

**CITY OF HOBBS  
SOLE SOURCE/EMERGENCY**

TO: CPO

FROM: Anthony Henry

DATE: 3/26/26

CHECK ONE: SOLE SOURCE  EMERGENCY PURCHASE

ITEM(S)/SERVICE(S) TO BE PURCHASED: Mobilization of Equipment to Jobsite, prep and final grading of patch (base course installed by others), furninsh and install 5" Hot-Mix Asphalt (2 layers)

Award To (If new vendor make sure address is on this form): Ramirez & Sons, Inc.  
3404 N. Enterprise Dr.  
Hobbs, NM 88240  
(575) 492-0480  
Phone/Fax No. Misael Calderon  
Point of Contact

COST: (\$35,985.00) Subtotal  
(\$2,361.52) NMGRT @ 6.5625%  
(\$38,346.52) TOTAL

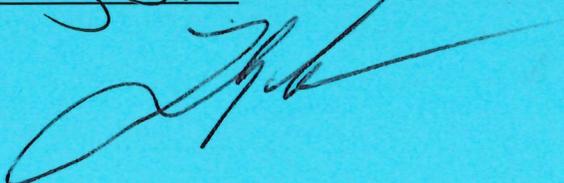
JUSTIFICATION FOR SOLE SOURCE OR EMERGENCY PURCHASE: Following the emergency repair of a collapsed sanitary sewer line, the affected roadway segment now requires full repaving to restore structural integrity and ensure safe travel conditions. The excavation necessary to access and replace the failed sewer infrastructure removed the existing pavement section and disrupted the underlying base course, leaving the roadway surface unstable and unsuitable for traffic loading. Temporary patching would not provide adequate long-term performance and would increase the risk of settlement, potholing, or additional failures within the travel lanes. To protect public safety, prevent accelerated deterioration, and return the corridor to its pre-failure condition, full-depth repaving is required as part of the emergency restoration work.

Account No. 62-4062-44901-00097 Prepared By: Anthony Henry

Department Approval: Anthony Henry

CPO: Brandy Stubins 3/26/26

See back of form for further information.



3404 N. Enterprise Dr.  
Hobbs, NM 88240  
PHONE (575) 492-0480  
FAX (575) 492-0479

# PROPOSAL



ANTHONY HENRY  
CITY OF HOBBS

PAGE: 1  
DATE: March 18, 2026  
PROJECT: Navajo st. Patching

PHONE: 575-318-9145  
FAX: \_\_\_\_\_  
E-MAIL: AHenry@hobbsnm.org

ESTIMATOR: Misael Calderon  
PHONE: 575-318-3807  
CONTRACTOR #: NM 83020  
E-MAIL: misael@ramirezandsonsinc.com

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	ESTIMATED AMOUNT
<b>**QUOTED PRICE(S) ARE ONLY VALID FOR 30 DAYS**</b>					
1	MOBILIZATION OF EQUIPMENT TO JOBSITE	1	LS	\$2,600.00	\$2,600.00
2	PREP AND FINAL GRADING OF PATCH. (BASE COURSE INSTALLED BY OTHERS)	1	LS	\$6,100.00	\$6,100.00
3	FURNISH AND INSTALL 5" HOT MIX ASPHALT. (Done in 2 layers)	1	LS	\$27,285.00	\$27,285.00
<b>**IF P&amp;P REQUIRED AN ADDITIONAL 1.5% FEE**</b>					
<b>**DOES NOT INCLUDE EXTRA INSURANCE IE; POLLUTION OR BUILDERS RISK**</b>					
<b>(NO BID BOND INCLUDED) (BY OTHERS: PERMITS, TESTING, LAYOUT, SURVEYING, SEEDING, LANDSCAPING, TEMPORARY FENCE, SWPPP &amp; NO DIGGING OR BACKFILLING OF FOOTINGS)</b>		<b>** DOES NOT INCLUDE SALES TAX**</b>		<b>TOTAL</b>	<b>\$35,985.00</b>
<b>(NO OTHER WORK QUOTED, ANY ITEMS NOT LISTED WILL BE QUOTED SEPERATELY)</b>					

**NOTES:**

- 1 Add Applicable taxes to price total.
- 2 This proposal does NOT include: final grading of sidewalk, landscaping, landscape grading, asbestos removal, testing or applicable taxes.
- 3 We cannot be held responsible for any pavement settlement over utility ditches, trenches, foundations or any other work that has been constructed by others. We will not guarantee hot mix or drainage due to subgrade failure that has been constructed by others.
- 4 All material is guaranteed to be specified. All work to be completed in a professional manner according to standard practices.
- 5 Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become a change order over and above the estimate.
- 6 All agreements contingent upon strikes, accident or delay beyond our control. Owner is to carry fire, tornado and all other necessary insurance.
- 7 Our workers are fully covered by Workers Compensation Insurance.
- 8 No additional insurance i.e. owners and contractor protective liability, installation and equipment floater, builder's risk, etc. and no retainage per NM State Law, contingency fees and no allowances per work scope.

**PAYMENT TERMS**

Payment to be made as follows: net amount due upon completion. Interest starts the 30th day from invoice date at the rate of 1.5% per month.

**ACCEPTANCE**

By signing, the customer agrees that the above prices, notes, and terms are acceptable and authorizes commencement of work and procurement of materials.

**Ramirez and Sons, Inc.**

By:  
Print Name: Misael Calderon  
Title: Estimator  
Date:  
Accepted by:  
By:  
Print Name:  
Title:  
Date:

### City of Hobbs Sole Source Procurement Policy

SOLE SOURCE: If, after conducting a good-faith review of available sources, the using department or office make the determination that there is only one source for the required goods, services, or construction, then it is to submit a completed sole source approval form to Purchasing. If approved by the Purchasing Office, a sole-source procurement may be made in accordance with Sec. 13-1-126.

### New Mexico State Statutes 1978 - Annotated Chapter 13 Public Purchases and Property

Section 13-1-126: A contract may be awarded without competitive bids or competitive sealed proposals regardless of the estimated cost when the state purchasing agent or a central purchasing office make a determination, after conducting a good-faith review of available sources and consulting the using agency, that there is only one source for the required service, construction or item of tangible personal property. The state purchasing agent or a central purchasing office shall conduct negotiations, as appropriate, as to price, delivery and quantity in order to obtain the price most advantageous to the state agency or a local public body. A contract for the purchase of research consultant services by institutions of higher learning constitutes a sole source procurement.

### City of Hobbs Emergency Procurement Policy

If the using department of office makes a determination that there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions, the appropriate officer in the purchasing office is to be contacted for verbal authorization. If so approved, the emergency procurement may be made as directed by said officer, but is to be limited to those items of the duty of the using department or office to document emergency purchase approval and maximize such competition as is practicable in the circumstances, and comply with section 13-1-127.

### New Mexico State Statutes 1978 - Annotated Chapter 13 Public Purchases and Property

#### 13-1-127 Emergency Procurements:

- A. The state purchasing agent, a central purchasing office or a designee of either may make or authorize others to make emergency procurements when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions; provided that emergency procurement shall be made with competition as is practicable under the circumstances. A written determination of the basis for the emergency procurement and for the selection of the particular contractor shall be submitted with requisition requesting payment of the related services, etc. Emergency procurements shall not include the purchase or lease purchase of heavy road equipment.
- B. An emergency condition is a situation which creates a threat to public health, welfare or safety such as may arise by reason of floods, epidemics, riots, equipment failures or similar events. The existence of the emergency condition creates an immediate and serious need for services, construction, or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:
  1. the functioning of government;
  2. the preservation or protection of property; or
  3. the health or safety of any person