for all employees. All have proven to be effective since being put into operation.

Many infrastructure upgrades were performed including new VLAN setups, installation of mesh Wi-Fi networking equipment and upgrades to dated circuits to improve connectivity and security. IT upgraded the Senior Center to fiber connections and created a new network at the City Parks Shop to separate phone and data. We will continue this trend for all city facilities in the coming year. This change will provide faster, more reliable service while reducing recurring monthly costs.

Communication and public safety are a top priority for the IT Department. Various changes were made to improve communications including upgrading the City's email servers to Exchange 2019, replacing the active directory domain controllers and configuration changes and updates to the phone system. Public safety is at the forefront of all we do. IT strives to ensure all equipment is operational and efficient, with this we upgraded the radio consoles at LCCA and replaced and reprogrammed portable radios for all first responders.

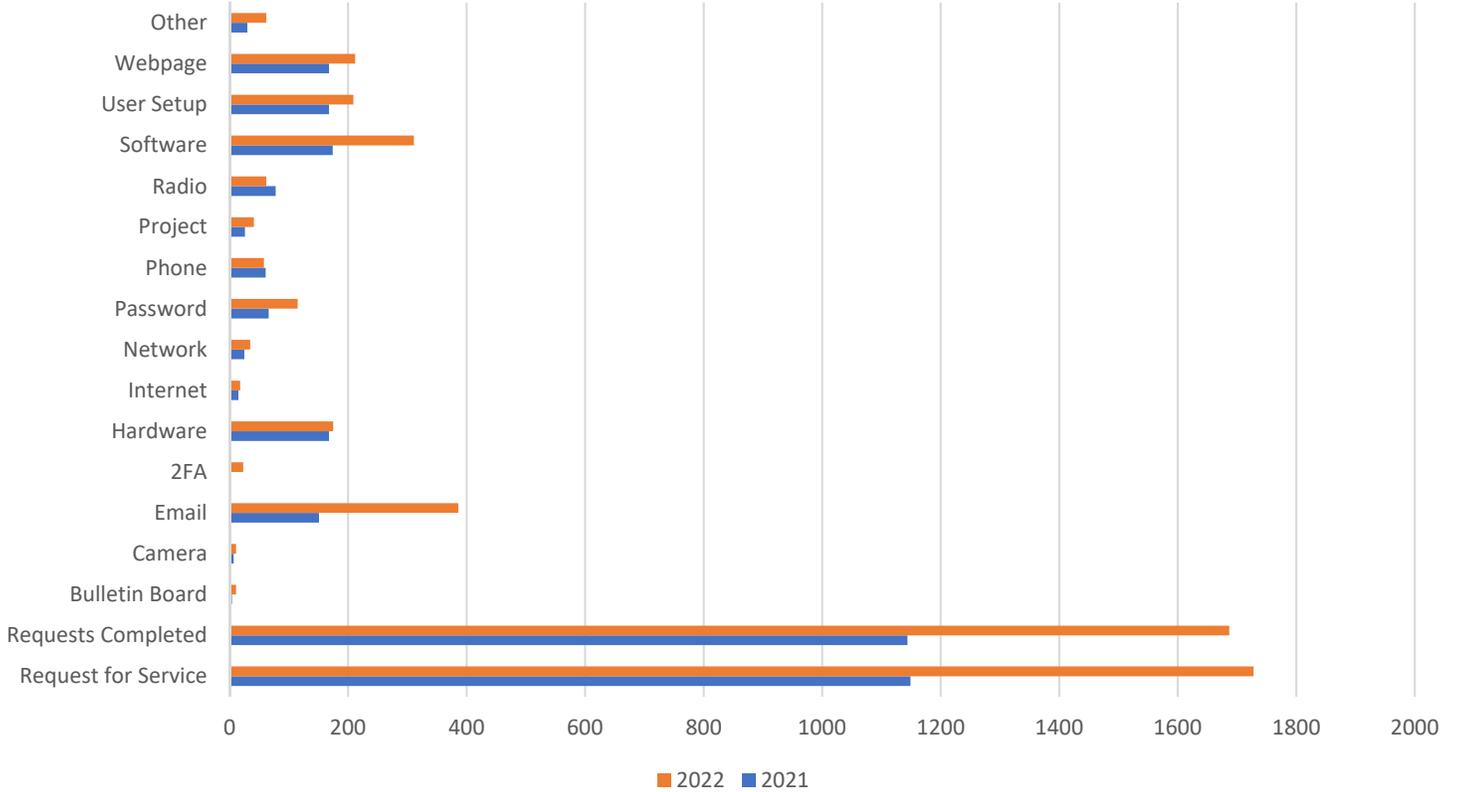
Importance of IT:

The use of technology continues to increase, the need for a strong, dependable Information Technology Department has never been clearer than it is today. We see an increase in requests daily. In 2022, the IT department had a 50% increase in service requests over the previous year. As this trend continues to increase, the IT Department will dedicate our time to persist in providing excellent service to the City of Hobbs and our community.

IT Yearly Comparison:

	2021	2022	Difference
Requests for service	1149	1728	50% increase

Service Request - 1 Year Comparison



	2021	2022
Request for Service	1149	1728
Requests Completed	1144	1687
Bulletin Board	4	11
Camera	7	11
Email	151	386
2FA	0	23
Hardware	168	175
Internet	15	18
Network	25	35
Password	66	115
Phone	61	58
Project	26	41
Radio	78	62
Software	174	311
User Setup	168	209
Webpage	168	212
Other	30	62



CITY ATTORNEY'S OFFICE

200 East Broadway
Hobbs, New Mexico 88240

575-397-9226
575-391-7876 fax

ATTORNEY/CLIENT PRIVILEGED INFORMATION PURSUANT TO RULE 16-106 NMRA

CITY ATTORNEY'S 2022 YEAR END REPORT

Staffing:

Since 2021, the City Attorney's Office has maintained four attorneys on staff. In 2022, the City Attorney's Office welcomed a new team member: Amber C Leija (Assistant City Attorney). Amber was successfully recruited from San Antonio, Texas.

The City Attorney's Office consistently maintains a criminal caseload of over 1,000 cases. These cases are misdemeanor cases initiated by the Hobbs Police Department and filed in the Hobbs Municipal Court. Additionally, the City Attorney's Office continues to assist with all advisory boards and compliance with the Open Meetings Act (NMSA 1978, §10-15-1, et seq.). Also, the City Attorney's Office greatly increase in-house defense efforts for various civil cases that have been filed against the City of Hobbs or its employees. Finally, the City Attorney's Office has taken a more proactive approach to prosecuting both shoplifting and DWI cases in light of a documented increase in the crime throughout Hobbs, New Mexico. Specific to DWI cases, the City Attorney's Office has begun prosecuting DWI 1st, DWI 2nd, and DWI 3rd offenses. The City Attorney's Office has continued training departments on a wide range of topics including, but not limited to, search and seizure, employee discipline, and report writing.

Mission Statement:

To zealously represent the City of Hobbs and its departments in all legal matters. To create a culture of adherence to the strictest standards of ethics; and to foster an atmosphere where laws are formulated and enforced equally, with respect and dignity for all people.

Duties Required by Law:

The City Attorney's duties are outlined in Hobbs Municipal Code Section 2.08.070. In compliance with those duties, the City Attorney's Office provided assistance and legal advice both verbally and in writing to the Mayor, City Commission, City Manager, department heads and staff on various legal topics in 2022. The substance of this advice is not disclosed herein as it likely constitutes "Attorney/Client Privilege" pursuant Rule 16-106 NMRA.

Public Meetings:

In an effort to provide legal guidance to the City Commission and all advisory boards, each

attorney with the City Attorney’s Office is required to serve as legal advisor to an assigned public body. The role of the assigned attorney is not to conduct the affairs of the public body, rather, it is to ensure compliance with the Open Meetings Act (NMSA 1978, §10-15-1, et seq.) and the various sections of the Hobbs Municipal Code that apply to the given public body.

For 2022, the following public meetings were regularly attended by the City Attorney’s Office:

- ❖ Hobbs City Commission – Efren Cortez (City Attorney)
- ❖ Labor Relations Board – Efren Cortez (City Attorney)
- ❖ Cemetery Board – Efren Cortez (City Attorney)
- ❖ Veterans Advisory Board – Efren Cortez (City Attorney)
- ❖ Community Affairs Board – Amber Leija (Assistant City Attorney)
- ❖ Library Board – Amber Leija (Assistant City Attorney)
- ❖ Lodger’s Tax Board – Valerie Chacon (Deputy City Attorney)
- ❖ Planning Board – Valerie Chacon (Deputy City Attorney)
- ❖ Utilities Board – Valerie Chacon (Deputy City Attorney)

The contributions to the public meetings in 2022 by the City Attorney’s Office were:

- ❖ Public Hearings/Presentations 39 (35 / 2021; 20 / 2020; 30 / 2019)
- ❖ Agenda Items drafted 58 (72 / 2021; 30 / 2020; 25 / 2019)
- ❖ Resolutions Drafted 34 (53 / 2021; 29 / 2020; 35 / 2019)

The City Attorney’s Office is charged with ensuring compliance with New Mexico State Statutes requiring local government compliance. Some of these laws include the Inspection of Public Records Act (NMSA 1978, §14-2-1, et seq.), the Governmental Conduct Act (NMSA 1978, 10-16-1, et seq.), the Procurement Code (NMSA 1978, §13-1-1, et seq.), and the Open Meetings Act (NMSA 1978, §10-15-1, et seq.)

- ❖ Procurement Review 83 (113 in 2021; 106 in 2020; 73 in 2019)
- ❖ Contract Review 134 (205 in 2021; 223 in 2020; 256 in 2019)

Litigation:

The City Attorney’s Office engages in litigation both in the criminal and civil settings. Unlike many public law offices, the City Attorney’s Office engages in the practice of law in a multitude of legal disciplines. The spectrum of cases handled by the City Attorney’s Office requires that each attorney in the office develop and retain a variety of skills and abilities so as to provide competent representation to the organization in any given case.

Legal Assistant I, Heather Bara, is the initial point of contact with members of the public, and conducts data entry, evidence review, calendaring, and various other tasks for all criminal cases that greatly assists the office. Legal Assistant II, Courtney Packer, calendars all events for the attorneys, gathers all necessary documents for litigation, assists in the management of the budget, assists in the management of active civil cases, and conducts various other tasks that greatly assist operations for the City Attorney’s Office. Assistant City Attorney, Amber Leija, primarily prosecutes all criminal matters filed in the Hobbs Municipal Court. Deputy City Attorney,

Valerie Chacon, serves as the office supervisor and oversees operations of the City Attorney’s Office. Mrs. Chacon also represents the City of Hobbs in civil matters as both plaintiff and defendant, represents the City in property matters and condemnations, and provides training opportunities to City of Hobbs staff. City Attorney, Efren A. Cortez, is primarily tasked with advising management and elected officials on legal issues represents the City in various matters.

For 2022, the litigation activity of the City Attorney’s Office was as follows:

❖ Pretrial Release Hearings:	12	(7 / 2021; 3 / 2020; 30 / 2019)
❖ Probation Violations:	3	(17 / 2021; 14 / 2020; 60 / 2019)
❖ Pretrials (Pro Se):	1,383	(2,378 / 2021; 1,178 / 2020; 1,332 / 2019)
❖ Pretrials (Attorney):	241	(351 / 2021; 302 / 2020; 419 / 2019)
❖ Trials:	394	(569 / 2021; 384 / 2020; 673 / 2019)
❖ Dangerous Dogs/Petitions:	14	(7 / 2021; 16 / 2020; 30 / 2019)
❖ DWI Cases:	59	(87 / 2021; 113 / 2020; 35 / 2019)
❖ Appeals in District Court	5	(6 / 2021; 19 / 2020; 13 / 2019)
❖ Shoplifting Cases	71	(not tracked prior to 2022)
❖ Pleadings	1,011	(1,585 / 2021; 1,476 / 2020; 1,040 / 2019)
❖ Civil ADR	5	(9 / 2021; 6 / 2020; 25 / 2019)
❖ Demand Letters	21	(50 / 2021; 28 / 2020; 32 / 2019)
❖ Misc. Hearings (Mun./Dist./Fed)	17	(25 / 2021; 21 / 2020; 16 / 2019)
❖ Trainings	17	(12 / 2021; 11 / 2020; 32 / 2019)
❖ Witness Interviews	91	(97 / 2021; 80 / 2020; 81 / 2019)
❖ Discovery Submissions	684	(761 / 2021; 213 / 2020; 244 / 2019)
❖ Letters/Correspondence	12,444	(11,164 / 2021; 12,333 / 2020; 74 / 2019)
❖ Condemnation Reviews	55	(174 / 2021; 25 / 2020; not tracked in 2019)
❖ Property Acquisition Reviews	0	(6 / 2021; 5 / 2020; not tracked in 2019)
❖ Property Document Reviews	26	(43 / 2021; 16 / 2020; not tracked in 2019)
❖ Property Correspondence	25	(9 / 2021; 2 / 2020; not tracked in 2019)

Accomplishments of Note for 2022:

The City Attorney’s Office has instituted, or significantly contributed, to the following:

- ❖ The City Attorney’s Office welcomed a new team member in 2022: Amber Leija (Assistant City Attorney).
- ❖ The City Attorney’s Office continued to prosecute – in person and through virtual court – thousands of cases filed in the Hobbs Municipal Court.
- ❖ City Attorney, Efren A. Cortez, successfully completed his term as the President of the New Mexico Municipal Attorneys Association.
- ❖ Deputy City Attorney, Valerie S. Chacon, continues to serve as Treasure of the Lea County Bar Association.
- ❖ The City Attorney’s Office continues to represent the City’s best interest in ongoing opioid litigation and has secured certain settlement funds to date.
- ❖ The City Attorney’s Office assisted in negotiating three (3) Collective Bargaining Agreements with unions representing public safety employees.
- ❖ The City Attorney’s Office assisted in presenting the City of Hobbs Strategic Plan Ordinance in order to utilize LEDA funds for projects in Hobbs, NM.

- ❖ The City Attorney's Office successfully negotiated a franchise agreement with Xcel (aka SPS) which was then approved by the Commission.
- ❖ The City Attorney's Office assisted in the drafting the comprehensive amendment to the City of Hobbs Personnel Ordinance and presented the same to the Commission for approval.
- ❖ The City Attorney's Office assisted in securing, via contract, a Safe Haven Baby Box.
- ❖ The City Attorney's Office assisted in drafting and presenting the City of Hobbs Abortion Business Ordinance.

Challenges of Note for 2022:

Looking back at 2022, I believe the following to be the most significant areas of challenge for the City Attorney's Office:

- ❖ Recruitment – it has become increasingly difficult to recruit attorneys to Hobbs, NM.
- ❖ Competitive pay versus the public sector.
- ❖ Technology seems to be outpacing our technology upgrades.
- ❖ Lack of workflow software to track open contracts.
- ❖ Lack of data, files, information from work performed by previous City Attorneys.

Plans for 2023:

With consideration of many of the challenges noted above, the City Attorney's Office has the following short list of plans for 2023:

- ❖ Upgrade technology to ensure team has access to the most efficient legal technology.
- ❖ Begin data analysis system wherein cases are properly assessed for historical trends.
- ❖ Pursue collections matters, foreclosure matters, and other civil matters.
- ❖ Archive work/closed cases so that they may be accessed in the future.
- ❖ Revise/eliminate ordinances that may be problematic or outdated.
- ❖ Provide training for advisory board members as to compliance with state law.
- ❖ Ensure all attorneys are knowledgeable in different areas of the law that impact the City.

2022 was a year in which the City Attorney's Office began moving toward our goal long-term sustainability. The criminal prosecution process has been working well. Team members are well acquainted with the paperless system and have become accustomed to operating a paperless office. We have experienced a sharp decline in the number of lawsuits filed against the City, with 2022 having the lowest number of suits in nearly a decade. We strive to increase community outreach in 2023. Also, it is imperative that we recruit and retain talented attorneys. Focusing on out-of-state markets may be vital as there is only one law school in New Mexico (UNM Law). Our office's goal is to hire for attitude/fit and train for skill. We seek to emulate the model of teaching hospitals (i.e., UMC in Lubbock, TX). Four attorneys will allow the office to address legal areas that have historically gone unattended for the City, including: foreclosures; collections; data/trend analysis; tort claims with City as Plaintiff; IPRA compliance; as well as other areas. The team atmosphere was a focus for 2022 and is at a peak as of late. The City Manager's support has been vital as has the support of the City Commission. On behalf of the staff of the City Attorney's Office, it has been a tremendous honor to serve the City of Hobbs and its departments as legal counsel. We look forward to the challenges of 2023.

Thank you for your support.

Respectfully,

/s/ Efrén A. Cortez

Efrén A. Cortez

City Attorney

CITY MANAGER'S REPORT

2022 Yearly Totals

Hobbs Public Library

CIRCULATION: 52,965

CIRCULATION BY MATERIAL TYPE:

Books and Periodicals	33,072
Audio Books & Music	1,607
DVDs	13,698
E-Books/E-Audio (OverDrive & Gale)	4,688

CIRCULATION BY PATRON TYPE:

Adult	32,207
Juvenile	7,175
Senior Citizen	9,281
Used in Library	3,650

CIRCULATION WITH OTHER LIBRARIES:

	Borrowed	Loaned
Interlibrary Loans	96	105
ELIN Loans	143	106

Total Children's Items Circulated 21,474
Total Adult Items Circulated 29,152

Patron Visits	26525
Overdue Notices Sent	4471

PROGRAMS & PUBLIC SERVICES:

Programs Provided	83
Attendance	2542
Passive Programs Provided	76
Passive Programming Participation	2833
Meeting Room Use	155

Facebook Page Reach	30331
Web Site Usage	38506
HPL Database Usage	8278
Reference Questions	1,267
Public Computer Use	3,584
Board Games	24

PATRON PROFILES:

Adult	15,545
Juvenile (Under 18 Years)	3,389
Senior Citizens (62+ Years)	2,526
Temp ELIN	2,177
Total Active Borrowers	23,637

RECEIPTS:

Materials Paid For	\$506.23
Fines & Fees	\$4,155.85
Copy Machine & Public Printouts	\$3,096.13
Total	\$7,758.21

Library Patrons Added This Year	510
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ITEMS ADDED:

Total Items Added	6290
Items Weeded	4832

HOLDINGS:

Total Library Holdings	160,358
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Municipal Court 2022 Annual Report

The Municipal Court has seen many accomplishments, challenges and embraced 2022 with the continuation of restrictions set out by the Supreme Court since the beginning of the pandemic.

The Municipal Court has had many highlights in 2022 listed below:

- The Municipal Court has received \$24,771.52 in reimbursements from the New Mexico Court Automation Program from January 2022 – December 2022. The purpose of the New Mexico Court Automation is to assist Municipal Courts in the purchasing, maintaining, and operating of court automation systems.
- The Municipal Court has continued to have traffic court throughout the day between the hours of 8:00 a.m. – 4:00 p.m. on Monday through Thursday. Since the beginning of the pandemic, the Court is required by the Supreme Court to only allow so many individuals in the building as well as the courtroom at a time. This has proved to be a challenge when individuals come to check in for traffic court. Therefore, the Judge has stressed the importance of seeing all individuals to ensure matters are handled timely as well as being more accessible to the public.
- The Municipal Court, Court Administrator was chosen as one of the leaders for the Court Leadership Advisory Board put together by Tyler Technologies (product owner of Court's Software). There were only ten individuals chosen to lead this board out of over nine hundred courts around the United States.
- The Municipal Court reclassified a position and hired the first ever Lead Judicial Specialist Ruby Juarez in May 2022.
- The Municipal Court partnered with IT/Christa Belyeu to scan all DWI Files. This has given us the opportunity to add additional folders in the software to scan all Battery and Miscellaneous Cases (Petition to Deem a Dog Dangerous) and have them available digitally.
- The Municipal Court clerks have recently reviewed the entire payment agreement wall. Every payment agreement has been accounted for. This is the first time to my knowledge it has ever been evaluated for compliance. In which a Criminal Summons has gone out to every delinquent payment plan for compliance or Bench Warrant issued per the Rules of the Municipal Courts.
- The Municipal Court will continue to stay up to date with the collection process by issuing Criminal Summons or issue Bench Warrants on delinquent payments and payment plans.
- The Municipal Court has also reviewed every Bench Warrant to ensure the report matched the physical file. The Municipal Court will be sending out a report to HPD Records and LCCA Dispatch to ensure we all have same outstanding Bench Warrants.
- Municipal Court filed and processed over 6,048 cases in 2022.

- The Municipal Court continues to work with the Legal Department on new Rule Changes and make necessary changes in its processes and procedures.
- The Municipal Court has continued to utilize Virtual Court for those unable to appear in person. This could be due to living out of state, sick, working, etc.
- The Municipal Court continues to send out text notifications reminding individuals of upcoming court dates and payments.

The Municipal Court continues to face a major challenge which is:

- Due to the continuation of Supreme Court's order and the Supreme Court's Emergency Response Teams safety protocols set out since the beginning of the pandemic in 2020, the Municipal Court can only allow so many not only in the building but also the courtroom at any given time. The Supreme Court protocols also consist of the wearing of face masks anytime that anyone enters the courtroom. The Municipal Court continues to stay in compliance with safety measures put in place in order to remain open.
- The Municipal Court is also required to accrue cost of providing face masks to all that enter courtroom. Therefore, increasing budget amounts.

The Municipal Court plans to continue to embrace new challenges and goals set out for 2023:

- Security Assessment for Municipal Court is set to start in 2023. We look forward to the remodeling of the Municipal Court.
- By March 1, 2023, the entire Municipal Court will be moved to 301 N. Dalmont (where District Attorney was located) while we undergo renovations. This consists of staff, furniture, computers, fax machine, scanners, printers, files, etc.
- Continue following safety protocols for COVID-19 set out by Supreme Court of New Mexico to ensure the safety of employees and the public.
- Continue working on the paperless process.
- Working towards making the Municipal Court more innovative. The Municipal Court would like to put up TV monitors to display defendants in custody, dockets and exhibits for Trial. The Municipal Court would also like to put up a microphone system in the courtroom.
- Continue working on implementing new alternative to sentencing programs. The Municipal Court has reached out and is awaiting responses from the Guidance Center, PDAP, and Options, Inc.

Please feel free to contact me for any questions or additional information.

Thank you,

Shannon Arguello
Court Administrator for Municipal Court

<i>Monthly Cases</i>	<i>2021</i>	<i>2022</i>
<i>Traffic Citations</i>	6,487	4,134
Misdemeanor Citations	397	436
Environmental Citations	287	1,420
Fire Code Violations	9	5
AGG. DWI	37	36
DWI – 1 ST	26	17
DWI – 2 nd	0	0
<i>Total</i>	7,243	6,048
<i>Courtroom Activity</i>		
Video Arraignments (Jail)	1059	1,233
Court Appearances – A.M.	266	276
Court Appearances- P.M.	1,306	1,439
Virtual Court/Special Settings	84	179
Pretrial Court Appearances – A.M.	638	385
Pretrial Court Appearances – P.M.	564	378
Attorney Pretrial	180	154
Trial Cases	243	254
<i>Total</i>	4,340	4,298
<i>Other Activity</i>		
Summons issued	6,091	10,862
Warrants issued	2,702	3,972
<i>Total</i>	8,793	14,834
<i>Fines/Fees Assessed</i>		
<i>Total</i>	\$1,167,771.00	\$832,028.00
<i>Fines/Fees Collected</i>		
<i>Total</i>	\$698,601.11	\$536,392.50



THE CITY OF
HOBBS, NEW MEXICO

4827 NORTH LOVINGTON HIGHWAY • HOBBS, NEW MEXICO 88240
RECREATION DEPARTMENT • (575) 397-9291

**Recreation Department
2022 Annual Report**

Divisions

CORE

Senior Center

Recreation

Rockwind Clubhouse

Teen Center

CORE

Memberships

- Total YTD memberships: 12,212 memberships sold, highest month May 2022 with 1,755
- Total YTD members: 26,965 individual members, highest month May 2022 with 5,845
- Hobbs Municipal Schools – 762 memberships of varying types
- NMJC – 218 memberships

Special Events

- Easter Egg Dive: 186 kids + families
- COREfest: 534 attendees (largest since opening)
- Spooktacular: 1627 attendees (2nd largest since opening)
- Cookies with Mrs. Claus: 88 kids + families (largest since opening)

Sports

- Youth Sports: 521 participants across 4 seasons (Basketball, Volleyball, Soccer, T-Ball, Flag Football)
- Adaptive Avengers: largest class – 17 participants + caregivers
- Homeschool PE: largest session – 24 participants; received Youth Program of the Year from NMRPA
- Pickleball Tournament: 24 players

COREkids

- COREkids: 8149 participants

Aquatics

- Tsunami Swim & Dive: 67 athletes; first year for team to participate in meets, competed in 7 and hosted its first home meet

Fitness

- Group Fitness Classes: 1777 participants
- InBody Assessments: 355
- Youth & Teen Certification: 222

Facility Rentals

- Total Rentals: 456
- Total Revenue: \$75,606
- Notable Rentals: Governor Michelle Lujan Grisham, NMRPA Conference, EDC, Regional NM Aging & Long-term Services Division Conference

Attendance

- Total YTD Attendance: 332,554
- Average of 30,232 per month
- Highest month: March 2022 with 43,813
- Tours: 232, total of 572 participants (not including tours given during conferences)

Improvements/Maintenance

- Repair of HVAC and Observation Deck ceiling damage caused by big freeze in Winter 2021
- Replacement of Therapy Pool Acoustic Panels
- New Recreation Software May 1, 2022 – Tyler Parks & Rec
- Repair of Elevator
- Replacement of ADA lift in Therapy Pool
- Facility Virtual Tour by Drone Solutions

Hires/Promotions

- Paula Drake - Sports Coordinator
- Garrett Garcia – Facility Maintenance Coordinator

Senior Center

- Total Congregate Meals served: 12,403
- Total Grab N Go Meals served: 11,437
- Total Home Delivered Meals served: 25,934
- Total Frozen Meals Served: 2004
- Grand Total for All Meals Served: 51,778
- Average Daily Number of Meals Served: 200
- Recreation activities participation: 6,336
- Transportation services provided: 2,888
- Fitness activities participation: 4,587
- Assessments/Re-assessments: 1,153
- Total Donations Received for meals: \$34,746.78
- The Senior Center hosted its annual Health Fair which was very successful
- The Senior Center was a “Watch Site” for Senior Day during the Legislative Session. Seniors from all Lea County Senior Centers were invited to attend
- The Senior Center hosted a regional NMALTS Conference at the CORE
- The Senior Center is being reimbursed by the State, for the first time ever, for all transportation services provided to Senior Center members
- Several Senior Olympics related activities were hosted during the year: Frisbee Throw for Distance/Accuracy, Softball Throw, Walk For Fitness, Practicing for various events at the CORE

Recreation

Special Events

- Hosted the New Mexico Recreation and Parks Association’s State Conference, 140 participants
- Hosted an event that featured Delaney Spaulding, Olympic Softball Silver Medalist
- Bonnie Moran received the Outstanding Voluntary Service Award from the New Mexico Recreation and Parks Association
- Hosted the Community Easter Egg Hunt, 500 participants
- Hosted an Adaptive Easter Egg Hunt, 30 participants
- Hosted 7 Movies Under the Stars Events, 2500+ participants
- Hosted the Community 4th of July Fireworks Display, 10,000+ participants

- Hosted a Dive-in Movie at the CORE, 25 participants
- Hosted the Dog Daze of Summer event, 175 participants (humans and dogs)
- Hosted the Halloween Carnival at the Lea County Events Center, 2,500+ participants
- Hosted an Adaptive Halloween Carnival, 50 participants
- The Light Up the Night Contest attracted a total of 75 entries
- Hosted the Hobbs Downtown Slam & Jam/Gus Macker Event, 111 teams
- Programs
- Summer Recess Program at the Hobbs Boys and Girls Club, 159 participants daily
- Summer Sports Program, 264 participants registered
- Summer Recess Program, 284 weekly attendance
- Summer Meal Program at Houston Jr. High, 3,170 meals served (breakfast)
- Summer Meals Program at Houston Jr. High, 3,940 meals served (lunch)
- Adult & Youth Art Classes, total attendance at all classes = 1,400+

Facility Rentals

- 321 Park Pavilion Rentals
- 2 Mobile Stage Rentals
- 15 Special Event Permits
- 11 ZiaPlex Turf Rentals

Sports Leagues

- Hobbs Youth Soccer
- Zia Adult Soccer
- USSSA Baseball and Softball
- Boys and Girls Club Youth Flag Football

Tournaments

- 6 USSSA Youth Baseball Tournaments
- 4 USSSA Girls Fastpitch Tournaments
- 8 USSSA Slowpitch Softball Tournaments

Aquatics

- All Seasonal Pools and Splash Pads passed State Inspections prior to the season beginning
- Trained and hired Seasonal Aquatics Staff
- Del Norte and Humble Pool were both operational during Summer 2022
- Seasonal Pools total attendance = 11,594
- 524 participants in Summer Swim Lessons
- Tsunami Swim and Dive had 39 registered team members during 2022
- Tsunami Swim and Dive hosted their first swim meet in October, approximately 90 participants

Rockwind Community Links Clubhouse

- 33 Tournaments held at Rockwind during 2022 (most ever)
- Most rounds played since 2018, trending to 22,000 with 10 minute tee times (7 mins. In 2018)
- Highest grossing revenue year since 2018
- Highest grossing year for Hard Goods and Soft Goods since 2018
- Hosted the New Mexico Open for the 1st time ever, 146 golfers
- Hosted 4 Double Shotgun Tournaments all with 200+ golfers
- 2nd Highest Grossing Year for Green Fees to date
- Ranked #1 in Golf Pass' Courses You Can Play in New Mexico
- Ranked #8 in New Mexico Overall (Public and Private Courses included)

Teen Center

- Started a “Teen of the Month” Program in which a teen is selected by Teen Center Staff based on attendance and kindness to others
- Hosted a Valentine’s Day Party
- Hosted a Skating Competition and grilled hamburgers for participants
- Hosted an Easter Party
- Several End-of-Year Parties by Hobbs Municipal Schools were held at the Teen Center
- Teen Center staff participated in the CORE’s Health Fair
- Hosted a 4th of July Party
- Teen Center staff prepared backpacks with school supplies for a Teen Center family
- Hosted a Movie Under the Stars event
- Teen Center staff attended the New Mexico Recreation and Parks Association State Conference
- Hosted a Halloween Party and Open House event
- Hosted a Thanksgiving Meal and Open House event
- Hosted a Christmas Party with Christmas Gifts for Teens
- The Teen Center continues to feed teens, daily. Each day they can receive snacks and on either Friday or Saturday, the teens assist in preparing a meal for all teens.



ANNUAL REPORT 2022

PARKS & OPEN SPACES DEPARTMENT

Mission is S.E.R.V.I.C.E

Safety, Engaged Team Members, Responsive, Visionary, Inclusive, Customer Driven,
Enhance Quality of Life

Areas of Responsibilities

The Parks and Open Spaces Department maintains all city owned facility grounds, parks, open space, sports fields, trails, campground, cemeteries, beautification areas, vacant lots, rights of ways, graffiti and assists with code compliance such as environmental lots. To name a few: Rockwind Golf Course, Harry McAdams Park/Campground, Park Terrace Playground, Clinton Park/Library, MLK Soccer Complex, Clover Park, City Cemeteries, Municipal Court, Teen Center, Hobbs Express, and etc.

Staffing

The POSD has the best team of employees in the city with a total of 63.75 employees; 63 being full-time, and one 1 part-time. These individuals maintain approximately 1,100+ acres of city owned property annually.

Duties and Roles

Daily operations ensure the continued safe use of these areas listed above to our residents, businesses, visitors and other city departments while maintaining the variety of its assets to current industry standards and best practices that are attractive and inviting to the public.

Operations include:

- Daily grounds maintenance, landscaping, turf management and custodial services
- Ensuring safety of facilities, park amenities and equipment
- Forestry/Horticulture; pruning/planting/removal for over 7,000 trees and 10,000 plants/shrubs
- Sports and athletic field maintenance synthetic and natural turf
- Equipment and fleet management
- Emergency and storm damage response/assessment/repair/clean up
- Graffiti removal
- Capital improvement projects
- City Commissioner projects/enhancements

- Direct response to external/citizen request for services
- Cemetery interments and disinterment's; property sales
- Special Events
- Directly assist other internal departments for City Commission/citizen request for service
- Training and Safety
- Lake Maintenance and Fish Stocking

Operations from 2022

2022 was a great year for our department. Our team is involved with all city sponsored events in some fashion. This year, we attended all City Commissioner Clean-Up Events; State Land Clean-up event in March (our department had 33 employees attend); Gus Macker during April in downtown Hobbs; Shuttle service at High School Prom in April (Shelly Raulston with the Finance Department and Manny Gomez, City Manager were a part of this team - Thank You Shelly & Manny!); Kids In Park Day in May, staff handed out freezer pops to the kids; Grand Opening of the Veterans Memorial Park adjacent to Harry McAdams Park in May; Movies Under the Stars at a few locations this summer; July 4th Celebration and Fireworks at and Harry McAdams Park; staff entered into the Lea County Fair/Rodeo Parade that was held in August; hosted the New Mexico Open at Rockwind in the fall; participated in Spooktacular Halloween at CORE; participated in the New Mexico Recreation and Parks Association Annual Conference in October; Veteran's Day Parade; Veterans Day Ceremony and Chamber of Commerce Holiday Parade, and Tree Lighting Ceremony.



Pictured - POSD Team for Commissioner Calderon - District 4 Clean Up Event



Staff preparing for Shuttle Service at Prom



Kids in Parks Day



Lea County Fair/Rodeo Parade in Lovington



Veterans Day Ceremony at Veterans Memorial Park



Chamber of Commerce Holiday Parade

The department seeks ways to provide additional training opportunities to our employees. These trainings include, but not limited to: Forklift certification training during the winter

season. Trailer towing, sprinkler irrigation repair, chain saw operations, and chemical applicator training throughout the year.



In June, a handful of employees attended a two and a half day training class/test to become a Certified Playground Safety Inspector through the National Recreation & Parks Association. New Mexico Department of Agriculture came down to Hobbs in July to provide testing for our employees who were testing for the first time to acquire an applicator's license and/or to test for additional categories to add to their current license. An employee attended the America In Bloom Conference that was held in St. Louis, MO in October, this offered training sessions, workshops, and networking opportunities that all relate to horticultural best practices.



Four (4) employees attended the New Mexico Recreation and Parks Association Annual Conference here in Hobbs in October. POSD sponsored the first annual Maintenance Ro-day-o Competition, which was fun for the department and those who attended the conference!



The department also implemented a new mower safety program for all who operate mowers and a new specialist/supervisor training program was implemented in the fall.

Accomplishments for 2022

Golf, Trails and McAdams Divisions

The golf course had a very busy and successful year. Rockwind continues to stay at the top ranking for municipal golf courses in the state of New Mexico. This year the United States Golf Association came out in May to do an assessment of the course conditions. These assessments provide our maintenance team additional resources and recommendations of how to continue improving the course and playability for those who enjoy the game of golf. Our team continues to conduct soil and water testing by sending samples of soil and water for analysis multiple times during the year. This practice for the assessment and testing continues to provide very useful information to help staff produce top quality turf when they apply fertilizers, programming irrigation controllers and aerification methods.



A big THANKS to the pro-shop and their team for scheduling tournaments and supporting maintenance operations at the course year round. One of the big tournaments hosted this year was the New Mexico Open. It was a huge success! We look forward to host this tournament again.

To name a few projects completed at Rockwind: Number 7 surround was re-sodded; Number 12 cart path was redesigned; 10 trees were planted on the course; equipment bridge was installed on Number 12 stream channel; golf course staff maintains the 9/11 Memorial and the fence was replaced there.

Trails and Harry McAdams team assisted with several events this year. Four New Mexico Junior College cross country tracks meets and three Hobbs High School cross country track meets; Soaring Society - National Competition using the industrial airpark runways; Grand Opening of the Veterans Memorial Park in May and Veteran's Day Ceremony in November; July 4th Fireworks. The team made several improvements throughout the year such as: new park/campground signs; new corn-hole boards; group pavilion extension and a new barbeque grill. The maintenance area received a new six foot tall chain link fence surrounding area to secure city materials, supplies and equipment. A volunteer group renovated the horseshoe pits in September.





This team also maintains a few other areas, Motor Vehicle Division landscaped areas were revitalized. At Green Meadows Lake/Park, the fishing dock received all new decking; 200 feet of new sprinkler irrigation was installed; and landscaped areas renovated.



Fish stocking also took place at Rockwind, Green Meadow Lake, and Harry McAdams Lakes in which hundreds of pounds of Bass, Catfish, Minnows, and Sunfish were added to these lakes.

Cemetery Division

This team had a very busy year as they performed over 230 interments throughout 2022, which is down slightly from the year prior. Sadler & Sons returned to assist with installing cemetery lot foundations as city staff was not able to keep up with this work due to staffing shortages. Prairie Haven Memorial Park installed nine 900 feet of new metal fencing along 14th Street with new gates.



The cemetery continues to make improvements to the grounds. Staff seeded bare areas and fertilized multiple of times this year to promote healthy roots and a better stand of grass. The team removed 31 dead/diseased trees and planted 32 trees throughout the year.



Lastly, the cemetery hosted their annual Memorial Service on December 15th, that had 70 people attend and there were 2,000 luminarias displayed. It was a great event! Thanks to all of those who participated in that event!

Sports Division

It's nice to be getting back to normal again and hosting tournaments and league play at our sports fields. Partnering with USSSA, we hosted a number of tournaments this year. To list a few accomplishments that were completed this year include: Two new LED lights were added to the high school varsity field bullpen; the varsity field backstop was raised two blocks higher and a new net was installed; one of the press boxes at the school fields was remodeled; one dugout at Campbell Field received a new roof; sidewalk sections at Veterans Memorial Sports Complex were replaced due to heaving by tree roots; replaced six entrance gates and upgraded lighting controls at MLK Soccer-plex that now allows remote access. Sports crew had a consultant come out to review and inspect artificial turf fields and results are great as they are still holding up good due to the proper maintenance they received.



Parks Division

This division is like the catch-all for the department. This team has the most acreage and diverse areas to maintain throughout the year. But all divisions work together as one to serve this wonderful community and those who come to visit! In February, the department created and implemented a new Graffiti Program to tackle the graffiti around this great city. A hotline was created where a citizen call call, text or email us with an address and/or cross streets to report graffiti (575-942-5291 or graffiti@hobbsnm.org). Our staff will respond with within 24-48 hours to meet with property owner. This the start of this program through end of December 2022, we have received 197 reports of graffiti.

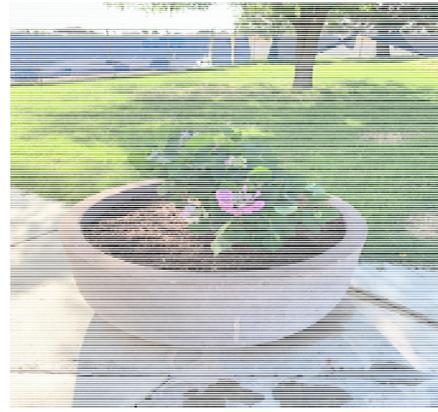
In March, Washington Heights Park received a new playground that was built by the our team members and was soon open to the public for use. Sadly, one month later, it was burnt to the ground by arson. Staff worked with the playground vendor and was able to reorder all components and re-installed the playground in August as it was re-opened to the public.



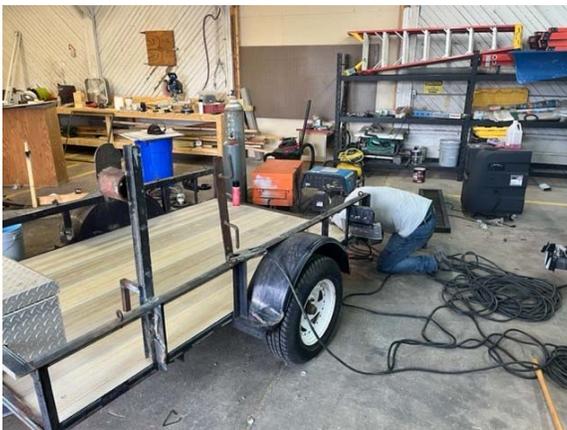
During the spring and summer months, the Hobbs Police Complex landscapes were renovated. The renovation was needed to implement better water conservation practices, eliminate diseased plant/tree materials and provide a fresh new appearance to this wonderful facility that will lower maintenance operations and cost for the city. New drip/sprinkler irrigation system, plants/trees, crushed granite, and boulders were added along with a new shade structure to be installed with picnic table for an outdoor break area. The old DA's office landscaping received a facelift too, with new ground cover.



The horticultural crew assisted with the HPD project and also planted flowers at Turner Landscape, Marque, Senior Center and Municipal Court facilities this spring and fall. They also gave Del Norte Pool a fresh new look this summer before opening. During the fall, they renovated the landscaping at Hobbs Express. The secondary green house finally received a roof replacement that was damaged a couple years ago in a storm event.



The parks shop now has 2 mechanics that service and repair all equipment for parks, sports fields, trails and cemeteries such as mowers, backpack blowers, chain saws, tractors, trailers, generators and so on. They provide maintenance to over 200 pieces of equipment annually. The city garage still maintains and services city vehicles.



Sanger Park and Taylor Park received improvements by replacing sidewalks and adding accessibility routes to playground features. Part of this project was to add pads for park

benches to be installed adjacent to the playground area for parents, family and friends to watch those who are climbing, swinging, sliding and playing. The Del Norte Dog Park received a few improvements such as new concrete curbing for the perimeter of the agility areas and new features like fire hydrants and equipment.



Staff has cleaned and maintained over one hundred environmental lots which range from a small residential lot to a couple acres on private property. This number has grown the last couple of years. This is additional work that the Parks team must complete after maintaining city property and facilities.

Highlights for 2022

New Employees

Jesenia Mancha - Sports Field Maintenance Worker
 Luis Quiroz - Sports Field Maintenance Worker
 Juan-Carlos Dominguez - Parks Maintenance Worker
 Crystal Hamilton - Parks Maintenance Worker
 Ampelio De La Cruz - Parks Maintenance Worker
 Ethan Long - Trails Maintenance Worker
 Bobby Sanchez - Trail Maintenance Worker
 Franklin Sifford - Parks Specialist
 Yesenia Martinez - Trail Maintenance Worker
 Isaiah Samora - Parks Maintenance Worker
 Cody Greebon - Golf Maintenance Worker
 Lloyd Kuykendall - Parks Mechanic
 Cruz Fabela - Parks Mechanic
 Veronica Calvillo - Cemetery Administrative Assistant
 Kristiana Granger - Cemetery Maintenance Worker
 Adrian Soto - Golf Maintenance Worker

Promotions

Joshua Dellinges - Parks Specialist
 Carrie Shows - Parks/Trails Technician
 Daniel Gonzalez - Trail Maintenance Lead Worker
 Daniela Silva - Parks Technician
 Mario Silva - Parks Specialist
 Ulises Contreras - Parks Maintenance Lead Worker
 Bryan Vasquez - Parks Specialist
 Adrian Serna - Golf Technician

Milestones



The Parks & Open Spaces Department would like to say Thank You to our City Manager, City Commissioners, the citizens and visitors of this great city for their support in making Hobbs the place where “It All Happens Here”!



I see you sneaking candy, Bryan!



RISK MANAGEMENT REPORT

2022 Annual City Manager's Report

Reviewed & processed for payment, monthly invoices for Work Comp/Liberty Mutual, General Liability/Travelers.

Participated in conference calls with insurance companies and assigned adjusters to review on-going claims.

Conducted monthly and/or periodic reviews of all open claims with City's insurance agent.

Reviewed insurance monthly loss runs reports throughout the year.

Endorsed new vehicles and/or equipment to City's insurance policy.

Processed applications for Notary Bond or Inspection Bond.

Sent multiple Demand Letters for at fault claims.

Reviewed Incident Reports from various city departments, associated police reports and video footage; established claims where required.

Reviewed property damage incidents on behalf of the City of Hobbs and established claims where required.

Participated in numerous phone calls and demo/conference calls with possible vendors for implementation of an emergency alert system for the City of Hobbs.

Issued multiple purchase orders to repair city vehicles.

Received and reviewed Tort Notices.

Reviewed insurance risk assessment report. Provided feedback and information as needed.

Met with insurance agents to review renewal applications/process

Updated and verified all property schedules

Completed required safety training throughout the year.

Attended Commission meetings throughout the year.

UTILITIES DEPARTMENT

2022 AVERAGE ANNUAL REPORT

WATER DEPARTMENT	<u>2021 AVERAGE</u>		<u>2022 AVERAGE</u>	
<u>CLASS</u>	<u>ACTIVE ACCOUNTS</u>	<u>BILLED GALLONS</u>	<u>ACTIVE ACCOUNTS</u>	<u>BILLED GALLONS</u>
Residential	11,634	99,259,676	11,733	105,732,196
Commercial	1,814	45,159,780	1,799	46,515,980
City Accounts	212	14,209,144	208	16,828,308
School Accounts	59	6,418,985	61	7,020,028
Irrigation	258	7,048,378	261	8,368,607
				2,000,000
	13,977	172,095,962	14,063	186,465,119

LABORATORY	2021 AVERAGE	2022 AVERAGE
Total Drinking Water Tests	48	48
Total Wastewater Tests	765	766
Liquid Waste Received (gallons)	273,427	188,169

WASTEWATER RECLAMATION FACILITY	2021 AVERAGE	2022 AVERAGE
Influent (Million Gallons)	95	94
Effluent (Million Gallons)	88	89
Solids Removed (Dry Pounds)	123,229	97,551

WATER PRODUCTION REPORT - 2022 AVERAGE

WATER PRODUCED	
Total monthly water produced, million gallons	214,825,727
Total monthly water distributed, million gallons	203,013,536
CHLORINE	
Monthly chlorine average residual, milligrams/liter	1
Monthly chlorine gas dosed to system (lbs)	1,765
MICROBIOLOGY	
Bacteria tests, routine	40
Positive results	0

UTILITY MAINTENANCE - 2022 AVERAGE

WORK DESCRIPTION	QUANTITY
Meter lid replacement	45
Meter box replacement	28
Meter stop / valve replacement	20
Meter change out 3/4"	53
Meter change out 1"	0
Meter change out 2"	1.5

Meter change out 3"	0
Meter change out 4"	0
Meter change out 6"	0
Set new 3/4" meter	37
Set new 1" meter	0
Set new 2" meter	0
Set new 3" meter	0
Set new 4" meter	0.25
Set new 6" meter	0.25
Service lateral leaks/repair	64
Service lateral replacement	8 qty. - 189 feet
New Service Lateral	9 qty. - 150 feet
Low water pressure investigation	2
Water quality investigations	0
Main line leaks/repair	11
Main line replacement (feet)	150
New main line installed (feet)	162
Valve maintenance	13
Valve new install/replacement	208
Fire hydrant maintenance	11
Fire hydrant repair/replacement	2
Fire hydrant meter maintenance	3
Fire hydrant meter set	12
New fire hydrant installed	20
Vehicle/equipment maintenance hours	2,602,000
Unaccounted/unmetered water loss	

WORK DESCRIPTION - 2022 AVERAGE

Manhole maintenance	40
Manholes cleaned	29
Sewer main line cleaned	24,738
Sewer stoppages	73
Sewer main line video inspections	2
Odor complaints	4
Sewer pre-treatment additives	31.25 GALLONS
Property damage from sewer	0
Sewer main line repair/replacement	5
New sewer main line installation	0
New backflow valve installation	0
Backflow valve maintenance	0
Lift station maintenance	23
Emergency call out (from 5:00 pm to 7:00 am)	80

UTILITIES PLUMBER REPORT - 2022 AVERAGE

Sewer stoppages	19
Odor complaints	2
Water leaks	16
Pool maintenance	19
Gas leaks	3
Emergency call outs (from 5:00 pm to 7:00 am)	15
Core	