



BUSINESS NAME _____

BUSINESS REGISTRATION NUMBER _____

*****Important Notice*****

**Verification of State Tax I.D. Number is Required for Renewal.
Please sign and return this form with payment.**

- If there are NO CHANGES to the current business registration, save time and renew online at www.hobbsnm.org. Click on "Self Service" and register online as a new user. After creation of your user name and password, you can easily pay your registration fee online. (You will still need to sign and return this verification form to City Hall.)
- If there are any changes to the current business registration, please contact the City Clerk's Office at 575-397-9200 for further renewal instructions.
- If you are no longer in business, date business closed: _____
- Valid NM State Tax ID Number: _____

Verification of NM Tax ID Number is Required for All Renewals

I hereby declare that the information submitted on this form is true, accurate and correct to the best of my knowledge and belief.

Print Contact Name _____

Phone Number _____ Email _____

Signature _____ Date _____

Please RETURN the entire form, SIGNED and COMPLETE, in the enclosed envelope with payment or date of business closure. The deadline for renewal and payment of your business registration is JANUARY 31 each year.

EMAIL OR FAX COPIES CAN BE SUBMITTED TO:

FAX – (575) 397-9334

EMAIL – ksalas@hobbsnm.org