

CITY OF HOBBS
SOLE SOURCE/EMERGENCY

TO: CPO

FROM: Shelia Baker, General Services

DATE: May 30, 2024

CHECK ONE: SOLE SOURCE EMERGENCY PURCHASE

ITEM(S)/SERVICE(S) TO BE PURCHASED: Maintenance, parts and repair to CORE Chillers

Award To (If new vendor make sure address is on this form): Trane US Inc.

800-744-1033
Phone/Fax No.

Point of Contact

COST: \$ Varies

JUSTIFICATION FOR SOLE SOURCE OR EMERGENCY PURCHASE: CORE chiller currently down causing temps to rise inside building. Need repairs made to ensure occupants health and safety.

Account No. 164016-43013 Prepared By: SBaker

Department Approval: Shelia Baker

CPO: _____

See back of form for further information.