

**PART I – GENERAL REQUIREMENTS**

**DIVISION I - ADVERTISEMENT**

RFP NO. 494-18

**FURNISH PROFESSIONAL SERVICES FOR THE CORE (CENTER OF RECREATIONAL EXCELLENCE) A MULTI-GENERATIONAL RECREATION CENTER**

**City of Hobbs, New Mexico**

Sealed Proposals must be received by the City of Hobbs Finance Department, Room 224, Hobbs City Hall, 2<sup>nd</sup> Floor, 200 E. Broadway St., Hobbs, New Mexico 88240 by **4:00 p.m. on Thursday, September 14, 2017**, to provide Multi-Generational Recreation Center Consulting/Professional Services at **The CORE (Center of Recreational Excellence)**. Proposals received after the bid due date/time will be considered non-responsive and will be returned unopened.

The CORE is a multi-generational recreation center, \$63.5 million/159,000 square feet that is scheduled to open in May 2018. Amenities included at The CORE include: Community Rooms, Party Rooms, Offices for Parks & Recreation Department & The CORE staff, Child Watch Room, Catering Kitchen, Indoor Fieldhouse (with permanent dasher boards and artificial turf), Locker Rooms, Family Changing Rooms (cabanas), Warm Water Therapy Pool, 10 Lane 25 yard x 25 Meter Competition Pool with spectator seating for 270 spectators, Indoor Water Park, Fitness Spaces with Strength, Cardio, Flexibility Equipment, Fitness Studios, Patron Lounge Areas, Racquetball Courts (2), Gymnasium with Multi-Use Court, Custom Made Play Structure, Jogging/Walking Track with Incline & Decline.

The City of Hobbs is seeking a Recreation Professional with experience in the management, operation and directing of large (100,000+ square feet) multi-generational recreation centers that have operated at or near complete cost recovery. The City of Hobbs anticipates that this Recreation Professional will assist in the compilation of policies and procedures, rules and regulations, job descriptions, and all additional processes and documents that will insure the safe, fun, family friendly operation of The CORE. Additionally, the firm or individual that is selected will make recommendations as to fee structures at The CORE, and will assist with the training and development of staff at The CORE to including mentoring the CORE Facility Director.

**DEADLINE - 4:00 p.m. THURSDAY, SEPTEMBER 14, 2017**

Submitted proposals shall not be publicly opened. Any proposal received after the stated time will be returned unopened.

Request for Proposal packages may be obtained from Shelly Raulston, Finance Department, 200 E. Broadway, Hobbs, NM. Phone Number: 575-397-9244

In case of ambiguity or lack of clarity, the City of Hobbs, New Mexico reserves the right to adopt the most advantageous thereof, or to reject any or all proposals and waive irregularities.

**CITY OF HOBBS, NEW MEXICO**

  
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JJ MURPHY, City Manager

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