

**CITY OF HOBBS**  
**SOLE SOURCE/EMERGENCY**

TO: CPO

FROM: Utility Department, SCADA/Computer Operation

DATE: 12/15/2025

CHECK ONE: SOLE SOURCE ☒ EMERGENCY PURCHASE ☐

ITEM(S)/SERVICE(S) TO BE PURCHASED Endress+Hauser Promag W 400 Flowmeter including installation Hardware.

Award To (If new vendor make sure address is on this form): Endress+Hauser, c/o Vector Controls LLC

2350 Endress Place

Greenwood, IN 46143

(800)-969-5678

Phone/Fax No.

Patrick Quist

Point of Contact

COST: over \$ 20,000.00

JUSTIFICATION FOR SOLE SOURCE OR EMERGENCY PURCHASE: \_\_\_\_\_

City of Hobbs Utilities Department has standardized their electromagnetic flow meters to use Endress+Hauser

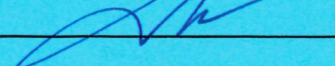
Promag W 400 (currently 46 each) and want to continue to replace older flowmeters with the same kind.

Vector Controls LCC is the regional Sales representative for the eastern regions of New Mexico and

the only supplier of those flowmeters we can purchase from. (see Sole Source Letter attached to the requisition form).

Account No. 60-4685-42715 \_\_\_\_\_ Prepared By: Peter Zacharias

Department Approval: 

CPO:  Brandy Stubbs

See back of form for further information.



### City of Hobbs Sole Source Procurement Policy

SOLE SOURCE: If, after conducting a good-faith review of available sources, the using department or office make the determination that there is only one source for the required goods, services, or construction, then it is to submit a completed sole source approval form to Purchasing. If approved by the Purchasing Office, a sole-source procurement may be made in accordance with Sec. 13-1-126.

### New Mexico State Statutes 1978 - Annotated Chapter 13 Public Purchases and Property

Section 13-1-126: A contract may be awarded without competitive bids or competitive sealed proposals regardless of the estimated cost when the state purchasing agent or a central purchasing office make a determination, after conducting a good-faith review of available sources and consulting the using agency, that there is only one source for the required service, construction or item of tangible personal property. The state purchasing agent or a central purchasing office shall conduct negotiations, as appropriate, as to price, delivery and quantity in order to obtain the price most advantageous to the state agency or a local public body. A contract for the purchase of research consultant services by institutions of higher learning constitutes a sole source procurement.

### City of Hobbs Emergency Procurement Policy

If the using department or office makes a determination that there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions, the appropriate officer in the purchasing office is to be contacted for verbal authorization. If so approved, the emergency procurement may be made as directed by said officer, but is to be limited to those items of the duty of the using department or office to document emergency purchase approval and maximize such competition as is practicable in the circumstances, and comply with section 13-1-127.

### New Mexico State Statutes 1978 - Annotated Chapter 13 Public Purchases and Property

#### 13-1-127 Emergency Procurements:

- A. The state purchasing agent, a central purchasing office or a designee of either may make or authorize others to make emergency procurements when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions; provided that emergency procurement shall be made with competition as is practicable under the circumstances. A written determination of the basis for the emergency procurement and for the selection of the particular contractor shall be submitted with requisition requesting payment of the related services, etc. Emergency procurements shall not include the purchase or lease purchase of heavy road equipment.
- B. An emergency condition is a situation which creates a threat to public health, welfare or safety such as may arise by reason of floods, epidemics, riots, equipment failures or similar events. The existence of the emergency condition creates an immediate and serious need for services, construction, or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:
  - 1. the functioning of government;
  - 2. the preservation or protection of property; or
  - 3. the health or safety of any person



## Quotation



**Endress+Hauser**   
People for Process Automation

PETE ZACHARIAS  
HOBBS NM UTILITIES DEPT  
1300 S 5TH  
HOBBS NM 88240

**Number** 2061383103

**Dated** 12/10/25

**Valid to** 01/09/26

**Customer No.** 46193079

**External Sales** Vector Controls LLC -  
Patrick Quist

**Telephone** 800-969-5678

[patrick.quist@vectorcag.com](mailto:patrick.quist@vectorcag.com)

**Inside Sales** Vector Controls LLC -  
Sales

**Telephone** 800-969-5678

[sales@vectorcag.com](mailto:sales@vectorcag.com)

**Your Reference** 12.10.25 - W400 - City of Hobbs

**Dated** 12/10/25

**Issue PO to:**  
**Endress+Hauser c/o Vector Controls LLC**  
**2350 Endress Place**  
**Greenwood, IN 46143**

With My Endress+Hauser, view and order this quote! Easy,  
fast, convenient!



**Order and track  
online**

## Summary

Item	Qty	Product	Net value (USD)
10	2 PC	Promag W 400, 5W4C1H, DN100 4"	9,110.82
		<u>5W4C1H-2K4K0/0</u>	
		(5W4C1H-C6CLHA0DHA1SGA+EBLKZ1)	
			Unit price
			4,555.41

Endress+Hauser Inc.  
Toll Free - 888-ENDRESS  
FAX - 317-535-8498  
[www.us.endress.com](http://www.us.endress.com)

**Regional Centers:**  
East - Chalfont, PA 18914  
Gulfcoast - Pearland, TX 77047  
Midwest - Greenwood, IN 46143  
West - Pearland, TX 77047

**Remit To:**  
ENDRESS+HAUSER -DEPT 78795  
P.O. Box 78000  
DETROIT, MI 48278-0795

V#17550

Item	Qty	Product	Net value (USD)
20	4 PC	Promag, grounding disc/protection disc DK5GD-14T6/O (DK5GD-1HAHL)	999.04
			Unit price 249.76
30	2 PC	Grounding cable kit, Promag L/W/P/S/E <a href="#">DK5GC-10E3/O</a> (DK5GC-1HL)	111.64
			Unit price 55.82
Total prices			10,221.50
Logistic Service			296.57
Supply Chain Surcharge			858.61
Net value			11,376.68
Sales Tax Total			0.00
Total including tax (USD)			11,376.68

<b>Ship-To</b>	HOBBS NM UTILITIES DEPT 1300 S 5TH HOBBS NM 88240
<b>Payment term</b>	Net 30 Days
<b>Delivery conditions</b>	DAP Delivered at place CUSTOMER SITE - Incoterms® 2020
<b>Warranty</b>	Details are listed in the items further below.
<b>Delivery time</b>	31 wrk.day(s) based on standard delivery service.

## Details

Dated 12/10/25

Item	Qty	Product	Net value (USD)
10	2 PC	Promag W 400, 5W4C1H, DN100 4" <u>5W4C1H-2K4K0/0</u> (5W4C1H-C6CLHA0DHA1SGA+EBLKZ1)	9,110.82
		EDI-Orderref.: 2061383103-0010	Unit price 4,555.41
		Electromagnetic flowmeter Inline version. Application: Ideal for water measurement e.g. drinking water, utility water and industrial/municipal wastewater. International drinking water approvals. Installation length: DVGW/ISO conform. Corrosion-resistant transmitter version. Same housing for compact/remote version. :: Versatile standard flowmeter for the water and wastewater industry :: Reliable measurement at constant accuracy with 0 x DN inlet run and no pressure loss (optional).	

**Warranty** 12 months after delivery
**Order code description**

C6 Approval: CSA C/US NI Cl.I Div.2 Gr. ABCD  
 C Design: Fixed flange, constricted meas.tube, 0 x  
 DN inlet/outlet runs  
 L Power Supply: AC 100...240V, AC/DC 24V  
 H Output; Input: 4-20mA HART, pulse/freq., switch  
 output  
 A Housing: Compact, alu, coated  
 O Cable, Remote Version: Not used  
 D Electrical Connection: Thread NPT1/2  
 H Liner: Hard rubber  
 A1S Process Connection: Cl.150, stainl. steel, flange  
 ASME B16.5  
 G Electrodes: 1.4435/316L, bullet nose  
 A Flow Calibration: 0.5%  
 EB >>Application Package: Heartbeat Verification +  
 Monitoring  
 LK >>Additional Approval: PED Cat. I/II/III  
 Z1 >>Marking: Tagging (TAG), see additional spec.

**Details**

Format display 1 value, max. size

Item	Qty	Product	Net value (USD)
Value 1 display		Volume flow	
Value 2 display		None	
Value 3 display		None	
Value 4 display		None	
Display damping		0.00000 s	
Totalizer 1			
Unit		USgal	
Operating mode totalizer		Net flow total	
Failure mode		Stop	
Totalizer 2			
Unit		USgal	
Operating mode totalizer			
Failure mode		Stop	
Totalizer 3			
Unit		USgal	
Operating mode totalizer			
Failure mode		Stop	
Curr. output 1		Volume flow	
Current span		4...20 mA US	
Value 0/4 mA		0.00000 USgal/min	
Value 20 mA		300.00000 USgal/min	
Failsafe mode current		Max.	
output			
Damping output 1		1.00000 s	
Operating mode		Pulse	
Assign pulse output		Volume flow	
Pulse value (per pulse)		1.20000 USgal	
Pulse width		100.000 ms	
Failsafe mode pulse		No pulses	
output			

**50105107**

1x TAG-stainless steel label

.

.

Net weight: 87.426 pound

Country of origin	Country of dispatch	HS-Code
FR	US	9026102040

20	4 PC	Promag, grounding disc/protection disc DK5GD-14T6/0 (DK5GD-1HAHL)	999.04
----	------	---	--------

Item	Qty	Product	Net value (USD)
------	-----	---------	-----------------

EDI-Orderref.:	2061383103-0020	Unit price	249.76
----------------	-----------------	------------	--------

Includes 1 grounding disc/protection disc

**Order code description**

1HA Nominal Diameter: DN100 4", 1.4435/316L

H Liner: Hard rubber

L Process Connection: Cl.150 ANSI B16.5

Net weight: 2.38 pound

Country of origin	Country of dispatch	HS-Code
US	US	9026902000

US: Subject to US Export Administration Regulations - EAR99

30	2 PC	Grounding cable kit, Promag L/W/P/S/E <a href="#">DK5GC-10E3/0</a> (DK5GC-1HL)	111.64
----	------	--	--------

EDI-Orderref.:	2061383103-0030	Unit price	55.82
----------------	-----------------	------------	-------

A kit includes 2 cables

**Order code description**

1H Nominal Diameter: DN100 4"

L Process Connection: Cl.150, ASME B16.5

Net weight: 0.242 pound

Country of origin	Country of dispatch	HS-Code
CH	US	8544606000



**General Terms & Conditions of Sale**

All sales order related transactions with Endress+Hauser, Inc. shall be governed by Endress+Hauser, Inc.'s General Terms and Conditions of Sale ("E+H Terms") which are subject to modification. Please visit <https://www.us.endress.com/static/terms-conditions> for the most up to date E+H Terms. Any contracts or agreements which are currently in place shall apply and will not be replaced by the E+H Terms.

1/30/2025

To Whom It May Concern


Subject: Sole Source Representative

Endress+Hauser, is the sole manufacturer of its products. Vector is the sole or exclusive representative for Endress+Hauser within Northwestern portions of Arkansas, Kansas, Missouri, Oklahoma, Texas, Southwestern portions of Illinois, and Eastern portions of New Mexico for the purchase of new products, OEM repair parts, repairs, and maintenance.

No other representative can sell products, repair/replacement parts, maintenance, repair/replacement services, field services, training and technical support for Endress+Hauser.

Endress+Hauser, Inc's representatives can also be verified by utilizing our website and entering in your zip code ([www.us.endress.com/en/contact](http://www.us.endress.com/en/contact)).

If you have any further questions, please do not hesitate to contact me.



Best regards  
Shane Duff

---

Regional Business Manager - Gulf

**Endress+Hauser USA**

Endress+Hauser Inc. | 14525 Kirby Dr. | Pearland, TX 77047 | United States  
| Mobile: +1 281 740 6121  
[shane.duff@endress.com](mailto:shane.duff@endress.com) | [www.us.endress.com](http://www.us.endress.com)