

AN ADMINISTRATIVE REGULATION
ESTABLISHING CHAIN OF COMMAND COMMUNICATION

Section 1. Purpose

Any city functions as a very large, complicated organization, fraught with possible pitfalls and opportunities for blunders, exposing the taxpayers to tremendous liability as 'shareholders' of City Hall. As such, the need for consistent, effective communication is an absolute must.

Section 2. Policy

Towards that end, adherence to a strict chain of command is essential for supervisors to be effective and ensure two-way communication. Problems must be solved at the lowest level possible and no one allowed to 'jump line' in the chain of command because they want a short-cut.

This policy will be strictly enforced pursuant to our discipline policy, recognizing that suspensions will likely be deployed as early as the first step in the progressive discipline process, given this prior notice and the severity of the confusion caused by breaking the chain of command.


Eric Honeyfield, City Manager

6-9-11
Date