



OFFICE OF THE CITY CLERK

# City of Hobbs Candidate Handbook

2022 Municipal Officer Election

200 East Broadway  
Hobbs, NM 88240  
(575) 397-9200  
[www.hobbsnm.org](http://www.hobbsnm.org)

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# Letter of Introduction



Dear Candidate,

Thank you for your interest in serving as an elected official for the City of Hobbs. This handbook serves to answer questions and guide you through the process of running your campaign and declaring your candidacy. Municipal elections are administered through the Office of the City Clerk, the Lea County Clerk's Office and the Secretary of State's Office. The City Clerk's Office staff is available to answer any questions you may have which are not covered by this handbook.

Hobbs is a home-rule municipality, which is governed by a charter adopted by the voters. The City operates under the Commission-Manager form of government, which is described in more detail in this handbook. There are three classifications of elected officials including: Mayor (elected at large), Commission Members (6 members adopted by district with staggered terms), and Municipal Judge (elected at large).

The city limits of the City of Hobbs currently has a 2020 Census population of 40,498 residents (51,736 CCD population) and approximately 18,498 registered voters. If running for a City Commission seat, only those voters in your district may vote for you. If running for Mayor or Municipal Judge, all eligible voters within the City of Hobbs may cast a vote for you.

Many questions that are not specifically covered in this handbook can be found using the following online resources:

1. City's website - <http://www.hobbsnm.org>
2. The City of Hobbs' Municipal Code Book is available online: [https://library.municode.com/nm/hobbs/codes/code\\_of\\_ordinances](https://library.municode.com/nm/hobbs/codes/code_of_ordinances)
3. All applicable state laws and regulations may be accessed online at: <http://public.nmcompcomm.us/nmnxtadmin/NMPublic.aspx>

Please review all the pages of this handbook, paying particular attention to the requirements for declaring your candidacy, running your campaign, and the position responsibilities for the office in which you seek to serve. The Office of the City Clerk will provide you with a candidate packet containing all required forms and more detailed information.

We wish you success on your journey. Please do not hesitate to contact the Clerk's Office if you have any additional questions.

Sincerely,

**Jan Fletcher**  
**City Clerk**

## Current Elected Officials

<b>Sam D. Cobb</b>	Mayor, At Large	2020 – 2024
<b>R. Finn Smith**</b>	Commissioner, District 1	2021 – 2022
<b>Christopher Mills</b>	Commissioner, District 2	2020 – 2024
<b>Larron Fields</b>	Commissioner, District 3	2020 – 2024
<b>Joseph Calderón</b>	Commissioner, District 4	2018 – 2022
<b>Dwayne Penick</b>	Commissioner, District 5	2018 – 2022
<b>Don Gerth</b>	Commissioner, District 6	2018 – 2022
<b>Bobby Arther</b>	Municipal Judge, At Large	2020 – 2022

\*\* Appointed May 10, 2021, due to the resignation of Marshall Newman.

## Positions to be filled:

- Commissioner, District 1 (to fill an unexpired term from 2022 - 2024)
- Commissioner, District 4 (four-year term)
- Commissioner, District 5 (four-year term)
- Commissioner, District 6 (four-year term)
- Municipal Judge, At Large (four-year term)

## New Terms of Office

Terms of office for newly-elected officials in 2022 will begin on April 1, 2022.



## **Form of Government**

Hobbs has a Commission-Manager form of government with an elected Mayor having limited duties.

### **What is the Commission-Manager form of government?**

Commission-Manager is the system of local government that combines the strong political leadership of elected officials in the form of a Commission or other governing body with the strong managerial experience of an appointed manager. The form establishes a representative system where all power is concentrated in the elected Commission and where the Commission hires a professional manager to oversee the delivery of public services. All power and authority to set policy rests with an elected governing body which includes a Mayor and members of the Commission.

### **How does Commission-Manager government work?**

The elected Commission represents their community and develops a vision plan for its future. They establish policies that affect the overall operation of the community and are responsive to the needs and wishes of the residents. To ensure that these policies are carried out and that the entire community is equitably served, the governing body appoints a highly trained professional manager on the basis of his/her education, experience, skills, and abilities. If the manager is not responsive to the governing body, it has the authority to terminate the manager at any time with a majority vote.

In addition, voters have broad powers of initiative (election to force Commission to enact an ordinance), referendum (election to overturn an ordinance already enacted) and recall (election to remove all elected officials except the Judge.)

### **What is the role of the City Manager under a Commission-Manager government?**

The City Manager is hired to serve the Commission and the community and brings to the local government the benefits of his/her training and experience in administering municipal projects and programs. The City Manager prepares a budget for the Commission's consideration; employs, disciplines, discharges, and supervises government staff; makes recommendations to the Commission concerning the welfare of the City; and carries out the Commission's policies. Commission members and residents count on the City Manager to provide complete and objective information about local operations, discuss the pros and cons of alternatives, and offer an assessment of the long-term consequences of their decisions.

Appointed City Managers serve at the pleasure of the governing body. They can be fired by a majority of the Commission, consistent with local laws, or any employment agreements they may enter into with the Commission. The City Manager makes policy recommendations to the Commission for consideration and final decision. The City Manager is bound by whatever action the Commission takes, and control is always in the hands of the elected representatives of the people.

### **What is the role of the Commission?**

The Commission is the community's legislative and policy-making body. Power is centralized in the elected Commission, which, for example, approves the budget and determines the tax rate. The Commission also focuses on the community's goals, major projects, and such long-term considerations as community growth, land use development, capital improvement, financing, and strategic planning. The Commission hires a professional City Manager to implement the administrative responsibilities related to these goals and supervises the manager's performance.

### **What is the role of the Mayor?**

Mayors in Commission-Manager communities are key political and policy leaders, and their specific duties, responsibilities, and authorities depend on the organization's charter. In Commission-Manager communities, typically the Mayor is a voting member of the City Commission who presides at Commission meetings, represents the City in intergovernmental relationships, appoints members of citizen advisory boards (with the advice and consent of Commission), facilitates communication and understanding between elected and appointed officials, and assists the Commission in setting goals and advocating policy decisions for the City concerning its growth and development.

## **Qualifications of Candidates**

### **Qualifications Required to Run for Municipal Office**

All candidates must meet the following basic requirements to run for municipal office:

- Be a resident of the City (see additional explanation below)
- Be a qualified voter of Hobbs and be registered at the time of the Election Proclamation issued by the Secretary of State on December 1, 2021. (You may register to vote or receive more information by contacting the Lea County Clerk's Office, Bureau of Elections, at (575) 396-8619 or online at [www.leacounty.net](http://www.leacounty.net))
- Have no felony convictions (unless elective franchise has been restored)

Any employee of the City of Hobbs elected to municipal office in the City shall resign from the employment of the City.



## Residency Requirements

All candidates must reside within the municipal boundaries of the City of Hobbs. City Commission candidates must reside within the district for which they seek election.

## Declaration of Candidacy

### Date/Required Documents: (When/Were to File Candidacy)

The Clerk's Office will publish an online calendar of key dates for the election. All candidates must declare their candidacy on **January 4, 2022**, the 56<sup>th</sup> day preceding the election, by filing the following information with the Office of the City Clerk at Hobbs City Hall, 200 East Broadway, between the hours of 9:00 a.m. and 5:00 p.m. only:

- Declaration of Candidacy form (provided by the City Clerk)
- Certified copy of the candidate's voter registration from the Lea County Clerk (*optional*)

### Write-in Candidacy

If you miss the deadline to declare your candidacy as described above, you may register as a write-in candidate meaning you will be eligible to run, but your name will not appear on the ballot. All write-in candidates must declare their candidacy on the 49<sup>th</sup> day preceding the election (January 11, 2022) by filing the following information with the Office of the City Clerk at Hobbs City Hall between the hours of 9:00 a.m. and 5:00 p.m. only:

- Declaration of Write-In Candidacy form (provided by the City Clerk)
- Certified copy of the candidate's voter registration from the Lea County Clerk (*optional*)

### Withdrawal of Candidacy

Withdrawal of candidacy forms must be filed with the City Clerk on or before **January 11, 2022**. Withdrawal of write-in candidacy forms must be filed with the City Clerk on or before **January 18, 2022**. Please be sure you wish to run for office before filing your candidacy.

## Campaigning

### Contributions/Expenditures

The City of Hobbs has no current laws related to campaign reporting requirements for municipal elections.

## Signs

Signs on public and private property within the city limits are regulated by ordinance.

Please review the Hobbs Municipal Code online at this web address:

[https://library.municode.com/nm/hobbs/codes/code\\_of\\_ordinances?nodeId=HONEMEMUCO](https://library.municode.com/nm/hobbs/codes/code_of_ordinances?nodeId=HONEMEMUCO).

Please contact the Code Enforcement Department at (575) 391-8158 with any specific questions regarding placement of election signage.

## Election

### Voting

Regular municipal elections in the City of Hobbs take place on the first Tuesday of March in even numbered years (March 1, 2022). Voters may vote in person on Election Day between the hours of 7:00 a.m. and 7:00 p.m. In addition, voters may vote by requesting an absentee ballot which will be mailed, or marking an absentee ballot in-person, beginning 28 days before Election Day. Alternatively, voters may vote early in-person in the Office of the City Clerk beginning on February 1st through February 26th and at the Lea County Office Annex beginning February 12<sup>th</sup> through 26th.

### Voting Convenience Centers

Hobbs consolidates all of its precincts into Voting Convenience Centers. City of Hobbs voters may vote at any of the Voting Convenience Centers, regardless of where they live in the City, on Election Day. Locations on Election Day will be:

- City of Hobbs Annex
- Hobbs Municipal Schools Training Center
- Teen Center
- Lea County Annex Office Complex
- Lea County Event Center

### Photo ID Required

A photo ID to vote in Hobbs municipal elections is required. As such, a valid photo ID is required for voters who vote in-person. If a voter does not have a valid photo ID, they may obtain a Voter Photo ID from the Office of the City Clerk at no cost.

### Run-Off Election

The City of Hobbs no longer has a Charter provision for a run-off election. This provision was repealed in the March 2020 Municipal Election. The candidate who receives the highest number of votes in the election wins.



## Position Responsibilities

### Mayor and City Commissioners

The City's Charter specifically outlines the responsibilities and duties of the Mayor and City Commissioners.

### Municipal Judge

The Hobbs Municipal Code and New Mexico State Law specifies the responsibilities and duties of the Municipal Judge, as follows:

- (1) Shall constitute the judicial branch of the City government;
- (2) Shall be entitled to exercise all of the powers and duties of office as are authorized by the Constitution and laws of the State of New Mexico;
- (3) Shall have jurisdiction over all offenses and complaints under the ordinances of the City; and
- (4) May issue subpoenas, warrants and punishment for contempt.

## Compensation & Benefits

### Compensation

Currently, based on existing municipal code/ordinance, the annual salary for elected officials is:

**Mayor** –The annual salary of the Mayor is \$26,000.00.

**City Commissioner** – The annual salary of City Commissioner is \$12,000.00.

**Municipal Judge** – The Municipal Judge shall receive a salary of \$1,398.50 per week for 52 weeks per year payable in 26 payments to coincide with the payroll dates of the City.

Pursuant to the State of New Mexico Constitution, an elected official's compensation cannot be increased or reduced during their term of office.

## **Benefits**

Based on existing municipal code/ordinance, the Mayor, City Commissioners, Municipal Judge and eligible family members shall be offered medical, dental, vision insurance coverage and PERA as provided to other City employees.

## **Required Disclosure**

Pursuant to State Law and City Ordinance, upon taking office, all public officers are required to complete a "Public Officer Disclosure Form" and a "City of Hobbs Financial Disclosure Form". Completion of these forms are required annually by all public officers. Every public officer has a duty to update their individual forms as individual circumstances may change.

# **City of Hobbs** **CITY CHARTER**



As Amended - March 3, 2020

**History:**

- Initial Charter was adopted by the voters of the City of Hobbs at the August 1, 2000, Special Election to become effective April 1, 2001.
- Amendments to add Section 2-6 Runoff and Section 10-1 Recall were approved by the voters of the City of Hobbs at the March 2, 2010, Regular Election.
- Amendment to add Section 2-1 (C) Voter Photo Identification was approved by the voters of the City of Hobbs at the December 9, 2014, Special Election.
- Amendments to repeal Section 2-6 Runoff; add Section 4-7 (F) to provide advice and consent regarding the termination of the City Attorney; and add Section 11 providing that masculine gender shall include the feminine were approved by the voters of the City of Hobbs at the March 3, 2020, Municipal Officer Election.



# **HOBBS CHARTER COMMISSION CHARTER FOR THE CITY OF HOBBS**

We, the citizens of the City of Hobbs, New Mexico, under the Constitution and law of New Mexico, do ordain and establish this government for the City of Hobbs, New Mexico.

## **SECTION 1**

### **POWERS**

**1-1. Powers.** The municipality, now existing and known as the City of Hobbs, is a body corporate and may exercise all legislative powers and perform all functions not expressly denied by general law or this Charter. The City may exercise its legislative power in the manner it deems necessary or the City may act in the manner provided by law ("state statute"). The purpose of this Charter is to provide for maximum local self-government. A liberal construction shall be given to the powers of the City.

## **SECTION 2**

### **ELECTORATE**

#### **Section 2-1. Electors**

A. **Candidates.** Any registered qualified elector of the City of Hobbs may be a candidate for the office of Mayor, Municipal Judge, or Commissioner for the district in which the elector resides, if that candidate has resided within the City limits of Hobbs and, if applicable, within the appropriate Commission district for a period of at least 180 days prior to the filing of that elector's declaration of candidacy.

B. Voting Eligibility. Any registered qualified elector of the City of Hobbs is eligible to vote in any City election.

C. Voter Photo Identification. Voter photo identification shall be required for all municipal elections as follows:

1. When a voter approaches the election polling place seeking to vote, the voter must identify herself or himself audibly by name. The Municipal Election Clerk shall locate the registered voter's name as spoken and ask the individual seeking to vote for one current identification card containing the voter's name and photograph.
2. Such photo identification card may include any card issued by a government agency, driver's license, student identification card, commercial transaction card (such as a credit or debit card), insurance card, union card, a professional association card or a voter identification card issued by the Hobbs City Clerk, provided the item submitted contains a photograph depiction of the voter.
3. If the individual is unable to provide a photo identification card, she or he shall be allowed to vote on a conditional ballot, but only if she or he swears or affirms under penalty of perjury in an affidavit provided by the City Clerk that she or he is the registered voter listed on the voter registration rolls at the precinct at which she or he presented herself or himself to vote and provides her or his date of birth and the last four digits of her or his Social Security number.
4. Conditional ballots shall be issued for no other reason than the failure to present photo identification. Conditional ballots shall be counted only by the Canvassing Board and only on the voter's presentation to the City Clerk, by 9:00 a.m. on the third day following the election, one of the photo identification cards described in this section. The Canvassing Board shall also verify that the voter who cast the conditional ballot was registered to vote for the election and did not vote elsewhere in the same election. If a voter who cast a conditional ballot under this section swears or affirms under penalty of perjury in an affidavit provided by the City Clerk within the three-day canvassing period that she or he has a religious objection to being photographed, such voter shall not be required to submit photo identification. The Canvassing Board shall otherwise verify that the conditional ballot was valid.



5. The City Clerk shall develop and provide instructions for election judges concerning the requirements of this section and a method of complaint and resolution for individuals who feel they have been discriminated against by election officials or the City Clerk's administration of this section.
6. Regarding the requirements of this section, knowingly executing a false statement constitutes perjury as provided in Section 30-25-1 NMSA 1978 and voting on the basis of a falsely executed statement constitutes false voting as provided in Sections 1-20-8, 1-20-8.1 and 3-8-75 NMSA 1978.
7. Voter photo identification cards shall be issued by the City Clerk without charge to any voter who presents any two of the following identification documents that show the name and address of the voter: a state-issued identification card, Social Security card, student identification card, library card, insurance card, selective service card, union card, professional association card, utility bill, bank statement, government check or a paycheck, upon confirmation with the County Clerk that such person is registered to vote. If the individual is unable to present any two of these documents to the City Clerk, then the voter shall swear or affirm in writing under penalty of perjury that she or he is the registered voter and shall be issued a voter photo identification card upon confirmation with the County Clerk that such person is registered to vote. The City Clerk issued photo identification card shall state on its face that it shall not be valid for identification other than for the purpose of voting in City of Hobbs municipal elections and shall not be valid if the voter is subsequently purged from the voter rolls.
8. This section shall take precedence over the State Municipal Election Code and any reference in this article to the State Municipal Election Code. The provisions of this section shall apply only to City of Hobbs municipal elections.
9. Changes to procedural matters only, as set forth in Paragraph C herein, shall be adopted by Ordinance by the City Commission.

**2-2. Regular City Election.** Regular City elections for the purpose of electing City officers and considering any other question placed on the ballot by the Commission shall be held on the first Tuesday in March of each even-numbered year.

**2-3. Non-Partisan Elections.** The names of candidates for City office shall be listed on the ballot without party or other designation. The name of the candidate shall appear on the ballot as it is shown on the candidate's declaration of candidacy. The listing of the names on the ballot of the candidates for the office to be filled shall be determined by lot.

**2-4. Elective Offices.** The elective offices of the City are six (6) Commissioners, a Mayor, and a Municipal Judge.

**2-5. Term of Office.** The term of office of a Commissioner and Mayor is four (4) years. The term of office for the Municipal Judge is four (4) years. The Municipal Judge in office at the time of adoption of this Charter shall continue to serve until the regular municipal election in 2002.

**2-6. Runoff Elections.** (Repealed.)

### **SECTION 3**

#### **FORM OF GOVERNMENT**

The form of government of the City of Hobbs is the Commissioner/Manager form of government with an elected Mayor having limited duties.

### **SECTION 4**

#### **CITY COMMISSION**

**4-1. Composition.** The City Commission consists of six (6) members who shall be elected as provided in this Charter. One (1) Commissioner shall be elected from each district. Each district shall be compact and contiguous and composed of



populations as nearly equal as practicable. Communities of interest, including those based on economic, geographic or ethnic characteristics shall be preserved within a single district to the extent reasonable and practical. Any member of the Commission representing a district shall be a resident of, and elected by, the registered qualified electors of that district.

**4-2. At-Large Election – Mayor.** The mayor shall be voted on at-large.

**4-3. District Elections.** The City of Hobbs shall be divided into six (6) districts after receipt of the official Year 2000 Federal Census, but until the regular municipal election in 2002, the City shall have only five (5) districts as now existing, and the Commissioners now occupying these positions shall remain in office after the effective date of this Charter until their successors are elected as provided for in this Charter. The sixth Commissioner shall be elected for the first time in the regular municipal election in 2002. In addition, at that same regular municipal election in 2002, a Commissioner shall be elected for a full four (4) year term or a two (2) year term, as applicable, if such redistricting results in a district having two (2) incumbent Commissioners or no incumbent Commissioner residing therein. Commencing with the regular municipal election in 2002, the Municipal Judge and Commissioners for districts 4, 5, and 6 shall be elected for full 4-year terms. Commencing with the regular municipal election in 2004, the Mayor and Commissioners for districts 1, 2, and 3 shall be elected for full 4-year terms.

**4-4. Staggered Terms.** The terms of the Commissioners shall be staggered so that three (3) Commissioners are elected every two (2) years.

**4-5. Vacancy.** A vacancy in the office of Commissioner, Mayor, or Municipal Judge occurs upon the officer's death, disability, resignation or termination of residency in the City or the district represented. If the office is vacated, the remaining members of the Commission shall appoint a registered qualified elector to fill the vacancy within thirty (30) days of the vacancy. Any registered qualified elector appointed to fill a vacancy shall serve until the next regular City election, at which time a registered qualified elector shall be elected to fill the remaining unexpired term, if any.

**4-6. Meetings.** The Commission shall meet at least twice each month. Meetings of the Commission shall be open to the public and the official records of the City shall be open to inspection during regular business hours as provided in State statute.

**4-7. Powers and Duties.** The Commission is the governing body of the City of Hobbs and may exercise all legislative powers not expressly denied by general law.

The Commission shall:

- A. Pass all ordinances and other measures conducive to the health, safety and welfare of the City;
- B. Carry out the provisions of this Charter;
- C. Perform all acts required for the general welfare of the City;
- D. Create all offices and departments necessary for proper carrying on of the work of the City;
- E. Appoint a City Manager and hold him responsible for the proper and efficient administration of City government; and

F. Provide advice and consent via resolution regarding the termination of the City Attorney.

## SECTION 5

### MAYOR

**5-1. Organizational Meeting – Mayor Pro-Tem – Selection.** At its organizational meeting to be held on the first Monday following the regular City election or as soon thereafter as practical, the Commission shall elect one (1) of its members to serve as Mayor Pro-Tem. The term of office of Mayor Pro-Tem is until the next organizational meeting of the Commission, or until a successor is selected and qualified, unless sooner removed by death, resignation or removal from office.

### **5-2. Mayor – Duties.**

The Mayor:

- A. Shall preside at all meetings of the Commission and perform other duties, consistent with his/her office, as imposed by the Commission;
- B. Has the same right to vote as a Commissioner;
- C. Has the right to place any item on a Commission meeting agenda;
- D. Shall lead, guide and develop (in conjunction with the City Commission and others) short and long range plans and goals for the City concerning its growth and development (economic, industrial and otherwise);
- E. Shall represent the City and promote its interests at the local, county, state and national levels and in economic and industrial development activities;



F. Is the official head of the City for all ceremonial and spokesperson purposes;

G. In the event of an emergency or natural disaster, with a support of a majority of the City Commission, call upon or request relief or aid from any local, county, state or national governmental entity.

The Mayor shall be elected for the first time in a special election to be held at least ten (10) days before the effective date of this Charter and shall serve until the regular municipal election in 2004.

The terms of Commissioners shall be unaffected and continue in the manner provided by state statute.

## **SECTION 6**

### **MANAGER**

**6-1. Qualifications - Appointment.** A City Manager shall be appointed solely on the basis of his administrative qualifications for an indefinite term. His selection shall not be limited by reason of his former residence.

His salary shall be fixed by the City Commission. A vacancy in the office of the City Manager occurs upon his death, resignation or removal from office.

**6-2. Manager – Duties.** The City Manager is the Chief Executive Officer of the City. He shall have a seat, but not vote, at every meeting of the City Commission. The City Manager shall:

A. Enforce and carry out all ordinances, rules and regulations adopted by the Commission;



- B. Employ, discipline and discharge employees of the City;
- C. Prepare and submit an annual budget to the City Commission;
- D. Make recommendations to the City Commission concerning the welfare of the City;
- E. Be the person, or his designated agent, for the purposes of civil process;
- F. Continue to be the administrative officer of the City in the event of any local, county, state or national emergency or disaster.

## **SECTION 7**

### **CHARTER REVIEW**

**7-1. Charter – Amendments – Revision.** This Charter may be amended or repealed in the manner provided by law. The City Commission shall appoint a Charter Commission at least every ten (10) years to review the Charter. The Charter Commission shall consist of two (2) Commissioners, the Mayor, and one (1) member appointed by each Commissioner. After conducting at least one (1) public hearing to obtain public opinion and input, the Charter Commission shall submit recommendations to the City Commission. The City Commission shall act on the recommendations of the Committee by an affirmative vote of the majority.

**7-2. Saving Clause.** This Charter does not apply to pending litigation. All ordinances, resolutions, regulations and orders shall continue in effect until amended or repealed.

## SECTION 8

### COMPENSATION

**8-1. Compensation.** Compensation for the Mayor, Mayor Pro-Tem, and Commissioners shall be determined by Ordinance and until at least the election in March, 2004, shall be as follows:

- A. Mayor: \$26,000.00 per year.
- B. Mayor Pro-Tem: \$12,000.00 per year.
- C. Commissioner: \$12,000.00 per year.

*(Revised by Ordinance No. 1109 adopted January 2, 2018)*

## SECTION 9

### EFFECTIVE DATE

This Charter shall become effective at 12:01 a.m. on April 1, 2001.

## SECTION 10

### RECALL

#### **10-1. Recall.**

- A. The Mayor and any City Commissioner are subject to a recall election.

Upon petition seeking the recall of the Mayor and/or any City Commissioner, the Commission shall call a special election unless the regular municipal election occurs within sixty (60) days, in which case the qualified electors shall vote on the recall at the regular election.

B. In either case, there shall be a special ballot containing the name of the officer, the office he holds and the dates of the beginning and termination of his official term. Below the name of the officer shall be two (2) phrases:

“For the recall” and

“Against the recall,”

one (1) below the other with a space after each for placing a cross where desired. If a majority of the votes cast favor recall and this majority equals or exceeds the number of votes the officer received when elected, the office shall be declared vacant, and the office shall be filled as are other vacancies.

C. For the Mayor, the petition must be signed by no less than ten percent (10%) of the total number of registered qualified electors in the municipality at the last regular municipal election.

D. For a City Commissioner elected from a district, the petition shall be signed by no less than ten percent (10%) of the total number of registered qualified electors in that Commissioner’s district at the last regular municipal election. The special recall election shall be held only in that district.

E. If the Mayor or Commissioner is recalled, he or she shall not be eligible for re-election until the term for which he or she was originally elected has expired.

F. If the recall election results in a failure to secure the votes necessary to recall, the Mayor or City Commissioner who is the subject of the election shall not be subject again to recall until six (6) months have elapsed from the date the previous recall election was held.

## **SECTION 11**

### **PUBLIC OFFICER AND EMPLOYEE ANTI-DISCRIMINATION**

Wherever the masculine gender is used in this Charter, in defining the qualifications for specific offices or employment, it shall be construed to include the feminine.





STATE OF NEW MEXICO  
**MAGGIE TOULOUSE OLIVER**  
SECRETARY OF STATE

## 2022 MUNICIPAL OFFICER ELECTION

### DECLARATION OF CANDIDACY – STATEMENT OF INTENT

I, \_\_\_\_\_, being first duly sworn, say that  
*(candidate's name on certificate of registration)*

I am a voter of the county of \_\_\_\_\_, State of New Mexico. I reside at  
\_\_\_\_\_, and was registered to vote at that place on the  
*(physical address)*

of the proclamation calling this election;

I reside within and am registered to vote in the area to be elected to represent;

I desire to become a candidate for the office of \_\_\_\_\_ at the  
municipal officer election to be held in March of the year this declaration is filed;

I will be eligible and legally qualified to hold this office at the beginning of its term; and

I make the foregoing affidavit under oath, knowing that any false statement herein  
constitutes a felony punishable under the criminal laws of New Mexico.

\_\_\_\_\_  
*Signature of Declarant*

\_\_\_\_\_  
*Mailing Address*

\_\_\_\_\_  
*Residence Address*

\_\_\_\_\_  
*Email Address*

\_\_\_\_\_  
*Phone Number*

State of: \_\_\_\_\_

County of: \_\_\_\_\_

Signed and sworn (or affirmed) before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2022,  
by \_\_\_\_\_.

\_\_\_\_\_  
*Signature of notarial officer*

\_\_\_\_\_  
*Title and Rank*

*My Commission Expires:* \_\_\_\_\_



STATE OF NEW MEXICO

**MAGGIE TOULOUSE OLIVER**

SECRETARY OF STATE

**2022 MUNICIPAL OFFICER ELECTION  
WRITTEN AUTHORIZATION FOR DESIGNATION**

I desire to become a candidate for the office of \_\_\_\_\_ in the municipal officer election to be held on **Tuesday, March 1st, 2022.**

I certify that I am not able to personally deliver my Declaration of Candidacy and all other associated documents to my local municipal clerk's office, as applicable, for filing purposes.

Pursuant to NMSA 1978, § 1-22-7(D), I designate the following individual to act solely on my behalf for the purpose of filing my Declaration of Candidacy and any other associated documents required:

\_\_\_\_\_  
Name of Designee (printed)

\_\_\_\_\_  
Address of Designee

Signed and authorized by:

\_\_\_\_\_  
**Candidate Signature**

\_\_\_\_\_  
**Candidate Name**

\_\_\_\_\_  
**Mailing Address**

\_\_\_\_\_  
**Residence Address**

CITY OF HOBBS  
RESOLUTION NO. 7121

**A RESOLUTION CALLING FOR A MUNICIPAL OFFICER ELECTION  
TO BE HELD ON MARCH 1, 2022, AND NOTIFYING THE LEA COUNTY CLERK  
AND SECRETARY OF STATE OF THE POSITIONS TO BE FILLED**

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that:

1. Pursuant to NMSA 1978, Sections 1-22-3.1 and 1-22-4, a Municipal Officer Election will be held in the City of Hobbs, New Mexico, on Tuesday, March 1, 2022.
2. The following local governing body positions and judicial position shall be included in the Secretary of State's Proclamation to fill elective offices:
  - A. **ONE – City Commissioner, District 1, for a two-year term (to fill an unexpired term)**
  - B. **ONE – City Commissioner, District 4, for a four-year term**
  - C. **ONE – City Commissioner, District 5, for a four-year term**
  - D. **ONE – City Commissioner, District 6, for a four-year term**
  - E. **ONE – Municipal Judge, at large, for a four-year term**
3. Declarations of Candidacy for the Municipal Officer Election shall be filed on Tuesday, January 4, 2022, between 9:00 a.m. and 5:00 p.m. at the Municipal Clerk's Office at City Hall, 200 East Broadway, Hobbs, New Mexico.
4. Declarations of Intent to be a Write-In Candidate for the Municipal Officer Election shall be filed on Tuesday, January 11, 2022, between 9:00 a.m. and 5:00 p.m. at the Municipal Clerk's Office at City Hall, 200 East Broadway, Hobbs, New Mexico.
5. All precincts or portions thereof within the municipal boundaries of the City of Hobbs are hereby consolidated into one precinct for the conduct of the Municipal Officer Election.
6. The following locations are designated as polling places for the purpose of establishing Voter Convenience Centers on election day from 7:00 a.m. to 7:00 p.m. for the conduct of the Municipal Officer Election:
  - Hobbs City Hall Annex, 200 East Broadway
  - Teen Center, 620 West Alto
  - Hobbs Municipal Schools Training Center, 2110 East Sanger
  - Lea County Event Center, 5101 Lovington Hwy.
  - Lea County Office Complex, 1019 East Bender Blvd.



Absentee and Early Voting:

Municipal Clerk's Office  
200 East Broadway

Alternate Early Voting:

Lea County Office Complex  
1019 East Bender Blvd.

7. Absentee and Early Voting will be conducted at the Municipal Clerk's Office beginning on Tuesday, February 1, 2022, and ending on Friday, February 25, 2022, during regular business days and hours of operation between 8:00 a.m. and 5:00 p.m. Early Voting will also be conducted at the Municipal Clerk's Office on Saturday, February 26, 2022, from 10:00 a.m. to 6:00 p.m.
8. Alternate Early Voting will be conducted at the Lea County Office Complex, 1019 East Bender, Hobbs, New Mexico, beginning on Saturday, February 12, 2022, and ending on Saturday, February 26, 2020, which will be open on Tuesday through Saturday from 10:00 a.m. to 6:00 p.m.
9. The Municipal Clerk shall conduct the Municipal Officer Election for the City of Hobbs utilizing the appropriate statutes and Election Code.
10. This Resolution shall serve as notice to the Lea County Clerk and Secretary of State pursuant to NMSA 1978, Section 1-22-4(A).

**PASSED, ADOPTED AND APPROVED** this 18<sup>th</sup> day of October, 2021.

  
\_\_\_\_\_  
SAM D. COBB, Mayor

ATTEST:

  
\_\_\_\_\_  
JAN FLETCHER, City Clerk





## 2022 Municipal Officer Election Calendar

<b>On December 1, 2021</b> On 90th day	Secretary of State issues resolution (proclamation) for a regular municipal officer election	1-22-4 B
<b>By December 21, 2021</b> Prior to 70th day	Municipality must file a resolution with the County Clerk for ballot questions NOTE: See the corresponding statutes for timeframes for the type of question being considered (GRT, Bond, Liquor, etc.)	1-16-3 B
<b>By December 24, 2021</b> By 67th day	Deadline to submit any ballot questions to the Secretary of State for the Municipal Officer Election Ballot.	1-16-3 B
<b>On January 4, 2022</b> <b>9:00 am - 5:00 pm</b>  On the 56th day	Candidate Filing Day - NOTE: To be a candidate, a person must be registered to vote in the district on the date the proclamation calling a local election is filed in the office of the Secretary of State [December 1, 2021] (1-22-3B)	1-22-3.1(E)(3)
<b>On January 11, 2022</b> <b>9:00 am - 5:00 pm</b>  On the 49th day	Write-In Candidate Filing Day - NOTE: To be a write-in candidate, a person must be registered to vote in the district on the date the proclamation calling a local election is filed in the office of the Secretary of State [December 1, 2021] (1-22-3B)	1-22-3.1(E)(4)
<b>February 1 – 25, 2022</b> (Mon – Fri 8:00 am to 5:00 pm)  <b>Saturday, February 26, 2022</b> 10:00 am – 6:00 pm	Absentee and Early Voting <i>City Hall, City Clerk's Office</i> <i>200 E. Broadway (M-F 8:00 to 5:00)</i>	1-6-5.7 (A)
<b>February 12 – 26, 2022</b> (Tue – Sat 10:00 am to 6:00 pm)  <b>Saturday, February 26, 2022</b> 10:00 am – 6:00 pm	Alternate Early Voting <i>Lea County Office Annex</i> <i>1019 E. Bender (Tue – Sat 10:00 to 6:00)</i>	1-6-5.7 (B)
<b>March 1, 2022</b>  First Tue in March of Even-Numbered Years	<b>Municipal Officer Election Day</b>	1-22-3.1 (A)