

**CITY OF HOBBS  
SOLE SOURCE/EMERGENCY**

TO: CPO  
FROM: Sandy Farrell, Hobbs Public Library Director  
DATE: 7/31/19

CHECK ONE: SOLE SOURCE  EMERGENCY PURCHASE

ITEM(S)/SERVICE(S) TO BE PURCHASED: Estacado Library Information Network (ELIN) consortium fees consisting of; ILS services, courier services for ELIN loans, 16 workstations with technical support, and shared databases.

Award To (If new vendor make sure address is on this form): Estacado Library Information Network

New Mexico Junior College

5317 Lovington Highway

Hobbs, NM 88240

575-492-2870

Phone/Fax No.

Attn: Barbara Hicks

Point of Contact

COST: \$72,785.65

JUSTIFICATION FOR SOLE SOURCE OR EMERGENCY PURCHASE: Hobbs Public Library is part of the ELIN consortium which provides our ILS system (Sirsi-Dynix), all 16 workstations that use this ILS, shared databases, technical support, and a courier service that allows all libraries within the consortium to share books with patrons.

---

---

---

Account No. 010310-42639 Prepared By: Irene Sealy

Department Approval: Sandy E. Farrell

CPO: Shelby S. Raulston

See back of form for further information.

# INVOICE

for

Estacado Library Information Network

# 10864

City of Hobbs  
Accounts Payable  
200 E. Broadway Street  
Hobbs, NM 88240

Invoice date July 17, 2019

Balance due for 7-1-19 to 6-30-20

	Number of Units	Cost Each	Total
Courier Service	1	1,822.06	1,822.06
Base Fee	1	2,000.00	2,000.00
Workstations	16	4,310.2245	68,963.59
		Balance due	72,785.65

Please remit to: Estacado Library Information Network  
Attn: Barbara Hicks  
New Mexico Junior College  
5317 Lovington Highway  
Hobbs, NM 88240

RECEIVED

JUL 18 2019

FINANCE DEPT  
S. PESTOVICH

I Seeley  
Check Req?  
7-23-19