

AGENDA
City of Hobbs Planning Board – Regular Meeting
June 19, 2018 at 10:00 AM

W. M. “Tres” Hicks, Chairman
Bill Ramirez
Brett Drennan
Larry Sanderson

Guy Kesner, Vice Chairman
Philip Ingram
Ben Donahue

Tentative Agenda for the Planning Board Regular Session Meeting to be held on Tuesday, June 19, 2018 at 10:00 AM at the City of Hobbs Annex Building, First Floor Commission Chambers located at 200 E. Broadway, Hobbs, NM 88240.

AGENDA

- 1) Call To Order.**
- 2) Review and Consider Approval of Agenda.**
- 3) Review and Consider Approval of Minutes.**

May 15, 2018 – Regular Meeting

- 4) Communications from Citizens.**
- 5) Review Proposed Subdivision Sketch Plan located southwest of the intersection of Clinton & Eastern.**
- 6) Review and Consider a new ROW Work Permit Policy; setting policy & procedures for the issuance of ROW Work Permits and ROW Licenses.**
- 7) Discussion Item(s).**
 - A) Minor Residential (Rural) Section as promulgated within the City of Hobbs Major Thoroughfare Plan.**
 - B) FY 2020-2024 Infrastructure Capital Improvement Plan (ICIP) process.**
- 8) Adjournment.**

The City will make every effort to provide reasonable accommodations for people with disabilities who wish to attend a public meeting. Please notify the City at least 24 hours before the meeting. Telephone 397-9351.

“Notice is hereby given that a quorum of the Hobbs City Commission may be in attendance at this meeting.”

**PLANNING BOARD MEETING
MINUTES
May 15, 2018**

The Hobbs Planning Board met on May 15, 2018 at 10:00 a.m. at City of Hobbs Annex Building, First Floor Commission Chambers, located at 200 E. Broadway, Hobbs, NM 88240 with Mr. Guy Kesner, Vice Chairman presiding.

Members Present:

Guy Kesner, Vice Chairman
Bill Ramirez
Larry Sanderson
Phillip Ingram
Ben Donahue

Members Absent:

Brett Drennan
Tres Hicks, Chairman

Also present were members of the public and City staff as follows:

Kevin Robinson, Development Director
Todd Randall, City Engineer
Julie Nymeyer, Staff Secretary
Daniel Johncox

Bruce Reid, County Planner
Ben Manes
Seborn South
Scotty Holloman

1) Call To Order.

Vice Chairman, Guy Kesner called the meeting to order at 10:02 am.

2) Review and Consider Approval of Agenda.

The first item of business was to review and approve the Agenda for the May 15, 2018 meeting. Mr. Kesner asked if there were any changes or additions to the Agenda? Mr. Robinson said there were some people in the audience that were here for items 9, 8 and 5 and maybe they could move those items up on the agenda. Mr. Kesner moved the agenda items to 9, 5 and 8. Mr. Ramirez made a motion, seconded by Mr. Ingram to approve the agenda as amended. The vote on the motion was 4-0 and the motion carried.

3) Review and Consider Approval of Minutes.

**April 17, 2018 – Regular Meeting
April 25, 2018 – Special Meeting**

Mr. Kesner asked if everyone has had a chance to read the Regular Meeting Minutes from April 17, 2018 and the Special Meeting Minutes from April 25, 2018. Mr. Ramirez made a motion, seconded by Mr. Ingram to approve the Regular and Special Meeting Minutes. The vote on the motion was 4-0 and the motion carried.

4) Communications from Citizens.

There was no communication from citizens.

9) Review and Consider proposed parking variance, MC 15.20 for property located at 900 N. Turner.

Mr. Robinson said this is a proposed parking variance at 900 N. Turner. He said this location requires 30 parking spaces. He said in the alley behind 920 N. Turner the church agreed to a joint use parking agreement. Mr. Kesner said since the majority of the traffic will be from the Day Care he thought she should pave and maintain the alley.

Mr. Robinson said there are 4 spaces for employee parking. Mr. Ramirez asked about trash pickups in the alley and if they were commercial trash bins? Ms. Ugalde said they will have two poly carts. Mr. Kesner said he felt like the neighbors that share the alley should be notified. He said staff should send them a notification of the proposed parking agreement and see if they have issues with the alley being used. He said to give the adjacent properties 15 days to respond.

Mr. Sanderson arrived at the meeting.

Mr. Ramirez made a motion, seconded by Mr. Ingram to approve the parking variance with the conditions that the Day Care owners maintain the alley and apply pavement markings for drop off area noted and for staff to notify the neighbors surrounding the alley for comments and approval. The vote on the motion was 5-0 and the motion carried.

5) Public Hearing to Review and Consider a Request to Grant a Special Use Permit and Amend the Planning District Map to Allow a Recreational Vehicle Park (RVP), on a 6.16 +/- acre parent parcel located at 4511 W. Business Park Boulevard.

Mr. Robinson said this is a Request to Grant a Special Use Permit and Amendment to the Planning District Map.

Mr. Kesner opened the public hearing at 10:28 am for comments. Mr. Scotty Holloman said the NMJC owns the property SE of the area. He said the NMJC has no problem with the RV Park but they would like to make sure there will be some type of a buffer.

Mr. Kesner closed the public hearing at 10:30 am. Mr. Robinson said buffering is part of the ordinance and will be required. Mr. Ramirez made a motion, seconded by Mr. Ingram to approve the Special Use Permit. The vote on the motion was 5-0 and the motion carried.

8) Review and Consider Preliminary Plan Approval for Libba Subdivision Unit 1, as submitted by property owner, Daniel Johncox.

Mr. Robinson said this is a Preliminary Plan approval. He asked Mr. Johncox if this was a phased development or actual units? Mr. Johncox said a phased development. He said the main concern is the projection of Fowler Street. He said currently Fowler is projected east

of the Cielo Linda Subdivision. He said staff is proposing an easement which in an encumbrance to the lots 8 and 16 of Unit 2. He said there would be a surface and subsurface public infrastructure easement that would be on the two lots and nothing could be built on them.

Mr. Kesner asked if you want the roadway a little farther to the west why don't you just have the developer grant the right-of-way a little farther west? Mr. Randall said that is an option. Mr. Reid suggested curving Fowler instead of lining it up. He said putting a curve in it will not take as much land. Mr. Johncox said he would rather curve the easement if possible.

Mr. Robinson said on the flag pole portion if Mr. Johncox will make it 35 feet on the flag pole portion instead of 20 foot for drainage. Mr. Johncox asked he could dedicate the 35 feet to the county? Mr. Robinson said if you dedicate to the county that is a drainage pond and they will accept 20 feet. Mr. Randall said it can be 20 feet if the county is willing to accept it. Mr. Reid said you can attach the flood plain to the lot you just have to have an attachment to the plat that no one can build in the drainage for the flood plain. Mr. Johncox said he thought that was what he would do.

Mr. Kesner said if there were any other questions? Mr. Reid said the county approved the preliminary plat for the subdivision the 3rd of May. Mr. Sanderson made a motion, seconded by Mr. Ramirez to approve the Preliminary Plan of the Libba Subdivision with the alignment of the two cross sections roads. The vote on the motion was 5-0 and the motion carried.

6) Public Hearing to Review and Consider a Request to Grant a Special Use Permit and Amend the Planning District Map to Allow a Recreational Vehicle Park (RVP), on a 4.89 +/- acre parent parcel located at 301 S. West County Road.

Mr. Kesner said this is a Public Hearing to review and consider a Special Use Permit. Mr. Robinson said previously this Board approved Goings Lane RV Park. He said 301 SW County Road is where the truck wash sits and is a dual frontage lot. He said the property owner would like to develop the property west of the truck wash into a RV Park. Mr. Ingram asked if there was an existing RV Park in the area? Mr. Robinson said north of Pilot they are developing an RV Park.

Mr. Kesner opened the Public Hearing at 11:05 am. There were no public comments. Mr. Kesner closed the Public Hearing at 11:06 am. Mr. Kesner said he thought this area made as much sense as any other area. Mr. Ramirez asked if the property owners have been notified? Mr. Robinson said yes they have. Mr. Ingram asked if the tank battery was still active? Mr. Robinson said he thought it was active. Mr. Ingram said his concern is if there was some type of gas discharge from the battery. He said whoever owns the tank battery will need to take additional steps to protect the people. Mr. Ingram made a motion, seconded by Mr. Ramirez to approve the Special Use Permit pending that the property owner of the tank battery is notified that an RV Park is going in the area and there could be some safety issues regarding the tank battery. The vote on the motion was 5-0 and the motion carried.

- 7) **Review and Consider various variance requests from MC Chapter 18.04.060, for an existing Non-Conforming MHP located southwest of the intersection of Sanger & Grimes, as requested by Juan Villalobos, property owner.**

Mr. Robinson said initially in MC 18.04 Mobile Home Parks had five years to become compliant. He said as these mobile home parks request additional placements in their parks we do not allow that until they become compliant. He said upon review with this property owner he was given options and this is plan B you are looking at. He said in order for them to become compliant there would be some variances that would be required. He said primarily mobile home space. He said a safety concern is that every space has access for emergency responders. He said currently today there are violations in the private roadway. He said the units within the private roadways need to be removed.

Mr. Randall said all of this paving is actually pavement and improvements in the railroad right-of-way. Mr. Kesner asked what the pavement was being used for? Mr. Randall it is access to each unit. Mr. Robinson said it is more important for site circulation now because of the units that in the private roadway.

Mr. Robinson said if the Board likes this plan then they can adopt a site plan. He said there may be some opportunities to come back to the Board for additional variances. He said the density was the greatest problems. He said what staff would like to see the Board do is to have them remove the units that are in the public roadways immediately. Mr. Kesner said it will be very hard to realign the homes. Mr. Sanderson asked how many variances to get this cleaned up? Mr. Robinson said two variances are being requested at this time, an opaque fence and structures need to be removed from the roadway.

Mr. Kesner said the egress problem needs to be fixed first and then two years to do curb cuts or make driveways for entrance on Leech Street or put an opaque fence around the trailer park. He said he would rather the homes get moved and become more in compliance first.

Mr. Ingram left the meeting at 11:40 am.

Mr. Sanderson made a motion, seconded by Mr. Ramirez to approve the variances pending they move the houses out of the right of way in 3 months, and in 6 months he will need to come to the Planning Board with a resolution on the rest of the issues to be completed within 2 years. The vote on the motion was 4-0 and the motion carried.

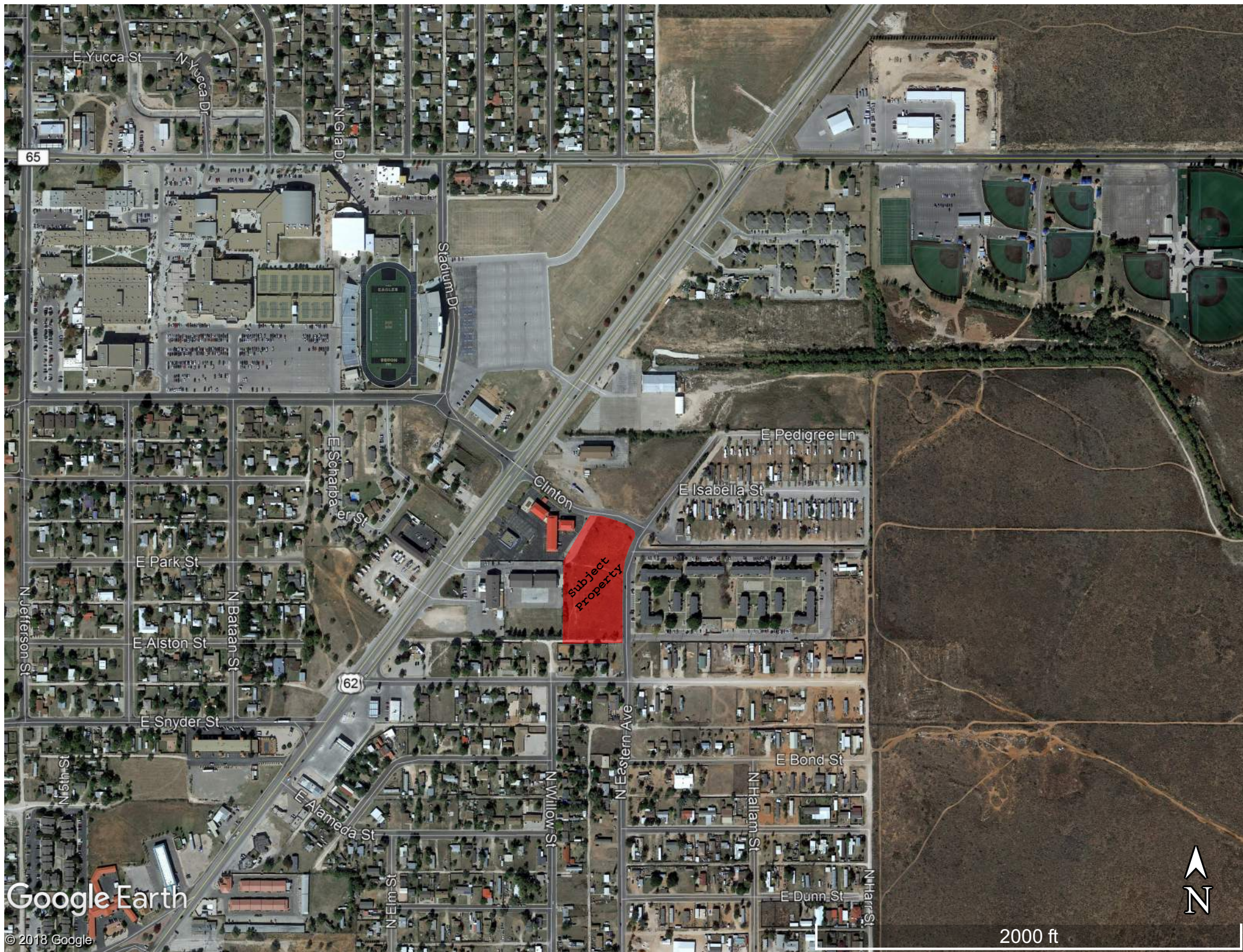
10) Adjournment.

With nothing further to discuss, Mr. Ramirez made a motion, seconded by Mr. Sanderson to adjourn the meeting at 11:43 am. The vote on the motion was 4-0 and the motion carried.

Guy Kesner, Vice Chairman

June 19, 2018
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- 5) **Review Proposed Subdivision Sketch Plan located southwest of the intersection of Clinton & Eastern.**

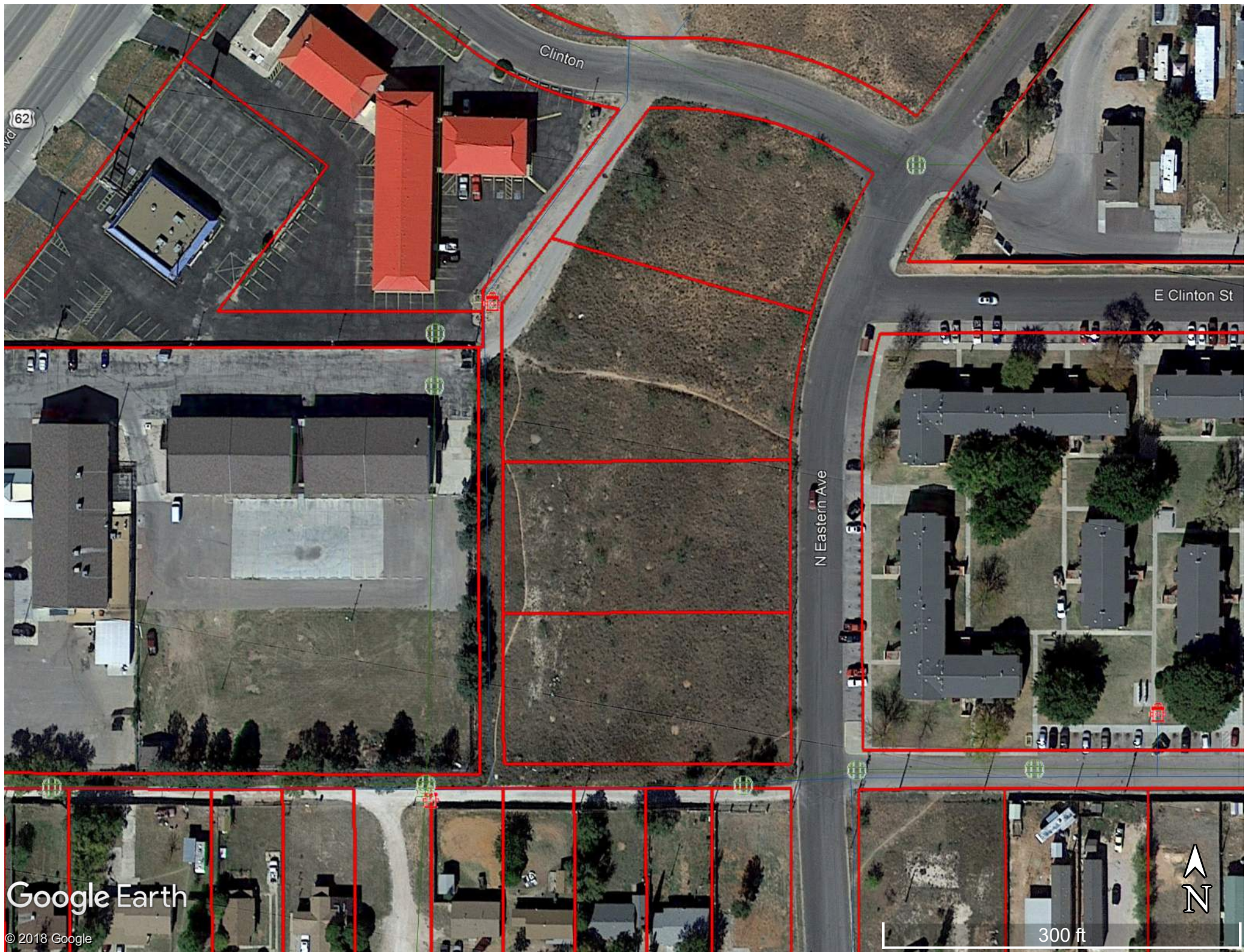


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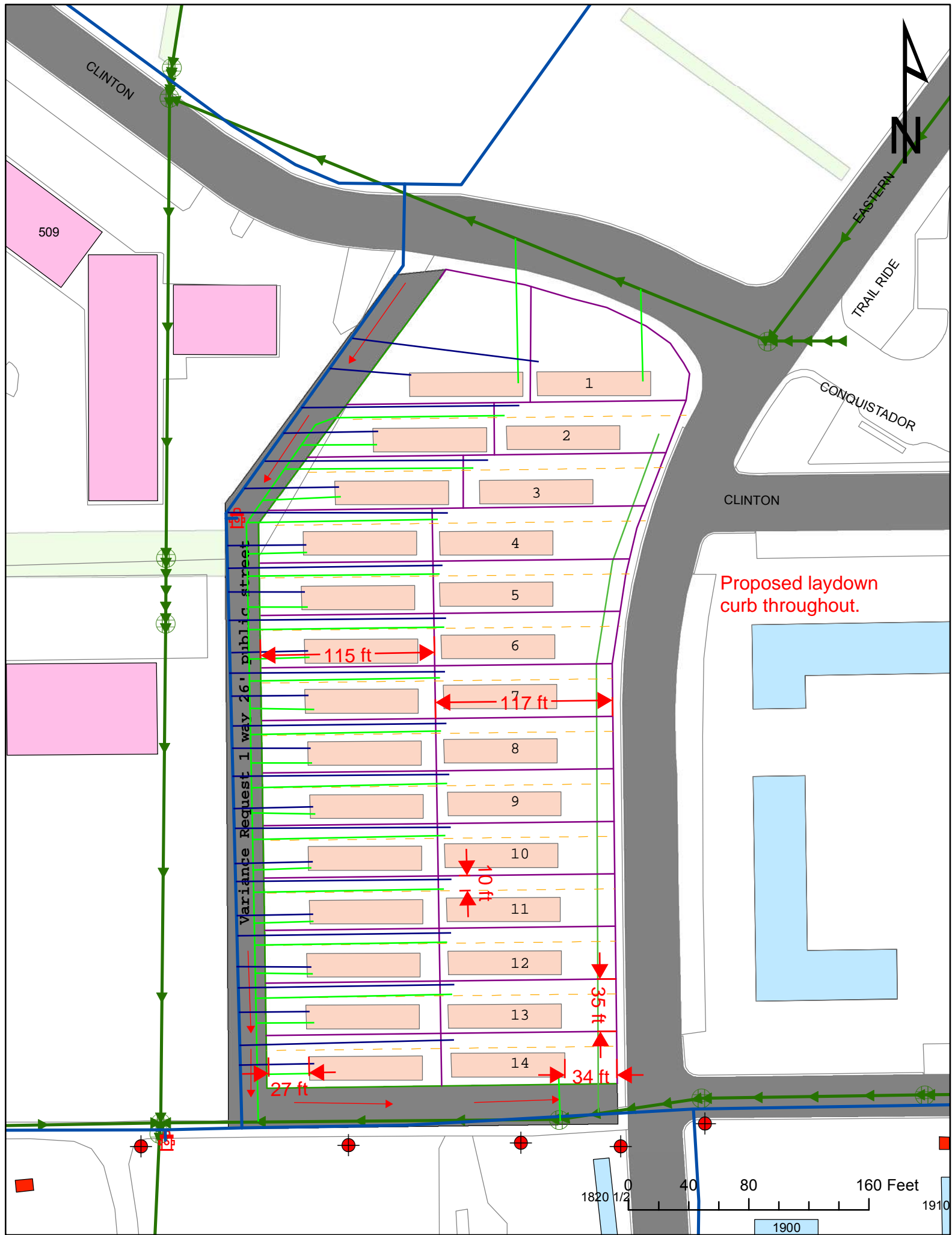
Clinton

E Clinton St

N Eastern Ave

N

300 ft



June 19, 2018
Planning Board Regular Meeting

- 6) Review and Consider a new ROW Work Permit Policy; setting policy & procedures for the issuance of ROW Work Permits and ROW Licenses.**



Right – of - Way

Policy

and

Application

Street & Alley Right-of-Way Excavation & Encroachment Policy

Cross References: Hobbs Municipal Code: Title 12: Streets, Sidewalks & Public Places, Chapter 12.20 Ditches & Pipelines; Title 15: Buildings and Construction; Title 16: Subdivisions.

RIGHT-OF-WAY EXCAVATION PERMIT REQUIRED:

Authority. This Policy is promulgated under authority of the Hobbs Municipal Code, Section 12-20, Ditches and Pipelines, et. seq., as amended.

Permission required. It shall be unlawful to make any excavation in or deposit any earth or other material on any public way or to construct any item or encroachment in any public right-of-way or public easement, or on any City owned real property without permission in writing from the City Engineer.

Protection of public. All persons making excavations or constructing encroachments within the city right-of-way shall mark the excavations in such a manner as to ensure the safety of vehicular and pedestrian traffic, and such warnings shall be clearly visible both day and night. The City right-of-way is hereby defined as any public street, alley, thoroughfare, arterial or other public way, and includes all public easements and municipally owned real property.

Refilling/Backfilling. Immediately upon the completion of any improvement for which an excavation has been made, the excavation shall be backfilled in compacted lifts or with flowable fill. Any excess dirt or other matter shall be removed. Refer to construction standards on page 6 of these policies.

Restoration of public way. The Permittee/Excavator shall restore the public way to its prior condition as soon as reasonably possible following backfilling and compaction, preferably tested by an independent testing laboratory.

Permit Required. The owner of any land or any contractor or agent of an owner or any public utility company desiring to construct any item or construction in any sidewalk, street, alley or public right-of-way shall first obtain a permit from the City Building Official.

New Mexico One Call Alert: The applicant must follow the New Mexico One Call Alert System 1-800-321-2537 prior to any excavation. The purpose is to locate all utilities in the area of the proposed excavation. The applicant should also notify the local utility companies if possible.

Application. Application for a permit required by this policy shall be made on forms provided by the Building Official and shall be accompanied by a plan showing accurately the extent and character of the excavation or encroachment proposed to be constructed. The Building Official will refer the permit application to the Engineering Department ("the Department") for review.

Consideration, approval. After examination and consideration of the application for the permit including the plan and examination of the premises if deemed necessary, the Engineering Department is authorized and directed to approve a permit for the construction and use of the right-of-way, public easement or City owned real property, if the proposed construction will not unreasonably interfere with the proper and safe use of the street, alley, sidewalk or right-of-way or the proper and safe use of the street or other public way. The Department shall make its determination based on the standards specified in this article. No work shall be performed until such permit has been granted.

General requirements and restrictions. No person or entity shall build, construct, work or encroach upon a city right-of-way, drainage easement or public utility easement or City owned real property without obtaining a permit as set forth herein in this Right-of-Way Encroachment Policy, except for minor plumbing work related to accessing City water meters. Permission shall be in the form of an encroachment or right-of-way permit. Permission shall not be given unless the person or entity pays the

Right-of-Way Excavation Policy, Page 2.

permit fee, provides acceptable insurance and demonstrates that said work shall be in compliance with applicable city codes and standards.

Emergency Work. In the case of emergency work, the person or entity performing the work shall notify the city on the next working day after the emergency and obtain the required permits within forty-eight hours of the emergency.

Revocation of Permits and Indemnification of the City. A right-of-way or encroachment permit may be revoked upon a determination by the Department that the work being performed in a right-of-way or easement is not in conformance with the approved permit. In addition, should any action or claim be brought against the city as a result of a person or entity building, constructing, working or encroaching upon the city right-of-way or easement, such person, whether written permission was received or not, and whether the required insurance was in effect or not, shall defend, indemnify and hold the city harmless from any such actions or claims.

Acceptable Insurance Requirement. “Acceptable insurance” means a minimum of one million dollars of general liability insurance for each occurrence provided by an insurance company rated B+ or higher (by A.M. Best company) and a financial size category (FSC) of “V” or higher. For work in the city right-of-way that involves a driveway, sidewalk, or fence to serve single family residential purposes, acceptable insurance is defined as a minimum of one hundred thousand dollars of general liability for each occurrence provided by an insurance company rated B+ or higher (by A.M. Best company) and a financial size category (FSC) of “V” or higher. The City should be made an additional insured party on the Insurance Certificate to be submitted to the City. The City Attorney shall determine if a Company’s insurance requirements are adequate. Franchise utilities should have an Insurance Certificate on file with the City.

Restrictions on Privately Owned Real Property. No person or entity shall excavate, build, construct, work or encroach upon a privately owned real property without first obtaining written permission from the Property Owner and in the case of leased property, to also obtain permission from the Lessee. Exceptions to the above would be made according to private or public easements of record and standing permits of access and right-of-entry.

Right-Of-Way Encroachment Or Excavation Permits.

General Requirements for Right-Of-Way Encroachment and Excavation Permits are detailed in Table A on the next page. The required permit form is attached hereto.

Permit fees to support processing and review costs are detailed in Table B.

Right-of-Way Excavation Policy, Page 3.

Table A
General Requirements
Right-Of-Way Encroachment Or Excavation Permits

TYPE OF WORK	PERMIT REQUIRED	INSPECTION REQUIRED	INSURANCE² REQUIRED DURING CONSTRUCTION
Utility (Franchised Utility)	Yes	Yes	No
Utility (Non-Franchised Utility)	Yes	Yes	Yes
Perpendicular Street Cut	Yes	Yes	Yes
Perpendicular Street Bore	Yes	Yes	Yes
Parallel Street Cut	Yes	Yes	Yes
Barricade Permit	Yes	Yes	Yes
Driveways and Curbs	Yes	Yes	Yes
Sidewalks	Yes	Yes	No
Fences	Yes	Yes	No
Retaining Walls ⁴	Yes	Yes	Yes
Landscaping (More than 2 feet high)	Yes	Yes	No
Mailboxes (Cluster units installed by USPS and Others)	Yes	Yes	Yes
Security Gates	Yes	Yes	Yes
Entrance Signs	Yes	Yes	Yes
Sewer Service Laterals	Yes	Yes	Yes
Other Structures	Yes	Yes	Yes
Site Grading	Yes	Yes	Yes
Block Parties	Yes	Yes	No

Notes to Table A:

1. Insurance requirements as defined by the City Attorney. Insurance is not required for franchised utility companies. A franchised utility company is a utility company empowered with a service agreement with the City of Hobbs to provide some type of utility service within the City limits of Hobbs.
2. Security Gates are permitted only for gated subdivisions or residential complexes. A subdivision Entrance Sign may be permitted by the City Engineer with a Subdivision Application. The Entrance Sign must be approved by the Planning Board prior to permitting by the City Engineer.
3. A retaining wall is defined as a wall in excess of 4' height designed to resist the lateral displacement of soil or other materials.
4. Utility Clearance may be required for an encroachment project, as deemed necessary by the City Engineer.
5. The City may require long term insurance or indemnification for certain projects, for example oil and gas related projects.
6. Curb and gutter can only be constructed by a licensed contractor.

Table B
Encroachment And Excavation Permit Fees

TYPE OF PERMIT	Fee For Franchised Utility	Fee For All Other Permittees
Perpendicular Street Cut	\$100	\$200
Parallel Street Cut	\$25	\$100
Barricade Permit	\$25	\$50
Perpendicular Street Bore	\$1	\$1
Fences	\$10	\$10
Retaining Walls ⁴	\$100	\$100
Landscaping (More than 2 feet high)	\$25	\$25
Mailboxes (Cluster units installed by USPS and Others)	\$10	\$10
Security Gates	\$25	\$25
Entrance Signs	\$25	\$250
Sewer Service Laterals	\$10	\$10
Other Structures	Yes	Yes
Site Grading Permits	\$100	\$100
Block Parties	\$0	\$0

Notes to Table B:

1. Fee amounts are as established in the above table as the current (April 2005) Fee Schedule for Building Permits. Fees for Franchised Utilities will be invoiced once per year if requested.
2. If the excavation or encroachment is not satisfactorily repaired within 10 days of the excavation work, a double fee will be assessed.
3. A fee for "Other Structures" will be negotiated based on the amount of processing time required.
4. For excessive length parallel cut projects in excess of 1,000 LF, a per foot fee - at \$0.10/LF may be assessed to the contractor or utility company.
5. No double Permit fees will be assessed by the City, in the event that a Building Permit fee and a fee on the above table apply to the same item. The following fees are applicable but are called for in the Building Code.

Driveways and Curbs	\$10 & up	\$10 & up
Sidewalks	\$10 & up	\$10 & up

Right-of-Way Excavation Policy, Page 5.

Permit Not Required: Right-of-Way Encroachment Permits are not required for the following:

1. Non-structural, individual mailboxes for single family residential properties. A non-structural mail box is defined as a box that does not use any concrete/brick/mortar except to set the pole.
2. Landscaping less than two (2) feet high.
3. Temporary utility maintenance work conducted by a franchised utility or the City for a period of time not exceeding two (2) hours in length, that does not include any type of ground excavation.

Prohibited: The following items/structures are prohibited in City right-of-way and Right-of-Way Encroachment Permits will not be issued for the following:

1. After the date of adoption of this policy by the Hobbs City Commission, no fences or screening walls of any kind shall be built or constructed in the street right-of-way. A fence is defined as an artificially constructed barrier of any material or combination of materials erected, wholly or partially, to enclose or screen areas of land. All fences existing in the City right-of-way at the time of adoption of this policy are grand-fathered in as legal non-conforming structures for a period not to exceed ten (10) years, unless the fence is determined to be a threat to the health and safety of the community.
2. Placement of signs, except subdivision entrance signs and those signs authorized by the City of Hobbs City Commission & Traffic Division. Signs which overhang the right-of-way must be approved by the City Building Official or his designee.
3. Perpendicular cuts of Major Arterials and Minor Arterials are prohibited. Parallel cuts in the right-of-way are to be permitted if not in the pavement or curb areas. Perpendicular cuts of all other paved streets are discouraged and the alternative to bore under the street pavement is recommended by the City.

Utility Review: If deemed necessary by the City Engineer, site plan and project information for a project shall be submitted to the utility companies before issuance of permits. The utility companies may request additional information to determine compliance with their regulations. The utility must approve the request prior to issuance of a permit and approval shall not be unreasonably withheld.

Public Easement Encroachment Permits.

A Public Easement Encroachment Permit application for work in a drainage or public utility easement, shall be accompanied by the appropriate fee, proof of acceptable insurance, and plans which demonstrate compliance with applicable city codes and standards. The minimum requirements for work permitted in drainage and public utility easements are generally the same as street and alley right-of-way permits, except that traffic control is not normally required. The required permit form is to be the same as for a street right-of-way.

Barricade Street Use Permits.

The Application for Barricade Street Use Permit is attached hereto. The purpose of the Barricade Street Use Permit is to partially or completely block a section of a public street to allow construction activities to be undertaken on private property or in an easement adjacent to the right-of-way. The City Engineer and the General Services Director will be charged with review of these permits. The minimum requirements for these permits will vary with the activities proposed on private property, and traffic control will be required.

GENERAL CONSTRUCTION STANDARDS FOR STREET EXCAVATIONS:

Companies & Entities Requiring Permits:

City owned and maintained utilities,
Franchise utilities (Gas, Telephone, Electric, etc.),
Privately owned utilities and pipelines,
Contractors making street or alley cuts,
Property owners excavating or construction of any object or pipe in the right of way.

General Construction Requirements:

All density and material requirements will be as found in the latest edition of the APWA Standard Specifications. Base Course shall be Type I or II and the Asphalt Concrete Aggregate shall be Type B. If Superpave pavement is used it shall be a New Mexico State Highway and Transportation Department (NMSHTD) mix design installed and shall be installed under NMSHTD Specifications.

Permittee shall hire a Professional Engineer to provide quality control and compaction testing certification on any trench backfill and any subgrade, base course, and hot mix asphalt patching needed. The subcontracting firm providing the street patching shall also be a contractor licensed in New Mexico to perform that type of work.

All underground utility mains or lines shall be a minimum depth of 30" below ground surface.

A maximum of 300 feet of trench may be left open during the day at any location as long as access to all driveways is preserved when needed by the adjacent property owners. At night, all trenches should be backfilled if possible except for the beginning of the next day's work, which shall be barricaded properly. The permit holder shall barricade all open ditches when work crews are not present; and at night, the barricades shall maintain yellow/orange warning light flashers.

Upon completion of the construction, please remit copies of the compaction tests taken on each lift of trench backfill, subgrade, base course, and hot mix asphalt pavement at a minimum of 200 foot intervals along the trench. Flowable fill (as specified by the City Engineer) is allowed in lieu of subgrade installation and compaction.

Edges of pavement shall be saw cut straight a minimum of 12" beyond the trench edge and tacked to insure a good edge to patch against. Residential pavement cross sections shall be 6" base course and 2" hot mix asphalt pavement as a minimum. Arterial pavement cross sections shall be 10" base course and 4" hot mix asphalt pavement as a minimum, or match existing cross section, whichever is larger.

Alleys shall be patched with a six inch (6") caliche base surface. Contractor shall schedule their construction in alleys to coordinate with waste management to assure pickup of waste. Work performed in locations back of curb shall result in minimal damage to existing property. Yards shall be replaced as closely as possible to the condition they were in prior to construction.

If unable to completely patch any street to grade within 48 hours after backfilling trench, trench must be filled to grade with flowable fill as specified by the City Engineer. All permit information must be provided to Building Official/Inspector for approval prior to beginning any street cut. All construction must comply with NMSHTD Design Standards and is subject to approval by the City Engineer. The City Engineer is authorized to approve minor variations to the Policy as determined in the best interests of the City of Hobbs.

WORK AREA TRAFFIC CONTROL REQUIREMENTS:

Purpose. The purpose of this policy is to: 1) Set forth traffic control requirements to be observed by all those who perform work in a public street; 2) Provide safe and effective work areas; and 3) Warn, control, protect, and expedite vehicular and pedestrian traffic.

Applicability. Unless otherwise stated, the requirements specified in this article are applicable to all private contractors, utility companies, property owners, and city work crews performing work on or within public rights-of-way and City owned real property within the city limits.

Traffic Control Requirements. All traffic control performed within public right-of-way shall conform to chapter 6, entitled "Standards for Work Zone Traffic Control," as set forth in the Manual on Uniform Traffic Control Devices, published by the federal highway administration.
(Code 1988, § 28-28)

Responsibilities.

(a) Generally. Construction work within public rights-of-way is performed by private contractors, utility companies and city work crews, each with distinct and separate responsibilities, as discussed in this section.

(b) Private contractors. Private contractors, when working in the public right-of-way, shall be required to submit a traffic control plan to the Engineering Department, in conjunction with the request for a permit from the Engineering Department. This traffic control plan shall conform to the "Standards for Work Zone Traffic Control," as outlined in the Manual on Uniform Traffic Control Devices. Also, the traffic control plan shall include the time and date of the construction work.

(c) Private contractor under contract with city. Private contractors, when working under contract with the city for construction work, shall be required to follow the specific traffic control plan outlined in the construction plans. This traffic control plan shall conform to the "Standards for Work Zone Traffic Control," as outlined in the Manual on Uniform Traffic Control Devices. The contract administrator for the city shall be responsible for ensuring that the contractor follows the prescribed traffic control plan. The Engineering Department, Traffic Division will provide review of the project plans prior to the letting of the bid and will be available to inspect the traffic control devices during construction, as requested by each project contract administrator.

(d) Utility companies. Franchised Utility Companies, when working in the public right-of-way, shall be required to notify the City Traffic Division of any construction work that will adversely affect traffic and that will be in place for longer than 24 hours in duration. All traffic control shall conform to the "Standards for Work Zone Traffic Control," as outlined in the Manual on Uniform Traffic Control Devices. As required, the public works department will inspect the work site for conformance with the Manual on Uniform Traffic Control Devices.

(e) City work crews. City work crews, when working in the public right-of-way, shall be required to conform as outlined in the Manual on Uniform Traffic Control Devices and will be required to obtain permits under this policy.

(f) Notification by private contractors, utility companies and city work crews. Private contractors, utility companies, and city work crews are responsible for notification to and coordination with all agencies that the traffic control will affect, including the following:

Police Department

(397-9265)

Right-of-Way Excavation Policy, Page 8.

Fire Department	(397-9308)
Utility companies, when applicable	(Contact #s are available at the Building Permit Office)
City Engineering Department (Traffic)	(370-3950, 397-9352)
City Street Division	(397-9318)
City Manager.	(397-9206)

If a street is to be closed, the following must also be notified:

Waste Management	(392-6571)
B & G Transportation	(392-8514) (or current school bus contractor)
Hobbs Express	(397-9290)

In the event that the excavation is near a buried pipeline, then the appropriate pipeline companies should be notified.

(g) Public Notice. The City Engineer and Contractor will jointly decide if a public announcement of street closures is to be made.

Temporary Work. A permit is not required for temporary utility maintenance or street maintenance work conducted by a franchised utility or the City which does not include any type of ground excavation provided that the period of time required for the maintenance work does not exceed two (2) hours in length. The utility or entity will be fully responsible to follow all traffic safety rules as specified in this policy.

Administration and Enforcement. The City engineer or his designee shall administer and enforce the provisions of this chapter. Under this policy, the City Engineer or his designee shall notify the private contractor or utility company of any deficiencies in traffic control. The private contractor or utility company will have two hours from the time of notification to correct the discrepancies. If the deficiencies are not corrected, the problem shall be turned over to the police department for enforcement, as outlined in the HMC. The City Engineer or his designee shall also notify the private contractor or utility company of any deficiencies in construction practices or repairs to the right-of-way and request corrected actions as necessary.

Violations & Penalties.

(a) Every violation of this article constitutes an offense. Each day a violation of this article exists constitutes a separate offense.

(b) The Police Department is authorized to issue citations for violations of this article and to file criminal complaints in municipal court, alleging violations of this article.

(c) The municipal court may impose a fine for each offense, not to exceed \$300.00 for each day the violation is found to have occurred. Failure to comply with any such orders for compliance or other judgements of the municipal court, including failure to pay fines previously imposed, shall constitute contempt of court and may be separately punished at the discretion of the municipal court.

City of Hobbs
Application for Street or Alley Right-of-Way Excavation or Encroachment
Per Chapter 12.20, Hobbs Municipal Code

<p style="text-align: center;">Right of Way Permit <i>Attach Detailed Site Plan of Proposed Work and Traffic Control Plan.</i></p> <p><input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Utility Co. <input type="checkbox"/> Miscellaneous</p>	<p style="text-align: center;">Start Date: _____</p> <p style="text-align: center;">Completion Date: _____</p>
---	--

Name of Permit Holder: _____ **Date:** _____

Address: _____

Name of Excavator: _____ (If different from permit holder)

Address/Location of Project: _____

Company Name:	
Contact Person:	
Address:	
City, State, Zip:	
Phone Number Day: Night:	
Description of work to be done (driveway approach [concrete or asphalt], sidewalk, curb & gutter, sewer tap, trenching, paving, extension of landscaping over 2' in height, subdivision or commercial improvements, or describe miscellaneous work):	
Testing Firm Using:	
Licensed Paving Firm for Patch:	

Will there be a grade change more than 1 vertical foot to accommodate the driveway and/or sidewalk improvement? ☐ Yes ☐ No ☐ N/A
If yes, provide detail drawings showing proposed changes.

Page 2.
CITY OF HOBBS
ROADWAY/ALLEY/RIGHT-OF-WAY EXCAVATION PERMIT

Damage Deposit and/or Bonding Information - Bonding Required if over \$20,000 in infrastructure repairs (does not include utility repairs). Damage Deposit may be required by City Engineer: \$ _____ Amount Required.

_____.

_____.

**Attach sketch showing work location or attach drawing.
(Please include cross streets, North arrow, and any known dimensions.)**

CERTIFICATION OF PERMIT HOLDER:

I understand the requirements for work within the Right-of-Way as written in the Hobbs Municipal Code (see below). If applicable, I understand that a certificate of liability insurance naming the City of Hobbs as an additional insured must be on file in the Engineering Department during the construction phase of this project, and, if applicable, for the life of the project; and the permit holder indemnifies and holds harmless City, its employees, agents, officers and officials from any and all claims, losses, causes of action, and/or liabilities resulting from the conduct, negligence, errors or omissions of the permit holder or any employee or agent of consultant while engaged in performing the services called for herein. I understand that the contractor/ developer must maintain a Hobbs City Business License, New Mexico State Contractor's License, and Certificate of Liability Insurance throughout the duration of this permit and it is the Permittee's responsibility to comply with all applicable Statutes & Rules in regard to licensing and performance requirements. I understand that utility company clearance may be required from all utility companies prior to issuance of this permit and that any improvements in or to the Right-of-Way may require me to remove or replace my work at my expense.

All construction activities within the corporate limits of Hobbs shall be performed in accordance with all provisions of the Hobbs Municipal Code. Specifically, the applicant should be familiar with Title 12: Streets, Sidewalks, and Public Places; Title 15: Buildings and Construction; and Title 16: Subdivisions. Copies of these chapters are available upon request from the Engineering Department.

Print Name: _____ **Company Name:** _____

Authorized Signature: _____ **Date:** _____
Permit Holder

City of Hobbs Approval: _____ **Date:** _____

CITY OF HOBBS APPLICATION FOR BARRICADE STREET USE PERMIT

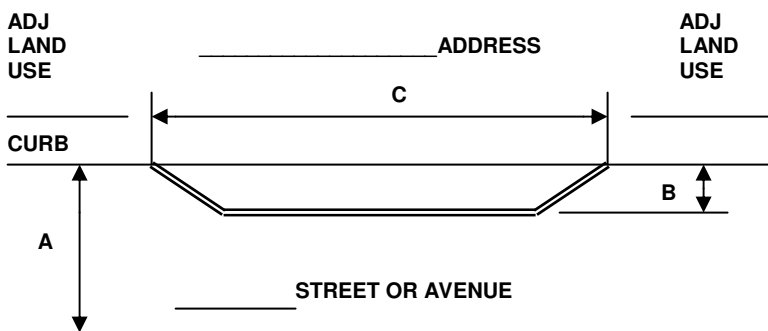
Barricade Location: _____ Date: _____ Permit #: _____

Contractor: _____ Phone: _____ Ser. Fees: \$ _____

Insurance Required: _____

REASON FOR STREET USE BARRICADE PERMIT: _____

Estimate of number of Days/Weeks/Months barricade to be in street: _____



A = STREET WIDTH _____ FEET

B = STREET USE FOR BARRICADE _____ FEET (outer edge of barricade)

C = LENGTH OF BARRICADE _____ FEET

Issued by Approved By: _____, Engineering Department

Additional Comments: _____

Barricade construction shall be according to building code requirements and approved by the Traffic Engineering Department.

This permit shall be subject to being revoked if the conditions above are altered or not met by the contractor.

CURRENT

For Office Use Only:

Letter of Utility Clearance Received: <input type="checkbox"/> Yes <input type="checkbox"/> N/A	Liability Insurance Required During: <input type="checkbox"/> Construction <input type="checkbox"/> Life of Project Life of Project Insurance Expires:	Construction Insurance Expires: _____ Business License Expires: _____ Permit Expiration Date:	Permit #: _____ Permit Fee: _____ Accepted by: _____
--	---	--	---

Application Review\Comments

Department	Comments if any
Planning	
Engineering	
Fire Marshall	
Building Inspector	
Streets	
Utilities	

FINAL INSPECTION REQUIREMENTS

When the excavation project is complete and prior to backfilling, the applicant or contractor must call the City Engineering Department at (505) 325-6100 to request a Final Inspection.

Company Name: _____

Authorized Signature: _____

**The Final Inspection of the Right-of-Way Excavation was inspected by the City of Hobbs Engineering Department on
Date:**_____

Final Inspection Approved:

**PLANNING DEPARTMENT**

200 E. Broadway
Hobbs, NM 88240

575-397-9232 bus
575-397-9227 fax

April 12, 2010

RE: Home Owner Sewer Lateral Replacement – Pavement Patching

The City will provide asphalt repair within the excavated right of way for:

1. Owner occupied residents (residential use only):
 - a. Sewer lateral replacement
 - b. Sewer lateral repair
2. Property owner / Contractor responsibilities
 - a. Traffic Control
 - b. Backfilling and Compaction to NM APWA specifications and City Details
 - i. Contractor shall have City inspect backfill.

The City will **NOT** provide asphalt repair on any other excavations, such as a second sewer lateral service to existing residents already served, rental properties, commercial uses or new services.

Sewer laterals are the maintenance responsibility of the home owner including within the right of way to the sewer main.

Excavation Permits:

All excavation and work in the City R-O-W requires a permit. Excavation Permits may be obtained by contacting City Hall (200 E. Broadway St.) at Building Inspectors Office on the 1st floor or from the Planning Division in the Basement of City Hall.

Please fill out and return excavation & encroachment permit applications to Planning Department. Any questions please contact us at 575 397-9232.

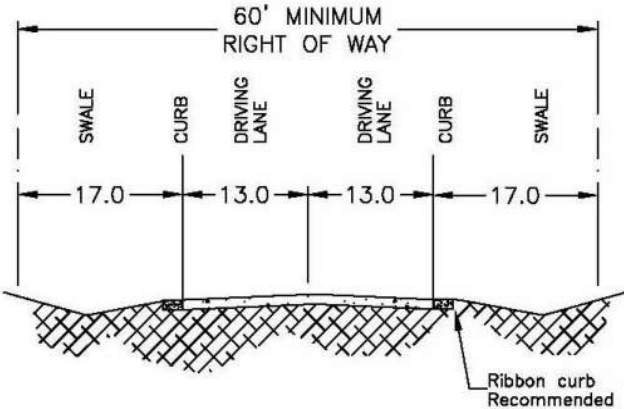
OK E. Honeycutt

**Draft Documents
to be distributed
at Meeting**

June 19, 2018
Planning Board Regular Meeting

7) Discussion Item(s).

A) Minor Residential (Rural) Section as promulgated within the City of Hobbs Major Thoroughfare Plan.



NOTES:

- Min. Right-of-Way Required:

Driving Lane Width:

Min. # of Driving Lanes:

On Street Parking Permitted:

Sidewalks:
- 60'

13'

2 Lanes

YES – both side in swales only

None required.
- Utility Corridor:

Access Control Policy:


Min. Pavement Width:
- 10' easements on each side of right-of-way or as required by City & Private Utilities.


Access to individual properties allowed.

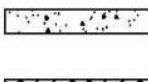
28' Base Course with 26" pavement width. Additional pavement may be required if projected traffic flow exceeds 500 ADT.


6"x 18 header curb recommended, with 17' swales width on each side.
- Curb & Gutter Design:


LEGEND

- 

HEADER CURB
- 

CURB & GUTTER
- 

PAVED ROADWAY
- 

COMPACTED STATE APPROVED BASE COURSE
- 

EXISTING SUB-GRADE MATERIAL

DRAWING DATE	CITY OF HOBBS, NEW MEXICO DEPARTMENT OF ENGINEERING	REVISIONS
APPROVED BY	MINOR RESIDENTIAL (RURAL) SECTION	PAGE NO. 11

June 19, 2018
Planning Board Regular Meeting

7) Discussion Item(s).

B) FY 2020-2024 Infrastructure Capital Improvement Plan (ICIP) process.

A. Creating the FY 2020-2024 Infrastructure Capital Improvement Plan

Introduction

The local Infrastructure Capital Improvement Plan (ICIP) is a plan that establishes planning priorities for anticipated capital projects. The state-coordinated local ICIP process encourages entities to plan for the development of capital improvements so that they do not find themselves in emergency situations, but can plan for, fund, and develop infrastructure at a pace that sustains their activities.

The Department of Finance and Administration (DFA), through its authority in NMSA 1978, Sections 5-8-6A, 6-6-2J, 6-6-4, 9-6-5.1, 11-6-2, 11-6-3, 11-6-4.1, 11-6-5, and 11-6-5.1, strongly encourages each jurisdiction to prepare a five-year infrastructure capital improvement plan (ICIP).

New Mexico counties, municipalities, special districts, local governments and tribal governments evaluate their infrastructure priorities and participate in the ICIP process each year. Senior Citizen Facilities must also submit their own ICIP, separate from their governing body. This will assist in assessing the critical needs of each facility. The ICIP Guidelines and ICIP Data Entry Instructions will work in tandem to guide entities how to participate in the Local ICIP process, and how to input project information into the ICIP database.

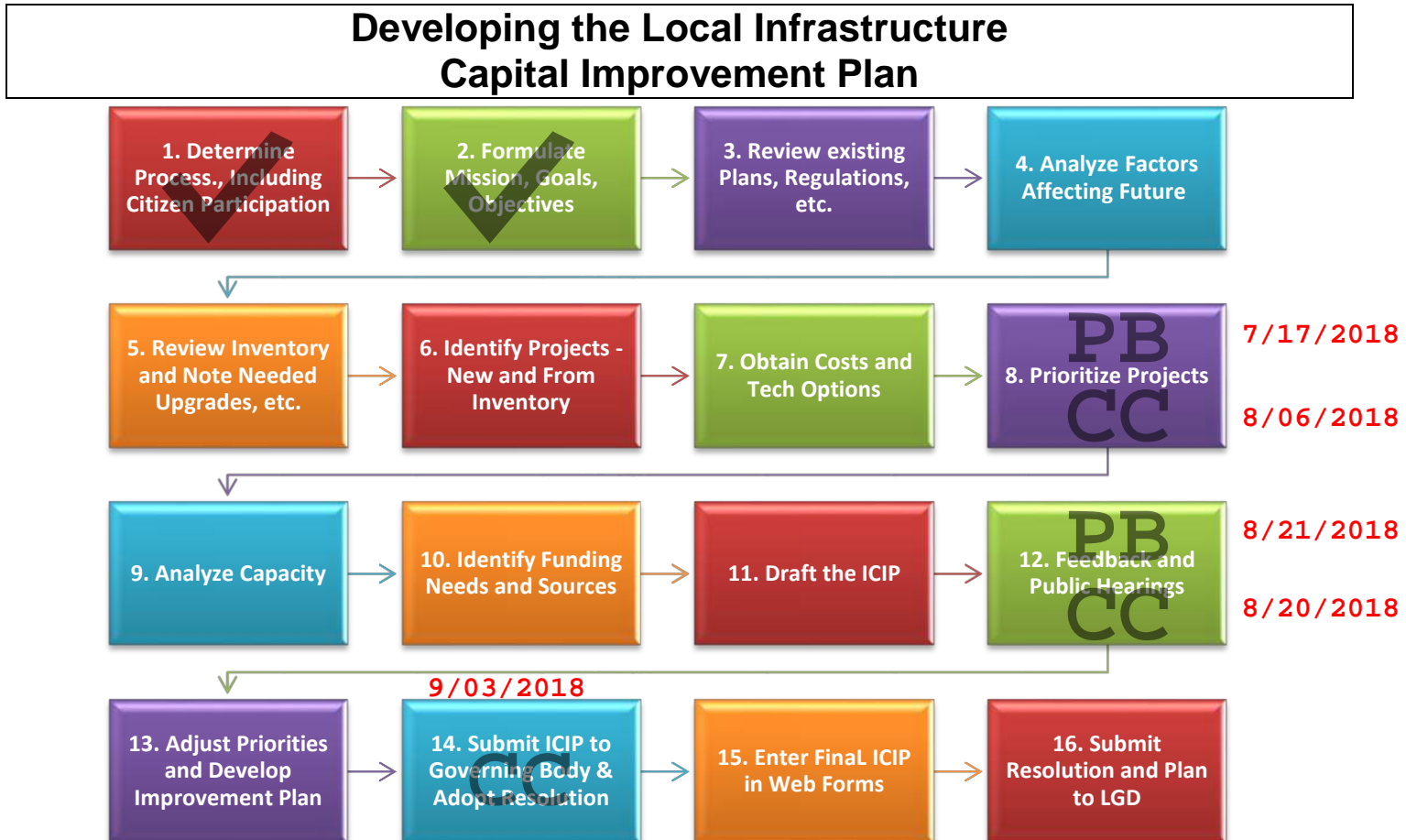
The initial step in the ICIP process is the creation of the individual entity plan. The plan covers a five year period and is developed and submitted annually. It includes policy direction, funding time frames, estimated costs, justifications, and the details of each specific infrastructure capital improvement project proposed, by year, over the five year period. The plan includes repair or replacement of existing infrastructure and the development of new infrastructure. Each proposed project includes Description/Scope of Work, Priority Rank of all projects, Proposed and Secured Funding Budget, Project Budget, Phasing information and Phasing Budget (if applicable), and Operating/Maintenance Budget.

Each participating entity must update their project information in the ICIP database and submit copies of the written approval of ICIP by governing body. Tribal Governments that are not able to obtain a Resolution may provide a Letter of Approval from a Governor, President, or Chapter President. Senior Citizen facilities must provide a copy of fiscal agent's resolution and a letter from director certifying their ICIP.

The final ICIP report is available to view on the DFA/LGD website at <http://nmdfa.state.nm.us/ICIP.aspx> for the public, NM State Governor, Tribal governments, legislators, local elected officials, local entities, and funding agencies to view.

D. Developing the ICIP

The infrastructure capital improvement planning process suggested by these guidelines proposes steps and basic elements of a local capital improvement plan that can be addressed by each local government or tribe. The basic elements are common in planning. While the process for developing a local plan is not mandated, the following are suggested points for charting the development of the local plan and participating in the ICIP process.



1. Determine the Process/Involve the Public

- Determine your community's definition of infrastructure and the basic issues that will be discussed
- Establish a relationship with your assistance providers (i.e., COG, etc.), who can guide you through the process and help you with the entry of the data.
- Determine who will lead this process. A committee of citizens, or a staff member, or both could be selected to guide this process and be the central focal point for the plan's coordination. Decide how long the process will take and when the committee will be disbanded.
- Determine who will be involved. Determine role of committee(s), elected officials, staff, particular citizen groups and others.
- Determine ground rules and discuss the importance of each participant in the committee. Determine how their group decisions will be determined; consider voting/consensus options. Once data is entered into the database, the planning information can be printed in a report for local use. The ICIP database must be used, and you must submit to DFA/LGD as stated in Appendix V.
- Make sure adequate resources are in place to complete your plan.
- Create a timetable for completing your plan.

- Determine when this plan will be revisited and when the next planning process will begin. This will assure that citizens who have missed giving their input for the current plan will know when they will be given the opportunity to give their input in the future.

Some general characteristics of infrastructure capital improvement projects include:

- Long life cycle (at least 10 years).
- Not part of annual budget.
- New systems/buildings, or major renovations/repairs.
- For purposes of this plan, under the control (ownership or long-term lease) of the entity doing the planning.

Local governments have direct responsibility for capital programs, specifically and to varying degrees. The ICIP should include, but is not limited to, the construction and/or improvements of the following types of local projects:

- Administrative Facilities
- Airports
- Arts (other than museum)
- Clean Energy
- Community Service Facilities (e.g., senior centers, adult care facilities, child daycare facilities, domestic violence facilities, health facilities, youth activity centers, wellness center)
- Convention Facilities
- Cultural Facilities (including museums)
- Design
- Economic Development Projects
- Equipment
- Fair Facilities
- Housing
- Land and Site Acquisition
- Landfills
- Libraries
- Lighting
- Medians
- Museums
- Public Parks and Trails (local)
- Planning
- Public Housing
- Public Safety and Emergency (e.g. fire stations, law enforcement, and ambulance equipment and facilities)
- Public Utilities
- Regional Projects
- Renovation
- Rest Areas
- Sanitary Wastewater (Sewer) Collection and Treatment
- Solid Waste Transfer, Disposal and Collection
- Special District Projects (e.g., water/sanitation, flood control, hospitals, fire, acequias)
- Storm and Surface Water Control
- Streets, Roads, Sidewalks, Curbs, Gutters, Bridges, Overpasses, and Bicycle Facilities
- Transit
- Utilities (publicly-owned)
- Water Quality, Supply, Treatment and Distribution
- Water Rights and Protection

Public input is an important part of the planning process. The more public support for a plan, often the easier it will be to develop and fund the projects. Public input is best solicited throughout the planning process. It is suggested that entities receive input of suggested projects at the beginning of the planning process and that the public be given an opportunity to comment on the final draft of the ICIP. Communities often feel that public hearings are not well attended. Some of the alternatives below may provide useful methods for improving/encouraging citizen participation. (Note: Communities are advised to follow their attorney's advice with regard to the requirements of the Open Meetings Act while using these methods. The Open Meetings Act can be found in New Mexico statutes at NMSA 1978, Sections 10-15-1 to 10-15-4; information on the Open Meetings Act is available at the New Mexico Attorney General's website at: <https://www.nmag.gov/oma-and-ipra-nm-sunshine-laws.aspx>).

- **Public Hearing(s).** Note that a community can have meetings that are devoted to the infrastructure plan or may incorporate such hearings into the agenda of regular meetings, such as council, commission, or board meetings. Some entities have found it easy to include a discussion of infrastructure projects in the required Community Development Block Grant hearings or other such community hearings. Some communities have had good attendance where the mayor or chair has sent written invitations to community organizations to take part in these hearings.
- **Surveys.** For example, communities have included public opinion surveys regarding infrastructure needs and priorities in their water bills.
- **Committees.** It is customary to solicit input from several groups when developing the ICIP. Your community may have committees that review community priorities for senior citizens, youth, health organizations or other issues. If not, such committees might be established. Consideration of the opinions of these groups is an important component of any planning process, especially because the end users of infrastructure improvements are the citizens of your community.
- **Consultation with interested organizations and individuals.**
- **Consultation with elected officials, including state and federal representatives.** Remember, your officials – federal, state, and local – are a very important part of your public. Encourage their support and input by inviting them to meetings, including them in project plan review, and site visits.
- **Forums.** Your community may want to have a gathering that will bring people together to discuss infrastructure without finalizing any priorities.

You may find it useful to make public meetings serve several purposes. Required CDBG meetings in advance of submitting a proposal for funding can be broadened to a discussion of all infrastructure needs – both those projects that can, and those that cannot, be funded by CDBG. Regularly scheduled meetings of councils, boards, and commission can have an agenda item for public discussion of infrastructure needs and priorities.

State infrastructure is generally not listed in a local ICIP. At times, however, the local government will enter into a partnership with a state agency to make an improvement on an infrastructure owned and managed by the state. To the extent that the local government contributes funds to that project, the project would be considered a local project and should be listed in the ICIP.

Examples of areas of state capital obligation, which are generally not included in the local government ICIP, include the following:

- State Government Buildings, Facilities, Equipment
- Highways
- Higher Education Building and Facilities
- State Parks
- Wildlife
- Water Rights/Water Supply

Note: These items have been identified as key areas of state (in contrast to local) capital obligation are programs, facilities, and activities that have traditionally been regarded as being primarily the responsibility of the State. These should not be in a local ICIP plan.

In addition to these direct state programs, the state has historically provided assistance to local governments in the following capital programs that follow a planning process separate from the ICIP. To the extent that these are state programs, they would not be included in a local ICIP plan:

- Public School Construction

2. Formulate current mission, goals, objectives, policies, and strategies.

A mission is a short statement of direction. Goals are primary statements describing the direction that an entity wants to go. Objectives are statements describing how these goals should be reached. Policies are statements of actions and specific directions or approaches that should be taken to achieve the objectives. Strategies are statements of specific actions that should be taken, identifying the responsible party or parties, the timeframe within which the action should occur and other details considered necessary to prepare for implementation to occur.

3. Review Existing Plans, Regulations, Budget, etc.

Review existing plans, regulations, and mandates for all existing infrastructure and planned new infrastructure. Assure that your entity is in compliance with all financials, procurement code guidelines, and reporting responsibilities.

May 2013, Governor Susana Martinez issued an Executive Order to all state agencies that grant State capital outlay appropriations to another entity. Executive Order 2013-06 directs DFA to establish uniform funding criteria and grant management and oversight requirements for a grantee to be eligible for a grant of State capital outlay appropriation. You may view the Executive Order in the DFA/Capital Outlay Bureau website at http://www.nmdfa.state.nm.us/Capital_Outlay_Bureau.aspx.

Budget reports due to DFA/LGD can be accessed at the DFA/LGD Budget and Finance Bureau website at <http://www.nmdfa.state.nm.us/bfb-forms.aspx>.

Procurements Codes: All purchases made by a New Mexico State agency, commission, institution, political subdivision or local public body allowed by law shall be governed by the Procurement Code, Sections 13-1-28 through 13-1-199 NMSA 1978. The Procurement Code imposes civil and misdemeanor criminal penalties for its violation. A copy of the Procurement Code can be found at: <http://www.generalservices.state.nm.us/statepurchasing/default.aspx>.

4. Analyze factors that will affect your community's future.

Because capital needs are often immediate, project priorities are often based only on current needs. Unless trends are considered, there is a risk of building inadequate facilities that do not meet future demand requirements, whether increasing or decreasing, and which may not be able to be supported by the population. Assess the adequacy of current plans and facilities in light of these trends and modify as appropriate. Trends to be considered include but are not limited to:

- Interest rates
- Population trends
- Land use
- Unemployment statistics
- Changes in laws (changes in environmental and ADA laws, for example, can be determining factors in assessing project priorities)

5. Inventory existing facilities. Use the inventory to consider future projects and/or note needed repairs.

The ICIP includes major renovations/restorations of current inventory, not just new projects. An inventory is a list of infrastructure with the repair/replace schedules. Entities that do not have an inventory are encouraged to establish one. Determine the condition and status of the inventory items. Include the location, ownership, year acquired, latest improvement, condition (whether the physical condition of the facility is meeting entity needs), utilization (whether the facility is meeting the space needs, i.e., office space, meeting rooms, parking, etc.), code deficiencies, and future improvements by year. Some inventory items will need major repairs; some will need to be demolished, etc. Major changes to inventory qualify as infrastructure projects and should be included in your ICIP.

6. Identify Specific Projects.

Usually each department or division of the entity prepares its own planning information and a project needs list. In developing the community's comprehensive list, consideration should be given to the goals and trends of the entire entity, public input, and the efficiency and technical options and the capability of each project. Collaboration with entity officials occurs throughout this step. Development and maintenance/operating estimates must be included.

When identifying projects, be as specific as possible. Do not include general or "place holder projects". **Do not generalize.** For example, "street improvements" should be identified as **"Street Name" Improvements.**

7. Obtain accurate costs and technical options.

Costs can be determined by consulting with appropriate planning, engineering, design, and construction firms, or by conferring with other communities. Design and technical professionals can offer technical options such as phasing information.

Operating and Maintenance Expenses. Remember the initial capital cost is only part of the cost of the infrastructure. In order for an entity to be able to use the proposed facility for its expected life, the entity will need to be able to cover operation and maintenance costs. Operating and maintenance costs must be considered when preparing the ICIP and must be included in the Operating Annual Budget section of the ICIP.

8. The local governing officials set priorities based on factors affecting the entity, entity needs, and capacity. These priorities are priorities for the entire entity, not just a local department or division.

All local governmental department priorities are brought together so that the entity can determine which projects are the highest ranked projects for the entity as a whole. Often, the departmental rankings are prioritized in an entity-wide official meeting and reviewed by the local ICIP coordinating staff/committee. At this point the public could comment on the entity-wide priority project rankings.

Each entity uses different factors in prioritizing projects. Consider the value of each project and create a prioritized list based on the relative value of each project. You may find an evaluation sheet useful in developing relative scores for each project. A sample evaluation sheet is available on page 38 in the ICIP Guidelines.

Considerations may include:

- Is the project necessary for compliance with court orders, consent decrees, health and safety codes, or other laws and regulations?
- Is the project an implementation objective of an approved plan?
- Will the project eliminate sizable future costs for major construction, repair, fuel, or those associated with serious injury, illness or death?

- Does the project satisfy an approved replacement schedule?
- Is the project urgent enough that postponement will cause the local entity to lose an immediate opportunity or will it substantially increase development costs?
- Has the project been fully developed as to the amount and timing of costs for design and construction, site preparation, equipment, furnishing, operations and maintenance?
- Will the project foster the local entity's goals, such as creating, preserving or enhancing its infrastructure, reducing the cost of operation, reducing the cost of energy consumption, fostering economic vitality, or supporting development efforts in areas with a majority of low and moderate income households?
- Will the long-run benefits outweigh the costs of implementation of operations and maintenance?
- Are funds sufficient to complete the entire project or a fully functional phase?
- Can funds from other sources (such as impact fees), including the private sector, be leveraged?
- Does the project place excessive burdens on the local government's operating budget?
- Have other alternatives for meeting the need been thoroughly explored?

9. Analyze capacity.

When entities or departments are considering their capital priorities, a financial assessment should be made of the entity's fiscal capacity by a finance officer or equivalent. This will determine the amount of capital investment the entity can maintain while still retaining its credit. A draft list of tasks to completion should be listed with timeframes and the person or position that should carry out the task. Tasks can be, for example: 1.) Secure funding; 2.) Complete planning, design and architectural plans; 3.) Initiate and manage bid process; 4.) Manage construction; 5.) Internal capacity to administer project during implementation; 6.) Operate and maintain facility upon completion.

10. Identify funding needs and possible funding sources. Establish a Preliminary Implementation Plan (a timetable) for each project.

After the projects have been evaluated, prioritized, and linked to a potential funding source, each project should be planned from funding to completion. Include funding sources, timelines, and project phases. For suggested funding sources and financing mechanisms, see page 23-24 of the ICIP Guidelines.

11. Develop a draft ICIP.

Staff prepares a preliminary five year project priority list and draft plan, including a summary of how the entity developed the plan (the process), goals, trends, inventory, and projects. The ICIP database provides a format for creating a plan and, when planning data has been entered and reports are printed, the database provides a narrative report for the entity.

12. Seek feedback on the draft from all interested parties.

The entity's Chief Administrative Officer (CAO), Manager, or Chief Executive Officer (CEO) will review the preliminary ICIP. Final consultation is held with those in the community who volunteered to review the plan. Public hearings may be held again to show the community the final draft and to receive last minute additions or corrections.

13. Re-evaluate prioritization of needs, if necessary. Finalize the ICIP.

The local coordinator accommodates suggested revisions to ICIP from top management, department heads, technical experts, and the public. A finalized timetable for completion of each project is established, including each task needed to complete the project, the person responsible for completing the task, and the timeframe in which the task should be completed.

14. Submit ICIP to Governing Body and adopt plan.

Formally adopt ICIP by resolution (Resolution Template - Appendix II is available on pg. 30).

15. Enter Final ICIP into the ICIP Database.

ICIP worksheets are provided in Word format in Appendix IV (pg. 28-37) and available on the ICIP Website at <http://nmdfa.state.nm.us/ICIP.aspx> to assist in organizing your projects. The next step is to input project information into the ICIP database at <http://www.state.nm.us/capitalprojects/>.

16. Submit the plan to Local Government Division.

All ICIP required documents must be received by the DFA/LGD as determined on the FY 2020-2024 ICIP Submission Checklist (pg. 39) for each entity.



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 21, 2017

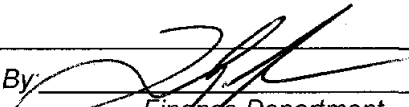
SUBJECT: A RESOLUTION APPROVING THE FY 2019-2023 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP).

DEPT. OF ORIGIN: Planning Division
DATE SUBMITTED: August 15, 2017
SUBMITTED BY: Kevin Robinson – Planning Department

Summary: The Fiscal Year 2019-2023 Infrastructure Capital Improvement Plan (ICIP) was reviewed and approved at the June 2017 regular meeting of the City of Hobbs Planning Board. After review the Board recommended approval by City Commission with unanimous approval.

The City Commission discussed the ICIP during the August 7, 2017 regular meeting. The top 5 priority projects from last year is as follows: #1WWTP Effluent System; #2 Sewer Main Replacement Program; #3 Community Housing Projects; #4 Drainage Master Plan; #5 Multi-Generational Recreational Center. The top 5 ICIP priority projects for this year are to be determined during public discussion prior to adoption.

Fiscal Impact:

Reviewed By: 

Finance Department

The City will be financially impacted negatively if the ICIP is not approved and sent to the State, as the City will be ineligible for State grant funding for City projects.

Attachments: Resolution, Top 5 Selection, Draft ICIP Plan, Planning Board Minutes.

Legal Review:


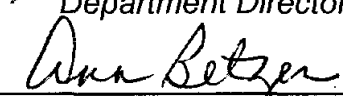
Approved As To Form: 

City Attorney

Recommendation:

Staff recommends approval of the ICIP Plan.

Approved For Submittal By:


Department Director

Acting City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

CITY OF HOBBS

RESOLUTION NO. 6583

A RESOLUTION APPROVING THE FISCAL YEAR 2019-2023 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP).

WHEREAS, the City of Hobbs recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue strategic actions and objectives to achieve necessary project development; and

WHEREAS, this process contributes to local and regional efforts in project identification and selection in the short and long range capital planning efforts.

WHEREAS, on June 18, 2017, the City of Hobbs Planning Board conducted a Public Hearing and discussed the proposed capital improvement plan, and after due review and with recommendations for minor modifications, the Planning Board unanimously approved the draft plan and recommended approval by the City Commission.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that

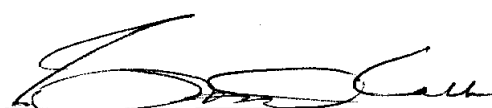
1. The City of Hobbs hereby adopts the attached Infrastructure Capital Improvements Plan, subject to availability of funds; and
2. The City intends that this Plan will be a working document and one of many steps toward improving rational, long range capital planning and budgeting for New Mexico's infrastructure.

PASSED, ADOPTED AND APPROVED this 21st day of August, 2017.



ATTEST.


JAN FLETCHER, City Clerk


SAM D. COBB, Mayor



CITY OF HOBBS
2019 - 2023 ICIP Project List
City Commission Recommendations
Top 5 Priority List

- #1 Sewer Main Replacement**
- #2 WWRF Effluent Reuse Project**
- #3 Taylor Ranch Improvements**
- #4 Drainage Master Plan**
- #5 New City Detention Facility**

2019-2023 ICIP Top 10 List
as recommended by
City of Hobbs Planning Board

Commissioner Don R. Gerth

Preferred Rank Project (in order as recommended by the Planning Board)

1

Sewer Main Replacement Program

2

WWRF Effluent Reuse System

3

Drainage Master Plan

7

Taylor Ranch Park Improvements

4

New Municipal Detention Facility

6

West College Lane Realignment

5

West Bender Widening Project & Drainage

8

Southeast and Northwest Bypass

10

Community Housing Projects

9

City Park Improvements

2019-2023 ICIP Top 10 List
as recommended by
City of Hobbs Planning Board

Mayor

Samuel D. Cobb 

Preferred Rank

Project (in order as recommended by the Planning Board)

1

Sewer Main Replacement Program

2

WWRF Effluent Reuse System

4

Drainage Master Plan

5

Taylor Ranch Park Improvements

3

New Municipal Detention Facility

6

West College Lane Realignment

8

West Bender Widening Project & Drainage

9

Southeast and Northwest Bypass

27

Community Housing Projects

10

City Park Improvements

2019-2023 ICIP Top 10 List
as recommended by
City of Hobbs Planning Board

Commissioner Marshall R. Newman

Preferred Rank	Project (in order as recommended by the Planning Board)
<u>1</u>	Sewer Main Replacement Program
<u>2</u>	WWRF Effluent Reuse System
<u>3</u>	Drainage Master Plan
<u>5</u>	Taylor Ranch Park Improvements
<u>4</u>	New Municipal Detention Facility
<u>6</u>	West College Lane Realignment
<u>7</u>	West Bender Widening Project & Drainage
<u>8</u>	Southeast and Northwest Bypass
<u>9</u>	Community Housing Projects
<u>10</u>	City Park Improvements

2019-2023 ICIP Top 10 List
as recommended by
City of Hobbs Planning Board

Commissioner Garry A. Buie

Preferred Rank Project (in order as recommended by the Planning Board)

1 **Sewer Main Replacement Program**

2 **WWRF Effluent Reuse System**

6  **Drainage Master Plan**

4 **Taylor Ranch Park Improvements**

3  **New Municipal Detention Facility**

7 **West College Lane Realignment**

8 **West Bender Widening Project & Drainage**

5 **Southeast and Northwest Bypass**

9 **Community Housing Projects**

10 **City Park Improvements**

2019-2023 ICIP Top 10 List
as recommended by
City of Hobbs Planning Board

Commissioner Joseph D. Caderón

Preferred Rank Project (in order as recommended by the Planning Board)

23

Sewer Main Replacement Program

2

WWRF Effluent Reuse System

4

Drainage Master Plan

1

Taylor Ranch Park Improvements

6

New Municipal Detention Facility

7

West College Lane Realignment

5

West Bender Widening Project & Drainage

8

Southeast and Northwest Bypass

9

Community Housing Projects

10

City Park Improvements

2019-2023 ICIP Top 10 List
as recommended by
City of Hobbs Planning Board

Commissioner Patricia A. Taylor

Preferred Rank Project (in order as recommended by the Planning Board)

4

Sewer Main Replacement Program

3

WWRF Effluent Reuse System

5

Drainage Master Plan

1

Taylor Ranch Park Improvements

9

New Municipal Detention Facility

~~8~~ 7

West College Lane Realignment

10

West Bender Widening Project & Drainage

8

Southeast and Northwest Bypass

6

Community Housing Projects

2

City Park Improvements

2019-2023 ICIP Top 10 List
as recommended by
City of Hobbs Planning Board

Commissioner Cynthia D. Calderon

Preferred Rank	Project (in order as recommended by the Planning Board)
<u>3</u>	Sewer Main Replacement Program
<u>2</u>	WWRF Effluent Reuse System
<u>4</u>	Drainage Master Plan
<u>1</u>	Taylor Ranch Park Improvements
<u>6</u>	New Municipal Detention Facility
<u>7</u>	West College Lane Realignment
<u>5</u>	West Bender Widening Project & Drainage
<u>8</u>	Southeast and Northwest Bypass
<u>9</u>	Community Housing Projects
<u>10</u>	City Park Improvements

**Fiscal Year 2019 – 2023
Local Infrastructure
Capital Improvement Plan
(ICIP)**



City of Hobbs

MAYOR

Sam D. Cobb

CITY COMMISSION

Joseph D. Calderón, Mayor Pro Tem

Marshall Newman

Cynthia D. Calderon

Patricia A. Taylor

Garry Buie

Don R. Gerth

CITY MANAGER

J.J. Murphy

Infrastructure Capital Improvement Plan FY 2019-2023

Hobbs Project Summary

ID	Year	Rank	Project Title	Category	Funded					Total			Amount	Not Yet	Funded	Phases?
					to date	2019	2020	2021	2022	2023	Project	Cost				
22423	2019	001	Sewer Main Replacement	Utilities (publicly-owned)	18,000,000	7,000,000	7,000,000	7,000,000	0	0	39,000,000	21,000,000	Yes			
15693	2019	002	WWRF Effluent Reuse Project	Utilities (publicly-owned)	12,642,000	7,000,000	7,000,000	7,000,000	0	0	33,642,000	21,000,000	Yes			
17615	2019	003	Drainage Master Plan	Storm/Surface Water Control	1,888,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	6,888,000	5,000,000	Yes			
26329	2019	004	Taylor Ranch Improvements	Public Parks (local)	6,000,000	14,000,000	5,000,000	5,000,000	5,000,000	5,000,000	40,000,000	34,000,000	Yes			
26430	2019	005	New Municipal Detention Facility	Public Safety Equipment/Bldgs	310,000	5,000,000	45,000,000	0	0	0	50,310,000	50,000,000	No			
28046	2019	006	West College Lane Realignment	Highways/Roads/Streets/Bridges	90,000	1,250,000	0	0	0	0	1,340,000	1,250,000	No			
14775	2019	007	West Bender Widening Project & Drainage	Highways/Roads/Streets/Bridges	500,000	500,000	7,500,000	0	0	0	8,500,000	8,000,000	Yes			
17012	2019	008	Southeast and Northwest Bypass	Highways/Roads/Streets/Bridges	783,000	900,000	0	17,500,000	0	0	19,183,000	18,400,000	Yes			
17022	2019	009	Community Housing Projects	Housing-Related Cap Infra	13,500,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	18,500,000	5,000,000	Yes			
33827	2019	010	City Park Improvements	Public Parks (local)	0	0	0	0	0	0	0	0	No			
9673	2019	011	CDBG Annual Project	Highways/Roads/Streets/Bridges	1,000,000	530,000	530,000	530,000	530,000	530,000	3,650,000	2,650,000	Yes			
26443	2019	012	RR Crossing Upgrades and New Crossings	Highways/Roads/Streets/Bridges	0	250,000	50,000	0	0	0	300,000	300,000	No			
26429	2019	013	Citywide Wireless Internet	Other	0	2,500,000	1,000,000	1,000,000	1,000,000	1,000,000	6,500,000	6,500,000	No			
29585	2019	014	WWRF Aerobic Digester Renovation	Wastewater	780,000	250,000	3,400,000	3,100,000	0	0	7,530,000	6,750,000	Yes			
31398	2019	015	WWRF Tertiary Treatment	Utilities (publicly-owned)	100,000	3,650,000	3,100,000	0	0	0	6,850,000	6,750,000	Yes			
31358	2019	016	HPD Body Camera Program	Public Safety Equipment/Bldgs	0	750,000	0	0	0	0	750,000	750,000	No			

Tuesday, August 15, 2017

Hobbs/CIP 06002

Infrastructure Capital Improvement Plan FY 2019-2023

25058	2019	017	ADA Intersection Improvement Project	Hiways/Roads/Streets/Bridges	0	500,000	500,000	500,000	500,000	500,000	2,500,000	2,500,000	Yes
25059	2019	018	Traffic Signal Upgrades	Hiways/Roads/Streets/Bridges	0	600,000	500,000	500,000	500,000	500,000	2,600,000	2,600,000	Yes
25060	2019	019	Street Resurfacing	Hiways/Roads/Streets/Bridges	10,000,000	2,000,000	1,000,000	1,000,000	1,000,000	0	15,000,000	5,000,000	No
25061	2019	020	Water Wells Program	Water Supply	630,000	550,000	600,000	550,000	500,000	0	2,830,000	2,200,000	No
25179	2019	021	Del Norte Park Expansion Area	Public Parks (local)	1,600,000	4,070,000	0	0	0	0	5,670,000	4,070,000	No
25063	2019	022	Street Sign Replacement	Hiways/Roads/Streets/Bridges	530,000	500,000	500,000	500,000	500,000	500,000	3,030,000	2,500,000	No
21233	2019	023	Sanger St Improvements	Hiways/Roads/Streets/Bridges	0	250,000	750,000	750,000	0	0	1,750,000	1,750,000	Yes
18972	2019	024	Traffic Study Update	Hiways/Roads/Streets/Bridges	0	350,000	0	0	0	0	350,000	350,000	No
21082	2019	025	Apache Dr/Fowler St Utilities Extension	Utilities (publicly-owned)	0	150,000	1,500,000	0	0	0	1,650,000	1,650,000	Yes
26447	2019	026	SR 18 Corridor - Safety / Congestion Improvements	Hiways/Roads/Streets/Bridges	0	500,000	2,500,000	2,500,000	1,500,000	1,500,000	8,500,000	8,500,000	Yes
26448	2019	027	HIAP Sewer Extension	Wastewater	0	350,000	0	3,500,000	0	0	3,850,000	3,850,000	No
26535	2019	028	Manhole Repair Program	Utilities (publicly-owned)	0	60,000	60,000	60,000	60,000	60,000	300,000	300,000	No
21091	2019	029	Concrete Intersections Program	Hiways/Roads/Streets/Bridges	0	500,000	500,000	500,000	500,000	500,000	2,500,000	2,500,000	No
14435	2019	030	MAP Roadway Rehabilitation Projects	Hiways/Roads/Streets/Bridges	0	600,000	600,000	600,000	600,000	600,000	3,000,000	3,000,000	No
14370	2019	031	Arterial COOP Project	Hiways/Roads/Streets/Bridges	0	125,000	125,000	125,000	125,000	125,000	625,000	625,000	No
26331	2019	032	Municipal Recreational Facilities	Public Parks (local)	0	500,000	500,000	500,000	500,000	500,000	2,500,000	2,500,000	No
22675	2019	033	Municipal Vehicles and Equipment	Other	960,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,960,000	5,000,000	No
12548	2019	034	Infrastructure Extensions	Utilities (publicly-owned)	3,500,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	9,750,000	6,250,000	No
17013	2019	035	Arterial Roadway Enhancement Projects	Hiways/Roads/Streets/Bridges	0	500,000	500,000	500,000	500,000	500,000	2,500,000	2,500,000	No
32605	2019	036	JOE HARVEY & CENTRAL TRAFFIC SIGNAL	Hiways/Roads/Streets/Bridges	3,000,000	2,000,000	0	0	0	0	5,000,000	2,000,000	No

Infrastructure Capital Improvement Plan FY 2019-2023

32606	2019	037	RECREATION STUDY	Public Parks (local)	0	50,000	0	0	0	0	50,000	50,000	No					
26434	2020	001	Aerial Class A Pumper	Fire	0	0	600,000	0	0	0	600,000	600,000	No					
18969	2020	002	FEMA Map Update	Storm/Surface Water Control	0	0	250,000	500,000	500,000	0	1,250,000	1,250,000	No					
26433	2020	003	Outdoor Range Phase II	Public Safety Equipment/Bldgs	0	0	450,000	0	0	0	450,000	450,000	No					
31972	2020	004	HPD MOBILE COMMAND POST	Public Safety Vehicles	0	0	400,000	0	0	0	400,000	400,000	No					
31432	2020	005	Safety Improvements	Hiways/Roads/Streets/Bridges	0	0	125,000	750,000	750,000	0	1,625,000	1,625,000	Yes					
33772	2021	001	Bobtail Water Tender	Fire	0	0	0	300,000	0	0	300,000	300,000	No					
14407	2021	002	Fowler Street Extension	Hiways/Roads/Streets/Bridges	0	0	0	5,400,000	4,000,000	0	9,400,000	9,400,000	Yes					
28053	2021	003	Industrial Frontage Road	Hiways/Roads/Streets/Bridges	0	0	0	355,000	3,680,000	0	4,035,000	4,035,000	No					
15692	2021	004	Water System Improvements (North Reservoir)	Water Supply	0	0	0	3,000,000	2,000,000	0	5,000,000	5,000,000	No					
26436	2021	005	Ambulance	Fire	0	0	0	200,000	200,000	0	400,000	400,000	No					
16997	2022	001	New Elevated Water Storage	Water Supply	0	0	0	0	3,000,000	0	3,000,000	3,000,000	Yes					
31436	2022	002	Millen Projection	Hiways/Roads/Streets/Bridges	0	0	0	0	250,000	2,000,000	2,250,000	2,250,000	No					
28058	2023	001	Bensing South Projection	Hiways/Roads/Streets/Bridges	0	0	0	0	0	1,750,000	1,750,000	1,750,000	No					
Number of projects:				50														
Funded to date:				75,813,000	Year 1:	61,985,000	Year 2:	95,790,000	Year 3:	67,970,000	Year 4:	31,945,000	Year 5:	19,815,000	Total Project Cost:	353,318,016	Total Not Yet Funded:	277,505,024
Grand Totals				75,813,000	61,985,000	95,790,000	67,970,000	31,945,000	19,815,000	353,318,016				277,505,024				

Infrastructure Capital Improvement Plan FY 2019-2023

ICIP Capital Project Description

Year/Rank 2019 001

ID:22423

Project Title: Sewer Main Replacement

Project Type: Replace Existing

Category: Utilities (publicly-owned)

Contact Name: Tim Woomer

Contact Phone: 575-397-9315

Contact E-mail: twoomer@hobbsnm.org

Project Location: 2000 N. Grimes St. Hobbs NM 88240

Latitude: 32.72747

Longitude: -103.144879

Legislative Language: To plan, design, remove and replace, construct existing sewer main in Hobbs, NM, Lea County.

Description/Scope of Work: The project includes the designing, replacement and reconstruction of 24 inch diameter reinforced concrete pipe main sewer transmission pipe lines. An engineering design will need to be completed showing the location of the line and the construction details. The scope of work is for continued construction purposes. The first segment of Project is the replacement of existing concrete pipeline along the Texas New Mexico Railway corridor from the Grimes/Turner intersection to the Lovington Hwy/Central St intersection. Design is currently underway for this segment with construction projected to take place early 2016. The remaining segments are the continuation of the Truck F sewermain north along the Lovington Hwy, and the replacement of concrete pipeline from Central/Lovington Hwy to Joe Harvey Blvd. Seven phases have been completed previously. The phases include 4 miles of sewer main removal and replacement along with pavement reconstruction, sidewalk and ADA improvements. This construction phase will be bid out and will consist of removing and replacing 1 mile of sewer main.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
CAP	650,000	Yes	650,000	0	2014	will expend for construction
CAP	150,000	Yes	150,000	0	2015	will expend for construction
LFUNDS	17,200,000	No	17,200,000	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	18,000,000		18,000,000	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

Estimated Costs Not Yet Funded _____

Infrastructure Capital Improvement Plan FY 2019-2023

	Completed	Funded to Date	2019	2020	2021	2022	2023	Total Project Cost
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	No	1,000,000	0	0	0	0	0	1,000,000
Construction	No	17,000,000	7,000,000	7,000,000	7,000,000	0	0	38,000,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		18,000,000	7,000,000	7,000,000	7,000,000	0	0	39,000,000
Amount Not Yet Funded			21,000,000					

Can this project be phased?		Yes						
Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.								
Project phases: Unfunded amounts broken down by phase and category.								
Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete	
1	7,000,000	No	No	Yes	No	No	No	9
2	7,000,000	No	No	Yes	No	No	No	12
3	7,000,000	No	No	Yes	No	No	No	12
4	0	No	No	No	No	No	No	0
5	0	No	No	No	No	No	No	0
TOTAL	21,000,000							

Has your local government/agency budgeted for operating expenses for the project when it is completed? Yes
If no, please explain why:

Infrastructure Capital Improvement Plan FY 2019-2023

ANNUAL OPERATING BUDGET		YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service		10,000	10,000	11,000	12,000	12,500	55,500
Annual Operating Revenues		6,000	6,000	7,000	7,000	7,500	33,500
Does the project lower operating costs?	No						
If yes, please explain and provide estimates of operating savings							

Entities who will assume the following responsibilities for this project:

	Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
Lease/operating agreement in place?	City of Hobbs No	City of Hobbs No	City of Hobbs	City of Hobbs No	City of Hobbs No	City of Hobbs No

- Does the project have life expectancy of 10 or more years? Yes
- Has the project had public input and buy-in? Yes
- Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
- Has the land for the project been acquired? Yes

- Is this project a regional priority? For example, is it supported by more than one local government entity? Yes
If yes, please explain. The trunk line project effects residents throughout Hobbs as the line is aging and collapsing.
- Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes
What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s). Project managers oversee construction and approve monthly construction schedule and progress payments as well as any change orders.

- Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? Yes
If yes, please explain. Design and construction to replace segments of the existing sewermain is such that system is fully functional upon completion of all phases.
- Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? Yes
If yes, please explain. Project is essential to both maintaining the current economy and allowing for future development within the City.
- Does the project benefit all citizens within a recognized region, district or political subdivision? Yes
If yes, please explain and provide the number of people that will benefit from the project. The project benefits all of the residents that tie into the sewer main and additionally all of the people that drive over the line since that area will also be improved.

Infrastructure Capital Improvement Plan FY 2019-2023

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. Yes

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

If the deteriorating sewer main collapses there are potential health risks due to the exposed sewage as well as potential risk for sinking into the hole that would form above the line

Infrastructure Capital Improvement Plan FY 2019-2023

ICIP Capital Project Description

Year/Rank 2019 002 Project Title: WWRF Effluent Reuse Project Contact Name: Tim Woomer Project Location: W. Millen Dr. Hobbs NM 88240 Legislative Language: To plan, design and construct WWRF effluent reuse system to include enviro studies, planning, design, construction and furnish and equip in Hobbs, NM, Lea County. Description/Scope of Work: Project is a water conservation project which consists of developing infrastructure to fully utilize available treated effluent water for irrigation purposes on public green spaces, and other recreational sites as categorized within City's Effluent Reuse Master Plan. In addition to constructing pipelines and above ground storage, Project also entails the storage of excess effluent water meeting applicable regulations within the aquifer for recovery at a later date. Termed Underground Storage and Recovery (USR), a feasibility study, including an update of Project's professional engineering report, have been completed. Annual potable water savings as a result of effluent reuse for irrigation of recreational sites within the City of Hobbs is approximately 200 ACFt per Yr. Upon full implementation of Project in the year 2020, annual potable water savings based upon 2014 flows and volumes are projected to be approximately 534 ACFt per Yr.	ID: 15693 Project Type: New Contact Phone: 575-397-9315 Latitude: 32.743877 Category: Utilities (publicly-owned) Contact E-mail: twoomer@hobbsnm.org Longitude: -103.179249
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The City of Hobbs WWRF Effluent Reuse Project is comprised of two segments, the physical construction of piping/storage systems to provide treated effluent to the point of usage; and the ability to store excess winter volumes for future use via aquifer storage. Following the Project's Master Plan, work to done includes the design and construction of an above ground storage tank at the Hobbs Industrial Air Park (HIAP) and completion of the NE effluent distribution line. This segment approximately will create a looped system and is approximately 12.5 miles in length. To fully utilize excess reclaimed water during the winter months, a demonstration underground storage/recovery (USR) facility is being designed. The demonstration facility has been permitted through OSE. The draft NMED discharge permit is projected to be issued in July 2017 with construction projected to commence in August 2017.

Secured and Potential Funding Budget:

State Grant funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
OTHER	450,000	Yes	450,000	0	2009	
OTHER	3,298,720	Yes	3,298,720	0	2012	
CAP	810,000	Yes	810,000	0	12/15/16	
OTHER	5,500,000	Yes	3,200,000	0	2015	
OTHER	1,807,600	Yes	1,807,600	0	2015	
OTHER	586,400	No	586,400	0	2016	
	0	No	0	0		
	0	No	0	0		

Infrastructure Capital Improvement Plan FY 2019-2023

TOTALS 12,452,720

10,152,720

0

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2019	2020	2021	2022	2023	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	Yes	250,000	0	0	0	0	0	250,000
Planning	No	650,000	0	0	0	0	0	650,000
Design (Enggr./Arch.)	No	1,650,000	400,000	400,000	400,000	0	0	2,850,000
Construction	No	9,066,320	6,000,000	6,000,000	6,000,000	0	0	27,066,320
Furnishing/Equipment	No	1,025,680	600,000	600,000	600,000	0	0	2,825,680
TOTALS		12,642,000	7,000,000	7,000,000	7,000,000	0	0	33,642,000
Amount Not Yet Funded			21,000,000					

Can this project be phased? Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	3,000,000	Yes	Yes	Yes	Yes	No	30
2	5,000,000	Yes	Yes	Yes	No	No	24
3	5,000,000	Yes	Yes	Yes	No	No	24
4	5,000,000	Yes	Yes	Yes	No	No	0
5	3,000,000	Yes	Yes	Yes	Yes	No	0
TOTAL	21,000,000						

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Has your local government/agency budgeted for operating expenses for the project when it is completed? Yes

If no, please explain why:

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	577,000	650,000	650,000	650,000	650,000	3,177,000
Annual Operating Revenues	577,000	650,000	650,000	650,000	650,000	3,177,000

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs
Lease/operating agreement in place?	No	No	No	No	No	No

1. Does the project have life expectancy of 10 or more years? Yes
2. Has the project had public input and buy-in? Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
4. Has the land for the project been acquired? Yes

5. Is this project a regional priority? For example, is it supported by more than one local government entity? Yes

If yes, please explain. The project is a regional priority as the water aquifer is shared by multiple municipalities. The effluent water project will decrease the demand Hobbs places on the aquifer.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s). The City of Hobbs Utilities Department is responsible for project oversight. Procurement officer for the City of Hobbs is Mr. Toby Spears, Finance Director.

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? Yes
 8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? Yes
- If yes, please explain. Public benefits as a result of project include: potable water conservation; public safety; deference of capital costs to develop additional water supply infrastructure; future

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economic

9. Does the project benefit all citizens within a recognized region, district or political subdivision?
If yes, please explain and provide the number of people that will benefit from the project.

Yes

As a water conservation project, will extend regions sole drinking water source, the Ogallala Aquifer. Residents and businesses within Lea County will receive benefit est 50000

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.

No

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY 2019-2023

ICIP Capital Project Description

Year/Rank 2019 003

ID:17615

Project Title: Drainage Master Plan

Project Type: New

Category: Storm/Surface Water Control

Contact Name: Todd Randall

Contact Phone: 575-397-9237

Contact E-mail: trandall@hobbsnm.org

Project Location: 321 E. Sanger St. Hobbs NM 88240

Latitude: 32.702612

Longitude: -103.136040

Legislative Language: To plan, design and construct drainage master plan and drainage facilities for the City of Hobbs, NM, Lea County.

Description/Scope of Work:

Develop drainage master plan for Hobbs Urban Area. Plan, design and construct storm water and drainage facilities needed; prepare capital improvement plan for facilities with funding mechanisms, joint use policies for drainage facilities and new rules for development projects. Phase 1 will be the planning phase - right of way, acquisition and design. Phase 2 will be completing the design and beginning construction. Phases 3 - 5 will be construction. An RFP will be go out for the design of Phase 1.

Acquire & develop stormwater retention sites, drainage channels and storm drain systems to contain flood waters during times of heavy rains. If possible, retention sites will be designed as multi-use facilities to share with recreation and open space activities. Drainage channels in floodways should be utilized to convey drainage waters to retention sites. New development should be addressed. These sites will also include necessary treatment and remediation of stormwater flows.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
LFUNDS	1,888,000	No	1,888,000	1,888,000	2014	
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	1,888,000		1,888,000	1,888,000		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

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	Completed	Funded to Date	Estimated Costs Not Yet Funded					2023	Total Project Cost
			2019	2020	2021	2022			
Water Rights	N/A	0	0	0	0	0	0	0	0
Easements and Rights of Way	No	0	200,000	0	0	0	0	0	200,000
Acquisition	No	0	200,000	100,000	0	0	0	0	300,000
Archaeological Studies	N/A	0	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0	0
Planning	No	888,000	200,000	0	0	0	0	0	1,088,000
Design (Engr./Arch.)	No	0	400,000	100,000	0	0	0	0	500,000
Construction	No	1,000,000	0	800,000	1,000,000	1,000,000	1,000,000	1,000,000	4,800,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0	0
TOTALS		1,888,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	6,888,000
Amount Not Yet Funded			5,000,000						

Can this project be phased? Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	1,000,000	Yes	Yes	No	No	Yes	18
2	1,000,000	No	Yes	Yes	No	Yes	12
3	1,000,000	No	No	Yes	No	No	10
4	1,000,000	No	No	Yes	No	No	10
5	1,000,000	No	No	Yes	No	No	10
TOTAL	5,000,000						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

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If no, please explain why: will budget once funded

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Does the project lower operating costs?

No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs
No	No		No	No	No

Lease/operating agreement in place?

1. Does the project have life expectancy of 10 or more years? Yes
2. Has the project had public input and buy-in? Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
4. Has the land for the project been acquired? No

5. Is this project a regional priority? For example, is it supported by more than one local government entity? Yes
If yes, please explain. Drainage effects the entire community.
6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes
What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s). Project managers oversee construction and approve monthly construction schedule and progress payments as well as any change orders.

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? Yes
If yes, please explain. All phases completed will be functional.
8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
If yes, please explain.
9. Does the project benefit all citizens within a recognized region, district or political subdivision? Yes
If yes, please explain and provide the number of people that will benefit from the project. The project benefits all of the citizens within the Hobbs City Limits.
10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and

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unavoidable? Emergencies must be documented by a Subject Matter Expert.

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY 2019-2023

ICIP Capital Project Description

Year/Rank 2019 004

ID:26329

Project Title: Taylor Ranch Improvements

Project Type: New

Category: Public Parks (local)

Contact Name: Doug McDaniel

Contact Phone: 575-397-9293

Contact E-mail: dmedaniel@hobbsnm.org

Project Location: Sanger Hobbs NM 88240

Latitude: 32.719944

Longitude: -103.108059

Legislative Language: To design, construct and furnish Taylor Ranch Park for the City of Hobbs NM, Lea County.

Description/Scope of Work:

Design and construction of Taylor Ranch park and recreational areas. Taylor Ranch is a 219 acre parcel of land owned by the City of Hobbs that will serve as the city's new gateway for those entering the city from the east. Phase I of the Taylor Ranch Improvements Project is currently in Design Development phase and the following amenities are being considered: a Family Entertainment Center that would include miniature golf, go-karts, and arcade games; a 5.45 acre lake with a large pavilion and great lawn on the north side, corporate pavilions, fishing piers, shade structures and two restaurant pad sites; a Veteran's Memorial; a skate park.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
LFUNDS	6,000,000	No	6,000,000	0	2016	
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	6,000,000		6,000,000	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

Completed	Funded to Date	2019	2020	2021	2022	2023	Total Project Cost
Water Rights	N/A						

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Easements and Rights of Way	N/A	0	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0	0
Design (Engr./Arch.)	No	1,000,000	0	0	0	0	0	0	1,000,000
Construction	No	5,000,000	10,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	31,000,000
Furnishing/Equipment	No	0	4,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	8,000,000
TOTALS		6,000,000	14,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	40,000,000
Amount Not Yet Funded		34,000,000							

Can this project be phased? Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (W/ Rights, Easements, Acq)	# Mos to Complete
1	14,000,000	No	No	Yes	Yes	No	24
2	5,000,000	No	No	Yes	Yes	No	12
3	5,000,000	No	No	Yes	Yes	No	12
4	5,000,000	No	No	Yes	Yes	No	12
5	5,000,000	No	No	Yes	Yes	No	24
TOTAL	34,000,000						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why: will be budgeted upon completion

ANNUAL OPERATING BUDGET

YEAR 1

YEAR 2

YEAR 3

YEAR 4

YEAR 5

TOTAL

0



savi

Yes

Yes

Yes

Yes

Yes

Slator

Yes

Project managers oversee construction and approve monthly construction schedule and progress payments as well as any change

Yes

21

No

No

ject.

No

Maintain:

City of Hobbs	No
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If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY 2019-2023

ICIP Capital Project Description

Year/Rank 2019 005 ID:26430

Project Title: New Municipal Detention Facility

Contact Name: Chris McCall

Project Location: Pending at this time Hobbs NM 88240

Legislative Language: To plan, design, construct a new detention facility for the City of Hobbs NM, Lea County.

Description/Scope of Work: Design and construct new detention facility that meets current needs of the department. The inmate count has been steadily increasing and a bigger facility is needed to accommodate the increase. New jail to meet current standards and that is ADA compliant. More information upon completion of design.

Project Type: New

Contact Phone: 575-397-9284

Category: Public Safety Equipment/Bldgs

Contact E-mail: cmccall@hobbsnm.org

Latitude:

Longitude:

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
LFUNDS	310,000	Yes	310,000	0	2016	
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	310,000		310,000	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	2019	2020	2021	2022	2023	Total Project Cost
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0

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Acquisition	N/A	0	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0	0
Design (Engr./Arch.)	No	60,000	750,000	0	0	0	0	0	810,000
Construction	No	250,000	4,250,000	45,000,000	0	0	0	0	49,500,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0	0
TOTALS		310,000	5,000,000	45,000,000	0	0	0	0	50,310,000
Amount Not Yet Funded		50,000,000							

Can this project be phased? No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	5,000,000	No	Yes	Yes	No	No	12
2	45,000,000	No	No	Yes	No	No	24
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	50,000,000						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why: will budget upon completion

ANNUAL OPERATING BUDGET

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0
Does the project lower operating costs?	No					

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If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs
No	No	No	No	No	No

Lease/operating agreement in place?

- Does the project have life expectancy of 10 or more years? Yes
- Has the project had public input and buy-in? No
- Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
- Has the land for the project been acquired? No

5. Is this project a regional priority? For example, is it supported by more than one local government entity? No
If yes, please explain.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? No
What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s) Chief Chris McCall, Deputy Chief Brian Dunlap, Ronny Choate

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? No
If yes, please explain.

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
If yes, please explain.

9. Does the project benefit all citizens within a recognized region, district or political subdivision? No
If yes, please explain and provide the number of people that will benefit from the project.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. No
If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

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ICIP Capital Project Description

Year/Rank 2019 006

ID:28046

Project Title: West College Lane Realignment

Project Type: New

Category: Highways/Roads/Streets/Bridges

Contact Name: Todd Randall

Contact Phone: 575-397-9237

Contact E-mail: trandall@hobbsnm.org

Project Location: College Lane and SR 18 Hobbs NM 88240

Latitude:

Longitude:

Legislative Language: Plan, design and construct the realignment of West College Lane to SR 18.

Description/Scope of Work: Realignment of West College Lane to SR 18 to allow for a 90 degree intersection, facilitating better egress for emergency response vehicles leaving Station 4.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
LFUNDS	90,000	Yes	90,000	0	2014	
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	90,000		90,000	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	2019	2020	2021	2022	2023	Total Project Cost
			Estimated Costs Not Yet Funded					
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	Yes	50,000	0	0	0	0	0	50,000

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Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	Yes	20,000	50,000	0	0	0	0	70,000
Design (Engr./Arch.)	No	20,000	200,000	0	0	0	0	220,000
Construction	No	0	1,000,000	0	0	0	0	1,000,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		90,000	1,250,000	0	0	0	0	1,340,000
Amount Not Yet Funded		1,250,000						

Can this project be phased? No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	15,000	Yes	No	No	No	No	0
2	50,000	No	Yes	No	No	No	0
3	435,000	No	No	Yes	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	500,000						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why: will budget upon completion

ANNUAL OPERATING BUDGET

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

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Entities who will assume the following responsibilities for this project:

Lease/operating agreement in place?

Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
City of Hobbs	City of Hobbs	City of Hobbs	\$3000		
No	No	No	No	No	No

- Does the project have life expectancy of 10 or more years? Yes
- Has the project had public input and buy-in? No
- Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? No
- Has the land for the project been acquired? Yes
- Is this project a regional priority? For example, is it supported by more than one local government entity? No
If yes, please explain.
- Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? No
What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).
- Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? No
If yes, please explain.
- Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
If yes, please explain.
- Does the project benefit all citizens within a recognized region, district or political subdivision? No
If yes, please explain and provide the number of people that will benefit from the project.
- Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. Yes
If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY 2019-2023

ICIP Capital Project Description

Year/Rank 2019 007

ID:14775

Project Title: West Bender Widening Project & Drainage

Project Type: New

Category: Hiways/Roads/Streets/Bridges

Contact Name: Todd Randall

Contact Phone: 575-397-9237

Contact E-mail: trandall@hobbsnm.org

Project Location: Bender Hobbs NM 88240

Latitude: 32.726443

Longitude: -103.159043

Legislative Language: Design and construct W. Bender Widening Project and Drainage Improvements.

Description/Scope of Work: Design, widen and make drainage improvements on Bender Blvd.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted If entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Secured Amount	Amt Expended to Date	Date(s) Received	Comment
LFUNDS	500,000	Yes	500,000	0	2014	
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	500,000		500,000	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	2019	2020	2021	2022	2023	Total Project Cost
			Estimated Costs Not Yet Funded					
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0

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Archaeological Studies	N/A	0	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0	0
Design (Engr./Arch.)	No	75,000	500,000	0	0	0	0	0	575,000
Construction	No	425,000	0	7,500,000	0	0	0	0	7,925,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0	0
TOTALS		500,000	500,000	7,500,000	0	0	0	0	8,500,000
Amount Not Yet Funded		8,000,000							

Can this project be phased? Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	500,000	No	Yes	No	No	No	6
2	6,000,000	No	No	Yes	No	No	12
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	6,500,000						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why: will budget upon completion

ANNUAL OPERATING BUDGET

Annual Operating Expenses plus Debt Service

Annual Operating Revenues

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

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Entities who will assume the following responsibilities for this project:

Lease/operating agreement in place?

Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
City of Hobbs	City of Hobbs	City of Hobbs	10000		
No	No	No	No	No	No

- Does the project have life expectancy of 10 or more years? Yes
- Has the project had public input and buy-in? No
- Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
- Has the land for the project been acquired? No
- Is this project a regional priority? For example, is it supported by more than one local government entity? No
If yes, please explain.
- Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? No
What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).
- Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? No
If yes, please explain.
- Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
If yes, please explain.
- Does the project benefit all citizens within a recognized region, district or political subdivision? No
If yes, please explain and provide the number of people that will benefit from the project.
- Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. Yes
If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY 2019-2023

ICIP Capital Project Description

Year/Rank 2019 008 ID:17012

Project Title: Southeast and Northwest Bypass

Contact Name: Todd Randall

Project Location: Grimes Hobbs NM 88240

Legislative Language: Acquire, design, construct Southeast and Northwest Bypass.

Description/Scope of Work: Acquire right-of-way, design and construct the Hobbs Southeast and Northwest Bypass. The Southeast bypass is an arterial roadway bypass connection with SR 18, Eunice Hwy and SR 18, Seminole Hwy. The Northwest bypass is an arterial roadway bypass connection with SR 18, Lovington Hwy and US 62/180, Carlsbad Hwy.

Project Type: New

Contact Phone: 575-397-9237

Latitude: 32.759507

Category: Highways/Roads/Streets/Bridges

Contact E-mail: trandall@hobbsnm.org

Longitude: -103.244530

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
DOT	783,000	Yes	783,000	0	2014	
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	783,000		783,000	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	2019	2020	2021	2022	2023	Total Project Cost
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0

Infrastructure Capital Improvement Plan FY 2019-2023

Acquisition	No	0	750,000	0	0	0	0	750,000
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	600,000	0	0	0	0	0	600,000
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	No	183,000	150,000	0	500,000	0	0	833,000
Construction	No	0	0	0	17,000,000	0	0	17,000,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		783,000	900,000	0	17,500,000	0	0	19,183,000
Amount Not Yet Funded		18,400,000						

Can this project be phased? Yes
 Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.
 Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	900,000	No	Yes	No	No	Yes	8
2	400,000	No	Yes	No	No	No	4
3	5,300,000	No	Yes	Yes	No	No	9
4	10,000,000	No	No	Yes	No	No	12
5	0	No	No	No	No	No	0
TOTAL	16,600,000						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No
 If no, please explain why: will budget upon completion

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Does the project lower operating costs? No

Infrastructure Capital Improvement Plan FY 2019-2023

If yes, please explain and provide estimates of operating savings

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Entities who will assume the following responsibilities for this project:

Lease/operating agreement in place?

Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs	
No	No		No	No	No

1. Does the project have life expectancy of 10 or more years? Yes
2. Has the project had public input and buy-in? Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
4. Has the land for the project been acquired? No

5. Is this project a regional priority? For example, is it supported by more than one local government entity? Yes
If yes, please explain. Supported by more than one legislator
6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes
What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s). Project managers oversee construction and approve monthly construction schedule and progress payments as well as any change orders.

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? No
If yes, please explain. All phases would be fully functional
8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
If yes, please explain.
9. Does the project benefit all citizens within a recognized region, district or political subdivision? No
If yes, please explain and provide the number of people that will benefit from the project.
10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. Yes
If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY 2019-2023

ICIP Capital Project Description

Year/Rank 2019 009

ID:17022

Project Title: Community Housing Projects

Project Type: New

Category: Housing-Related Cap Infra

Contact Name: Kevin Robinson

Contact Phone: 575-391-4111

Contact E-mail: krobinson@hobbsnm.org

Project Location: 321 E. Sanger St. Hobbs NM 88240

Latitude: 32.702612

Longitude: -103.136040

Legislative Language: To acquire property, design and construct community housing projects for the City of Hobbs, NM, Lea County.

Description/Scope of Work:

Acquire, design and construct developments on vacant land and redevelopments of real property sites with necessary infrastructure to facilitate Housing Development by public and private agencies including City. By amending Municipal Code Chapter 3.14 the Municipality has gained needed tools allowing additional funding mechanisms for property receiving Low Income Tax Credits. The Municipality is working with those developers with proven track records providing this type of housing to increase our affordable housing inventory. In an effort to stimulate the production of market rate housing units, both multi-family and single family, the Municipality is offering Development Agreements, incentivizing the production of market rate housing units by reimbursing the Developer a portion of the municipal infrastructure costs required to support the development. Once the design is complete, information on the size and type of construction will be available.

Federal dollars are passed down and administered through NM Finance Authority. Developers apply for the funds and will develop in locally if Hobbs is able to attract them, as is the goal through this project.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
LFUNDS	13,000,000	Yes	13,000,000	0	2010-2015	
NMFA	500,000	Yes	500,000	0	2015	
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	13,500,000		13,500,000	0		

Infrastructure Capital Improvement Plan FY 2019-2023

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2019	2020	2021	2022	2023	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	No	13,500,000	400,000	400,000	400,000	400,000	400,000	15,500,000
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	No	0	25,000	25,000	25,000	25,000	25,000	125,000
Construction	No	0	575,000	575,000	575,000	575,000	575,000	2,875,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		13,500,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	18,500,000
Amount Not Yet Funded		5,000,000						

Can this project be phased? Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	930,000	No	Yes	Yes	No	Yes	7
2	530,000	No	Yes	Yes	No	Yes	7
3	550,000	No	Yes	Yes	No	Yes	7
4	605,000	No	Yes	Yes	No	Yes	7
5	605,000	No	Yes	Yes	No	Yes	7
TOTAL	3,220,000						

Infrastructure Capital Improvement Plan FY 2019-2023

Has your local government/agency budgeted for operating expenses for the project when it is completed? ☐ No
 If no, please explain why: will have budget once funded

ANNUAL OPERATING BUDGET

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0

Does the project lower operating costs? ☐ No

If yes, please explain and provide estimates of operating savings 61

Entities who will assume the following responsibilities for this project:

	Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
Lease/operating agreement in place?	City of Hobbs <input type="checkbox"/> No	City of Hobbs <input type="checkbox"/> No	City of Hobbs <input type="checkbox"/> No	Developer <input type="checkbox"/> No	Developer <input type="checkbox"/> No	<input type="checkbox"/> No

- Does the project have life expectancy of 10 or more years? ☐ Yes
- Has the project had public input and buy-in? ☐ Yes
- Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? ☐ Yes
- Has the land for the project been acquired? ☐ No
- Is this project a regional priority? For example, is it supported by more than one local government entity? ☐ No
If yes, please explain.
- Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? ☐ No
What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s) Project managers oversee construction and approve monthly construction schedule and progress payments as well as any change orders.
- Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? ☐ No
If yes, please explain. All phases would be fully functional
- Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? ☐ No
If yes, please explain.

Infrastructure Capital Improvement Plan FY 2019-2023

9. Does the project benefit all citizens within a recognized region, district or political subdivision? Yes There will be more housing options for those currently residing and those interested in moving to Hobbs.
If yes, please explain and provide the number of people that will benefit from the project.
10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. No
If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY 2019-2023

ICIP Capital Project Description

Year/Rank 2019 010

ID:33827

Project Title: City Park Improvements

Project Type: Renovate/Repair

Category: Public Parks (local)

Contact Name: Doug McDaniel

Contact Phone: 575-397-9293

Contact E-mail: dmcdaniel@hobbsnm.org

Project Location: E. Clinton St. Hobbs NM 88240

Latitude: 32.706095

Longitude: -103.124608

Legislative Language: To reconstruct City Park.

Description/Scope of Work: The Project consists of demolition of existing park elements and providing new: site grading, landscaping improvements, resurfacing of the existing sports courts, lighting, parking areas, playgrounds, shade structures, splashpad, and refurbishing the existing picnic structures.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	0		0	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	2019	2020	2021	2022	2023	Total Project Cost
			Estimated Costs Not Yet Funded					
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0

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Acquisition	N/A	0	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0	0
Furnishing/Equipment	N/A	0	0	0	0	0	0	0	0
TOTALS		0	0	0	0	0	0	0	0
Amount Not Yet Funded		0							

Can this project be phased? No
 Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.
 Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No
 If no, please explain why:
 ANNUAL OPERATING BUDGET
 Annual Operating Expenses plus Debt Service
 Annual Operating Revenues
 Does the project lower operating costs? No

Infrastructure Capital Improvement Plan FY 2019-2023

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs	City of Hobbs
No	No	No	No	No	No

Lease/operating agreement in place?

1. Does the project have life expectancy of 10 or more years? Yes
2. Has the project had public input and buy-in? Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
4. Has the land for the project been acquired? Yes

5. Is this project a regional priority? For example, is it supported by more than one local government entity? No
If yes, please explain.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes
What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? Yes
If yes, please explain.

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
If yes, please explain.

9. Does the project benefit all citizens within a recognized region, district or political subdivision? Yes
If yes, please explain and provide the number of people that will benefit from the project.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? *Emergencies must be documented by a Subject Matter Expert.* No

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)