

CITY OF HOBBS
SOLE SOURCE/EMERGENCY

TO: CPO
FROM: Kaylyn Lewis
DATE: 07-24-2018

CHECK ONE: SOLE SOURCE EMERGENCY PURCHASE

ITEM(S)/SERVICE(S) TO BE PURCHASED: Billing Software System

Award To (If new vendor make sure address is on this form): Accela
2633 Camino Ramon, Suite 500
San Ramon, CA
866-777-0069
Phone/Fax No.

Point of Contact
COST: \$ 17,500.00

JUSTIFICATION FOR SOLE SOURCE OR EMERGENCY PURCHASE: _____

The City of Hobbs utility office is using this software company for monthly billing, meter reading importing/exporting files, payments, service requests, winter averaging, past due notices. They have customized our system per our criteria. The website and IVR Payment System is integrated with the billing software to post payments to customers account in real time.

Account No. 60-4630-42601 Prepared By: Kaylyn Lewis

Department Approval: Kaylyn Lewis

Dolly Daulton

CPO:
Email
10/27/18
7/25



Quote

2633 Camino Ramon, Suite 500
San Ramon CA 94583

Bill To

Attn: Accounts Payable
Hobbs City, NM
200 E Broadway Street
Hobbs, NM 88240

Ship To

Attn: Accounts Payable
Hobbs City, NM
200 E Broadway Street
Hobbs, NM 88240

Date 7/1/2018
Quote # 10661
Page 1 of 1
Payment Terms Net 30
Due Date 3/4/2021
PO #
Account Manager
Project
Term Start Date 7/1/2018
Term End Date 6/30/2019
Currency USD

Item / SKU	Qty	Description	Amount
MR80AF&AOTRMN01	1	SSI Application Server - Maintenance (10 Users)	\$2,395.61
MR80AF&AOTRMN01	1	Central Cash/POS Maintenance & Support	\$4,072.55
MR80AF&AOTRMN01	1	Custom: Past Due Statement	\$269.68
MR80AF&AOTRMN01	1	Custom: Monthly Analysis Report	\$539.20
MR80AF&AOTRMN01	1	Custom: Re-write for UB Billing/Refunds/CAS Receipts > GL Distribution (WO #05.06.13-012) - Maintenance	\$418.87
MR80AF&AOTRMN01	1	Custom: Rewrite for Custom Eport JE (WO# 05.02.13-043) - Maintenance	\$628.30
MR80CUBSWSG0001	1	F&A Utility Billing Suite (W, S, G) Maintenance and Support	\$9,070.57

Tax Total	\$0.00
Total	\$17,394.78

Please direct inquiries to:
Accounts Receivable Dept. at (925) 659-3275
Send an email to: accountsreceivable@accela.com

Remit To:
Accela Inc.
774375
4375 Solutions Center
Chicago, IL 60677-4003

Wiring Instructions
Wells Fargo Bank
For credit to: Accela Inc.
Account: 412-1765507
ABA: 121000248

Accela TAX ID: 94-276-7678